

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION

1500 ROUTE 57~WASHINGTON NJ 07882

REGULAR MEETING MINUTES

AUGUST 17, 2022

CALL TO ORDER President Austin called the meeting to order at 5:00 p.m. on Wednesday, August 17, 2022 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on December 1, 2021.

Roll Call – Board Secretary Barkman

Dr. Lamonte-Present
Mr. McDonough-Present
Mr. Rutledge-Present
Ms. Warren-Present
Dr. Austin-Present

Adopt the Meeting Agenda

Resolution 14887-22: Adopt the Meeting Agenda

On the motion of Tim McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board adopts the Meeting Agenda for the August 17, 2022 meeting as published with any addenda.

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Resolution E684-22: Personnel, Negotiations and Legal Matters

On the motion of Mrs. Warren, seconded by Mr. Rutledge, the Board moved into executive session at 5:01 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Legal Issues
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Resolution E685-22: Resume Regular Session

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On the motion of Mr. Rutledge, seconded by Mrs. Warren, the Board reconvened into regular session at 5:30 p.m.

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0 *Motion Carried: Yes*

Discussion

● **PUBLIC COMMENTS** - Related to Agenda Items Only-None

● **COMMUNICATIONS** -None

● **SUPERINTENDENT'S REPORT** -None

● **HIB REPORT/SUSPENSIONS** -None

● **BOARD PRESIDENT'S REPORT** -None

● **DISCUSS EDUCATIONAL ISSUES** -None

● **NEW BUSINESS** -None

Minutes – Regular Meeting Minutes

Resolution 14888-22: Approve Board Meeting Minutes as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 14889-22: Approve July 20, 2022 Regular Meeting Minutes

Resolution 14890-22: Approve July 20, 2022 Regular Meeting Executive Session Minutes VOICE

VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0 *Motion Carried: Yes*

Resolution 14889-22: Approve July 20, 2022 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of July 20, 2022.

Resolution 14890-22: Approve July 20, 2022 Regular Meeting Executive Session Minutes On the motion of

_____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of July 20, 2022.

FINANCE & FACILITIES

Resolution 14891-22: Approve Finance & Facilities Resolutions as Listed Below On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 14892-22: Receive, Accept, and Approve July 2022 Financial Reports **Resolution 14893-22:**

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Board of Education's Monthly Certification of Major Account/Fund Status **Resolution 14894-22:** Approve Payment of Bills for August 2022

Resolution 14895-22: Approve Disposal of 14 Folding Tables

Resolution 14896-22: Approve New Jersey School Board Association's Resolution Opposing the Proposed Increase to the School Employees Health Benefits Program

Resolution 14897-22: Approve Disposal of Ikonics Imaging Sandblaster, Savin Pro 8200S Black & White Printer, and a Roland SP540V Banner Printer

Resolution 14898-22: Approve Heather Dentzau's Salary to be Paid Through the ARP ESSER Grant for the 2021-2022 School Year

Resolution 14899-22: Approve Administrative Costs for Noreen Matias Paid Through ESEA Title 1 For The 2022-2023 School Year

Resolution 14900-22: Approve Payment for Administrative costs for After School Programs for Jeff Tierney and BriaAnn Collins (Hunterdon County ESC) Through ARP ESSER for the 2022-2023 School Year

ROLL CALL VOTE: Lamonte Abstain 14898, 14899, 14900 McDonough X Rutledge

X Warren X Austin X

Motion Carried: Yes

Resolution 14892-22: Receive, Accept, and Approve July 2022 Financial Reports On the motion of _____, seconded by _____, RESOLVED, that the July 2022 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 14893-22: Board of Education's Monthly Certification of Major Account/Fund Status On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that August 2022, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 14894-22: Approve Payment of Bills for August 2022

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for August 2022 in the amount of \$490,525.54.

Exhibit: F2

Resolution 14895-22: Approve Disposal of 14 Folding Tables

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the disposal of 14 folding tables.

