

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
September 20, 2017

CALL TO ORDER

President Roschewsk called the meeting to order at 5:00 p.m. on Wednesday, September 20, 2017 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – President Roschewsk

Opening Statement – President Roschewsk

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on April 8, 2017.

Roll Call – Board Secretary Zalewski

Present: Mrs. Johnson-Demeter, Dr. Lamonte, Mr. Roschewsk, Mr. Rutledge and Mr. Shotwell

Also Present: Mr. Zalewski, Board Secretary
Mr. Steinhardt, Attorney

Others Present: Approximately 10 members of the public

Adopt the Meeting Agenda

Resolution 13072-17: Adopt the Meeting Agenda

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED, that this Board adopts the Meeting Agenda for the September 20, 2017 meeting as published with any addenda.

VOICE VOTE: YEAS: 5

MOTION CARRIED

Resolution E614-17: Personnel, Negotiations and Legal Matters

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, the Board moved into executive session at 5:01 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: YEAS: 5

MOTION CARRIED

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Resolution E615-17: Resume Regular Session

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, the Board reconvened into regular session at 5:30 p.m.

VOICE VOTE: YEAS: 5

MOTION CARRIED

Discussion

- **STUDENT RECOGNITION**
 - **Mrs. Vogel discussed the new process for the Student of the Month recognition.**
- **PUBLIC COMMENTS - Related to Agenda Items Only - None**
- **COMMUNICATIONS - Included in Board Packet**
- **SUPERINTENDENT'S REPORT**
 - Mr. Zalewski discussed the 3rd Thursday School Pride picnic.
 - Mr. Zalewski advised the Board that Mr. Gara is looking to add an additional bus route due to the long ride time some students are experiencing.
 - Mr. Zalewski recommended that the Board approve the resolution to hire the architect to perform design and engineering work for the renovation of toilet rooms and locker rooms next summer.
- **HIB REPORT/SUSPENSIONS**
 - Zero (0) HIB incidents were reported since the August Board Meeting.
 - Zero (0) in-school suspensions and zero (1) out-of-school suspensions since the August Board Meeting.
- **BOARD PRESIDENT'S REPORT - None**
- **DISCUSS EDUCATIONAL ISSUES**
 - **Mrs. Johnson-Demeter asked several questions about the NJSIAA membership and why the Board did not approve the membership prior to it occurring. Mr. Zalewski and Mr. Colucci responded.**
 - **Mrs. Johnson-Demeter questioned the PARCC results, Mr. Mylecraine responded.**
 - **Mrs. Johnson-Demeter asked if we have a personal finance course or if it's included with in the history department. Mr. Mylecraine confirmed that we do have standalone courses for personal finance.**
 - **Mr. Mylecraine will provide a public PARCC presentation in October.**
- **NEW BUSINESS – None.**

Minutes – Regular Meeting Minutes

Resolution 13073-17: Approve Board Meeting Minutes as Listed Below

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 13074-17: Approve August 16, 2017 Regular Meeting Minutes

Resolution 13075-17: Approve August 16, 2017 Regular Meeting Executive Session Minutes

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VOICE VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

MOTION CARRIED

Resolution 13074-17: Approve August 16, 2017 Regular Meeting Minutes

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the Regular Meeting Minutes of August 16, 2017.

VOICE VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

MOTION CARRIED

Resolution 13075-17: Approve August 16, 2017 Regular Meeting Executive Session Minutes

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of August 16, 2017.

VOICE VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

MOTION CARRIED

FINANCE & FACILITIES

Resolution 13076-17: Approve Finance & Facilities Resolutions as Listed Below

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

- | | |
|------------------------------------|--|
| <u>Resolution 13077-17:</u> | Receive, Accept, and Approve August 2017 Financial Reports |
| <u>Resolution 13078-17:</u> | Board of Education's Monthly Certification of Major Account/Fund Status |
| <u>Resolution 13079-17:</u> | Approve Payment of Bills for August 2017 |
| <u>Resolution 13080-17:</u> | Approve Transfers for August 2017 |
| <u>Resolution 13081-17:</u> | Approve Title II WIOA Grant for the 2017-2018 School Year |

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 13077-17: Receive, Accept, and Approve August 2017 Financial Reports

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that the August 2017 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 13078-17: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that August 31, 2017, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 13079-17: Approve Payment of Bills for August 2017

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for August 2017 in the amount of \$863,594.73.

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Exhibit: F2

Resolution 13080-17: Approve Transfers for August 2017

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board approves the transfers of monies for the month of August 2017.

