

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
September 19, 2012

I. CALL TO ORDER

President Shotwell called the meeting to order at 5:00 p.m. on Wednesday, September 19, 2012 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

A. Flag Salute –President Shotwell

B. Opening Statement –President Shotwell

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 2, 2011.

C. Roll Call – Board Secretary Zalewski

Present: Ellen Johnson-Demeter, Rosalie Lamonte, Rob Roschewsk (Sworn in below), Gus Rutledge (arrived 5:07) and David Shotwell

Also Present: Robert Glowacky, Chief School Administrator
Edmund Zalewski, Board Secretary
Bruce Jones, Attorney

Others Present: Fourteen members of the public.

D. Adopt the Meeting Agenda

- **Attorney Jones administered the Oath of Office to Mr. Roschewsk.**

Resolution 11019-12: Adopt the Meeting Agenda

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board adopts the Meeting Agenda for the September 19, 2012 meeting as published with any addenda.

VOICE VOTE: Yeas: 4

ABSENT: Mr. Rutledge (Arrived 5:07)

MOTION CARRIED

Resolution E483-12: Personnel, Negotiations and Legal Matters

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, the Board moved into executive session at 5:00p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- **No items to be discussed**

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 4

ABSENT: Mr. Rutledge (Arrived 5:07)

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
September 19, 2012

Resolution E484-12: Resume Regular Session

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, the Board reconvened into regular session at 5:35 p.m.

VOICE VOTE: Yeas: 5

MOTION CARRIED

E. Minutes – Regular Meeting Minutes

Resolution 11020-12: Approve Board Meeting Minutes as Listed Below

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 11021-12: Approve August 15, 2012 Regular Meeting Minutes

Resolution 11022-12: Approve August 15, 2012 Regular Meeting Executive Session Minutes

VOICE VOTE: YEAS: 3 ABSATIN: Dr. Lamonte and Mr. Roschewsk **MOTION CARRIED**

Resolution 11021-12: Approve August 15, 2012 Regular Meeting Minutes

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the Regular Meeting Minutes of August 15, 2012.

VOICE VOTE: YEAS: 3 ABSATIN: Dr. Lamonte and Mr. Roschewsk **MOTION CARRIED**

Resolution 11022-12: Approve August 15, 2012 Regular Meeting Executive Session Minutes

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of August 15, 2012.

VOICE VOTE: YEAS: 3 ABSATIN: Dr. Lamonte and Mr. Roschewsk **MOTION CARRIED**

1. COMMUNICATIONS

- None

2. SUPERINTENDENT'S REPORT

- Mr. Glowacki introduced the new staff members and asked each to introduce them-selves.

3. HIB REPORT

- Zero (0) incidents were reported since the August Board Meeting.

4. BOARD PRESIDENT'S REPORT

- None

5. PUBLIC COMMENTS

- A. Carlson (Student) – commented on the new teachers.
- Ms. Vogel - discussed the good opening of the school despite the construction.
- Mr. Segreaves – told the Board that the summer program was a success.

6. DISCUSS EDUCATIONAL ISSUES

- None

7. TABLED OR POSTPONED MATTERS

- None

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
September 19, 2012

8. NEW BUSINESS

- Mr. Glowacky discussed a possible increase in the tuition rates for 2013-14 for special education services. Mr. Glowacky told Board that he would have recommendations at the next Board meeting.
- Mr. Zalewski presented a response to the request from the CFO of Warren County for the Board to consider. The Board discussed the topic and recommended that Mr. Zalewski send the letter.

FINANCE

Resolution 11023-12: Approve September Finance Resolutions as Listed Below

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance resolutions as listed below:

