

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**December 19, 2012**

**I. CALL TO ORDER**

President Shotwell called the meeting to order at 5:00 p.m. on Wednesday, December 19, 2012 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

**A. Flag Salute** –President Shotwell

**B. Opening Statement** –President Shotwell

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on October 17, 2012.

**C. Roll Call** – Board Secretary Zalewski

**Present:** Ellen Johnson-Demeter, Rosalie Lamonte, Rob Roschewsk, Gus Rutledge and David Shotwell

**Also Present:** Robert Glowacky, Chief School Administrator  
Edmund Zalewski, Board Secretary  
Bruce Jones, Attorney

**Others Present:** Approximately 80 members of the public.

**D. Report of Freeholder Appointments to the Board of Education**

Board Secretary Edmund Zalewski reported on the Warren County Board of Chosen Freeholder appointments to the Warren County Technical School Board of Education.

**E. Oath of Office**

Board Secretary Edmund Zalewski administered the oath of office to Mr. Rutledge.

**F. Adopt the Meeting Agenda**

**Resolution 11136-12: Adopt the Meeting Agenda**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board adopts the Meeting Agenda for the December 19, 2012 meeting as published with any addenda.

VOICE VOTE: Yeas: 5

**MOTION CARRIED**

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**Resolution E489-12:**                    **Personnel, Negotiations and Legal Matters**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, the Board moved into executive session at 5:08 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
  - **Negotiations Strategy Discussion**
  - **V. Bush Update**
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 5

**MOTION CARRIED**

**Resolution E490-12:**                    **Resume Regular Session**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, the Board reconvened into regular session at 5:45p.m.

VOICE VOTE: Yeas: 5

**MOTION CARRIED**

**E. Minutes – Regular Meeting Minutes**

**Resolution 11137-12:**                    **Approve Board Meeting Minutes as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following resolutions as listed below:

**Resolution 11138-12:**                    **Approve November 14, 2012 Regular Meeting Minutes**

**Resolution 11139-12:**                    **Approve November 14, 2012 Regular Meeting Executive Session Minutes**

VOICE VOTE: Yeas: 5

**MOTION CARRIED**

**Resolution 11138-12:**                    **Approve November 14, 2012 Regular Meeting Minutes**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Regular Meeting Minutes of November 14, 2012.

VOICE VOTE: Yeas: 5

**MOTION CARRIED**

**Resolution 11139-12:**                    **Approve November 14, 2012 Regular Meeting Executive Session Minutes**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of November 14, 2012.

VOICE VOTE: Yeas: 5

**MOTION CARRIED**

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- **COMMUNICATIONS**
  - None
- **SUPERINTENDENT'S REPORT**
  - Mrs. Vogel Introduced the November Students of the Month: Justin Larsen – Grade 11 – Health Sciences, Raymond Hennion – Grade 11 – Physical Education, and Nicolena Marrero – Grade 12 – School Service Award
  - Mrs. Vogel awarded the PTA Reflections winners.
  - Mrs. Vogel introduced Dakota Phillips who received a thank you for his desserts from the Knights Café.
  - Mr. Glowacky introduced Mr. Akin to discuss the donation of cement board that he received from the James Hardy Corporation for the rebuilding of the welding booths.
  - Mrs. Vogel introduced Ms. Scinto to discuss the Fitness grant that she received.
- **HIB REPORT**
  - Three (3) incidents were reported since the November Board Meeting.
- **BOARD PRESIDENT'S REPORT**
  - None.
- **PUBLIC COMMENTS**
  - Ms. Carlson asked about several items that the teachers have requested that the PTA would like to provide.
- **DISCUSS EDUCATIONAL ISSUES**
  - Mrs. Johnson-Demeter asked Mr. Zebrowski about the recruitment process that is currently in place. Mr. Zebrowski and Mr. Glowacky responded and a conversation ensued.
- **TABLED OR POSTPONED MATTERS**
- **NEW BUSINESS**
  - Ms. Heidi Wohlleb and Ms. Man Lee of the Nisivoccia LLP. Certified Public Accounts reviewed the 2011-12 Warren County Technical School Audit.
  - Mr. John Metroke spoke about the Ariss Program that will be a school wide endeavor.

