

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**August 15, 2012**

**I. CALL TO ORDER**

President Shotwell called the meeting to order at 5:00 p.m. on Wednesday, August 15, 2012 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

**A. Flag Salute** –President Shotwell

**B. Opening Statement** –President Shotwell

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 2, 2011.

- **Mr. Zalewski advised the Board that he received a letter of resignation from Mr. Pierone.**

**C. Roll Call** – Board Secretary Zalewski

**Present:** Ellen Johnson-Demeter, Rosalie Lamonte, and David Shotwell

**Absent:** Gus Rutledge

**Also Present:** Robert Glowacky, Chief School Administrator  
Edmund Zalewski, Board Secretary  
Bruce Jones, Attorney  
Allan Dzwilewski, Attorney (Left after executive session)

**Others Present:** Three members of the public.

**D. Adopt the Meeting Agenda**

**Resolution 10967-12: Adopt the Meeting Agenda**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board adopts the Meeting Agenda for the August 15, 2012 meeting as published with any addenda.

VOICE VOTE: Yeas: 3 Absent: Mr. Rutledge

**MOTION CARRIED**

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**Resolution E481-12:**                    **Personnel, Negotiations and Legal Matters**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, the Board moved into executive session at 5:00p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A.     That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
  - **V. Bush Litigation Settlement**
- B.     The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C.     The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D.     Action may be taken.

VOICE VOTE: Yeas: 3                    Absent: Mr. Rutledge

**MOTION CARRIED**

**Resolution E482-12:**                    **Resume Regular Session**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, the Board reconvened into regular session at 5:40 p.m.

VOICE VOTE: Yeas: 3                    Absent: Mr. Rutledge

**MOTION CARRIED**

**E.     Minutes – Regular Meeting Minutes**

**Resolution 10968-12:**                    **Approve Board Meeting Minutes as Listed Below**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following resolutions as listed below:

**Resolution 10969-12:**                    **Approve June 20, 2012 Regular Meeting Minutes**

**Resolution 10970-12:**                    **Approve June 20, 2012 Regular Meeting Executive Session Minutes**

VOICE VOTE: Yeas: 3                    Absent: Mr. Rutledge

**MOTION CARRIED**

**Resolution 10969-12:**                    **Approve June 20, 2012 Regular Meeting Minutes**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the Regular Meeting Minutes of June 20, 2012.

VOICE VOTE: Yeas: 3                    Absent: Mr. Rutledge

**MOTION CARRIED**

**Resolution 10970-12:**                    **Approve June 20, 2012 Regular Meeting Executive Session Minutes**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of June 20, 2012.

VOICE VOTE: Yeas: 3                    Absent: Mr. Rutledge

**MOTION CARRIED**

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- 1. COMMUNICATIONS - Marcus Rosenau and Scott Mihalick from SSP Architects updated the Board of Education on the status of the HVAC/Fire Suppression work and the Toilet Room replacement. After a few issues the work seems to be progressing. Projects should be completed by the end of September.**
- 2. SUPERINTENDENT'S REPORT - Mr. Glowacky discussed the contingency plans that are in place for the opening of school. Students and staff will be prevented from going into the construction areas.**
- 3. HIB REPORT**
  - **Zero (0) incidents were reported since the June Board Meeting.**
- 4. BOARD PRESIDENT'S REPORT – None.**
- 5. PUBLIC COMMENTS – None.**
- 6. DISCUSS EDUCATIONAL ISSUES – None.**
- 7. TABLED OR POSTPONED MATTERS – None.**
- 8. NEW BUSINESS – None.**

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**FINANCE**

- Resolutions 10973-12 & 10975-12 were withdrawn. Reports were not available at the time of the meeting. Will be presented in September.