- | | |
|------------------------------------|--|
| <u>Resolution 11024-12:</u> | Receive, Accept, and Approve July 2012 Financial Reports |
| <u>Resolution 11025-12:</u> | Board of Education's Monthly Certification of Budgetary Major Account/Fund Status |
| <u>Resolution 11026-12:</u> | Receive, Accept, and Approve August 2012 Financial Reports |
| <u>Resolution 11027-12:</u> | Board of Education's Monthly Certification of Budgetary Major Account/Fund Status |
| <u>Resolution 11028-12:</u> | Approve Payment of Bills for September 2012 |
| <u>Resolution 11029-12:</u> | Approve Payment of Bills from Student Activity Accounts for August 2012 |
| <u>Resolution 11030-12:</u> | Approve and Accept NCLB Grant for FY13 in the amount of \$74,023.00 |
| <u>Resolution 11031-12:</u> | Accept 2012-2013 Rural Education Achievement Program (REAP) Grant Funds |
| <u>Resolution 11032-12:</u> | Accept County Apprenticeship Coordinator Grant for FY13 |
| <u>Resolution 11033-12:</u> | Establish 2012-2013 Tuition Reimbursement Rates |
| <u>Resolution 11034-12:</u> | Renew Transportation Contracts with First Student, Inc. for 2012-2013 School Year |
| <u>Resolution 11035-12:</u> | Renew Transportation Contracts with GST, Inc. for 2012-2013 School Year |
| <u>Resolution 11036-12:</u> | Renew Transportation Contracts with Snyder Bus Company for 2012-2013 School Year |
| <u>Resolution 11037-12:</u> | Approve Project Change orders as Listed Below |

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5 (Except Resolutions 11034-12, 11035-12, 11036-12) **MOTION CARRIED**
 ABSTAIN: Dr. Lamonte (Resolutions 11034-12, 11035-12, 11036-12)

Resolution 11024-12: Receive, Accept, and Approve July 2012 Financial Reports

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that the July 2012 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Chief School Administrator)

Exhibit: F1

ROLL CALL VOTE: YEAS: 5 **MOTION CARRIED**

ADDITIONAL INFORMATION: July Reports were not available for the August Meeting

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
September 19, 2012

Resolution 11025-12: **Board of Education's Monthly Certification of Budgetary Major Account/Fund Status**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved:

Board of Education's Monthly Certification
Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as July 31, 2012, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23-2.11(a).

(Recommended by the Chief School Administrator)

Exhibit: F2

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 11026-12: **Receive, Accept, and Approve August 2012 Financial Reports**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge RESOLVED, that the August 2012 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Chief School Administrator)

Exhibit: F3

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 11027-12: **Board of Education's Monthly Certification of Budgetary Major Account/Fund Status**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved:

Board of Education's Monthly Certification
Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as August 31, 2012, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23-2.11(a).

(Recommended by the Chief School Administrator)

Exhibit: F4

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
September 19, 2012

Resolution 11028-12: **Approve Payment of Bills for September 2012**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for September in the amount of \$810,114.62.

(Recommended by the Chief School Administrator)

Exhibit: F5

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 11029-12: **Approve Payment of Bills from Student Activity Accounts for August 2012**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the payment of bills from the Student Activity accounts for the month of August 2012 in the amount of \$2,022.25.

(Recommended by the Chief School Administrator)

Exhibit: F6

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 11030-12: **Approve and Accept NCLB Grant for FY13 in the amount of \$74,023.00**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approve the application and accept the award for the FY13 NCLB Grant in the amount of \$74,023.00 through the New Jersey Department of Education for the period September 1, 2012 through August 31, 2013 for the purposes, terms and conditions set forth in the proposal. The NCLB grant is broken down as follows:

Title I Part A	\$64,834.00
Title II Part A	<u>\$ 9,189.00</u>
Total	\$74,023.00

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 11031-12: **Accept 2012-2013 Rural Education Achievement Program (REAP) Grant Funds**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board accepts the 2012-2013 REAP Grant Funds in the amount of \$49,481.00 for the period of July 1, 2012 through September 30, 2013.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 11032-12: **Accept County Apprenticeship Coordinator Grant for FY13**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board accept FY13 County Apprenticeship Coordinator Grant in the amount of \$10,000.00 through the New Jersey Department of Labor for the period July 1, 2012 through June 30, 2013 for the purposes, terms and conditions set forth in the proposal.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
September 19, 2012

Resolution 11033-12: Establish 2012-2013 Tuition Reimbursement Rates

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board establishes the 2012-2013 tuition reimbursement rates as \$565.74 per credit for Graduate courses and \$284.83 per credit for Undergraduate courses effective for the period September 1, 2012 through August 31, 2013.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 11034-12: Renew Transportation Contracts with First Student, Inc. for 2012-2013 School Year

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following transportation contract renewal with First Student, Inc. for the 2012-13 School year as listed below:

Company	Route	2011-12	CPI Adj	2012-13	
First Student Inc.	A	\$42,637.44	1.89%	\$43,443.28	Per Annum
First Student Inc.	B	\$40,174.99	1.89%	\$40,934.29	Per Annum
First Student Inc.	C	\$40,174.99	1.89%	\$40,934.29	Per Annum
First Student Inc.	H	\$38,616.36	1.89%	\$39,346.20	Per Annum
First Student Inc.	K	\$166.81	1.89%	\$169.96	Per Diem
First Student Inc.	D-2	\$38,611.15	1.89%	\$39,340.90	Per Annum
First Student Inc.	F-2	\$34,686.26	1.89%	\$35,341.83	Per Annum
First Student Inc.	G-2	\$35,511.69	1.89%	\$36,182.86	Per Annum
First Student Inc.	I-2	\$30,899.85	1.89%	\$31,483.85	Per Annum
First Student Inc.	M	\$30,899.85	1.89%	\$31,483.85	Per Annum
First Student Inc.	Late Run #1	\$80.02	1.89%	\$81.53	Per Diem
First Student Inc.	Late Run #2	\$80.02	1.89%	\$81.53	Per Diem
First Student Inc.	Late Run #3	\$80.02	1.89%	\$81.53	Per Diem
First Student Inc.	Late Run #4	\$77.97	1.89%	\$79.44	Per Diem
First Student Inc.	Activ./Field Trips	\$60.29	1.89%	\$61.43	Per Hour

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSTAIN: Dr. Lamonte

MOTION CARRIED

Resolution 11035-12: Renew Transportation Contracts with GST, Inc. for 2012-2013 School Year

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following transportation contract renewal with GST, Inc. for the 2012-13 School year as listed below:

Company	Route	2011-12	CPI Adj	2012-13	
GST Transport Inc.	J	\$171.66	1.89%	\$174.90	Per Diem
GST Transport Inc.	L	\$29,053.01	1.89%	\$29,602.11	Per Annum

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSTAIN: Dr. Lamonte

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
September 19, 2012

Resolution 11036-12: **Renew Transportation Contracts with Snyder Bus Company for 2012-2013 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following transportation contract renewal with Snyder Bus Company for the 2012-13 School year as listed below:

Company	Route	2011-12	CPI Adj	2012-13
Snyder Bus Co.	E-2	\$36,685.75	1.89%	\$37,379.11 Per Annum

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSTAIN: Dr. Lamonte

MOTION CARRIED

Resolution 11037-12: **Approve Project Change orders as Listed Below**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approve the following change orders to the HVAC/Lighting/Fire Suppression project that were reviewed by the architect and engineer for accuracy and value:

CBI-01	Structural steel work to support rooftop units;	\$10,360
CBI-02	Electrical outlets at new wall	\$916
CBI-03	Additional sprinklers in storage room, above freezer, custodial closets	\$12,893
CBI-04	Credit for K copper piping	(\$8,616) Credit
CBI-05	Revise ductwork to clear existing concealed conditions in closet area and vault	\$0 – Cost taken from Allowance.
CBI-06	Provide and install two structural steel lintel boxes for mechanical louver openings in the main lobby	\$0 – Cost taken from Allowance.
CBI-07	Relocate various piping, detectors, conduit, etc. to permit installation of ductwork	\$0 – Cost taken from Allowance.
CBI-08	Construct soffits in three classrooms at windows and to conceal sprinkler piping in three classrooms	\$8,772

All together, these eight change orders have increased the contract sum by \$24,325.00.

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

FACILITIES

Resolution 11038-12: **Approve September Facilities Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following facilities resolutions as listed below:

Resolution 11039-12: **Approve Comprehensive Maintenance Plan for School Year**

Resolution 11040-12: **Approve Facility Usage Requests and Charges as Listed Below**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5 (Except Resolution 11039-12)
ABSTAIN: Dr. Lamonte

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
September 19, 2012

Resolution 11039-12: Approve Comprehensive Maintenance Plan for School Year 2012-13

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the Comprehensive Maintenance Plan for 2012-2013 school year.

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities; and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Warren County Technical School are consistent with these requirements; and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

NOW THEREFORE BE IT RESOLVED, that the Warren County Technical School Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Warren County Technical School in compliance with Department of Education requirements.