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**FINANCE**

**Resolution 11140-12:**                    **Approve December 2012 Finance Resolutions as Listed Below**

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance resolutions as listed below:

- Resolution 11141-12:**                    **Receive, Accept, and Approve November 2012 Financial Reports**  
**Resolution 11142-12:**                    **Board of Education's Monthly Certification of Budgetary Major Account/Fund Status**
- Resolution 11143-12:**                    **Approve Payment of Bills for December 2012**  
**Resolution 11144-12:**                    **Approve Transfers for November 2012**  
**Resolution 11145-12:**                    **Acknowledge Receipt of the Comprehensive Annual Financial Report (CAFR) and Report of Administrative Findings for the 2011-2012 School Year, with Recommendations**
- Resolution 11146-12:**                    **Implement the Corrective Action Plan for the FY12 Audit Recommendations**  
**Resolution 11147-12:**                    **Close WarrenNet Financial Account and Transfer Remaining Funds**  
**Resolution 11148-12:**                    **Approve Jennifer Buccino to Develop Post Secondary Culinary Program for the 2011-12 school to be paid entirely by the Perkins Post Secondary Grant.**
- Resolution 11149-12:**                    **Approve Peter Izzo as Electrical Trades Instructor for the 2011-12 School Year with 25% of his salary supported by the Perkins Secondary Grant.**
- Resolution 11150-12:**                    **Approve Renewal of NJSBAIG ERIC WEST INSURANCE GROUP**  
**Resolution 11151-12:**                    **Approve Disposal of Unutilized Copiers**  
**Resolution 11152-12:**                    **Award Geotechnical Investigation Services to Atlantic Engineering Laboratories, Inc.**
- Resolution 11153-12:**                    **Approve SSP Architects for Architectural and Engineering Services for the Cafeteria Infill Addition/Phase 2**
- Resolution 11154-12:**                    **Approve Fees for Referees and Officials**  
**Resolution 11155-12:**                    **Accept IDEA-B Grant for FY13 in the amount of \$112,361.00**  
**Resolution 11156-12:**                    **Accept County Apprenticeship Coordinator Grant for FY13**  
**Resolution 11157-12:**                    **Approve County Apprenticeship Grant Funds to Supplant the Salary of R. Gara in the amount of \$6,663.00.**
- Resolution 11158-12:**                    **Accept NJSBAIG Safety Initiative Grant in the Amount of \$1,000.00**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

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**Resolution 11141-12:**                    **Receive, Accept, and Approve November 2012 Financial Reports**

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that the November 2012 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Chief School Administrator)

Exhibit: Finance 1

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

**Resolution 11142-12:**                    **Board of Education's Monthly Certification of Budgetary Major Account/Fund Status**

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved:

Board of Education's Monthly Certification  
Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as November 30, 2012, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23-2.11(a).

(Recommended by the Chief School Administrator)

Exhibit: Finance 2

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

**Resolution 11143-12:**                    **Approve Payment of Bills for December 2012**

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for December in the amount of \$941,020.11.

(Recommended by the Chief School Administrator)

Exhibit: Finance 3

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

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**Resolution 11144-12:**                    **Approve Transfers for November 2012**

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that this Board approves the transfers of monies for the month of November 2012 in the amount of \$0.00.

(Recommended by the Chief School Administrator)

Exhibit: Finance 4

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

**Additional Information: There were no transfers during the month of November.**

**Resolution 11145-12:**                    **Acknowledge Receipt of the Comprehensive Annual Financial Report (CAFR) and Report of Administrative Findings for the 2011-2012 School Year, with Recommendations**

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that the Comprehensive Annual Financial Report (CAFR) and the Report of the Administrative Findings, as prepared by the Chief School Administrator, School Business Administrator/Board Secretary and the Auditing Firm of Nisivoccia and Company, LLP, be received and accepted, discussed, and ordered filed in the Board Office, noting that there are recommendations; and

BE IT FURTHER RESOLVED, that the State Department of Education be notified accordingly.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

**Resolution 11146-12:**                    **Implement the Corrective Action Plan for the FY12 Audit Recommendations**

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that this Board approves the attached Corrective Action Plan for the FY12 Audit Recommendations as presented in the Auditors Management Report and direct the School Business Administrator/Board Secretary to implement remediation as set forth in the plan in a timely manner.

BE IT FURTHER RESOLVED, that the Business Administrator makes periodic reports to the Board on the status of the Corrective Action Plan.

