

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
August 15, 2018

CALL TO ORDER

President Roschewsk called the meeting to order at 5:00 p.m. on Wednesday, August 15, 2018 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – President Roschewsk

Opening Statement – President Roschewsk

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 7, 2017.

Roll Call – Board Secretary Hachlica

Present: Dr. Austin, Dr. Lamonte, Mr. Roschewsk, and Mr. Rutledge

Absent: Mr. Shotwell

Also Present: Mr. Zalewski, Superintendent
Ms. Hachlica, Board Secretary
Nishali Rose, Attorney

Others Present: Approximately 8 members of the public.

Adopt the Meeting Agenda

Resolution 13391-18: Adopt the Meeting Agenda

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board adopts the Meeting Agenda for the August 15, 2018 meeting as published with any addenda.

VOICE VOTE: YEAS: 4

ABSENT: Mr. Shotwell

MOTION CARRIED

Resolution E634-18: Personnel, Negotiations and Legal Matters

On the motion of Dr. Austin, seconded by Mr. Rutledge, the Board moved into executive session at 5:01 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Negotiations Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

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VOICE VOTE: YEAS: 4

ABSENT: Mr. Shotwell

MOTION CARRIED

Resolution E635-18: Resume Regular Session

On the motion of Mr. Rutledge, seconded by Dr. Austin, the Board reconvened into regular session at 5:30 p.m.

VOICE VOTE: YEAS: 4

ABSENT: Mr. Shotwell

MOTION CARRIED

Discussion

- **STUDENT RECOGNITION - None**
- **PUBLIC COMMENTS - Related to Agenda Items Only - None**
- **COMMUNICATIONS - Included in Board Packet - None**
- **SUPERINTENDENT'S REPORT – Mr. Zalewski updated the board on the construction project, it is still on target. Teachers start August 28th. Library space is being assessed for future classrooms.**
- **HIB REPORT/SUSPENSIONS - None**
- **BOARD PRESIDENT'S REPORT - None**
- **DISCUSS EDUCATIONAL ISSUES – Mr. Forsythe updated the board that everyone is preparing for the school year to begin and looks forward to meeting all staff and students.**
- **NEW BUSINESS - None**

Minutes – Regular Meeting Minutes

Resolution 13392-18: Approve Board Meeting Minutes as Listed Below

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 13393-18: Approve June 13, 2018 Regular Meeting Minutes

Resolution 13394-18: Approve June 13, 2018 Executive Session Minutes

VOICE VOTE: YEAS: 3

ABSENT: Mr. Shotwell ABSTAIN: Dr. Lamonte

MOTION CARRIED

Resolution 13393-18: Approve June 13, 2018 Regular Meeting Minutes

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the Regular Meeting Minutes of June 13, 2018.

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Resolution 13394-18: Approve June 13, 2018 Executive Session Minutes

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the Executive Session Minutes of June 13, 2018.