**Resolution 10971-12:**                    **Approve July and August 2012 Finance Resolutions as Listed Below**  
On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following finance resolutions as listed below:

<b><u>Resolution 10972-12:</u></b>	<b>Receive, Accept, and Approve June 2012 Financial Reports</b>
<b><u>Resolution 10973-12:</u></b>	<b><del>Receive, Accept, and Approve July 2012 Financial Reports</del></b>
<b><u>Resolution 10974-12:</u></b>	<b>Board of Education's Monthly Certification of Major Account/Fund Status</b>
<b><u>Resolution 10975-12:</u></b>	<b><del>Board of Education's Monthly Certification of Major Account/Fund Status</del></b>
<b><u>Resolution 10976-12:</u></b>	<b>Approve Payment of Bills for July 2012</b>
<b><u>Resolution 10977-12:</u></b>	<b>Approve Payment of Bills for August 2012</b>
<b><u>Resolution 10978-12:</u></b>	<b>Approve Payment of Bills from Student Activity Accounts for June 2012</b>
<b><u>Resolution 10979-12:</u></b>	<b>Approve Payment of Bills from Student Activity Accounts for July 2012</b>
<b><u>Resolution 10980-12:</u></b>	<b>Approve Transfers for June 2012</b>
<b><u>Resolution 10981-12:</u></b>	<b>Approve Transfers for July 2012</b>
<b><u>Resolution 10982-12:</u></b>	<b>Approve Submission of an Amendment to Budget Carryover for IDEA-B Grant from 2010-2011 to 2011-2012</b>
<b><u>Resolution 10983-12:</u></b>	<b>Renew Maschio's to Provide Food Service for the 2012-2013 School Year</b>
<b><u>Resolution 10984-12:</u></b>	<b>Approve Change Orders for the HVAC/Fire Suppression Project</b>
<b><u>Resolution 10985-12:</u></b>	<b>Approve Voiding Un-cashed Outstanding Checks</b>
<b><u>Resolution 10986-12:</u></b>	<b>Approve Lease Agreement with Warren County Special Services</b>
<b><u>Resolution 10987-12:</u></b>	<b>Approve Post-Secondary Programs for the 2012-2013 School Year</b>

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge                    **MOTION CARRIED**

**Resolution 10972-12:**                    **Receive, Accept, and Approve June 2012 Financial Reports**  
On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that the June 2012 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Chief School Administrator)

Exhibit: F1

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge                    **MOTION CARRIED**

**Resolution 10973-12:**                    **~~Receive, Accept, and Approve July 2012 Financial Reports~~**  
On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that the July 2012 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Chief School Administrator)

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**Resolution 10974-12:**

**Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved:

Board of Education's Monthly Certification  
Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as June 30, 2012, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Chief School Administrator)

Exhibit: F3

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**Resolution 10975-12:**

**~~Board of Education's Monthly Certification of Major Account/Fund Status~~**

~~On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved:~~

~~Board of Education's Monthly Certification  
Budgetary Major Account/Fund Status~~

~~Pursuant to N.J.A.C. 6A:23-2.11, we certify that as July 31, 2012, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23-2.11(a).~~

~~(Recommended by the Chief School Administrator)~~

~~Exhibit: F4~~

**Resolution 10976-12:**

**Approve Payment of Bills for July 2012**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for July in the amount of \$939,062.92.

(Recommended by the Chief School Administrator)

Exhibit: F5

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

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**Resolution 10977-12:**                    **Approve Payment of Bills for August 2012**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for August in the amount of \$428,727.07.

(Recommended by the Chief School Administrator)

Exhibit: F6

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge                    **MOTION CARRIED**

**Resolution 10978-12:**                    **Approve Payment of Bills from Student Activity Accounts for June 2012**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the payment of bills from the Student Activity accounts for the month of June 2012 in the amount of \$4,969.38.

(Recommended by the Chief School Administrator)

Exhibit: F7

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge                    **MOTION CARRIED**

**Resolution 10979-12:**                    **Approve Payment of Bills from Student Activity Accounts for July 2012**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the payment of bills from the Student Activity accounts for the month of July 2012 in the amount of \$9,311.24.

(Recommended by the Chief School Administrator)

Exhibit: F8

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge                    **MOTION CARRIED**

**Resolution 10980-12:**                    **Approve Transfers for June 2012**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the transfers of monies for the month of June and 2012 in the amount of \$254,735.40.

(Recommended by the Chief School Administrator)

Exhibit: F9

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge                    **MOTION CARRIED**

**Resolution 10981-12:**                    **Approve Transfers for July 2012**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the transfers of monies for the month of July 2012 in the amount of \$0.00.