(Recommended by the Chief School Administrator)

Exhibit: Finance 5

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

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**Resolution 11147-12:                   Close WarrenNet Financial Account and Transfer Remaining Funds**

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that this Board approves the closing of the WarrenNet financial account and transfer residual equity of \$57,357.11 to the General Fund. The WarrenNet account was an enterprise account for the internet service that has been disbanded for several years.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:   YEAS: 5

**MOTION CARRIED**

**Resolution 11148-12:                   Approve Jennifer Buccino to Develop Post Secondary Culinary Program for the 2011-12 school to be paid entirely by the Perkins Post Secondary Grant.**

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that this Board approves Jennifer Buccino to develop the post secondary culinary program and have her salary of \$45,184.00 paid for by Perkins Post Secondary Grant Funds.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:   YEAS: 5

**MOTION CARRIED**

**Additional Information:** This resolution should have been approved in the 2011-12 school year.

**Resolution 11149-12:                   Approve Peter Izzo as Electrical Trades Instructor for the 2011-12 School Year with 25% of his salary supported by the Perkins Secondary Grant.**

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that this Board approves Peter Izzo as the Electrical Trades instructor for the 2011-2012 School Year with 25% of his salary to be paid for by the Perkins Secondary Grant Funds not to exceed \$16,789.25.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:   YEAS: 5

**MOTION CARRIED**

**Additional Information:** This resolution should have been approved in the 2011-12 school year.

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**Resolution 11150-12:                    Approve Renewal of NJSBAIG ERIC WEST INSURANCE GROUP**

**WHEREAS**, N.J.S.A. 18A:18B-1, *et seq.*, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

**WHEREAS**, the Board of Education of the Warren County Technical School District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

**WHEREAS**, the Board of Education of the Warren County Technical School District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

**WHEREAS**, the Board of Education of the Warren County Technical School under its obligations as a member of the New Jersey School Boards Association Insurance Group does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE Warren County Technical School DISTRICT:**

**THAT** the Board of Education of Warren County Technical School joins with other school districts in organizing and becoming members of the New Jersey School Boards Association Insurance Group; and

**THAT**, by adoption and signing of this resolution, the Board of Education is hereby joining the New Jersey School Boards Association Insurance Group in accordance with the terms of the attached Indemnity and Trust Agreement, effective the date indicated below, for the following types of insurance:

Property <input checked="" type="checkbox"/>	EDP <input checked="" type="checkbox"/>	General Liability <input checked="" type="checkbox"/>	Umbrella/Excess <input checked="" type="checkbox"/>
Equip Breakdown <input checked="" type="checkbox"/>	Crime/Bonds <input checked="" type="checkbox"/>	Automobile Liability <input checked="" type="checkbox"/>	Errors Omissions <input checked="" type="checkbox"/>
Auto Physical Damage <input checked="" type="checkbox"/>	Workers' Compensation <input checked="" type="checkbox"/>		

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

**Additional Information: This resolution is for the period of July 1, 2011, and ending July 1, 2014. The resolution was not previously approved as required.**

**Resolution 11151-12:                    Approve Disposal of Unutilized Copiers**

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that this Board approves disposal of unutilized copiers. The copiers have been in storage for approximately 18 months and will be offered for sale or recycled if no offers are received.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**



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**Resolution 11152-12:**                    **Award Geotechnical Investigation Services to Atlantic Engineering Laboratories, Inc.**

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that this Board award contract to Atlantic Engineering Laboratories, Inc. as the low bidder to perform investigative work in the courtyard area in preparation for cafeteria expansion project.

<b>Bidder</b>	<b>Bid Amount</b>
Atlantic Engineering Laboratories, Inc.	\$4,400.00
Melick-Tully & Associates, PA	\$5,400.00
Sor Consulting Engineers, Inc.	\$6,500.00

(Recommended by the Chief School Administrator)

Exhibit: Finance 6

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

**Resolution 11153-12:**                    **Approve SSP Architects for Architectural and Engineering Services for the Cafeteria Infill Addition/Phase 2**

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that this Board approve SSP Architects for the architectural and engineering services for the second phase of the cafeteria infill project for the fee of \$115,000 plus reimbursable expenses.

(Recommended by the Chief School Administrator)

Exhibit: Finance 7

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

**Resolution 11154-12:**                    **Approve Fees for Referees and Officials**

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that this Board approve the fees for referees and officials.

