

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
August 21, 2019

CALL TO ORDER

President Rutledge called the meeting to order at 5:00 p.m. on Wednesday, August 21, 2019 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – President Rutledge

Opening Statement – President Rutledge

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 16, 2018.

Roll Call – Board Secretary Hachlica

Present: Dr. Austin, Dr. Lamonte, and Mr. Rutledge

Absent: Mr. McDonough, Mr. Shotwell

Also Present: Mr. Zalewski, Superintendent
Ms. Hachlica, Board Secretary
Kerry Cahill, Attorney

Others Present: Approximately 3 members of the public.

Adopt the Meeting Agenda

Resolution 13748-19: Adopt the Meeting Agenda

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board adopts the Meeting Agenda for the August 21, 2019 meeting as published with any addenda.

VOICE VOTE: YEAS: 3

ABSENT: Mr. McDonough, Mr. Shotwell

MOTION CARRIED

Resolution E652-19: Personnel, Negotiations and Legal Matters

On the motion of Dr. Austin, seconded by Dr. Lamonte, the Board moved into executive session at 5:01 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: YEAS: 3

ABSENT: Mr. McDonough, Mr. Shotwell

MOTION CARRIED

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Resolution E653-19: **Resume Regular Session**

On the motion of Dr. Austin, seconded by Dr. Lamonte, the Board reconvened into regular session at 5:31 p.m.

VOICE VOTE: YEAS: 3

ABSENT: Mr. McDonough, Mr. Shotwell

MOTION CARRIED

Discussion

- **PUBLIC COMMENTS - Related to Agenda Items Only** - None
- **COMMUNICATIONS - Included in Board Packet** - None
- **SUPERINTENDENT'S REPORT** – Mr. Zalewski updated the board that 125 Freshmen will be attending Freshmen orientation on August 29th. The school year will start with 466 total students and several new staff members. Facility looks great and is ready for the new school year.
- **HIB REPORT/SUSPENSIONS** - None
- **BOARD PRESIDENT'S REPORT** - None
- **DISCUSS EDUCATIONAL ISSUES** – Mr. Zalewski updated the board that Mrs. Diana Mai was hired as our new Curriculum Director.
- **NEW BUSINESS** - None

Minutes – Regular Meeting Minutes

Resolution 13749-19: **Approve Board Meeting Minutes as Listed Below**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 13750-19: **Approve July 17, 2019 Regular Meeting Minutes**

Resolution 13751-19: **Approve July 17, 2019 Regular Meeting Executive Session Minutes**

VOICE VOTE: YEAS: 3

ABSENT: Mr. McDonough, Mr. Shotwell

MOTION CARRIED

Resolution 13750-19: **Approve July 17, 2019 Regular Meeting Minutes**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves the Regular Meeting Minutes of July 17, 2019.

Resolution 13751-19: **Approve July 17, 2019 Regular Meeting Executive Session Minutes**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of July 17, 2019.

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FINANCE & FACILITIES

Resolution 13752-19: **Approve Finance & Facilities Resolutions as Listed Below**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 13753-19: **Receive, Accept, and Approve July 2019 Financial Reports**

Resolution 13754-19: **Board of Education's Monthly Certification of Major Account/Fund Status**

Resolution 13755-19: **Approve Payment of Bills for August 2019**

Resolution 13756-19: **Approve Transfers for July 2019**

Resolution 13757-19: **Approve Settlement Agreement between the Board and Warren Tech Education Association**

ROLL CALL VOTE: YEAS: 3 ABSENT: Mr. McDonough, Mr. Shotwell **MOTION CARRIED**

Resolution 13753-19: **Receive, Accept, and Approve July 2019 Financial Reports**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that the July 2019 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 13754-19: **Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that July 17, 2019, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 13755-19: **Approve Payment of Bills for August 2019**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for August 2019 in the amount of \$1,131,210.39.

Exhibit: F2

Resolution 13756-19: **Approve Transfers for July 2019**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves the transfers of monies for the month July 2019.

Exhibit: F3

Resolution 13757-19: **Approve Settlement Agreement between the Board and Warren Tech Education Association**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves the Settlement Agreement between the Board and the Warren Tech Education Association for the Tuition Reimbursement Issue.

Exhibit F

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PERSONNEL

Resolution 13758-19: **Approve Personnel Resolutions as Listed Below**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 13759-19:** **Rescind Resolution 13704-19 - Employ Extra Curricular Sports Personnel for the 2019-2020 School Year**
- Resolution 13760-19:** **Employ Extra-Curricular Sports Personnel for the 2019-2020 School Year**
- Resolution 13761-19:** **Approve Mentorship for Kristen Sarte for the 2019-2020 School Year**
- Resolution 13762-19:** **Approve Substitute Teachers for the 2019-2020 School Year**
- Resolution 13763-19:** **Approve Pamela Schnell as Security Personnel for the 2019-2020 School Year**
- Resolution 13764-19:** **Approve Part Time Substitute Custodians for the 2019-2020 School Year**
- Resolution 13765-19:** **Approve Student Handbook for the 2019-2020 School Year**
- Resolution 13766-19:** **Approve for the SOAPDP (Statement of Assurance - District Professional Development Plan) for the 2019-2020 School Year**
- Resolution 13767-19:** **Accept Resignation of Gary Colucci, Social Studies Instructor**
- Resolution 13768-19:** **Approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act from 7/1/2018-6/30/2019**
- Resolution 13769-19:** **Approve Teachers Having More than 4 Daily Preparation Periods For The 2019-2020 School Year**