(Recommended by the Chief School Administrator)

Exhibit: F10

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge                    **MOTION CARRIED**

**ADDITIONAL INFORMATION:** There were no transfers in the month of July.

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**Resolution 10982-12:**                    **Approve Submission of an Amendment to Budget Carryover for IDEA-B Grant from 2010-2011 to 2011-2012**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED that this Board approve submission of an amendment to carry over \$919 of unexpended funds from 2010-2011 budget year to 2011-2012 budget year for the IDEA-B consolidated grant. The budget year expires August 31, 2012 and the funds will be applied towards salaries for the Summer-Tech program.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**Resolution 10983-12:**                    **Renew Maschio's to Provide Food Service for the 2012-2013 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board renew Maschio's Food Service, Inc. to provide Food Service for the 2012-13 school year.

Yearly Management Fee	\$ 8,946.00
2011-12 Lunch Price	\$ 3.00
Guarantees a "No-Cost Operation"	

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**ADDITIONAL INFORMATION:** This resolution renews Maschio's food service company for the next school year.

**Resolution 10984-12:**                    **Approve Change Orders for the HVAC/Fire Suppression Project**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the follow change orders as recommended by SSP Architects for the HVAC/Fire Suppression project:

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

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**Resolution 10985-12:**                    **Approve Voiding Un-cashed Outstanding Checks**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves voiding the un-cashed outstanding checks as listed below:

<b>Date</b>	<b>Number</b>	<b>Amount</b>	<b>Account</b>
20-Oct	930489	\$ 25.00	General
21-Dec	44473	\$ 10.08	General
18-Jan	44589	\$ 49.11	General
18-Jan	44755	\$ 1,367.00	General
25-Apr	44830	\$ 1,465.00	General
15-Aug	59226	\$ 2.53	Payroll
15-Aug	59230	\$ 14.31	Payroll
9-Apr	60832	\$ 1,312.31	Payroll
30-Nov	62134	\$ 246.94	Payroll
15-May	63233	\$ 945.23	Payroll
25-Jun	63582	\$ 30.96	Payroll
13-Aug	63716	\$ 102.83	Payroll
30-Aug	63763	\$ 367.22	Payroll
23-Dec	64482	\$ 340.02	Payroll
21-Apr	65284	\$ 274.02	Payroll
14-Jun	3510	\$ 100.00	Student Activities
4-Apr	3792	\$ 50.00	Student Activities
21-May	3809	\$ 100.00	Student Activities
30-May	3829	\$ 80.00	Student Activities
13-Nov	2063	\$ 65.00	Athletic Account
31-Jan	2301	\$ 130.00	Athletic Account
15-Sep	2346	\$ 115.00	Athletic Account

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge

**MOTION CARRIED**

**Resolution 10986-12:**                    **Approve Lease Agreement with Warren County Special Services**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves lease agreement with Warren County Special Services for the 2012-2013 school year.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge

**MOTION CARRIED**



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**Resolution 10987-12:**                    **Approve Post-Secondary Programs for the 2012-2013 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following Post-Secondary Programs for the 2012-2013 school year:

Cosmetology,   HVAC, LPN, Black Seal, Welding

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

ADDITIONAL INFORMATION: All programs are tuition driven and tuition collected must support all program costs. This includes all salaries and benefits for administration, instructional and support staff. If a program does not have enrollment to cover costs, the program will not run.

**FACILITIES**

**Resolution 10988-12:**                    **Approve Facility Usage Requests and Charges as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the facility usage requests and charges as identified below:

<u>Organization</u>	<u>Date of Use</u>	<u>Time</u>	<u>Tech Location</u>	<u>Rental Fee</u>	<u>Admission Fee</u>	<u>Food Service</u>	<u>Custodian</u>	<u>Police Coverage</u>
Community Prevention Resources of Warren County	9/25/12	8:00 am – 12:30 pm	Theater and Knights Cafe	N/C	N/C	\$140	N/C	N/C

(Recommended by the Chief School Administrator)