Exhibit: F3

Resolution 13081-17: Approve Title II WIOA Grant for the 2017-2018 School Year

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board approve the submission of the District's FY18 Workforce Innovation and Opportunity Act application in the amount of \$93,345.00 in accord with the stipulations of the grant. This is a consolidated grant with terms set forth by the New Jersey Department of Labor with the Morris County School of Technology as the lead agency and Sussex County Community College and Warren County Technical School as partner agencies. Total grant amount for our county is \$93,345.00.

PERSONNEL

Resolution 13082-17: Approve Personnel Resolutions as Listed Below

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- | | |
|------------------------------------|--|
| <u>Resolution 13083-17:</u> | Approve Vocational Substitute Instructors for the 2017-2018 School Year |
| <u>Resolution 13084-17:</u> | Employ Substitute Instructors for the 2017-2018 School Year |
| <u>Resolution 13085-17:</u> | Employ Substitute School Nurses for the 2017-2018 School Year |
| <u>Resolution 13086-17:</u> | Employ Kathleen Marshall as Administrative Secretary for the 2017-2018 School Year |
| <u>Resolution 13087-17:</u> | Approve the Following AESOP Positions and Staff |
| <u>Resolution 13088-17:</u> | Approve Agreement with St. Luke's for Athletic Trainer and School Physician |
| <u>Resolution 13089-17:</u> | Rescind Employment for Jasmine Slowik as Technical Theater Advisor for the 2017-2018 School Year |
| <u>Resolution 13090-17:</u> | Rescind Employment for Timothy Longacre as National Technical Honor Society Advisor for the 2017-2018 School Year |
| <u>Resolution 13091-17:</u> | Approve Post-Secondary Cosmetology student for a daytime internship from September 5, 2017 to December 21, 2017 |
| <u>Resolution 13092-17:</u> | Approve School Nurse Observation for Melissa Stryker on September 28, 2107. |
| <u>Resolution 13093-17:</u> | Approve Professional Internship Program for Laurel Osborn for the period of September 2017 – May 2017 |
| <u>Resolution 13094-17:</u> | Acknowledge Tenure for Patricia Seugling, Broadcast Media Arts Instructor |
| <u>Resolution 13095-17:</u> | Rescind Employment for Pat Lilly as Culinary Advisor for the 2017-2018 School Year |
| <u>Resolution 13096-17:</u> | Rescind Employment for Kim Nodoro as Culinary Advisor for the 2017-2018 School Year |
| <u>Resolution 13097-17:</u> | Employ Extra Curricular Personnel for the 2017-2018 School Year |
| <u>Resolution 13098-17:</u> | Appoint Edmund Zalewski as Acting Superintendent |

SEE VOTES FOLLOWING INDIVIDUAL RESOLUTIONS

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Resolution 13083-17: Approve Vocational Substitute Instructors for the 2017-2018 School Year

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following Vocational Substitute Instructors for the Fire Science Program at the rate of \$32.00 per hour not to exceed 150 hours per individual.

Joseph Fox	Stanley Jessamine
John Lefler	Stephen Matuszek
Joseph Parkin	Randy Trimmer

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 13084-17: Employ Substitute Instructors for the 2017-2018 School Year

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Substitute Instructors for the 2017-2018 school year for the period from September 1, 2017 to June 30, 2018 at a salary of \$100.00 per day for each day worked as follows:

Amato, Alicia	Ambrosky, Gerilynn	Biegaj, Edward
Biello, Lisa (Cosmetology)	Bogwald, Rondi	Cavanaugh, Jessica
Balzer, Marilyn	Deemer, Penny (Cosmetology)	Dell Elba, Matthew
DeMeo, Pilar (Cosmetology)	Dillon, Daniel	Drake, Ralph
Finnegan-Menengus, Christine	Fox, Denise	Fulton, Krystie
Lowe, William	Gorman, Guy	Hachlica, Larysa
Koller, Ann	Jacob, John (Automotive)	Jenkins, Nancy
Metz, Keith (PS/Black Seal)	Lowe, JoAnn	Mandel, Joan
Russo, Lisa	Nyland, Martin	Powell, Travis
Sidoti, Dmonick	Santomartino, Kimberly	Schiller, Dennis
Singher, Alessandre	Smith, Karyn	Smith, Alexis
Wimmer, Renaye	Taborelli, Gary	Viebrock, Norman
Burkat, Walter J.		