(Recommended by the Chief School Administrator)

Exhibit: F7

ROLL CALL VOTE: YEAS: 4 ABSTAIN: Dr. Lamonte

MOTION CARRIED

Resolution 11040-12: Approve Facility Usage Requests and Charges as Listed Below

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the facility usage requests and charges as identified below:

<u>Organization</u>	<u>Date of Use</u>	<u>Time</u>	<u>Tech Location</u>	<u>Rental Fee</u>	<u>Admission Fee</u>	<u>Food Service</u>	<u>Custodian</u>	<u>Police Coverage</u>
Jersey Fusion	Tuesdays 12/4/12- 2/26/13	6:30-8:30 pm	Gym	\$100.00 Per use	N/A	N/A	N/A	N/A
WCCC	Saturday 10/20/12	12:00- 3:00 pm	Athletic Field	\$100.00	N/A	N/A	N/A	N/A

(Recommended by the Chief School Administrator)

****ADDITIONAL INFORMATION:** WCCC will only use the facility if there is inclement weather

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
September 19, 2012

PERSONNEL

Resolution 11041-12: **Approve September 2012 Personnel Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 11042-12:** **Employ Maria Tamburro as Health Occupations Instructor for the 2012-2013 School Year**
- Resolution 11043-12:** **Employ Angela Galiano as Administrative Secretary for the 2012-2013 School Year**
- Resolution 11044-12:** **Employ Zana Ziegler as Post-Secondary Career Counselor for the 2012-2013 School Year from Perkins Post-Secondary Funds**
- Resolution 11045-12:** **Approve Local Professional Development Committee for 2012-2013 school year**
- Resolution 11046-12:** **Employ Jay Werkheiser as Biochemistry Instructor for After-School Course**
- Resolution 11047-12:** **Employ Dominick Sidoti as Attendance Officer for the 2012-2013 School Year**
- Resolution 11048-12:** **Employ Extra Curricular Sports Personnel for the 2012-2013 School Year**
- Resolution 11049-12:** **Employ Extra Curricular Personnel for the 2012-2013 School Year**
- Resolution 11050-12:** **Employ Post-Secondary Substitute Administrator for the 2012-2013 School Year**
- Resolution 11051-12:** **Approve Rosemary Kuebler to Mentor Beth Hachlica for the 2012-13 School year at a rate of \$500**
- Resolution 11052-12:** **Employ Substitute Instructors for the 2012-2013 School Year**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 11042-12: **Employ Maria Tamburro as Health Occupations Instructor for the 2012-2013 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employ Maria Tamburro as Health Occupations Instructor, Step 12 / Column MA+15, for the 2012-2013 school year effective September 1, 2012 at the salary of \$54,679.00.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 11043-12: **Employ Angela Galiano as Administrative Secretary for the 2012-2013 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Angela Galiano as Administrative Secretary, Step 1, for the 2012-2013 school year effective August 27, 2012, at the annual salary of \$27,419 prorated to the start date of August 27, 2012.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

ADDITIONAL INFORMATION: Angela Galiano replaces Tracey Kappus who moved to Guidance as the Administrative Secretary.

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
September 19, 2012

Resolution 11044-12: **Employ Zana Ziegler as Post-Secondary Career Counselor for the 2012-2013 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Zana Ziegler as Post Secondary Career Counselor, Step 1 / Column MA, for the 2012-2013 school year effective September 1, 2012, at the annual salary of \$45,833.00. Funded in part (\$24,000 plus partial benefit costs) by Perkins Post-Secondary Grant Funds and the remaining from supplemental grant funds.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 11045-12: **Approve Local Professional Development Committee for 2012-2013 school year**
On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the Local Professional Development Committee for the 2012-2013 school year as follows:

Name	Term
Colleen Schiller	2012-2015
Jasmine Slowik	2012-2015
Patricia Colabella	2010-2013
Rena Cornella	2011-2014

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 11046-12: **Employ Jay Werkheiser as Biochemistry Instructor for After-School Course**
On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Jay Werkheiser as Biochemistry Instructor after school 2 days a week/2 hours a day at the rate of \$25.00 per hour during the 2012-2013 school year.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 11047-12: **Employ Dominick Sidoti as Attendance Officer for the 2012-2013 School Year**
On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Dominick Sidoti as Attendance Officer for the 2012-2013 school year at an annual salary not to exceed \$2,000.00 effective September 20, 2012 through June 30, 2013. Mr. Sidoti will be responsible for verifying high school students' absences and post-secondary students' verification of employment.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

ADDITIONAL INFORMATION: Post Secondary responsibilities are funded through Perkins with an additional \$1,000 if the need arises.

