

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
August 16, 2023

CALL TO ORDER

President Austin called the meeting to order at 5:00 p.m. on Wednesday, August 16, 2023, at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public on November 7, 2022.

Roll Call – Board Secretary Barkman

X Dr. Lamonte
X Mr. McDonough
X Mr. Rutledge
X Dr. Austin

Adopt the Meeting Agenda

Resolution 15298-23: Adopt the Meeting Agenda

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board adopts the Meeting Agenda for the August 16, 2023 meeting as published with any addenda.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Resolution E711-23: Personnel, Negotiations, and Legal Matters

On the motion of Mr. Rutledge, seconded by Mr. McDonough, the Board moved into executive session at 5:02 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public is excluded from attendance at a portion of this meeting for the reason that the following subject matter is discussed:
 - Legal Issues
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right to privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Resolution E712-23: Resume Regular Session

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, the Board reconvened into regular session at 5:28 p.m.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
August 16, 2023

● **COMMUNICATIONS**-None

● **SUPERINTENDENT'S REPORT**

● **BOARD PRESIDENT'S REPORT**-None

● **DISCUSS EDUCATIONAL TOPICS**

- Ms. Mai thanked the maintenance staff for all their hard work over the summer.
- Mr. Forsythe met with the WTEA and had a productive meeting. He thanked everyone for their work to improve the school.

● **Noreen Matias Presentation**

NJGPA Graduation Proficiency Assessment

● **NEW BUSINESS**

JULY 25, 2023 MINUTES

Resolution 15299-23: **Approve Board Meeting Minutes as Listed Below**

On the motion of Mr. McDonough, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 15300-23: **Approve July 25, 2023, Regular Meeting Minutes**

Resolution 15301-23: **Approve July 25, 2023, Regular Meeting Executive Session Minutes**

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Resolution 15300-23: **Approve July 25, 2023, Regular Meeting Minutes**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of July 25, 2023.

Resolution 15301-23: **Approve July 25, 2023, Regular Meeting Executive Session Minutes**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of July 25, 2023.

Minutes – Regular Meeting Minutes

MINUTES

Resolution 15302-23: **Approve Board Meeting Minutes as Listed Below**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 15303-23: **Approve July 19, 2023, Regular Meeting Minutes**

Resolution 15304-23: **Approve July 19, 2023, Regular Meeting Executive Session Minutes**

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
August 16, 2023

Resolution 15303-23: **Approve July 19, 2023, Regular Meeting Minutes**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of July 19, 2023.

Resolution 15304-23: **Approve July 19, 2023, Regular Meeting Executive Session Minutes**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of July 19, 2023.

FINANCE & FACILITIES

Resolution 15305-23: **Approve Finance & Facilities Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 15306-23: **Receive, Accept, and Approve July 2023 Financial Reports**

Resolution 15307-23: **Board of Education's Monthly Certification of Major Account/Fund Status**

Resolution 15308-23: **Approve Payment of Bills for August 2023**

Resolution 15309-23: **Approve Payment #3 to Iron Mountain Mechanical, LLC**

Resolution 15310-23: **Approve Disposal of (3) Broken Rowing Machines, No Asset Tag Numbers**

Resolution 15311-23: **Approve Submission of the 2023-2024 Annual Temporary Facility form to the NJ Department of Education**

Resolution 15312-23: **Approve Disposal of One (1) Broken Whiteboard Asset Tag #03004**

Resolution 15313-23: **Approve Disposal of One (1) Broken Scotsman Ice Machine (No Asset Tag #)**

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain #15311-23 McDonough _X_ Rutledge _X_ Austin _X_

Resolution 15306-23: **Receive, Accept, and Approve July 2023 Financial Reports**

On the motion of _____, seconded by _____, RESOLVED, that the July 2023 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 15307-23: **Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that August 2023, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expended. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 15308-23: **Approve Payment of Bills for August 2023**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for August 2023, in the amount of \$993,643.41.

Exhibit: F2

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
August 16, 2023

Resolution 15309-23: **Approve Payment #3 to Iron Mountain Mechanical, LLC**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves payment #3 to Iron Mountain Mechanical, LLC in the amount of \$338,708.25 for work on the dust collection and air ventilation systems.

Exhibit: F3

Resolution 15310-23: **Approve Disposal of (3) Broken Rowing Machines, No Asset Tag Numbers**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves disposal of (3) broken rowing machines, no asset tag #s.

Resolution 15311-23: **Approve Submission of the 2022-2024 Annual Temporary Facility form to the NJ Department of Education**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves submission of the 2022-2023 Annual Temporary Facility form to the NJ Department of Education.

Resolution 15312-23: **Approve Disposal of One (1) Broken Whiteboard Asset Tag #03004**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves disposal of one (1) broken whiteboard, Asset Tag #03004.

Resolution 15313-23: **Approve Disposal of One (1) Broken Scotsman Ice Machine (no asset tag #)**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves disposal of one (1) broken Scotsman Ice Machine (no asset tag#).