ROLL CALL VOTE: YEAS: 3

ABSENT: Mr. McDonough, Mr. Shotwell

ABSTAIN: Dr. Lamonte (13766-19, 13768-19)

MOTION CARRIED

Resolution 13759-19: **Rescind Resolution 13704-19 - Employ Extra Curricular Sports Personnel for the 2019-2020 School Year**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board rescinds Resolution 13704-19 for the extra-curricular sports personnel for the period from August 28, 2019 to June 30, 2020 as follows:

<u>Last</u>	<u>First</u>	<u>Extra-Curricular Sport Personnel</u>	<u>Step</u>	<u>Stipend</u>
Petonak	Stephan	Volleyball Coach – Varsity Girls	1	\$3,700
Connolly	Stephanie	Volleyball Coach – Junior Varsity Girls	1	\$5,000

Resolution 13760-19: **Employ Extra-Curricular Sports Personnel for the 2019-2020 School Year**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board employs extra-curricular personnel for the 2019-2020 school year for the period from August 28, 2019 to June 30, 2020 as follows:

<u>Last</u>	<u>First</u>	<u>Extra-Curricular Sports Personnel</u>	<u>Step</u>	<u>Stipend</u>
Petonak	Stephan	Boys Soccer – Varsity	2	\$4,200
Cicale	Brooke	Girls Soccer – Varsity	1	\$3,700
Connolly	Stephanie	Girls Volleyball – Varsity	1	\$3,700
Banquecer	Chris	Girls Volleyball – Junior Varsity	5	\$5,000

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Resolution 13761-19: **Approve Internship for Kristen Sarte for the 2019-2020 School Year**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves a Field Supervision Internship for Principal between Kristen Sarte and John Mylecraine through Centenary University for the 2019-2020 School year.

Attachment A

Resolution 13762-19: **Approve Substitute Teachers for the 2019-2020 School Year**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board employs approves the following substitute teachers for the 2019-2020 School year:

GERILYNN	AMBROSKY	THOMAS	LYNCH
NIKKI	APPEZZATO	JILL	MCDONALD
YARELI	ARREOLA	PATRICIA	MERCER
CANDICE	BEERS	KATIE	MORITZ
EDWARD	BIEGAJ	JOSEPH	PARKIN
LISA	BIELLO	MATTHEW	PONCZEK
SHANNON	BOWMAN	TRAVIS	POWELL
PHILIP	CARLTON	LISA	RUSSO
DANIELA	CLEVELAND	MATTEO	RUSSO
PILAR	DE MEO	JENNA	SAGAN
PENNY	DEEMER	KIMBERLY	SANTOMARTINO
DANIEL	DILLON	D	
WAYNE	DILTS	JORDON	SCHREFFLER
RALPH	DRAKE	SHANNA	SIKKES
JOSEPH	FOX	ALEXIS	SMITH
KRYSTIE	FULTON	DONNA	TAYLOR
AMANDA	GAUGHRAN	RANDY	TRIMMER
JOSEPH	GREENWOOD	NORMAN	VIEBROCK
KATHERINE	IHRIE	THOMAS	WALSH
JOHN	JACOB	DENISE	WEISS
REANNON	LILLY	JOSEPH	WHEATLEY
JOANN	LOWE	RENAYE	WIMMER
WILLIAM	LOWE	DAWN	WISMER
		DANA	WOTANOWSKI

Resolution 13763-19: **Approve Pamela Schnell as Security Personnel for the 2019-2020 School Year**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves the hiring of Pamela Schnell as a Part Time Security Personnel for the 2019-2020 school year pending Criminal History Background Check.

Resolution 13764-19: **Approve Part Time Substitute Custodians for the 2019-2020 School Year**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves the hiring of the following part time custodial substitutes for the 2019-2020 school year:

Anthony Pandorf Nicholas Hufford Al Miers Jack Sabol

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Resolution 13765-19: **Approve Student Handbook for the 2019-2020 School Year**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves the Student Handbook for the 2019-2020 school year.

Attachment B

Resolution 13766-19: **Approve for the SOAPDP (Statement of Assurance - District Professional Development Plan) for the 2019-2020 School Year**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves the SOAPDP (District Professional Development Plan – Statement of Assurance for the 2019-2020 school year.

Attachment C

Resolution 13767-19: **Accept Resignation of Gary Colucci, Social Studies Instructor**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board accepts the resignation of Gary Colucci, Social Studies Instructor dated August 5, 2019.