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
September 19, 2012

Resolution 11048-12:

Employ Extra Curricular Sports Personnel for the 2012-2013 School Year

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs extra curricular personnel for the 2012-2013 school year for the period from September 1, 2012 to June 30, 2013 as follows:

<u>Last</u>	<u>First</u>	<u>Extra Curricular Sports Personnel</u>	<u>Step</u>	<u>Stipend</u>
Muller	Kenneth	Substitute Clock Operator	N/A	\$22.00/hr.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 11049-12:

Employ Extra Curricular Personnel for the 2012-2013 School Year

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs extra curricular personnel for the 2012-2013 school year for the period from September 1, 2012 to June 30, 2013 as follows:

<u>Last</u>	<u>First</u>	<u>Extra Curricular Personnel</u>	<u>Stipend</u>
Daniels	Cathleen	Fashion Club Advisor	\$ 702
Fattorusso	Vincent	Photography Club Advisor	\$ 702
Metroke	John	Radio Club	\$ 702
Mylecraine	John	Lead Teacher – Core Curriculum Standards Implementation	\$1,184
Mylecraine	John	SkillsUSA Advisor – Academic	\$1,400
Mylecraine	John	Technical Theater Advisor	\$ 702
SanFilippo	Heidi	Detention Proctor	\$32.75/hr.
Sarte	Kristen	PEERamid Club Advisor	\$ 702
Scinto	Taryn	Outdoor Club Advisor	\$ 702
Tierney	Jeffrey	Key Club Advisor	\$1,156
Wheatley	Robert	Police Explorers Club Advisor	\$ 702

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 11050-12:

Employ Post-Secondary Substitute Administrator for the 2012-2013 School Year

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Post-Secondary Substitute Administrator for the 2012-2013 school year for the period from September 1, 2012 to July 31, 2013, at a salary of \$31.00 per hour:

Dennis Schiller

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
September 19, 2012

Resolution 11051-12: **Approve Rosemary Kuebler to Mentor Beth Hachlica for the 2012-13 School Year at a Rate of \$500**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves Rosemary Kuebler to mentor Beth Hachlica for the payroll/benefits function for the 2012-13 school year at a rate of \$500.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 11052-12: **Employ Substitute Instructors for the 2012-2013 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Substitute Instructors for the 2012-2013 school year for the period from September 1, 2012 to June 30, 2012, at a salary of \$90.00 per day for each day worked as follows:

Ralph Drake
Guy Gorman
Stephanie Thompson
Walter Tutka

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

TRAVEL **Resolution was broken out to approve travel.**

Resolution 11053A-12: **Approve Travel to NJSBA Workshop October 23rd, 24th & 25th 2012**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves ~~Gus Rutledge and David Shotwell~~ to attend NJSBA Workshop on October 23rd, 24th & 25th. Registration of \$150 per person is paid for from credit from NJSBA. Hotel cost \$100 per night for October 23th & 24th, plus miscellaneous expenses and mileage not to exceed NJ state regulations.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

ABSTAIN: Dr. Lamonte & Mr. Shotwell

MOTION CARRIED

Resolution 11053B-12: **Approve Travel to NJSBA Workshop October 23rd, 24th & 25th 2012**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves Gus Rutledge and David Shotwell to attend NJSBA Workshop on October 23rd, 24th & 25th. Registration of \$150 per person is paid for from credit from NJSBA. Hotel cost \$100 per night for October 23th & 24th, plus miscellaneous expenses and mileage not to exceed NJ state regulations.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

ABSTAIN: Dr. Lamonte & Mr. Rutledge

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
September 19, 2012

CURRICULUM

Resolution 11054-12: **Approve Textbook List for the 2012-2013 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Textbook List for the 2012-2013 School Year.