**\*\*ADDITIONAL INFORMATION:** WCCC will only use the facility if there is inclement weather

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

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**PERSONNEL**

**Resolution 10989-12:**                    **Approve August 2012 Personnel Resolutions as Listed Below**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 10990-12:**                    **Accept the Retirement of Judith Brandt, Physical Education/Health Instructor, effective August 1, 2012**
- Resolution 10991-12:**                    **Accept the Resignation of Heather Goguen, Confidential Secretary to the School Business Administrator, effective August 31, 2012**
- Resolution 10992-12:**                    **Employ Elizabeth Hachlica as Confidential Secretary to the School Business Administrator effective August 31, 2012**
- Resolution 10993-12:**                    **Employ Tracey Kappus as Administrative Secretary – Guidance effective August 31, 2012**
- Resolution 10994-12:**                    **Appoint Jeffrey Tierney as Mentor for Patrick Lilly, Culinary Arts Instructor**
- Resolution 10995-12:**                    **Appoint John Mylecraine as Mentor for Bradley Bartow, Carpentry Instructor**
- Resolution 10996-12:**                    **Appoint Laura Goodell as Mentor for Raymond Danner, Jr., Automotive Technology Instructor**
- Resolution 10997-12:**                    **Appoint Richard Patricia as Mentor for Randy Bobish, Theater Arts Instructor**
- Resolution 10998-12:**                    **Appoint Laurel Osborn as Mentor for Kim McCormick, Science Instructor**
- Resolution 10999-12:**                    **Approve Payment of Stipend to Robert Cammarota for 2012-2013 school year**
- Resolution 11000-12:**                    **Employ Gary Colucci as Athletic Director for the 2012-2013 School Year**
- Resolution 11001-12:**                    **Employ RandiLynn Shemonsky as Part-Time Post-Secondary Cosmetology Instructor for the 2012-2013 School Year**
- Resolution 11002-12:**                    **Employ Extra Curricular Personnel for the 2012-2013 School Year**
- Resolution 11003-12:**                    **Employ Extra Curricular Sports Personnel for the 2012-2013 School Year**
- Resolution 11004-12:**                    **Appoint Geta Vogel, Vice Principal, as Anti-Bullying Coordinator for the 2012-2013 School Year**
- Resolution 11005-12:**                    **Appoint Kristen Sarte, Guidance Counselor, as Anti-Bullying Specialist for the 2012-2013 School Year**
- Resolution 11006-12:**                    **Approve School Safety Team for 2012-2013 School Year**
- Resolution 11007-12:**                    **Approve Hiring of Shop Instructors as needed**
- Resolution 11008-12:**                    **Employ 7 CIE Students for the 2012-2013 School Year**
- Resolution 11009-12:**                    **Approve Agreement between WCTS and WCSSSD for CST Services for the 2012-2013 School Year**
- Resolution 11010-12:**                    **Employ Substitute Instructors for the 2012-2013 School Year**
- Resolution 11011-12:**                    **Approve Local Professional Development Committee for 2012-2013 school year**
- Resolution 11012-12:**                    **Employ Keith Metz as Post-Secondary Black Seal Licensing Instructor for the 2012 Fall Session**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

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**Resolution 10990-12:**                    **Accept the Retirement of Judith Brandt, Physical Education/Health Instructor, effective August 1, 2012**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED that this Board accept the retirement of Judith Brandt, Physical Education/Health Instructor, effective August 1, 2012.

(Recommended by the Chief School Administrator)

Exhibit: A

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge                    **MOTION CARRIED**

**Resolution 10991-12:**                    **Accept the Resignation of Heather Goguen, Confidential Secretary to the School Business Administrator, effective August 31, 2012**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED that the Board accept, with regret, the resignation of Heather Goguen, Confidential Secretary to the School Business Administrator, effective August 31, 2012.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge                    **MOTION CARRIED**

**Resolution 10992-12:**                    **Employ Elizabeth Hachlica as Confidential Secretary to the School Business Administrator effective August 15, 2012**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board employs Elizabeth Hachlica as Confidential Secretary to the School Business Administrator effective August 15, 2012 at a salary of \$33,149 prorated from date of transfer.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge                    **MOTION CARRIED**

ADDITIONAL INFORMATION: Beth Hachlica replaces Heather Goguen in the Board Office.

**Resolution 10993-12:**                    **Employ Tracey Kappus as Administrative Secretary – Guidance effective August 15, 2012**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board employs Tracey Kappus as Administrative Secretary – Guidance effective August 15, 2012 at her current salary of \$30,379.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge                    **MOTION CARRIED**

ADDITIONAL INFORMATION: Tracey Kappus replaces Beth Hachlica in the Guidance Office.