Resolution 14896-22: Approve New Jersey School Board Association's Resolution Opposing the Proposed Increase to the School Employees Health Benefits Program

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On the motion of _____, seconded by _____, RESOLVED, that this Board approves the New Jersey School Board Association's resolution opposing the proposed increase to the School Employees Health Benefits Program.

Exhibit: F3

Resolution 14897-22: Approve Disposal of Ikonics Imaging Sandblaster, Savin Pro 8200S Black & White Printer, and a Roland SP540V Banner Printer

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the disposal of an Ikonics Imaging Sandblaster, Savin Pro 8200S Black and White Printer, and a Roland SP540V Banner Printer.

Resolution 14898-22: Approve Heather Dentzau's Salary to be Paid Through the ARP ESSER Grant for the 2021-2022 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Heather Dentzau's salary to be paid through the ARP ESSER grant for the 2021-2022 school year.

Resolution 14899-22: Approve Administrative Costs for Noreen Matias Paid Through ESEA Title 1 For The 2022-2023 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves administrative costs for Noreen Matias paid through ESEA Title 1 for the 2022-2023 school year.

Resolution 14900-22: Approve Payment for Administrative costs for After School Programs for Jeff Tierney and BriaAnn Collins (Hunterdon County ESC) Through ARP ESSER for the 2022-2023 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves payment for administrative costs for after school programs for Jeff Tierney and BriaAnn Collins (Hunterdon County ESC) through ARP ESSER for the 2022-2023 school years follows:

ARP ESSER- Hunterdon County ESC (BrieAnn Collis LCSW-Counselor)
ARP ESSER- Jeff Tierney, Diana Mai (Administrative)

PERSONNEL

Resolution 14901-22: Approve Personnel Resolutions as Listed Below

On the motion of Mrs. Warren, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 14902-22: Approve Substitute Instructors for the 2022-2023 School Year **Resolution 14903-22:**

Approve Natalie Mutchler as a Special Education Instructor for the 2022-2023 School Year

Resolution 14904-22: Approve Jessica Zanzonico as an LPN Adjunct for the 2022-2023 School Year

Resolution 14905-22: Approve Tenure for Tina Giraldi, Cosmetology Instructor **Resolution 14906-22:**

Approve Tenure for Nancy Danner, Math Instructor

Resolution 14907-22: Approve Tenure for Ken Wene, Electrical Trades Instructor **Resolution 14908-22: Approve**

Cynthia Jones Gaffney as an LPN Adjunct for the 2022-2023 School Year **Resolution 14909-22: Approve Heidi**

Sanfillippo as Art Instructor for the 2022-2023 School Year **Resolution 14910-22: Approve Taylor Shafer as**

English Instructor for the 2022-2023 School Year **Resolution 14911-22: Approve Judith Thompson as Physical**

Education - Health Instructor for the 2022-2023 School Year

Resolution 14902-22: Approve Substitute Instructors for the 2022-2023 School Year On the motion of _____,

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seconded by _____, RESOLVED, that this Board approves the following substitute instructors for the 2022-2023 school year as follows:

Amy Haines	Elizabeth Clark	Karyn Poncin-McGrory	Susan Maurer
Joseph Greenwood	Lisa Russo	Annie Lazorchak	Robert Kovacs Security
Matt Russo	Anthony Quaglia	Madison Barofski	Krystie Fulton
Donna Taylor	Philip J. Carlton	Lawrence Menegus	Joseph Parkin
Christine Finnegan Menegus	Emily Bussard	Stephen Speirs	Denise Weiss
Candice Beers	Francis Bowers	Christine Hamas	

Resolution 14903-22: Approve Natalie Mutchler as a Special Education Instructor for the 2022-2023 School Year

On the motion of _____, seconded by _____, RESOLVED that this Board approves Natalie Mutchler as a Special Education Instructor for the 2022-2023 school year at Step 2 on the 2022-2023 WTEA guide, pending proper certification and fingerprinting.

Resolution 14904-22: Approve Jessica Zanzonico as an LPN Adjunct for the 2022-2023 School Year

On the motion of _____, seconded by _____, RESOLVED that this Board approves Jessica Zanaonico as an LPN Adjunct Instructor for the 2022-2023 school year, at a rate of \$40 per hour, maximum 25 hours per week.