Attachment D

Resolution 13768-19: **Approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act from 7/1/2018-6/30/2019**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approve the School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act from 7/1/2018-6/30/2019.

Attachment E

Resolution 13769-19: **Approve Teachers Having More than 4 Daily Preparation Periods**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following staff members to have more than 4 daily preparation periods for the 2019-2020 school year as outlined in the WTEA agreement:

Name	# of Preparation Periods	Amount
Jeff Tierney	5	\$1,250

TRAVEL

Resolution 13770-19: **Approve Travel Resolutions as Listed Below**

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following travel resolutions as listed below:

Resolution 13771-19: **Approve Field Trip Resolutions as Listed Below**

Resolution 13772-19: **Approve Staff Professional Development Travel as Listed Below**

ROLL CALL VOTE: YEAS: 3

ABSENT: Mr. McDonough, Mr. Shotwell

ABSTAIN: Dr. Lamonte

MOTION CARRIED

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Resolution 13771-19: **Approve Field Trip Resolutions as Listed Below**

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board approves the field trip travel resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approx. Transp. Cost
10/29/2019	Centenary University	L. Arnold	13	To attend Future Educators Field Experience	WCTS

Resolution 13772-19: **Approve Staff Professional Development Travel as Listed Below**

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board approves the staff professional development travel as listed below:

Date	Name	Description/Reason	Approx. Cost
7/20/2019	J. Mylecraine	Middlesex Co. Fire Academy	\$0 + Mileage
8/13/2019	J. Mylecraine	WCPSA Meeting, Warren Hills HS	\$0 + Mileage
8/13/2019	D. Mai	WCPSA Meeting, Warren Hills HS	\$0 + Mileage
8/13/2019	D. Forsythe	WCPSA Meeting, Warren Hills HS	\$0 + Mileage
8/20/2019	J. Tierney	NJSIAA – New Athletic Director’s Workshop	\$100 + Mileage
9/11/2019	M. Tamburro	St. Luke’s ACLS Provider/Renewal Course	\$0 + Mileage

ADDENDUM ITEMS

Resolution 13773-19: **Accept Bids for Interior Reconfigurations and Renovations**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board accepts the following bids for the Interior Reconfigurations and Renovations pending attorney approval.

Bidder	Bid Price	Alt. #1	Alt. #2	Alt. #3	Total
APS	1,388,000	10,000	5,000	3,000	1,406,000
Northeastern	1,449,000	10,000	25,000	7,600	1,491,600
Accurate	1,461,000	15,900	12,875	13,900	1,503,675
Vanas	1,582,000	19,000	21,500	12,800	1,635,300
Brahma	1,627,315	20,570	20,627	3,495	1,672,007
Desapio	1,662,630	35,000	20,800	41,578	1,760,008
K&D	1,772,000	23,000	18,000	35,000	1,848,000
Grove	1,779,000	30,000	10,000	12,500	1,831,500
CMG	1,799,000	31,800	16,600	13,300	1,860,700
Preziosi	1,861,700	35,000	17,000	27,000	1,940,700

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Wallkill	1,947,000	25,000	18,000	25,500	2,015,500
Tekcon	2,030,000	27,300	27,500	15,000	2,099,800

ROLL CALL VOTE: YEAS: 3 ABSENT: Mr. McDonough, Mr. Shotwell **MOTION CARRIED**

Resolution 13774-19: **Award Base Bid and Alternates to the Lowest Responsible Bidder pending approval by Board Attorney to APS Contracting, Inc. for the Interior Reconfiguration and Renovations.**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board awards the project for the Interior Reconfigurations and Renovations to APS Contracting for the following bid and alternates:

Bidder	Bid Price	Alt. #1	Alt. #2	Alt. #3	Total
APS	1,388,000	10,000	5,000	3,000	1,406,000

ROLL CALL VOTE: YEAS: 3 ABSENT: Mr. McDonough, Mr. Shotwell **MOTION CARRIED**

Resolution 13775-19: **Approve Will Harrigan as History Instructor for the 2019-2020 School Year**

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves the hiring of Will Harrigan as History Instructor for the 2019-2020 school year pending Criminal History Background Check at \$52,234 (Step 1/BA).

ROLL CALL VOTE: YEAS: 3 ABSENT: Mr. McDonough, Mr. Shotwell **MOTION CARRIED**

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;

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- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.
- P. Angell introduced herself as PTO President and updated board on some upcoming events, including lunch for staff on August 28th. Craft Show is December 7th.

ADJOURNMENT

Adjourn the Meeting

On the motion of Dr. Austin, seconded by Dr. Lamonte, the Board adjourned the meeting at 5:44 p.m.

Respectively Submitted,

Beth Hachlica

Upcoming Dates of Interest:

August 28, 2019	First Day of School for Teachers
August 29, 2019	Freshman Orientation
September 3, 2019	First Day of School for Students
September 12, 2019	Back to School Night 6:30pm
September 18, 2019	BOE Meeting