(Recommended by the Chief School Administrator)

Exhibit: Finance 8

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

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**Resolution 11155-12:**                    **Accept IDEA-B Grant for FY13 in the amount of \$112,361.00**

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that this Board accept the award for the FY13 IDEA-B Grant in the amount of \$112,361.00 through the New Jersey Department of Education for the period September 1, 2012 through August 31, 2013 for the purposes, terms and conditions set forth in the proposal.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

*Motion Carried:* Yes / No

Exhibit: Grant 1

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

**Resolution 11156-12:**                    **Accept County Apprenticeship Coordinator Grant for FY13**

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that this Board accept FY13 County Apprenticeship Coordinator Grant in the amount of \$10,000.00 through the New Jersey Department of Labor for the period July 1, 2012 through June 30, 2013 for the purposes, terms and conditions set forth in the proposal.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:

*Motion Carried:* Yes / No

Exhibit: Grant 2

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

**Resolution 11157-12:**                    **Approve County Apprenticeship Grant Funds to Supplant the Salary of R. Gara in the amount of \$6,663.00.**

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that this Board approve using FY13 County Apprenticeship Coordinator Grant funds to supplant \$6,663.00 of R. Gara's salary for the 2012-2013 school year as identified in the terms and conditions set forth in the proposal.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

**Resolution 11158-12:**                    **Accept NJSBAIG Safety Initiative Grant in the Amount of \$1,000.00**

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that this Board accept the NJSBAIG Safety Initiative Grant in the amount of \$1,000.00.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

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**FACILITIES**

**Resolution 11159-12:**                    **Approve Facility Usage Requests and Charges as Listed Below**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the facility usage requests and charges as identified below:

<u>Organization</u>	<u>Date of Use</u>	<u>Time</u>	<u>Tech Location</u>	<u>Rental Fee</u>	<u>Admission Fee</u>	<u>Food Service</u>	<u>Custodian</u>	<u>Police Coverage</u>
Phillipsburg Lacrosse	2/4/13 – 3/29/13 M/W/F	6:00 – 9:00 pm	Gym	\$0.00	N/A	N/A	N/A	N/A

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

**PERSONNEL**

**Resolution 11160-12:**                    **Approve December 2012 Personnel Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following personnel resolutions as listed below:

**Resolution 11161-12:**                    **Employ Lenore Arnold as Part-Time Child Development Aide for the 2012-2013 school year**

**Resolution 11162-12:**                    **Approve Agreement between WCTS and WCSSSD for CST Services for the 2012-2013 School Year**

**Resolution 11163-12:**                    **Employ Substitute Instructors for the 2012-2013 School Year**

**Resolution 11164-12:**                    **Employ Substitute School Bus Drivers for Student Shadowing Program**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

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**Resolution 11161-12:**                    **Employ Lenore Arnold as Part-Time Child Development Aide for the 2012-2013 school year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Lenore Arnold as Part-Time Child Development Aide at a salary of \$15.00 per hour to work 5 hours per day/4 days per week, Monday through Friday, when children are present effective September 1, 2012 through June 30, 2013. Any additional hours on an as-needed basis are to be pre-approved by the Chief School Administrator.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

**Resolution 11162-12:**                    **Approve Agreement between WCTS and WCSSSD for CST Services for the 2012-2013 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the agreement between the Warren County Technical School and Warren County Special Services School District for the 2012-2013 school year for the following Child Study Team Services on an as-needed basis:

Social Worker	Tiffany Summersett	\$395 per day
LDT/C	Cindy Woodall	\$545 per day
Speech	Kay Thakur	\$375 per day

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

**Resolution 11163-12:**                    **Employ Substitute Instructors for the 2012-2013 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Substitute Instructors for the 2012-2013 school year for the period from September 1, 2012 to June 30, 2013, at a salary of \$90.00 per day for each day worked as follows:

Andreina DeSousa  
Sarbjit Singh

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

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**Resolution 11164-12:**                    **Employ Substitute School Bus Drivers for Student Shadowing Program**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Substitute School Bus Drivers to transport students for the Student Shadowing Program from September 1, 2012 through June 30, 2013 at the rate of \$15.00 per hour as follows:

James Reed  
Karen Smith

(Recommended by the Chief School Administrator)

ROLL CALL VOTE:    YEAS: 5

**MOTION CARRIED**

**TRAVEL**

**Resolution 11165-12:**                    **Approve December 2012 Travel Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following travel resolutions as listed below:

**Resolution 11166-12:**                    **Approve Proposed Field Trips for the 2012-2013 School Year**

**Resolution 11167-12:**                    **Approve Edmund Zalewski, Business Administrator, to Attend NJASBO Workshop on June 4-7, 2013**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

**MOTION CARRIED**

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**Resolution 11166-12:**

**Approve Proposed Field Trips for the 2011-2013 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following proposed Field Trips for the 2012-2013 school year:

<b>Date</b>	<b>Destination</b>	<b>Instructor</b>	<b>Number Of Students</b>	<b>Purpose</b>	<b>Approx Transportation Cost</b>
2/27/2012	Discovery Times Square, NY, NY	Bob Wheatley	45	Students to identify evidence at crime scene, etc.	\$406.95
11/13/12 – 2/26/13	Oakwood Lanes	Ken Muller	10-15	Bowling Club	\$25 if runs
1/17/13, 2/1/13, 3/1/13, 4/12/13, 5/8/13	Warren Haven	Maria Tamburro	12	Health Sciences	WCTS Bus
11/30/12	Madison High School	Sean McGeough	12	Robotics Competition	\$430.01
12/6/12	Union County Community College	Sean McGeough	13	Engineering Bridge Building	\$430.01
1/30/13 or 1/31/13	Panasonic Corp.	Sean McGeough	3	Engineering	WCTS Bus
12/15/12	Livingston High School	Sean McGeough	10	Robotics Qualifier	WCTS Bus
12/17/12	Family Promise Oxford, NJ	John Metroke	3	Volunteer Community Service	WCTS Bus
1/16/2013	DaVinci Science	Michelle Beneducci	22	Biology – Science	WCTS Bus

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

**MOTION CARRIED**

**Resolution 11167-12:**

**Approve Edmund Zalewski, Business Administrator, to Attend NJASBO Workshop on June 4-7, 2013**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves Edmund Zalewski to attend the NJASBO Workshop on June 6-8, 2013 in Atlantic City NJ.

Workshop \$150.00  
Hotel \$100.00 for 3 nights  
Mileage & Tolls @ \$0.31 per mile  
Plus State approved meal allowance

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

**MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**December 19, 2012**

**Resolution 11168-12:**                    **Approve on First Reading Revisions to the Board Policy Manual**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves on first reading revisions to the Board Policy Manual as follows:

3282	Use of Social Networking Sites – Policy
4282	Use of Social Networking Sites – Policy

(Recommended by the Chief School Administrator)

Exhibit: A

VOICE VOTE:                    YEAS: 5

**MOTION CARRIED**

**OTHER NEW BUSINESS**

**Resolution 11169-12:**                    **Accept Fall 2012 Bus Evacuation Drill Report**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board accepts the Fall 2012 Bus Evacuation Drill Report per the attached Exhibit.

(Recommended by the Chief School Administrator)

Exhibit: B

VOICE VOTE:                    YEAS: 5

**MOTION CARRIED**

**ADDENDUM ITEMS**

**Resolution 11170-12:**                    **Approve Addendum Items as Listed Below**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board approve the addendum items as listed below:

**Resolution 11171-12:**                    **Approve Lease Agreement with Municipal Capital Finance for Copier Lease**

**Resolution 11172-12:**                    **Approve Change Order HVAC, Lighting and Fire Protection #15**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**December 19, 2012**

**Resolution 11171-12:**

**Approve Lease Agreement with Municipal Capital Finance for Copier Lease**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board approve a lease agreement with Municipal Capital Finance for 48 months per the attached agreement.

(Recommended by the Chief School Administrator)

Exhibit: Copier Lease Agreement

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**Resolution 11172-12:**

**Approve Change Order HVAC, Lighting and Fire Protection #15**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board approves change order #15 to the HVAC, Lighting & Fire Suppression for flooring replacement to Coopersmith Brothers in the amount of \$3,762.00. For a total adjusted project cost of \$1,108,995.00

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, the Board adjourned the meeting at 7:41 p.m.

VOICE VOTE: YEAS: 5

**MOTION CARRIED**

**Upcoming Dates of Interest:**

January 16 <sup>th</sup>	BOE meeting	5:00 p.m. Executive Session	5:30 p.m. Regular Session
February 20 <sup>th</sup>	BOE meeting	5:00 p.m. Executive Session	5:30 p.m. Regular Session

Respectively Submitted,

*Edmund Zalewski*