Resolution 14905-22: Approve Tenure for Tina Giraldi, Cosmetology Instructor On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following:

WHEREAS, the staff members listed below will meet the requirements to attain tenure in the Warren County Technical School District who has held the Cosmetology Instructor position for a period of four consecutive calendar years;

WHEREAS, this individuals' performance has been satisfactory;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Warren County Technical School grant tenure to them upon completing four years' service from their promotional hire date and one day in the 2022-2023 school year as per N.J.S.A. 18A:17-2.

Tina Giraldi Date of Hire as Cosmetology Instructor: 8-29-2018

Resolution 14906-22: Approve Tenure for Nancy Danner, Math Instructor

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following:

WHEREAS, the staff members listed below will meet the requirements to attain tenure in the Warren County Technical School District who has held the Math Instructor position for a period of four consecutive calendar years;

WHEREAS, this individuals' performance has been satisfactory;

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NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Warren County Technical School grant tenure to them upon completing four years' service from their promotional hire date and one day in the 2022-2023 school year as per N.J.S.A. 18A:17-2.

Nancy Danner: Date of Hire as Math Instructor: 8-28-2018

Resolution 14907-22: Approve Tenure for Ken Wene, Electrical Trades Instructor On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following:

WHEREAS, the staff members listed below will meet the requirements to attain tenure in the Warren County Technical School District who has held the Electrical Trades Instructor position for a period of four consecutive calendar years;

WHEREAS, this individuals' performance has been satisfactory;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Warren County Technical School grant tenure to them upon completing four years' service from their promotional hire date and one day in the 2022-2023 school year as per N.J.S.A. 18A:17-2.

Ken Wene: Date of Hire as Electrical Trades Instructor: 8-29-2018

Resolution 14908-22: Approve Cynthia Jones Gaffney as an LPN Adjunct for the 2022-2023 School Year On the motion of _____, seconded by _____, RESOLVED that this Board approves Cynthia Jones Gaffney as an LPN Adjunct for the 2022-2023 school year at an hourly rate of \$40.00 not to exceed 25 hours per week.

Resolution 14909-22: Approve Heidi Sanfillippo as Art Instructor for the 2022-2023 School Year On the motion of _____, seconded by _____, RESOLVED that this Board approves Heidi Sanfillippo as an Art Instructor for the 2022-2023 school year.

Resolution 14910-22: Approve Taylor Shafer as an English Instructor for the 2022-2023 School Year On the motion of _____, seconded by _____, RESOLVED that this Board approves Taylor Shafer as an English Instructor for the 2022-2023 school year.

Resolution 14911-22: Approve Judith Thompson as a Physical Education-Health Instructor for the 2022-2023 School Year

On the motion of _____, seconded by _____, RESOLVED that this Board approves Judith Thompson as a Physical Education - Health Instructor for the 2022-2023 school year at MA Step 2 on the 2022-2023 WTEA guide.

ROLL CALL VOTE: Lamonte X McDonough X Rutledge X Warren X Austin X

Motion Carried: Yes

TRAVEL

Resolution 14912-22: Approve Staff Professional Development Travel as Listed Below On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the staff professional development travel as listed below:

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8/4/2022	Anne Drescher	NJASA Executive Administrative Assistant Training	\$150
8/15 & 16, 2022	Anne Drescher	NJECC Google Workshop for School Secretaries	\$195
8/15 & 16, 2022	Patti Harper	NJECC Google Workshop for School Secretaries	\$110

10/17/2022, 1/11/2023 & 3/15/2023	Anne Drescher	NJASA Human Resource Professionals: Focused Discussions	\$450
9/29, 10, 24, & 11/4/2022	Noreen Matias	NJPSA Remote - Online Workshop	\$0