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 13085-17: Employ Substitute School Nurses for the 2017-2018 School Year

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Substitute School Nurses for the 2017-2018 school year for the period from September 1, 2017 to June 30, 2018 at a salary of \$200.00 per day for each day worked as follows:

Conrad, Karen	Garzon, Ellen
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ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 13086-17: Employ Kathleen Marshall as Administrative Secretary for the 2017-2018 School Year

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Kathleen Marshall as Administrative Secretary for the 2017-2018 school year effective August 23, 2017 at the annual salary of \$31,081 prorated to actual start date.

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

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Resolution 13087-17: **Approve the Following AESOP Positions and Staff**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following Aesop positions and staff members to fill the roles at the rate of \$813.00 for the 2017-2018 School Year:

Position	Employee	Annual Stipend
Aesop Administrator	Beth Hachlica	\$813.00
Aesop Personnel System	Beth Hachlica	\$813.00
Aesop Staff Interface	Kathleen Marshall	\$813.00

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 13088-17: **Approve Agreement with St. Luke's for Athletic Trainer and School Physician**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, approve the agreement with St. Luke's for athletic trainer and school physician services.

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 13089-17: **Rescind Employment for Jasmine Slowik as Technical Theater Advisor for the 2017-2018 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board Rescind Employment for Jasmine Slowik as Technical Theater Advisor for the 2017-2018 School Year as approved in resolution 12982-17.

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 13090-17: **Rescind Employment for Timothy Longacre as National Technical Honor Society Advisor for the 2017-2018 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board Rescind Employment for Timothy Longacre as National Technical Honor Society Advisor for the 2017-2018 School Year as approved in resolution 12982-17.

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 13091-17: **Approve Post-Secondary Cosmetology student for a daytime internship from September 5, 2017 to December 21, 2017**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board Approve Shayna Beirne, Post-Secondary Cosmetology student, for a daytime internship from September 5, 2017 to December 21, 2017 to fulfill her Cosmetology certification.

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 13092-17: **Approve School Nurse Observation for Melissa Stryker on September 28, 2107.**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves a School Nurse Observation for Melissa Stryker on September 28, 2017. She is a current student in the Nurse Education Program at Warren County Community College. Ms. Stryker will observe under the guidance of Coleen Schiller, School Nurse.

Exhibit: A

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

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Resolution 13093-17: **Approve Professional Internship Program for Laurel Osborn for the period of September 2017 – May 2018**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves a Professional Internship Program for Laurel Osborn, a staff member and student at Centenary College, to fulfill 300 hours of internship during the period of September 2017 – May 2018. Ms. Osborne will intern under the guidance of Mr. John Mylecraine, Vice Principal.

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 13094-17: **Acknowledge Tenure for Patricia Seugling, Broadcast Media Arts Instructor**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter,

WHEREAS, the staff members listed below will meet the requirements to attain tenure in the Warren County Technical School District after completing four years' service from their hire dates and one day in the 2017-2018 school year; and

WHEREAS, this individuals' performance has been satisfactory;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Warren County Technical School grant tenure to them upon completing four years' service from their hire dates and one day in the 2017-2018 school year:

Patricia Seugling	Date of Hire: 10-16-2013
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ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 13095-17: **Rescind Employment for Pat Lilly as Culinary Advisor for the 2017-2018 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board Rescind Employment for Pat Lilly as Culinary Advisor for the 2017-2018 School Year as approved in resolution 12982-17.

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 13096-17: **Rescind Employment for Kim Nodoro as Culinary Advisor for the 2017-2018 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board Rescind Employment for Kim Nodoro as Culinary Advisor for the 2017-2018 School Year as approved in resolution 12982-17.

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

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Resolution 13097-17: Employ Extra Curricular Personnel for the 2017-2018 School Year

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs extra-curricular personnel for the 2017-2018 school year for the period from August 31, 2017 to June 30, 2018 as follows:

<u>Last</u>	<u>First</u>	<u>Extra Curricular Personnel</u>	<u>Stipend</u>
Werkheiser	Jay	After School Bio-Chemistry Class	\$33.00 hr.
Clark	Elizabeth	Hall Monitor	\$25.00 hr.
Czarnecki	Maryanne	ESEA Math Tutor	\$33.00 hr.
Beneducci	Michele	ESEA Science Tutor	\$33.00 hr.
Osborn	Laurel	ESEA Math Tutor	\$33.00 hr.
Osborn	Laurel	Hall Monitor	\$25.00 hr.
Colabella	Patricia	ESEA Math Tutor	\$33.00 hr.
Dowling	Gregory	ESEA Math Tutor	\$33.00 hr.
McCormick	Kim	ESEA Science Tutor	\$33.00 hr.
Riley	Elizabeth	ESEA Tutor	\$33.00 hr.
Lamson	Daniel	ESEA Math Tutor	\$33.00 hr.

