

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
September 18, 2013

I. CALL TO ORDER

President Shotwell called the meeting to order at 5:00 p.m. on Wednesday, September 18, 2013 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

A. Flag Salute –President Shotwell

B. Opening Statement –President Shotwell

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on October 17, 2012.

C. Roll Call – Board Secretary Zalewski

Present: Ellen Johnson-Demeter, Rob Roschewsk, Gus Rutledge (Arrived 5:10) and David Shotwell

Absent: Rosalie Lamonte

Also Present: Robert Glowacky, Chief School Administrator
Edmund Zalewski, Board Secretary
Bruce Jones, Attorney

Others Present: Approximately 9 members of the public.

D. Adopt the Meeting Agenda

Resolution 11419-13: Adopt the Meeting Agenda

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board adopts the Meeting Agenda for the September 18, 2013 meeting as published with any addenda.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution E507-13: Personnel, Negotiations and Legal Matters

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, the Board moved into executive session at 5:03 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
Employee ID #0270 Position
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: YEAS: 4 ABSENT: Dr. Lamonte, Mr. Rutledge (arrived at 5:10 during executive session)

MOTION CARRIED

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Resolution E508-13: Resume Regular Session

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, the Board reconvened into regular session at 5:35 p.m.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

E. Student Recognition – None.

- **PUBLIC COMMENTS Related to Agenda Items Only - None.**
- **COMMUNICATIONS**
 - **Email from Jim McAleer**
- **SUPERINTENDENT'S REPORT**
 - **Mr. Glowacky told the Board that it was a good opening of school and that there were no issues.**
- **HIB REPORT**
 - **Zero (0) incidents were reported since the August Board Meeting.**
- **BOARD PRESIDENT'S REPORT**
 - **Mr. Shotwell welcomed everyone back and said that the cafeteria looked great.**
- **DISCUSS EDUCATIONAL ISSUES**
 - **Mr. Flynn, Warren County Special Services School District, presented the First Robotics program.**
 - **Mr. Flynn told the Board that Mr. Cammarota was instrumental in assisting the setup of the robot.**
 - **Mrs. Johnson-Demeter stated that she would like a status of the staff survey that was completed last year and discussed with the administration. Mr. Glowacky responded that Mr. Jennete has accomplished 75% of the list and that he has addressed the class interruptions.**
 - **Mrs. Johnson-Demeter asked if students were being pulled from academic classes to complete science labs. Mr. Jennete stated that there were some problems with the scheduling that was being addressed.**
- **UPDATE OF CONSTRUCTION PROJECT**
 - **Mr. Zalewski said that the construction was essentially complete except for a few punch list items. He thanked Mr. Bartow for the great management of the project and bringing it in under budget and on time.**
 - **Mr. Zalewski said that the ROD grant was submitted and that the expected cost of the work is over \$4.2 million of which we would need to fund at least 60%.**
- **NEW BUSINESS**
 - **Mr. Zalewski advised the Board that it was time to discuss the funding request from the County Freeholders. He asked the Board for any suggestions. He suggested having the Library contract for their own cleaning service to free up the schools custodians; they currently have a contractor provide cleaning for their other branches. He also suggested that the Library contribute for their use of electricity. He will provide a request to the Freeholders.**
 - **Mr. Zalewski advised the Board that there was a resolution on the agenda for a permanent substitute part time custodian position.**

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- **Mr. Zalewski told the Board that in the past 3 weeks \$8,000 was spent for a new kitchen steamer, \$8,000 was being allocated for a new walk-in freezer and \$10,000 for HVAC repairs. All of which were not budgeted for, but required.**
- **Mr. Zalewski told the Board that an addendum item was added to the agenda for the IDEA-B grant which was completed by Mr. Jennete. Last year it was after January before it was completed.**
- **The Board discussed the tuition rates and requested that the next Board meeting agenda includes a resolution to raise the tuition as per the request from the Freeholders.**

PUBLIC HEARING
EMPLOYMENT CONTRACT
Chief School Administrator

- **Robert Glowacky as Chief School Administrator for the term of July 1, 2013-June 30, 2016.**

WHEREAS, the State of New Jersey has enacted P.L.2007, c.53, *An Act Concerning School District Accountability*; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require Boards of Education to provide public notice 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or business administrator; and