FINANCE & FACILITIES

Resolution 13395-18: Approve Finance & Facilities Resolutions as Listed Below

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

- | | |
|------------------------------------|--|
| <u>Resolution 13396-18:</u> | Receive, Accept, and Approve June 2018 Financial Reports |
| <u>Resolution 13397-18:</u> | Receive, Accept, and Approve July 2018 Financial Reports |
| <u>Resolution 13398-18:</u> | Board of Education's Monthly Certification of Major Account/Fund Status |
| <u>Resolution 13399-18:</u> | Board of Education's Monthly Certification of Major Account/Fund Status |
| <u>Resolution 13400-18:</u> | Board of Education's Monthly Certification of Major Account/Fund Status |
| <u>Resolution 13401-18:</u> | Approve Payment of Bills for July 2018 |
| <u>Resolution 13402-18:</u> | Approve Payment of Bills for August 2018 |
| <u>Resolution 13403-18:</u> | Approve Transfers for June 2018 |
| <u>Resolution 13404-18:</u> | Approve Transfers for July 2018 |
| <u>Resolution 13405-18:</u> | Approve Submission of Amended ESEA Application for FY19 and Approves Grant Award of ESEA Funds upon the Approval of the FY19 ESEA Application |
| <u>Resolution 13406-18:</u> | Approve Change Orders for Locker Room Project |
| <u>Resolution 13407-18:</u> | Approve Submission of the FY19 IDEA-B Grant |
| <u>Resolution 13408-18:</u> | Accept Donations for the 2018-2019 School Year |
| <u>Resolution 13409-18:</u> | Renew Transportation Contracts with First Student, Inc. for 2018-2019 School Year |
| <u>Resolution 13410-18:</u> | Renew Transportation Contracts with GST, Inc. for 2018-2019 School Year |
| <u>Resolution 13411-18:</u> | Accept New Bid for a Transportation Contract with GST, Inc. for 2018-2019 School Year |
| <u>Resolution 13412-18:</u> | Renew Transportation Contracts with Snyder Bus Company for 2018-2019 School Year |

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell **MOTION CARRIED**

ROLL CALL VOTE: YEAS: 3 ABSTAIN: Dr. Lamonte(13409-18 – 13412-18)**MOTION CARRIED**

Resolution 13396-18: Receive, Accept, and Approve June 2018 Financial Reports

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that the June 2018 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

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Resolution 13397-18: **Receive, Accept, and Approve July 2018 Financial Reports**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that the July 2018 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 13398-18: **Board of Education's Monthly Certification of Major Account/Fund Status For May 2018**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that May 31, 2018, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 13399-18: **Board of Education's Monthly Certification of Major Account/Fund Status For June 2018**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that June 30, 2018, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 13400-18: **Board of Education's Monthly Certification of Major Account/Fund Status For July 2018**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that July 31, 2018, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 13401-18: **Approve Payment of Bills for July 2018**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for June 2018 in the amount of \$1,487,932.73.

Exhibit: F2

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Resolution 13402-18: **Approve Payment of Bills for August 2018**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for July 2018 in the amount of \$950,001.25.

Exhibit: F2

Resolution 13403-18: **Approve Transfers for June 2018**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the transfers of monies for the month June 2018.

Exhibit: F3

Resolution 13404-18: **Approve Transfers for July 2018**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the transfers of monies for the month July 2018.

Exhibit: F3

Resolution 13405-18: **Approve Submission of Amended ESEA Application for FY19 and Approves Grant Award of ESEA Funds upon the Approval of the FY19 ESEA Application**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approve the submission of amended ESEA application for FY18 and approves the grant award of the ESEA funds upon the approval of the FY18 ESEA application.

Resolution 13406-18: **Approve Change Orders for Locker Room Project as Listed Below**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the below listed change order for the Locker Room project:

CO-01 – Total labor & materials for Locker revisions	\$21,242.00
Total Allowance Available for Project	\$40,000.00
Total allowance Previously used	\$0.00
Remaining allowance available	\$18,758.00

Resolution 13407-18: **Approve Submission of the FY19 IDEA-B Grant**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the submission of the IDEA-B Grant for the Fiscal Year of 2019 and accepts the grant award of the funds upon subsequent approval of the FY19 IDEA application.

Resolution 13408-18: **Accept Donations for the 2018-2019 School Year**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board gratefully accepts the following donations to the Warren County Technical School programs for the 2018-2019 school year:

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Donation	Value	Donor Name
2007 Chevy SW 1GNDT135972237426	\$2,364.00	V. Fattorusso
2000 Buick Century 2G4WY55J2Y1211262	\$ 213.00	B. Merker