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 13098-17: Appoint Edmund Zalewski as Acting Superintendent

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board Appoint Edmund Zalewski as Acting Superintendent Effective July 1, 2017 through December 31, 2017 at the rate of \$98.68 per day and in accordance with the September 20, 2017 Addendum to his Business Administrator's Agreement with the Board.

Exhibit: E

ROLL CALL VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

MOTION CARRIED

TRAVEL

Resolution 13099-17: Approve Travel Resolutions as Listed Below

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following travel resolutions as listed below:

Resolution 13100-17: Approve Staff Professional Development Travel as Listed Below

Resolution 13101-17: Approve Field Trip Resolutions as Listed Below

ROLL CALL VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

MOTION CARRIED

Resolution 13100-17: Approve Staff Professional Development Travel as Listed Below

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the staff professional development travel as listed below:

<u>Date</u>	<u>Name</u>	<u>Description/Reason</u>	<u>Approx. Cost</u>
9-14-2017	E. Zalewski	NJCCVTS, East Brunswick, NJ	\$0 + Mileage
9-20-2017	E. Zalewski	HWASBO, Asbury, NJ	\$0 + Mileage
9-27-2017	G. Vogel	NJPSA Council Meeting	\$0 + Mileage
9-29-2017	E. Zalewski	NJSIG, Randolph, NJ	\$0 + Mileage

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10-5-2017	E. Zalewski	New Title 1 Req. ESSA Training- NJASBO, Rockaway, NJ	\$100 + Mileage
10-10-2017	K. Sarte	DASACC – Children & Domestic Violence	\$0 + Mileage
10-12-2017	K. Sarte	Traumatic Loss Coalition, Washington, NJ	\$0 + Mileage
10-23-2017	D. Miller	Addressing Challenging Behaviors in School, NJPSA	\$0 + Mileage
10-27-2017	R. Gara	Skills Fall Leadership Conference	\$0 + Mileage
11-16-2017	B. Hachlica	Current School Law Update – NJASBO, Rockaway, NJ	\$100 + Mileage
12-7-2017	B. Hachlica	Payroll Fundamentals- NJASBO, Rockaway, NJ	\$100 + Mileage
12-7-2017	E. Zalewski	Payroll Fundamentals- NJASBO, Rockaway, NJ	\$100 + Mileage
12-7-2017	M. Tamburro	School of Health Professions/ Rutgers University	\$0 + Mileage
12-7,8-2017	R. Gara	US All Star Cross Country Clinic, Atlantic City, NJ	\$99 + Mileage
12-19-2017	B. Hachlica	Pension Updates- NJASBO, Robbinsville, NJ	\$100 + Mileage
12-19-2017	E. Zalewski	Pension Updates- NJASBO, Robbinsville, NJ	\$100 + Mileage
1-23-2018	B. Hachlica	Legal Issues that Impact Business Offices, Rockaway, NJ	\$100 + Mileage
1-23-2018	E. Zalewski	Legal Issues that Impact Business Offices, Rockaway, NJ	\$100 + Mileage
2-7-2018	R. Gara	Skills Advisor Meeting, Edison, NJ	\$0 + Mileage
2-13-2018	E. Zalewski	Transportation Contracts & Bidding/Food Service- NJASBO	\$100 + Mileage
3-2-2018	R. Gara	Skills USA Competitions	\$0 + Mileage
3-16-2018	R. Gara	Skills USA Competitions	\$0 + Mileage
3-20-2018	B. Jewell	Purchasing - NJASBO, Rockaway, NJ	\$100 + Mileage
3-20-2018	E. Zalewski	Purchasing - NJASBO, Rockaway, NJ	\$100 + Mileage
3-20-2018	R. Gara	Skills USA Competitions	\$0 + Mileage
4-16-2018	R. Gara	Skills USA Competitions	\$0 + Mileage

Resolution 13101-17: Approve Field Trip Resolutions as Listed Below

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the travel resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approximate Transportation Cost
9-29-2017	Rutgers University	A. Engel	18	Team Building	WCTS
9-29-2017	Meadowbreeze Park	P. Lilly	136	Freshman Bonding Day	First Student Bus
10-2-2017	Shop Rite	F. Tomeo	12	Community Awareness	WCTS
10-6-2017	NJ Future Educators Assoc. Conference	L. Arnold	13	Child Development Conference	WCTS
10-8-2017	Six Flags Great Adventure	P. Seugling	20	Key Club Rally	WCTS
11-2-2017	Culinary Inst. Of America	K. Nodoro	18	Tour & lunch at the Culinary School	First Student Bus