WHEREAS, Said public notice was provided to the public via posting in the office of the Board Secretary, located at 1500 Rt. 57 Franklin Township NJ; and emailed to the District's official newspaper, the Express Times for posting on August 27, 2013; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require Boards of Education to provide public notice of a public hearing 10 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or business administrator; and

WHEREAS, Said public notice of a public hearing was provided to the public via posting in the office of the Board Secretary, located at 1500 Rt. 57 Franklin Township NJ; and emailed to the District's official newspapers, the Express Times for publication on August 27, 2013; now therefore be it

RESOLVED, That the Warren County Technical School Board of Education hereby designates from 5:30 pm to 5:40pm at The Warren County Technical School on September 18, 2013 as the public hearing required by the Act.

Chief School Administrator Contract Hearing Statement:

Chapter 53 requires boards of education to permit the public to comment on any changes or amendments to certain administrative contracts as they are annually renewed. Tonight we are permitting comment on the contract of our Chief School Administrator, Mr. Robert Glowacky.

Mr. Glowacky is our Chief School Administrator and is the chief executive and administrative officer of the Board. Mr. Glowacky is responsible for the general supervision of all aspects of the operation of the School District including fiscal, instructional and other business affairs.

Mr. Glowacky is also responsible for the selection, placement, transfer, and dismissal of personnel, both instructional and non-instructional. Mr. Glowacky is responsible for the development of the District curriculum and in maintaining compliance with the Federal No Child Left Behind mandate.

Mr. Glowacky is also the Principal of the Warren County Technical School and performs all such duties associated with this position.

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To be sure that Mr. Glowacky is maintaining accurate and complete records pursuant to New Jersey Statutes, the District is monitored on a regular basis by the County and State offices of the Department of Education. The Board intends to amend Mr. Glowacky's contract issued for the period July 1, 2013-June 30, 2016 and is considering an appropriate salary increase. Copies of Mr. Glowacky's contract are available and the Board will, at this time, respectfully hear comments from the public.

HEARING OF PUBLIC - (Employment Contract – Superintendent)

Members of the public are invited to submit public comments regarding the renegotiation of the Superintendent. The Board, pursuant to N.J.S.A. 10:4-12(b), the Open Public Meetings Act, shall not publicly discuss personnel matters, and shall not respond to comments made by members of the public, however; the board will give all comments appropriate consideration. Please be aware that the subjects of this hearing retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey.

- There was no public comment.

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

F. Minutes – Regular Meeting Minutes

Resolution 11420-13: **Approve Board Meeting Minutes as Listed Below**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 11421-13: **Approve August 21, 2013 Regular Meeting Minutes**

Resolution 11422-13: **Approve August 21, 2013 Regular Meeting Executive Session Minutes**

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 11421-13: **Approve August 21, 2013 Regular Meeting Minutes**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the Regular Meeting Minutes of August 21, 2013.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 11422-13: **Approve August 21, 2013 Regular Meeting Executive Session Minutes**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of August 21, 2013.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

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FINANCE

Resolution 11423-13: Approve September 2013 Finance Resolutions as Listed Below

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following finance resolutions as listed below:

- Resolution 11424-13: Receive, Accept, and Approve July 2013 Financial Reports**
Resolution 11425-13: Receive, Accept, and Approve August 2013 Financial Reports
Resolution 11426-13: Board of Education's Monthly Certification of Major Account/Fund Status
Resolution 11427-13: Approve Payment of Bills for September 2013
Resolution 11428-13: Approve Transfers for August 2013
**Resolution 11429-13: Renew Transportation Contracts with First Student, Inc. for 2013-2014
School Year**
**Resolution 11430-13: Renew Transportation Contracts with GST, Inc. for 2013-2014
School Year**
**Resolution 11431-13: Renew Transportation Contracts with Snyder Bus Company for 2013-2014
School Year**
Resolution 11432-13: Approve Title II Adult Basic Skills Grant for the 2012-2013 School Year
Resolution 11433-13: Accept Title II Adult Basic Skills Grant for the 2013-2014 School Year