PERSONNEL

Resolution 15314-23: **Approve Personnel Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 15315-23: **Approve Substitute Teachers for the 2023-2024 School Year**

Resolution 15316-23: **Approve Terry Gochmonnsky as Part Time Custodian**

Resolution 15317-23: **Approve Employee Waiver and Release Form for Fitness Center**

Resolution 15318-23: **Amend Resolution 15222-23 Dated May 17, 2023, to Read; Approve Robert Stasiulaitis as Full-Time Salary Security for the 2023-2024 School Year**

F2

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X McDonough X Rutledge X Austin X

Resolution 15315-23: **Approve Substitute Teachers for the 2023-2024 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following substitute teachers for the 2023-2024 school year, pending proper certification and criminal history background check:

Lisa Russo Jessica Simins

Resolution 15316-23: **Approve Terry Gochmonnsky as Part-Time Custodian**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Terry Gochmonnsky as a Part-Time Custodian at a rate of \$20.60 per hour not to exceed 25 hours per week for the 2023-2024 school year.

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
August 16, 2023

Resolution 15317-23: **Approve Employee Waiver and Release Form for Fitness Center**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Employee Waiver and Release form for the Fitness Center.

Exhibit: A

Resolution 15318-23: **Amend Resolution 15222-23 Dated May 17, 2023, to Read; Approve Robert Stasiulaitis as Full-Time Salary Security for the 2023-2024 School Year**

On the motion of _____, seconded by _____, RESOLVED that this Board amends Resolution 15222-23, dated May 17, 2023, to read; approve Robert Stasiulaitis as a full-time Security Personnel at a yearly salary of \$40,700, for the 2023-2024 school year.

EDUCATIONAL

Resolution 15319-23: **Approve Educational Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following educational resolutions:

<u>Resolution 15320-23:</u>	Approve the 2023-2024 Substitute Handbook
<u>Resolution 15321-23:</u>	Approve the 2023-2024 Student Handbook
<u>Resolution 15322-23:</u>	Approve the 2023-2024 School Safety and Security Plan
<u>Resolution 15323-23:</u>	Approve the 2023-2024 Faculty Handbook
<u>Resolution 15324-23:</u>	Approve Curriculum for Biology Honors With Lab DE
<u>Resolution 15325-23:</u>	Approve NJGPA 2022-2023 Summative Report
<u>Resolution 15326-23:</u>	Approve NJSLA 2022-2023 Summative Report
<u>Resolution 15327-23:</u>	Approve Warren County LPN Student Handbook
<u>Resolution 15328-23:</u>	Approve Curriculum for Business Management - Personal Finance

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X McDonough X Rutledge X Austin X

Resolution 15320-23: **Approve the 2023-2024 Substitute Handbook**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the 2023-2024 Substitute Handbook.

Exhibit: B

Resolution 15321-23: **Approve the 2023-2024 Student Handbook**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the 2023-2024 Student Handbook.

Exhibit: C

Resolution 15322-23: **Approve the 2023-2024 School Safety and Security Plan**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the 2023-2024 School Safety and Security Plan.

Exhibit: D

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
August 16, 2023

Resolution 15323-23: **Approve the 2023-2024 Faculty Handbook**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the 2023-2024 Faculty Handbook.

Exhibit: E

Resolution 15324-23: **Approve Curriculum for Honors Biology With Lab DE**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves curriculum for Honors Biology with Lab DE.

Resolution 15325-23: **Approve NJGPA 2022-2023 Summative Report**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the NJGPA 2022-2023 Summative Report.

Exhibit: F

Resolution 15326-23: **Approve NJSLA 2022-2023 Summative Report**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the NJSLA 2022-2023 Summative Report.

Exhibit: G

Resolution 15327-23: **Approve Warren County LPN Student Handbook**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Warren County Technical School Licensed Practical Nursing Program (Adult-Post Secondary Education) Student Handbook.

Exhibit: H

Resolution 15328-23: **Approve Curriculum for Business Management - Personal Finance**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves curriculum for Business Management - Personal Finance.

Exhibit: I

TRAVEL

Resolution 15329-23: **Approve Professional Development Travel as Listed Below**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves professional development travel as listed below:

DATE	EMPLOYEE	DESTINATION	COST
8/25/2023	N. Matias	CCM Career Advance USA Apprenticeship Development Tour	\$0 + Mileage

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
August 16, 2023

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain McDonough X Rutledge X Austin X

POLICY

Resolution 15330-23: Approve First Reading of Policy and Regulation Revisions as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the first reading of the following policy and regulation revisions as listed below:

P&R 2419	SCHOOL THREAT ASSESSMENT TEAMS
P&R 1642.01	SICK LEAVE

Exhibit: J

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X McDonough X Rutledge X Austin X

ADDENDUM ITEMS -None

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March 2000

Date Edited: October 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
August 16, 2023

- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. McDonough, seconded by Mr. Rutledge, the Board adjourned the meeting at 5:49 p.m.

Upcoming Dates of Interest:

August 29, 2023	First day of school for teachers
August 30, 2023	Freshman Orientation
September 5, 2023	First day of school for students
September 20, 2023	Board of Education Meeting