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**Resolution 10994-12:**                    **Appoint Jeffrey Tierney as Mentor for Patrick Lilly, Culinary Arts Instructor**  
On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board appoints Jeffrey Tierney as mentor for Patrick Lilly, Culinary Arts Instructor.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge                    **MOTION CARRIED**

**Resolution 10995-12:**                    **Appoint John Mylecraine as Mentor for Bradley Bartow, Carpentry Instructor**  
On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board appoints John Mylecraine as mentor for Bradley Bartow, Carpentry Instructor.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge                    **MOTION CARRIED**

**Resolution 10996-12:**                    **Appoint Laura Goodell as Mentor for Raymond Danner, Jr., Automotive Technology Instructor**  
On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board appoints Laura Goodell as mentor for Raymond Danner, Jr., Automotive Technology Instructor.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge                    **MOTION CARRIED**

**Resolution 10997-12:**                    **Appoint Richard Patricia as Mentor for Randy Bobish, Theater Arts Instructor**  
On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board appoints Richard Patricia as mentor for Randy Bobish, Theater Arts Instructor.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge                    **MOTION CARRIED**

**Resolution 10998-12:**                    **Appoint Laurel Osborn as Mentor for Kim McCormick, Science Instructor**  
On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board appoints Laurel Osborn as mentor for Kim McCormick, Science Instructor.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge                    **MOTION CARRIED**

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**Resolution 10999-12:**

**Approve Payment of Stipend to Robert Cammarota for 2012-2013 school year**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves payment of a \$5,000.00 stipend to Robert Cammarota for work completed on converting the student database from PowerSchool to Genesis, rewiring the front of the building with all updated data fiber cables, upgrading current Nortel phone system to Avaya phone system, and upgrading copiers throughout the building thereby eliminating purchase of toner for individual printers. The estimated cost savings for the 2011-2012 school year was \$94,686.

(Recommended by the Chief School Administrator)

Exhibit: B

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**Resolution 11000-12:**

**Employ Gary Colucci as Athletic Director for the 2012-2013 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board employs Gary Colucci as Athletic Director, effective September 1, 2012 through June 30, 2013, at the salary of \$4,500.00.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**Resolution 11001-12:**

**Employ RandiLynn Shemonsky as Part-Time Post-Secondary Cosmetology Instructor for the 2012-2013 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board employs RandiLynn Shemonsky as Part-Time Post-Secondary Cosmetology Instructor, effective September 1, 2012 through June 30, 2013, at the salary of \$30.00 per hour on an as-needed basis but not more than two (2) nights per week.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
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**Resolution 11002-12:**                    **Employ Extra Curricular Personnel for the 2012-2013 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board employs extra curricular personnel for the 2012-2013 school year for the period from September 1, 2012 to June 30, 2013 as follows:

<u>Last</u>	<u>First</u>	<u>Extra Curricular Personnel</u>	<u>Stipend</u>
Goodell	Laura	Lead Teacher – Core Curriculum Standards Implementation	\$1,184
Kessel	Debra	Lead Teacher – Core Curriculum Standards Implementation	\$1,184
Lara	Noris	Lead Teacher – Core Curriculum Standards Implementation	\$1,184
Miller	Lori	Lead Teacher – Common Core Curriculum Standards Implementation	\$1,184
Piccola	Connie	Lead Teacher – Common Core Curriculum Standards Implementation	\$1,184
Werkheiser	Jay	Lead Teacher –Core Curriculum Standards Implementation	\$1,184
Banquecer	Christopher	Freshman Class Advisor w/Tracy Leal	\$578
Leal	Tracy	Freshman Class Advisor w/Christopher Banquecer	\$578
Lara	Noris	Tutor – Spanish: 2 hours per day/1 day per week – shared w/Ross Segreaves	\$25/hour

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**Resolution 11003-12:**                    **Employ Extra Curricular Sports Personnel for the 2012-2013 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board employs extra curricular personnel for the 2012-2013 school year for the period from September 1, 2012 to June 30, 2013 as follows:

<u>Last</u>	<u>First</u>	<u>Extra Curricular Sports Personnel</u>	<u>Step</u>	<u>Stipend</u>
Biegaj	Edward	Volunteer Assistant Coach – Volleyball	N/A	N/A

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**Resolution 11004-12:**                    **Appoint Geta Vogel, Vice Principal, as Anti-Bullying Coordinator for the 2012-2013 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board appoint Geta Vogel, Vice Principal, as Anti-Bullying Coordinator for the 2012-2013 school year.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**ADDITIONAL INFORMATION:** Required under the Harassment, Intimidation, and Bullying Policy.