**Resolution 11434-13: Approve Agreement with Alliance for Competitive Energy Services for Electrical
Services**
**Resolution 11435-13: Approve Agreement with Alliance for Competitive Energy Services for Natural
Gas Services**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11424-13: Receive, Accept, and Approve July 2013 Financial Reports

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that the July 2013 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Chief School Administrator)

Exhibit: F1

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

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Resolution 11425-13: Receive, Accept, and Approve August 2013 Financial Reports

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that the August 2013 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Chief School Administrator)

Exhibit: F1

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11426-13: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved:

Board of Education's Monthly Certification
Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as August 31, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Chief School Administrator)

Exhibit: F2

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11427-13: Approve Payment of Bills for September 2013

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for September in the amount of \$815,862.01.

(Recommended by the Chief School Administrator)

Exhibit: F3

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

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Resolution 11428-13: Approve Transfers for August 2013

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the transfers of monies for the month of August 2013 in the amount of \$30,697.00.

(Recommended by the Chief School Administrator)

Exhibit: F4

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 11429-13: Renew Transportation Contracts with First Student, Inc. for 2013-2014 School Year

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following transportation contract renewal with First Student, Inc. for the 2013-14 School year as listed below:

Company	Route	2012-13	CPI Adj	2013-14	
First Student Inc.	A	\$43,443.28	2.63%	\$44,585.84	Per Annum
First Student Inc.	B	\$40,934.29	2.63%	\$42,010.86	Per Annum
First Student Inc.	C	\$40,934.29	2.63%	\$42,010.86	Per Annum
First Student Inc.	H	\$39,346.20	2.63%	\$40,381.01	Per Annum
First Student Inc.	K	\$169.96	2.63%	\$174.43	Per Diem
First Student Inc.	D-2	\$39,340.90	2.63%	\$40,375.57	Per Annum
First Student Inc.	F-2	\$35,341.83	2.63%	\$36,271.32	Per Annum
First Student Inc.	G-2	\$36,182.86	2.63%	\$37,134.47	Per Annum
First Student Inc.	I-2	\$31,483.85	2.63%	\$32,311.68	Per Annum
First Student Inc.	M	\$31,483.85	2.63%	\$32,311.68	Per Annum
First Student Inc.	Late Run #1	\$81.53	2.63%	\$83.67	Per Diem
First Student Inc.	Late Run #2	\$81.53	2.63%	\$83.67	Per Diem
First Student Inc.	Late Run #3	\$81.53	2.63%	\$83.67	Per Diem
First Student Inc.	Late Run #4	\$79.44	2.63%	\$81.53	Per Diem
First Student Inc.	Activ./Field Trips	\$61.43	2.63%	\$63.05	Per Hour

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

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Resolution 11430-13: **Renew Transportation Contracts with GST, Inc. for 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following transportation contract renewal with GST, Inc. for the 2013-14 School year as listed below:

Company	Route	2012-13	CPI Adj	2013-14	
GST Transport Inc.	J	\$174.90	2.63%	\$179.25	Per Diem
GST Transport Inc.	L	\$29,602.11	2.63%	\$30,380.65	Per Annum

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11431-13: **Renew Transportation Contracts with Snyder Bus Company for 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following transportation contract renewal with Snyder Bus Company for the 2013-14 School year as listed below:

Company	Route	2012-13	CPI Adj	2013-14	
Snyder Bus Co.	E-2	\$37,379.11	2.63%	\$38,362.18	Per Annum

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11432-13: **Accept Title II Adult Basic Skills Grant for the 2012-2013 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board accept the District's FY13 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant in the amount of \$92,000 in accord with the stipulations of the grant.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Additional Information: Grant was not accepted last year.