ROLL CALL VOTE: Lamonte Abstain McDonough X Rutledge X Warren X Austin X

Motion Carried: Yes

EDUCATIONAL

Resolution 14913-22: Approve Educational Resolutions as Listed Below

On the motion of Mrs. Warren, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following educational resolutions as listed below:

Resolution 14914-22: Approve Student Handbook for the 2022-2023 School Year **Resolution 14915-22: Approve Mentoring Plan for the 2022-2023 School Year** **Resolution 14916-22: Approve the Following Curriculum for the 2022-2023 School Year** **Resolution 14917-22: Approve Faculty Handbook for the 2022-2023 School Year** **Resolution 14918-22: Approve Assessment Schedule for the 2022-2023 School Year** **Resolution 14919-22: Approve School Safety Plan for the 2022-2023 School Year**

Resolution 14914-22: Approve Student Handbook for the 2022-2023 School Year On the motion of _____, seconded by _____, RESOLVED, that this Board approves the 2022-2023 Student Handbook.

Exhibit: A

Resolution 14915-22: Approve Mentoring Plan for the 2022-2023 School Year On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Mentoring Plan for the 2022-2023 school year.

Exhibit: B

Resolution 14916-22: Approve the Following Curriculum for the 2022-2023 School Year On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following curriculum for the 2022-2023 school year:

- Honors Precalculus
- L&PS
- Honors Physics

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- Honors Chemistry

Exhibit: C

Resolution 14917-22: Approve the 2022-2023 Faculty Handbook

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the 2022-2023 Faculty Handbook.

Exhibit: D

Resolution 14918-22: Approve Assessment Schedule for the 2022-2023 School Year On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Assessment Schedule for the 2022-2023 school year.

Exhibit: E

Resolution 14919-22: Approve School Safety Plan for the 2022-2023 School Year On the motion of _____, seconded by _____, RESOLVED, that this Board approves the School Safety Plan for the 2022-2023 school year.

Exhibit: F

ROLL CALL VOTE: Lamonte Abstain 14915, 14916, 14918, 14919___ McDonough X___ Rutledge

X___ Warren___ X___ Austin___ *Motion Carried: Yes*

POLICY

Resolution 14920-22: Approve First Reading of Policy and Regulation Revisions as Listed Below On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the first reading of the following policy and regulation revisions as listed below:

P0143.2	High School Student Representative to the Board of Education (M)
P0163	Quorum
P1511	Board of Education Website Accessibility (M)
P2415	Every Student Succeeds Act (M)
P & R 2432	School Sponsored Publications (Abolished)
P 3216	Dress and Grooming
P 3270	Professional Responsibilities
R 3270	Lesson Plans and Plan Books
P 4216	Dress and Grooming
P & R 5513	Care of School Property (M)

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P 5517	School District Issued Student Identification Cards (M)
P 5722	Student Journalism (M)

Exhibit: G

ROLL CALL VOTE: Lamonte _X_ McDonough _X_ Rutledge _X_ Warren _X_ Austin _X_

Motion Carried: Yes

ADDENDUM ITEMS

Resolution 14921-22: Approve Tenure for Taylor Shafer as an English Instructor On the motion of Mrs. Warren, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following:

WHEREAS, the staff members listed below will meet the requirements to attain tenure in the Warren County Technical School District who has held the English Instructor position for a period of four consecutive calendar years;

WHEREAS, this individuals' performance has been satisfactory;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Warren County Technical School grant tenure to them upon completing four years' service from their promotional hire date and one day in the 2022-2023 school year as per N.J.S.A. 18A:17-2.

Taylor Shafer: Date of Hire as English Instructor: 8-28-2018

ROLL CALL VOTE: Lamonte _X_ McDonough _X_ Rutledge _X_ Warren _X_ Austin _X_

Motion Carried: Yes

PUBLIC COMMENTS – Any topic not discussed earlier. -None

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district. Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an

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- announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration; 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
 5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum; c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - c. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Mr. McDonough, the Board adjourned the meeting at 5:36 p.m.

Upcoming Dates of Interest:

August 30, 2022 First day of school for teachers
September 6, 2022 First day of school for students
September 21, 2022 BOE Meeting