Company	Route	2017-18	CPI Adj	2018-19	
First Student Inc.	A	\$46,347.42	1.51%	\$47,047.27	Per Annum
First Student Inc.	B	\$43,670.69	1.51%	\$44,330.12	Per Annum
First Student Inc.	C	\$43,670.69	1.51%	\$44,330.12	Per Annum
First Student Inc.	H	\$41,976.45	1.51%	\$42,610.29	Per Annum
First Student Inc.	K	\$181.32	1.51%	\$184.06	Per Diem
First Student Inc.	D-2	\$41,970.81	1.51%	\$42,604.57	Per Annum
First Student Inc.	F-2	\$37,704.38	1.51%	\$38,273.72	Per Annum
First Student Inc.	G-2	\$38,601.64	1.51%	\$39,184.52	Per Annum
First Student Inc.	I-2	\$33,588.51	1.51%	\$34,095.70	Per Annum
First Student Inc.	M	\$33,588.51	1.51%	\$34,095.70	Per Annum
First Student Inc.	Activ./Field Trips	\$65.58	1.51%	\$66.57	Per Hour
First Student Inc.	L1 (Late Run #1)	\$86.97	1.51%	\$88.28	Per Diem
First Student Inc.	L2 (Late Run #2)	\$86.97	1.51%	\$88.28	Per Diem
First Student Inc.	Late Run #3	\$86.97	1.51%	\$88.28	Per Diem
First Student Inc.	Late Run #4	\$86.97	1.51%	\$88.28	Per Diem
First Student Inc.	N	\$44,100.00	1.51%	\$44,766.00	Per Annum

Resolution 13409-18: **Renew Transportation Contracts with First Student, Inc. for 2018-2019 School Year**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the following transportation contract renewal with First Student, Inc. for the 2018-2019 school year as listed below:

Resolution 13410-18: **Renew Transportation Contracts with GST, Inc. for 2018-2019 School Year**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the following transportation contract renewal with GST, Inc. for the 2018-2019 school year as listed below:

Company	Route	2017-18	CPI Adj	2018-19
GST Transport Inc.	L	\$31,580.98	1.51%	\$32,057.85 Per Annum

Resolution 13411-18: **Accept New Bid for a Transportation Contract with GST, Inc. for 2018-2019 School Year**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the following new Bid for a transportation contract with GST, Inc. for the 2018-2019 school year as listed below:

Company	Route	2017-18	CPI Adj	2018-19
GST Transport Inc.	J	New Bid 18/19		\$244.00 Per Diem

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Resolution 13412-18: Renew Transportation Contracts with Snyder Bus Company for 2018-2019 School Year

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the following transportation contract renewal with Snyder Bus Company for the 2018-2019 school year as listed below:

PERSONNEL

Resolution 13413-18: Approve Personnel Resolutions as Listed Below

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 13414-18: Approve Agreement with St. Luke's School Physician**
Resolution 13415-18: Acknowledge Tenure for Sharon Lentine, Secretary
Resolution 13416-18: Employ Substitute Teachers for the 2018-2019 School Year
Resolution 13417-18: Employ Extra Curricular Personnel for the 2018-2019 School Year
Resolution 13418-18: Employ Joseph Capite as a Part-Time Custodian for the remainder of the 2018-2019 School Year
Resolution 13419-18: Approve Student Observations for Nurses from WCCC
Resolution 13420-18: Employ Nancy Kling as Math Instructor for the 2018-2019 School Year
Resolution 13421-18: Employ Patricia Harper as Administrative Secretary for the 2018-2019 School Year
Resolution 13422-18: Accept Membership Resolution for Warren County Technical School to become a member of the NJ State Interscholastic Athletic Association
Resolution 13423-18: Approve the Memorandum of Agreement and Salary Guides between Warren County Technical School and Warren County Teachers Education Association
Resolution 13424-18: Employ Kenneth Wene as Electrical Instructor for the 2018-2019 School Year
Resolution 13425-18: Approve 2018-2019 Academic Text Book List
Resolution 13426-18: Employ Heidi Sagliani as LPN Instructor for the 2018-2019 School Year
Resolution 13427-18: Employ Mary Beth La Mont as Part Time LPN Instructor for the 2018-2019 School Year

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell **MOTION CARRIED**

ROLL CALL VOTE: YEAS: 3 ABSTAIN: Dr. Lamonte(13423-18) **MOTION CARRIED**

Resolution 13414-18: Approve Agreement with St. Luke's School Physician

Company	Route	2017-18	CPI Adj	2018-19
Snyder Bus Co.	E-2	\$39,877.86	1.51%	\$40,480.02 Per Annum

On the motion of Dr. Austin, seconded by Mr. Rutledge, approve the agreement with St. Luke's for school physician services during the 2018-2019 school year.

