

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
September 16, 2020

CALL TO ORDER

Board Secretary Amy Barkman called the meeting to order via Zoom at 5:00 p.m. on Wednesday, September 16, 2020 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – Board Secretary Amy Barkman

Opening Statement – Board Secretary Amy Barkman

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 8, 2019.

Roll Call – Board Secretary Barkman

X Dr. Austin
 X Dr. Lamonte
 X Mr. McDonough
 X Mr. Rutledge via telephone

Adopt the Meeting Agenda

Resolution 14139-20: Adopt the Meeting Agenda

On the motion of Mr. McDonough, seconded by Dr. Austin, RESOLVED, that this Board adopts the Meeting Agenda for the September 16, 2020 meeting as published with any addenda.

VOICE VOTE: Yeas:4__ Nays:_0__ Abstain:_0__ Absent:_0__

Motion Carried: Yes

Resolution E670-20: Personnel, Negotiations and Legal Matters-NONE

Resolution E671-20: Resume Regular Session-N/A

Discussion

- **PUBLIC COMMENTS - Related to Agenda Items Only-None**
 - **COMMUNICATIONS - Included in Board Packet**
 - **SUPERINTENDENT'S REPORT**
 - **HIB REPORT/SUSPENSIONS**
1 Suspension
 - **BOARD PRESIDENT'S REPORT-None**
 - **DISCUSS EDUCATIONAL ISSUES-None**
 - **NEW BUSINESS -None**

Minutes – Regular Meeting Minutes

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Resolution 14140-20: Approve Board Meeting Minutes as Listed Below

On the motion of Mr. McDonough, seconded by Dr. Austin, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 14141-20: Approve August 19, 2020 Regular Meeting Minutes

Resolution 14142-20: Approve August 19, 2020 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas:4__ Nays:0__ Abstain:0__ Absent:0__

Motion Carried: Yes

Resolution 14141-20: Approve August 19, 2020 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of August 19, 2020.

Resolution 14142-20: Approve August 19, 2020 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of August 19, 2020.

FINANCE & FACILITIES

Resolution 14143-20: Approve Finance & Facilities Resolutions as Listed Below

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 14144-20: Receive, Accept, and Approve August 2020 Financial Reports

Resolution 14145-20: Board of Education's Monthly Certification of Major Account/Fund Status

Resolution 14146-20: Approve Payment of Bills for September 2020

Resolution 14147-20: Approve Cancellation of Outstanding and Unpaid Checks

Resolution 14148-20: Approve Withdrawal of \$45,000 from Capital Reserve for Payment of Cafeteria Floor

Resolution 14149-20: Accept Digital Divide Grant for the 2020-2021 School Year

ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte X McDonough X Rutledge X

Resolution 14144-20: Receive, Accept, and Approve August 2020 Financial Reports

On the motion of _____, seconded by _____, RESOLVED, that the August 2020 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 14145-20: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that September 2020, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate

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controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 14146-20: **Approve Payment of Bills for September 2020**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for September 2020 in the amount of \$598,525.10.

Exhibit: F2

Resolution 14147-20: **Approve Cancellation of Outstanding and Unpaid Checks**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the cancellation of outstanding and unpaid checks listed below:

PAYROLL CHECK #	DATE	AMOUNT
#069866	2/28/2017	\$40.64
#069919	5/30/2017	\$76.78
#069928	6/15/2017	\$15.35
#070060	1/30/2018	\$45.91

Resolution 14148-20: **Approve Withdrawal of \$45,000 from Capital Reserve for Payment of Cafeteria Floor**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the withdrawal of \$45,000 from Capital Reserve to be utilized as payment to K & A Coatings for the new cafeteria floor.

Resolution 14149-20: **Accept Digital Divide Grant for the 2020-2021 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts the Digital Divide Grant in the amount of \$25,551 for the 2020-2021 school year.

Attachment: A

PERSONNEL

Resolution 14150-20: **Approve Personnel Resolutions as Listed Below**

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 14151-20: **Approve Leave of Absence for Employee #0733**

Resolution 14152-20: **Approve Stephanie Bullock as an LPN Adjunct Instructor**

Resolution 14153-20: **Approve Kimberly A. O'Rear as a Health and Physical Education Instructor**

Resolution 14154-20: **Approve Stipends for Remote Curriculum Advisors**

Resolution 14155-20: **Approve LPN Graduates to Continue as Students Until Completion of their Clinical Hours**

Resolution 14156-20: **Approve Substitute Teacher for the 2020-2021 School Year**

ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte X McDonough X Rutledge X

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Resolution 14151-20: **Approve Leave of Absence for Employee #0733**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves a Leave of Absence for Employee #0733 on or about January 10, 2021 through April 30, 2021.

Attachment: B

Resolution 14152-20: **Approve Stephanie Bullock as an LPN Adjunct Instructor**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Stephanie Bullock as an LPN Adjunct Instructor for the 2020-2021 school year at a rate of \$37.00 per hour retroactive to August 27th, 2020.

Resolution 14153-20: **Approve Kimberly A. Orear as a Health and Physical Education Instructor**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Kimberly O'Rear as a Health and Physical Education Instructor for the 2020-2021 school year at the WTEA Step 7 BA.

Resolution 14154-20: **Approve Stipends for Remote Curriculum Advisors for the 2020-2021 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following Stipend position for Remote Curriculum Advisors at a WTEA contract rate of \$35 per hour for a total of 21 hours for the 2020-2021 school year as follows:

Heidi SanFilippo	Patty Colabella	Taylor Shafer
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Resolution 14155-20: **Approve LPN Graduates to Continue as Students Until Completion of their Clinical Hours**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the LPN 2020 graduates to continue as a students of the Warren County LPN program for the purposes of finishing clinical LPN training, therefore allowing them to enter hospitals to complete clinical hours.

Vinny Stipend year book
Title 1 tutors

Resolution 14156-20: **Approve Substitute Teacher for the 2020-2021 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Brianne Little as a substitute teacher for the 2020-2021 School Year.

TRAVEL

Resolution 14157-20: **Approve Staff Professional Development Travel as Listed Below**

On the motion of Mr. McDonough, seconded by Dr. Austin, RESOLVED, that this Board approves the staff professional development travel as listed below:

Date	Name	Description/Reason	Approx. Cost
10 13 2020	Sarte, K	Effective in Person & Virtual Student Investigation / Legal One Online	\$150

ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte Abstain McDonough X Rutledge X

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POLICY

Resolution 14158-20: Approve Policy Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Dr. Austin, RESOLVED, that this Board approves the following policy revisions as listed below:

P3160	Physical Examinations
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Attachment: C

ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte X McDonough X Rutledge X

ADDENDUM ITEMS

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

****Adrianne Stark expressed her appreciation to all for their hard work resulting in a smooth opening to the school year.**

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**** Mr. Forsythe expressed his gratitude to all the parents, teachers, and students for their flexibility and willingness in preparation for the new year.**

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. McDonough, seconded by Dr. Austin, the Board adjourned the meeting at 5:43 p.m.

Upcoming Dates of Interest:

October 21, 2020	Board of Education Meeting
October 31, 2020	Virtual Open House