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
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**Resolution 11005-12:**                    **Appoint Kristen Sarte, Guidance Counselor, as Anti-Bullying Specialist for the 2012-2013 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board appoint Kristen Sarte, Guidance Counselor, as Anti-Bullying Specialist for the 2012-2013 school year.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**ADDITIONAL INFORMATION:** Required under the Harassment, Intimidation, and Bullying Policy.

**Resolution 11006-12:**                    **Approve School Safety Team for 2012-2013 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the School Safety Team for the 2012-2013 school year:

Name	Term
Kristen Sarte	Chair Person
Geta Vogel	Member
Robert Zebrowski	Member
Joseph Orchulli	Member
Colleen Schiller	Member
Raymond Gara	Member
Robert Cammarota	Member
Trooper Walsh	Member
Daniel Mazelis	Member

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**ADDITIONAL INFORMATION:** Required under the Harassment, Intimidation, and Bullying Policy.

**Resolution 11007-12:**                    **Approve Hiring of Shop Instructors as needed**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the hiring of shop instructors to perform building repairs during non-school hours at a rate of \$30.00 an hour. Days worked will be on an as needed basis preapproved by the Chief School Administrator or Business Administrator.

Bradley Bartow  
Robert Cammarota  
Vincent Fattorusso  
Pete Izzo  
Guy Piccinni

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**ADDITIONAL INFORMATION:** Certificate or Professional license needed if required by code.

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
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**Resolution 11008-12:                   Employ 7 CIE Students for the 2012-2013 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board authorizes the CSA to employ 7 CIE students to work with technology and maintenance personnel on an as needed basis during the period from September 1, 2012 to June 30, 2012 at the rate of \$8.00 per hour not to exceed \$2,000.00 per student:

3 – Technology students – Neil Eelman, Joshua Lacey, Philip Weigel

4 – Maintenance/Carpentry – Luke Miller, Travis Nitko, Jacob Sargent, Andrew Wormuth

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**Resolution 11009-12:                   Approve Agreement between WCTS and WCSSSD for CST Services for the 2012-2013 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the agreement between the Warren County Technical School and Warren County Special Services School District for the 2012-2013 school year for the following Child Study Team Services on an as-needed basis:

Social Worker	Tiffany Summersett	\$395 per day
LDT/C	Kathy Nace	\$545 per day
Speech	TBA	\$375 per day

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**Resolution 11010-12:                   Employ Substitute Instructors for the 2012-2013 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board employs Substitute Instructors for the 2012-2013 school year for the period from September 1, 2012 to June 30, 2013, at a salary of \$90.00 per day for each day worked as follows:

Michelle Adams	Miriam Feranda	Judith Levine	Gina Regan
Gregg Ambruso	Lawrence Finney	Laura Leszczynski	Giancarlo Riotto
Lenore Arnold	Peter Gill	William Lowe	Joseph Rogers
Nancy Blahnik	Tomas Gonzalez	Thomas Lynch	Sue Ellen Roseberry
Philip Boos	Allan Goodman	Joan Mandel	Kimberly Santomartino
Dana Casella	Jordan Goretti	Robert Mandel	Dominick Sidoti
Lisa Castner – Cosmetology	Dana Grabovetz	Deborah McGill – Nurse	Robin Slaw
Ernie Chavez	Sarah Hartman	Michael Moyer – Culinary	Anne Stentz
Elizabeth Clark	Dana Heath	Alanna Newmark	Glen Tickle
Karen Conrad – Nurse	Susi Jardine	Martin Nyland	Nancy Tribble
Kari Constantine	Karla Lake	Joseph Parkin – Fire Science	Traci Washer
Sarah Cook	Paul Leal	Kenneth Pilch	Rachel Wicks
Daniel Dillon	Brynn Lee	Julia Quelly	

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**



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**Resolution 11011-12:**                    **Approve Local Professional Development Committee for 2012-2013 school year**  
On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, that this Board approves the Local Professional Development Committee for the 2012-2013 school year as follows:

Name	Term
Colleen Schiller	2012-2015
Judy Brandt	2012-2015
Patricia Colabella	2010-2013
Rena Cornella	2011-2014

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge

**MOTION CARRIED**

**Resolution 11012-12:**                    **Employ Keith Metz as Post-Secondary Black Seal Licensing Instructor for the 2012 Fall Session**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board employs Keith Metz as Post-Secondary Black Seal Licensing Instructor, effective September 1, 2012 through December 21, 2012, at the salary of \$26.00 per hour.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3                    Absent: Mr. Rutledge

**MOTION CARRIED**

**TRAVEL**

**Resolution 11013-12:**                    **Approve Proposed Field Trips for the 2012-2013 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following proposed Field Trips for the 2012-2013 school year:

Date	Destination	Instructor	Number Of Students	Purpose	Approx Transportation Cost
9/27/12	YMCA Camp Bernie	Ross Segreaves	163	Freshman Class Trip	\$1447.20

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 2    Abstain: Dr. Lamonte    Absent: Mr. Rutledge

**MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
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**CURRICULUM**

- Mrs. Johnson-Demeter asked if the book list included disposables or reusable textbooks. Mr. Glowacky stated that they were textbooks. He also said he supported using electronic versions of the classics that are available for free on the internet.

**Resolution 11014-12:**                      **Approve Textbook List for the 2012-2013 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves the Textbook List for the 2012-2013 School Year.

(Recommended by the Chief School Administrator)

Exhibit: C

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**POLICY**

- The Board discussed the State residency regulations.
- Mrs. Johnson-Demeter questioned why R2431.4 did not include Physical Education classes. Mr. Glowacky believed that it covered by the need for school nurses and gym teachers already trained.

**Resolution 11015-12:**                      **Approve on First Reading Revisions to the Board Policy Manual**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approves on first reading revisions to the Board Policy Manual as follows:

0153	Annual Appointments – Bylaw
0167	Public Participation at Board Meetings – Bylaw
2361	Acceptable Use of Computer Networks/Computers and Resources – Policy
R 2361	Acceptable Use of Computer Networks/Computers and Resources – Regulation
2363	Pupil Use of Privately-Owned Technology – Policy
2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries – Policy
R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries – Regulation
2622	Pupil Assessment – Policy
6164	Advertising on School Buses - Policy
6470	Payment of Claims - Policy
6470	Payment of Claims - Regulation

(Recommended by the Chief School Administrator)

Exhibit: D

VOICE VOTE: Yeas: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
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**OTHER NEW BUSINESS**

**Resolution 11016-12:**                    **Request Waiver to Continue Chief School Administrator Position**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board authorizes Robert Glowacky, Chief School Administrator - Warren County Technical School, to reapply to Dr. Rosalie Lamonte, Executive County Superintendent of Schools, Warren County, for a waiver of the requirements of Title 6A:32-4.1(f) for each school to have a building principal with the intent of combining the positions of the superintendent and principal for the school year 2012-2013.

(Recommended by the Board President)

VOICE VOTE: Yeas: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**Resolution 11017-12:**                    **Approve Update of Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2012-2013 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED, that this Board approve the Update of the Uniform State Memorandum of Agreement – 2011 Revisions between Education and Law Enforcement Officials for the 2012-2013 School Year.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**ADDENDUM ITEMS**

**Resolution 11018-12:**                    **Employ Taryn Scinto as Physical Education/Health Instructor, effective September 1, 2012 on Step 1 MA+30 \$47,284.**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, RESOLVED that this Board Employ Taryn Scinto as Physical Education/Health Instructor effective September 1, 2012 on step 1 MA+30 at a salary of \$47,284.00

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of Mrs. Johnson-Demeter, seconded by Dr. Lamonte, the Board adjourned the meeting at 6:17 p.m.

VOICE VOTE: Yeas: 3

Absent: Mr. Rutledge

**MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
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**Upcoming Dates of Interest:**

September 19, 2012	BOE Meeting	Executive Session 5:00 p.m.	Regular Session 5:30 p.m.
October 17, 2012	BOE Meeting	Executive Session 5:00 p.m.	Regular Session 5:30 p.m.
November 1, 2012	BOE Meeting	Organization Meeting Session 5:00 p.m.	

Respectfully submitted,

*Edmund Zalewski*  
Edmund Zalewski  
Board Secretary