

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
September 15, 2021

CALL TO ORDER

President Austin called the meeting to order at 5:00 p.m. on Wednesday, September 15, 2021 via Zoom at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 18, 2020.

Roll Call – Board Secretary Barkman

X Dr. Lamonte
X Mr. McDonough
X Mr. Rutledge
X Ms. Warren Arrived 5:30
X Dr. Austin

Adopt the Meeting Agenda

Resolution 14499-21: Adopt the Meeting Agenda

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board adopts the Meeting Agenda for the September 15, 2021 meeting as published with any addenda.

VOICE VOTE: Yeas:4__ Nays: 0__ Abstain: 0__ Absent: 1

Motion Carried: Yes

Resolution E692-21: Personnel, Negotiations and Legal Matters

On the motion of Mr. Rutledge, seconded by Mr. McDonough, the Board moved into executive session at 5:02 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - 1. Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:4__ Nays: 0__ Abstain: 0__ Absent: 1

Motion Carried: Yes

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Resolution E693-21:

Resume Regular Session

On the motion of Mr. Rutledge, seconded by Mr. McDonough, the Board reconvened into regular session at 5:32 p.m.

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only-None
- **COMMUNICATIONS**-None
- **SUPERINTENDENT'S REPORT**
- **BOARD PRESIDENT'S REPORT**-None
- **EDUCATIONAL ISSUES**-Ms. Mai thanked Mr. Forsythe for his guidance and leadership
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes for June 16, 2021

Resolution 14500-21:

Approve Board Meeting Minutes as Listed Below

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 14501-21:

Approve June 16, 2021 Regular Meeting Minutes

Resolution 14502-21:

Approve June 16, 2021 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 3 Nays: 0 Abstain: Dr. Lamonte & Mr. Rutledge Absent: 0

Motion Carried: Yes

Resolution 14501-21:

Approve June 16, 2021 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of June 16, 2021.

Resolution 14502-21:

Approve June 16, 2021 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of June 16, 2021.

Minutes – Regular Meeting Minutes for August 18, 2021

Resolution 14503-21:

Approve Board Meeting Minutes as Listed Below

On the motion of Mr. McDonough, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 14504-21:

Approve August 18, 2021 Regular Meeting Minutes

Resolution 14505-21:

Approve August 18, 2021 Regular Meeting Executive Session Minutes

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VOICE VOTE: Yeas:4_ Nays:_0_ Abstain:_Mrs. Warren Absent:_0_

Motion Carried: Yes

Resolution 14504-21: **Approve August 18, 2021 Regular Meeting Minutes**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of August 18, 2021.

Resolution 14505-21: **Approve August 18, 2021 Regular Meeting Executive Session Minutes**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of August 18, 2021.

FINANCE & FACILITIES

Resolution 14506-21: **Approve Finance & Facilities Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mrs. Warren, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

<u>Resolution 14507-21:</u>	Receive, Accept, and Approve August 2021 Financial Reports
<u>Resolution 14508-21:</u>	Board of Education's Monthly Certification of Major Account/Fund Status
<u>Resolution 14509-21:</u>	Approve Payment of Bills for September 2021
<u>Resolution 14510-21:</u>	Approve Transfers for August 2021
<u>Resolution 14511-21:</u>	Approve Submission of the 2021/2022 IDEA Basic Application
<u>Resolution 14512-21:</u>	Approve Submission of the 2021/2022 ARP IDEA Basic Application
<u>Resolution 14513-21:</u>	Approve Petty Cash Account in the Amount of \$250
<u>Resolution 14514-21:</u>	Approve Submission of the 2021/2022 Perkins Secondary Application
<u>Resolution 14515-21:</u>	Approve Submission of the 2021/2022 Perkins Post Secondary Application
<u>Resolution 14516-21:</u>	Approve Payment #3 to Iron Mountain Mechanical LLC
<u>Resolution 14517-21:</u>	Approve ACF Greenspaces Inc. For Snow Plowing Services

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain 14511 & 14512 McDonough _X_ Rutledge _X_ Warren _X_ Austin _X_

Resolution 14507-21: **Receive, Accept, and Approve August 2021 Financial Reports**

On the motion of _____, seconded by _____, RESOLVED, that the August 2021 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 14508-21: **Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that September 2021, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district board of

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education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 14509-21: **Approve Payment of Bills for September 2021**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for September 2021 in the amount of \$704,007.34.

Exhibit: F2

Resolution 14510-21: **Approve Transfers for August 2021**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month of August 2021.

Exhibit: F3

Resolution 14511-21: **Approve Submission of the 2021/2022 IDEA Basic Application**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves submission of the 2021/2022 IDEA Basic Application in the amount of \$114,934 to the Department of Education.

Resolution 14512-21: **Approve Submission of the 2021/2022 ARP IDEA Basic Application**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves submission of the 2021/2022 ARP IDEA Basic Application in the amount of \$21,332 to the Department of Education.

Resolution 14513-21: **Approve Petty Cash Account in the Amount of \$250**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves establishing a Petty Cash account in the amount of \$250.

Resolution 14514-21: **Approve Submission of the 2021/2022 Perkins Secondary Application**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the submission of the 2021/2022 Perkins Secondary application in the amount of \$ \$57,585.