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Resolution 11433-13: Accept Title II Adult Basic Skills Grant for the 2013-2014 School Year

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board accept the District's FY14 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant in the amount of \$130,000 in accord with the stipulations of the grant.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 11434-13: Approve Agreement with Alliance for Competitive Energy Services for Electrical Services

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approve following Resolution:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Warren County Technical School is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

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WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

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Resolution 11435-13: **Approve Agreement with Alliance for Competitive Energy Services for Natural Gas Services**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approve following Resolution:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Warren County Technical School is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.
NOW, therefore, be it

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RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

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FACILITIES

Resolution 11436-13: **Approve Change Orders for the Cafeteria Expansion and Toilet Room Renovations**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following change orders based on recommendation from the Architect and Clerk of the Works:

	Cafeteria and Library Toilet Room	
Change order #	Description	Amount of Change
CO#7	Signage	\$493
CO#7	Redesign roof insulation	\$6,821
CO#7	Add wiring for Projector	\$1,661
CO#7	Install Steel Rods in concrete slab	\$766
CO#7	Credit for VCT in Corridor	(\$533)
CO#7	Credit for raising footings	(\$3,125)
CO#7	Credit for tinted glass	(\$1,321)
CO#7	Add Walls in cafeteria	\$6,410
CO#7	Add fire alarm strobe in toilet room	\$575
CO#5	Flooring in Cafeteria roll down door	\$214
CO#4	Remove and dispose of floor tiles in Library Toilet room	\$2,717
CO#3	Credit for being able to use main entrance for removal of soil	(\$6,553)
CO#2	Credit for use of on-site soils for exterior foundation wall backfill	(\$17,483)
CO#1	Provide and install wiring for electric hand dryer	\$544
	Original Contract Amount \$1,465,000	\$1,465,000
	Final Amount of Contract \$1,383,686	\$1,383,686
	Cost of Asbestos Removal Separate from contracts	\$ 18,804
	Under Budget by \$81,314	\$ 62,510

	“Alternate E “ Toilet Room at Top of Ramp	
Change order #	Description	Amount of Change
CO #2E	Change of Door Size Charged against allowance	(\$4,575)
CO #1E	Alter Rain Water Discharge Pipe	(\$3,247)
	Original Contract Amount	\$141,000
	Final Contract Amount	\$138,822
	Under Budget by	\$ 2,178

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

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PERSONNEL

- Mrs. Johnson-Demeter questioned whether the clubs were being monitored for sufficient participation in order to justify continuing them. Mr. Glowacky responded that they were.

Resolution 11437-13: **Approve September 2013 Personnel Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 11438-13:** **Approve Revised Employment Contract for Robert Glowacky**
Resolution 11439-13: **Approve Local Professional Development Committee for 2013-2014 school year**
Resolution 11440-13: **Approve School Safety Team for 2013-2014 School Year**
Resolution 11441-13: **Employ Extra Curricular Personnel for the 2013-2014 School Year**
Resolution 11442-13: **Employ Substitute Instructors for the 2013-2014 School Year**
Resolution 11443-13: **Employ Post-Secondary Substitute Administrator for the 2013-2014 School Year**
Resolution 11444-13: **Employ Post-Secondary Substitute Instructors for the 2013-2014 School Year**
Resolution 11445-13: **Employ Keith Metz as Post-Secondary Black Seal Licensing Instructor for the 2013 Fall Session**

Resolution 11446-13: **Establish Permanent Substitute Custodian Position**
Resolution 11447-13: **Employ Laurie Hickey as Permanent Substitute Custodian for the 2013-2014 School Year**

Resolution 11448-13: **Employ Jay Werkheiser as Biochemistry Instructor for After-School Course**
Resolution 11449-13: **Employ Substitute School Bus Drivers for Student Shadowing Program**
Resolution 11450-13: **Approve Faculty Members with CDL Licenses to Transport Students during 2013-2014 School Year**

Resolution 11451-13: **Employ Robert Wheatley as School Security Liaison/Consultant for the 2013-2014 School Year**

Resolution 11452-13: **Employ CIE Students for the 2013-2014 School Year**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 11438-13: **Approve Revised Employment Contract and Merit Goals for Robert Glowacky**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the revised employment contract for July 1, 2013 – June 30, 2016 and Merit Goals for the 2013-14 school year.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

See Exhibits

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
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Resolution 11439-13: **Approve Local Professional Development Committee for 2013-2014 school year**
On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Local Professional Development Committee for the 2013-2014 school year as follows:

Name	Term
Colleen Schiller	2012-2015
Jasmine Slowik	2012-2015
Patricia Colabella	2013-2016
Rena Cornella	2011-2014

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 11440-13: **Approve School Safety Team for 2013-2014 School Year**
On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the School Safety Team for the 2013-2014 school year:

Name	Term
Kristen Sarte	Chair Person
Geta Vogel	Member
Emilio Jennette	Member
Joseph Orchulli	Member
Colleen Schiller	Member
Raymond Gara	Member
Robert Cammarota	Member
Robert Wheatley	Member
Trooper Sapio	Member
Trooper Perschy	Member

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 11441-13: **Employ Extra Curricular Personnel for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs extra curricular personnel for the 2013-2014 school year for the period from September 1, 2013 to June 30, 2014 as follows:

<u>Last</u>	<u>First</u>	<u>Extra Curricular Personnel</u>	<u>Stipend</u>
Bobish	Randy	Drama Director	\$5,255
Fattorusso	Vincent	Photography Club Advisor	\$ 737

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

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Resolution 11442-13: Employ Substitute Instructors for the 2013-2014 School Year

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Substitute Instructors for the 2013-2014 school year for the period from September 1, 2013 to June 30, 2014, at a salary of \$90.00 per day for each day worked as follows:

Edward Biegaj
Rosemarie McMenemy
Alexander Mooney

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11443-13: Employ Post-Secondary Substitute Administrator for the 2013-2014 School Year

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Post-Secondary Substitute Administrator for the 2013-2014 school year for the period from September 1, 2013 to July 31, 2014, at a salary of \$31.00 per hour:

Gary Colucci
John Mylecraine
Dennis Schiller

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11444-13: Employ Post-Secondary Substitute Instructors for the 2013-2014 School Year

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Post-Secondary Substitute Instructors for the 2013-2014 school year for the period from September 1, 2013 to June 30, 2014, at a salary of \$90.00 per day for each day worked as follows:

RandiLynn Shemonsky – Cosmetology

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11445-13: Employ Keith Metz as Post-Secondary Black Seal Licensing Instructor for the 2013 Fall Session

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Keith Metz as Post-Secondary Black Seal Licensing Instructor, effective September 1, 2013 through December 20, 2013, at the salary of \$26.00 per hour.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

ADDITIONAL INFORMATION: There are 13 students enrolled in the Fall Session of this program.

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Resolution 11446-13: **Establish Permanent Substitute Custodian Position**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board establish a permanent substitute Custodian position to work a maximum of 25 hours per week.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11447-13: **Employ Laurie Hickey as Permanent Substitute Custodian for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Laurie Hickey as Permanent Substitute Custodian, effective September 24, 2013 through June 30, 2013, at the salary of \$12.00 per hour without benefits.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11448-13: **Employ Jay Werkheiser as Biochemistry Instructor for After-School Course**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Jay Werkheiser as Biochemistry Instructor after school 2 days a week/2 hours a day at the rate of \$25.00 per hour during the 2013-2014 school year.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11449-13: **Employ Substitute School Bus Drivers for Student Shadowing Program**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Substitute School Bus Drivers to transport students for the Student Shadowing Program from September 1, 2013 through June 30, 2014 at the rate of \$15.00 per hour as follows:

James Reed
Karen Smith

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

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Resolution 11450-13: **Approve Faculty Members with CDL Licenses to Transport Students during 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following faculty members with CDL Licenses to transport students on Board approved field trips during the 2013-2014 school year per WTEA Contract.

Ray Gara
Sean McGeough
Maria Tamburro

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11451-13: **Employ Robert Wheatley as School Security Liaison/Consultant for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employ Robert Wheatley as School Security Liaison/Consultant for the 2013-2014 school year at a stipend of \$5,255.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

ADDITIONAL INFORMATION: Mr. Wheatley will attend School Security Meetings and make recommendations to Administration regarding school safety and security procedures.

Resolution 11452-13: **Employ CIE Students for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board authorizes the CSA to employ CIE students to work with maintenance personnel during the period from September 1, 2013 to June 30, 2014 at the rate of \$8.00 per hour. Hours worked will be on an as-needed basis preapproved by the Chief School Administrator or Business Administrator.