** Paper work received after cutoff date for Board agenda.*

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POLICY

Resolution 13102-17: **Approve on First Reading Revisions to the Board Policy Manual**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves on first reading revisions to the Board Policy Manual as follows:

P 2700	Services to Nonpublic School Students (M) (Revised)
P & R 7100	Long-Range Facilities Planning (M) (Revised)
P & R 7101	Educational Adequacy of Capital Projects (Revised)
P 7102	Site Selection and Acquisition (Revised)
R 7102	Site Selection and Acquisition (New)
P 7130	School Closing (Revised)
P 7300	Disposition of Property (Revised)
R 7300.1	Disposition of Instructional Property (Abolished)
R 7300.2	Disposal of Land (Revised)
R 7300.3	Disposition of Personal Property (Revised)
R 4300.4	Disposition of Federal Property (Revised)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

OTHER NEW BUSINESS

Resolution 13103-17: **Approve Other New Business as Listed Below**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following Other New Business resolutions as listed below:

- Resolution 13104-17:** **Approve Warren County Technical School for Membership in the NJ State Interscholastic Athletic Association.**
- Resolution 13105-17:** **Approve Building Administrator Evaluation & Support System**
- Resolution 13106-17:** **Approve Observations for WCCC students for the 2017-2018 school year.**
- Resolution 13107-17:** **Accept the Annual HIB Self-Assessment Report for the 2016-2017 School Year**
- Resolution 13108-17:** **Approve Curriculum for the 2017-2018 School Year**
- Resolution 13109-17:** **Approve Updated Curriculum**

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 13104-17: **Approve Warren County Technical School for Membership in the NJ State Interscholastic Athletic Association.**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves Warren County Technical School for Membership in the NJ State Interscholastic Athletic Association.

Exhibit: B

Resolution 13105-17: **Approve Building Administrator Evaluation & Support System**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Rhode Island Model of Building Administrator Evaluation & Support System as our Principal Practice Evaluation Instrument.

Exhibit: C

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Resolution 13106-17: **Approve observations for WCCC students for the 2017-2018 school year.**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves Warren County Technical School Graduates who are enrolled in the Education Program at Warren County Community College to complete their 20 hours of observation at the Warren County Technical School.

Resolution 13107-17: **Accept the Annual HIB Self-Assessment Report for the 2016-2017 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board accepts the Annual HIB Self-Assessment Report.

Exhibit: D

Resolution 13108-17: **Approve Curriculum for the 2017-2018 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the curriculum for the 2017-2018 school year.

Resolution 13109-17: **Approve Updated Curriculum**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the updated curriculum for the following classes:

Physical Education Grades 9-12	Health Grades 9-12	Spanish 1 Grades 9-12
Biology Grades 9-12	Introduction to Vocations Grades 9-12	Public Speaking Grades 9-12
Chemistry Grades 9-12		

ADDENDUM ITEMS

Resolution 13111-17: **Employ Part-Time LPN Classroom/Clinical Instructors for the 2017-2018 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employ the following as Part-Time LPN Classroom/Clinical Instructors at a salary of \$37.00 an hour on an as-needed basis not to exceed 28 hours per week with prior weekly approval of the Post-Secondary Director effective September 1, 2017 through July 31, 2018. Any additional hours on an as-needed basis are to be pre-approved by the Superintendent.

JoAnne Ward	Martha Gugel
Joan Young	Judith McGreevy

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

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Resolution 13112-17: **Appoint SSP Architectural Group as Architects of Record**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board appoint SSP Architectural Group as the architect of record to provide services on an as needed basis using the following hourly rates:

Principal \$165.00	Associate \$145.00
Architect/Project Manager \$130.00	Project Coordinator \$90.00
Designer \$75.00	Drafter \$75.00
Administrative Support \$55.00	

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 13113-17: **Approve SSP Architectural Group to Provide Architectural and Engineering Services**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approve SSP Architectural Group to provide the architectural and engineering services for the Toilet Room Upgrade and Locker Room Renovation for the sum of \$68,000.00.

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 13114-17: **Engage the Services of NJSBA to Perform a Superintendent Search**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board engage the services of NJSBA to perform a Superintendent search.

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;

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- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.
- **None.**

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, the Board adjourned the meeting at 5:55 p.m.

Upcoming Dates of Interest:

October 4, 2017	Back to School Night 6:30 p.m.
October 18, 2017	5:00 p.m. Executive Session 5:30 p.m. Regular Session
November 1, 2017	5:00 p.m. Reorganization Meeting

Respectively Submitted,

Edmund Zalewski