Exhibit: F4

Resolution 14515-21: **Approve Submission of the 2021/2022 Perkins Post Secondary Application**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the submission of the 2021/2022 Perkins Post Secondary application in the amount of \$77,889.

Exhibit: F5

Resolution 14516-21: **Approve Payment #3 to Iron Mountain Mechanical LLC**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves payment #3 to Iron Mountain Mechanical LLC for the RTU Replacement project in the amount of \$31,015.60.

Exhibit: F6

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Resolution 14517-21: **Approve ACF Greenspaces Inc. For Snow Plowing Services**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves ACF Greenspaces Inc. Washington, NJ for snow removal services for the 2021-2022 school year in the amount of \$34,500.

Exhibit: F7

PERSONNEL

Resolution 14518-21: **Approve Personnel Resolutions as Listed Below**

On the motion of Mrs. Warren, seconded by Mr. McDonough, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 14519-21: **Approve Extra Curricular Appointments for the 2021-2022 School Year**

Resolution 14520-21: **Approve Bruce Miller as a Substitute Teacher for the 2021-2022 School Year**

Resolution 14521-21: **Approve FMLA for Employee # 0086**

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte _X_ McDonough _X_ Rutledge _X_ Warren _X_ Austin _X_

Resolution 14519-21: **Approve Extra Curricular Appointments for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following extra curricular appointments as follows for the 2021-2022 school year:

Eric Bowers	Peer2Peer Advisor
Colleen Schiller Noris Lara Heather Dentzau	On Site Chaperone

Resolution 14520-21: **Approve Bruce Miller as a Substitute Teacher for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Bruce Miller as a substitute teacher for the 2021-2022 school year.

Resolution 14521-21: **Approve FMLA for Employee # 0086**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves FMLA for Employee #0086 from August 31, 2021 through September 15, 2021, pending paperwork from physician.

EDUCATIONAL

Resolution 14522-21: **Accept The Uniform State Memorandum of Agreement Between the Education and Law Enforcement Official for 2022**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board accepts the Uniform State Memorandum of Agreement between the Education and Law Enforcement Officials for 2022.

Exhibit: A

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ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain McDonough X Rutledge X Warren X Austin X

TRAVEL

Resolution 14523-21: **Approve Travel Resolutions as Listed Below**

On the motion of Mrs. Warren, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following travel resolutions as listed below:

Resolution 14524-21: **Approve Staff Professional Development Travel as Listed Below**

Resolution 14525-21: **Approve Field Trip Resolutions as Listed Below**

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain 14523 McDonough X Rutledge X Warren X Austin X

Resolution 14524-21: **Approve Staff Professional Development Travel as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the staff professional development travel as listed below:

Date	Name	Description/Reason	Approx. Cost
October 6, 13, 20 & 27, 2021	Noreen Matias	Atlas Leadership Cohort	\$64.50
October 8, 2021	Kristen Sarte	HESAA School Counselor Training	\$22.54
Virtual/Anytime	Jeff Tierney	NJPSA	\$500
October 20, 2021	Colleen Schiller	30th Annual School Health Conference	\$200
October 11, 2021	Colleen Schiller	CPR Recertification	\$55.00
October 19 & 20, 2021	Michele Beneducci	NJ Science Convention	\$300
September 1, 2021	Noreen Matias	Trauma and Mindfulness/Sarah Dennely	\$1,200

Resolution 14525-21: **Approve Field Trip Resolutions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Student Field Trip resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approx. Transp. Cost
October 10, 2021	Six Flags	P. Seugling	approx. 20	Key Club Fall Rally	\$876.00

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POLICY

Resolution 14526-21: **Approve Policy and Regulation Revisions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the first reading of the following policy and regulation revisions as listed below:

P1648.11	The Road Forward COVID-19 – Health and Safety (M) (New)
P1648.13	School Employee Vaccination Requirements (M)
P2422	Comprehensive Health and Physical Education (M)
P2467	Surrogate Parents and Resource Family Parents (M)
P5111	Eligibility of Resident/Nonresident Students (M)
P5114	Children Displaced by Domestic Violence (Abolished)
P5116	Education of Homeless Children
P&R 7432	Eye Protection (M) (Revised)
P8420	Emergency and Crisis Situations (M)
R8420.1	Fire and Fire Drills (M)
P8540	School Nutrition Programs (M)
P8550	Meal Charges/Outstanding Food Service Bill (M)
P8600	Student Transportation (M)
P8810	Religious Holidays (Abolished)
P6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
P6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New)
P6115.03	Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)
P6311	Contracts for Goods or Services Funded by Federal Grants (M)
P1648	Restart and Recovery Plan (M) (Abolished)
P1648.02	Remote Learning Options for Families (M) (Abolished)

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P1648.03	Restart and Recovery Plan – Full-Time Remote Instruction (M) (Abolished)
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Exhibit : B

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain McDonough X Rutledge X Warren X Austin X

ADDENDUM ITEMS

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Mrs. Leal expressed her thankfulness to have the children back in the classroom.

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ADJOURNMENT

Adjourn the Meeting

On the motion of Mrs. Warren, seconded by Mr. McDonough, the Board adjourned the meeting at 5:41p.m.

Upcoming Dates of Interest:

September 16, 2021	Back to School Night
October 20, 2021	Board of Education Meeting
October 30, 2021	Open House "Tentative"