Dale Roth
Robert Manasco

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

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TRAVEL

Resolution 11453-13: **Approve Proposed Field Trips for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following proposed Field Trips for the 2013-2014 school year:

Date	Destination	Instructor	Number Of Students	Purpose	Approx Transportation Cost
9/18/2013	Camp Bernie	Kristen Sarte	140	Freshman Field Trip	\$756.00
9/21/13 - 9/25/13	Skills WLTI	John Mylecraine	2	Skills USA Leadership Training	WCTS Bus
12/13/2013	Liberty Science Center	Maria Tamburro	27	Career Fair	WCTS Bus

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

CURRICULUM

- **Mrs. Johnson-Demeter questioned whether the text books are being reviewed for bias. Mr. Yarusinsky responded that the textbook company's provide that information.**

Resolution 11454-13: **Approve Textbook List for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the Textbook List for the 2013-2014 School Year.

(Recommended by the Chief School Administrator)

Exhibit: A

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

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OTHER NEW BUSINESS

Resolution 11455-13: **Approve September 2013 Other New Business as Listed Below**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following Other New Business resolutions as listed below:

Resolution 11456-13: **Approve Update of Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2013-2014 School Year**

Resolution 11457-13: **Approve the 2013 NJ DOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act**

Resolution 11458-13: **Employ Patricia Seugling as Broadcast Media Arts Instructor Effective on or about October 16, 2013**

Resolution 11459 -13: **Employ Sally Hull, Deborah McGill, Carol Sowul, Carol Vargo, Joan Young, and Regina Dennis as Part-Time LPN Classroom/Clinical Instructors for the 2013-2014 School Year**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 11456-13: **Approve Update of Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2013-2014 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approve the Update of the Uniform State Memorandum of Agreement – 2011 Revisions between Education and Law Enforcement Officials for the 2013-2014 School Year.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 11457-13: **Approve the 2013 NJ DOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approve the submission of the 2013 New Jersey Department of Education School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act*.

(Recommended by the Chief School Administrator)

Exhibit: B

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
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Resolution 11458-13: **Employ Patricia Seugling as Broadcast Media Arts Instructor Effective on or about October 16, 2013**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED that this Board employ Patricia Seugling as Broadcast Media Arts Instructor effective on or about October 16, 2013 on Step 9 / Column BA at a salary of \$49,536.00 prorated to her actual start date which is not yet determined.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11459 -13: **Employ Sally Hull, Deborah McGill, Carol Sowul, Carol Vargo, Joan Young, and Regina Dennis as Part-Time LPN Classroom/Clinical Instructors for the 2013-2014 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board employs Sally Hull, Deborah McGill, Carol Sowul, Carol Vargo, Joan Young, and Regina Dennis as Part-Time LPN Classroom/Clinical Instructors at a salary of \$37.00 an hour on an as-needed basis not to exceed 28 hours per week with prior weekly approval of the Assistant Principal effective September 1, 2013 through July 31, 2014. Any additional hours on an as-needed basis are to be pre-approved by the Chief School Administrator.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

ADDENDUM ITEMS

Resolution 11460-13: **Accept IDEA-B Grant for FY14 in the amount of \$110,482.00**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board accept the award for the FY14 IDEA-B Grant in the amount of \$110,482.00 through the New Jersey Department of Education for the period July 1, 2013 through June 30, 2014 for the purposes, terms and conditions set forth in the proposal.

Instructional Salaries	\$ 25,889.00
Instructional Supplies	\$ 4,800.00
Employee Benefits	\$ 2,657.00
Professional and Technical Services	\$ 76,136.00
Non-Instructional Supplies	\$ 1,000.00
Total Allocation	\$ 110,482.00

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

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PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws
Date Created: March, 2000
Date Edited: September, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
 2. Each statement made by a participant shall be limited to three (3) minutes' duration;
 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
 5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.
- **A student questioned how the GPA's were calculated; Mr. Glowacky told the student that the Guidance Counselors would be able to explain the calculation. Mr. Jennete said to come to the main office and they would explain it.**
 - **A student told the Board that the cafeteria looked amazing.**
 - **Mrs. Vogel discussed the ARIS plans with the Board.**

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, the Board adjourned the meeting at 6:58 p.m.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Upcoming Dates of Interest:

October 16, 2013	BOE Meeting	5:00 p.m. Executive Session	5:30 p.m. Regular Session
November 4, 2013	Organization Meeting	5:00 p.m. Regular Organization Session	