(Recommended by the Chief School Administrator)

Exhibit: A

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

POLICY

- The Board discussed Policy 2361 and changed the wording in the policy. Third reading for Policy will be included in the October agenda

Resolution 11055-12: **Approve on Second Reading Revisions to the Board Policy Manual**

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, RESOLVED, that this Board approves on second reading revisions to the Board Policy Manual as follows:

0153	Annual Appointments – Bylaw
0167	Public Participation at Board Meetings – Bylaw
2361	Acceptable Use of Computer Networks/Computers and Resources – Policy
<i>R 2361</i>	<i>Acceptable Use of Computer Networks/Computers and Resources – Regulation</i>
2363	Pupil Use of Privately-Owned Technology – Policy
2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries – Policy
R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries – Regulation
2622	Pupil Assessment – Policy
6164	Advertising on School Buses - Policy
6470	Payment of Claims - Policy
6470	Payment of Claims - Regulation

(Recommended by the Chief School Administrator)

VOICE VOTE: YEAS: 5

MOTION CARRIED

OTHER NEW BUSINESS

Resolution 11056-12: **Approve Professional Development District Plan for the 2012-2013 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, approves the Professional Development District Plan for the 2012-2013 school year.

Exhibit: B

VOICE VOTE: YEAS: 4 ABSTAIN: Dr. Lamonte

MOTION CARRIED

ADDITIONAL INFORMATION: The Warren County Professional Development Board has conditionally approved Warren Tech's plan. Required revisions have been made. The plan along with a copy of the Board Resolution approving the plan will be resubmitted to the County Office for final approval.

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
September 19, 2012

ADDENDUM ITEMS

Resolution 11057-12: **Approve September Addendum Items as Listed Below**

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, RESOLVED, that this Board approves the September addendum items as listed below:

Resolution 11058-12: **Appoint Robert Wheatley as Mentor for Maria Tamburro, Health Occupations Instructor**

Resolution 11059 -12: **Employ Corissa Gondecki, Sally Hull, Colleen McGill, Deborah McGill, Carol Sowul, Maria Tamburro, Carol Vargo, Joan Young as Part-Time LPN Classroom/Clinical Instructors for the 2012-2013 School Year**

Resolution 11060-12: **Employ Dina Kozlowski as P/T Speech/Language Specialist for the 2012-2013 School Year**

Resolution 11061-12: **Approve Deposit Payment to JHM Signs**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 11058-12: **Appoint Robert Wheatley as Mentor for Maria Tamburro, Health Occupations Instructor**

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, RESOLVED, that this Board appoints Robert Wheatley as mentor for Maria Tamburro, Health Occupations Instructor.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 11059 -12: **Employ Corissa Gondecki, Sally Hull, Colleen McGill, Deborah McGill, Carol Sowul, Maria Tamburro, Carol Vargo, Joan Young as Part-Time LPN Classroom/Clinical Instructors for the 2012-2013 School Year**

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, RESOLVED, that this Board employs Corissa Gondecki, Sally Hull, Colleen McGill, Deborah McGill, Carol Sowul, Maria Tamburro, Carol Vargo, Joan Young as Part-Time LPN Classroom/Clinical Instructors at a salary of \$37.00 an hour on an as-needed basis with prior approval of the Vice Principal effective September 1, 2012 through July 31, 2013. Any additional hours on an as-needed basis are to be pre-approved by the Chief School Administrator.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 11060-12: **Employ Dina Kozlowski as P/T Speech/Language Specialist for the 2012-2013 School Year**

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, RESOLVED, that this Board employs Dina Kozlowski as P/T Speech/Language Specialist on an as-needed basis to work no more than two (2) days per week/45 minutes per day for a total of 1.5 hours per week for the 2012-2013 school year effective September 1, 2012 at the salary rate of \$72.00 per hour with no benefits/sick days.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
September 19, 2012

Resolution 11061-12: **Approve Deposit Payment to JHM Signs**

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, RESOLVED, that this Board approves a deposit of \$832.58 payment to JHM signs for the purchase and installation of the lettering for side entrance to building.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, the Board adjourned the meeting at 7:03 p.m.

VOICE VOTE: YEAS: 5

MOTION CARRIED

Upcoming Dates of Interest:

October 17, 2012	BOE Meeting	Executive Session 5:00 p.m.	Regular Session 5:30 p.m.
November 1, 2012	BOE Meeting	Organization Meeting Session 5:00 p.m.	