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Attachment A

Resolution 13415-18: Acknowledge Tenure for Sharon Lentine, Secretary.

On the motion of Dr. Austin, seconded by Mr. Rutledge,

WHEREAS, the staff members listed below will meet the requirements to attain tenure in the Warren County Technical School District who has held a secretarial position for a period of three consecutive calendar years;
WHEREAS, this individuals' performance has been satisfactory;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Warren County Technical School grant tenure to them upon completing three years' service from their promotional hire date and one day in the 2018-2019 school year as per N.J.S.A. 18A:17-2.

Sharon Lentine	Date of Hire: 07-1-2015
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Resolution 13416-18: Employ Substitute Teachers for the 2018-2019 School Year

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board employs Substitute Teachers for the 2018-2019 school year for the period from August 28, 2018 to June 30, 2019 as follows:

Alicia	Amato		Denise	Fox		Jill	McDonald
Gerilynn	Ambrosky		Joseph	Fox		Patricia	Mercer
Gregg	Ambruso		Krystie	Fulton		Shannon	Miller
Nikki	Appezzato		Wayne	Golden		Joseph	Parkin
Yareli	Arreola		Tomas	Gonzales		Gina m.	Regan
Candice	Beers		Michele	Henderson		Lisa	Russo
Edward	Biegaj		Jeffrey	Houghton		Kimberly	Santomartino
Lisa	Biello		Mark	Indrikovic		Jordon	Schreffler
Christine	Bishop		John	Jacob		Randilynn	Shemonsky
Walter	Burkat		Nancy	Jenkins		Alessandre	Singer
Philip	Carlton		Stanley	Jessamine		Gina	Slattery
Ernie	Chavez		Amanda	Keenan		Alexis	Smith
Daniela	Cleveland		Ann	Koller		Donna	Taylor
Karen	Conrad		Brynn	Lee		Glenn p	Tickle
Pilar	De Meo		John	Lefler		Randy	Trimmer
Penny	Deemer		Joann	Lowe		Rossella	Tripodi
Matthew	Dellelba		William	Lowe		Walt	Tutka
Patricia	Mercer		Thomas	Lynch		Norman	Viebrock
Daniel	Dillon		Joan	Mandel		Burtchaell	Wadams
Ralph	Drake		Stephen	Matuszek		Renaye	Wimmer
						Dana	Wotanowski

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Resolution 13417-18: Employ Extra Curricular Personnel for the 2018-2019 School Year

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board employs extra-curricular personnel for the 2018-2019 school year for the period from August 28, 2018 to June 30, 2019 as follows:

AM Student Monitor – Fall Semester	Maria Tamburro		ESEA Math Tutor	Patti Colabella
AM Student Monitor – Fall Semester	Taylor Shafer		ESEA Math Tutor	Laurel Osborne
Bowling	Ray Gara		ESEA Math Tutor	Maria Czarnecki
Cheerleading Coach	Vinny Fattorusso		ESEA Math Tutor	Nancy Kling
Cheerleading Coach	Lori Miller		ESEA Science Tutor	Michele Beneducci
Detention Proctors	Bob Wheatley		ESEA Science Tutor	Kim McCormick
Detention Proctors	Pat Lilly		ESEA Hall Monitor	Liz Clark
Substitute Detention Proctors	Liz Clark		Junior Class Advisor	Kristen Sarte
Substitute Detention Proctors	Kristen Sarte		Junior Class Advisor	Stefanie Connolly
Mentor for Shafer	Ellen LePera		Key Club Advisor	Patti Seugling
Soccer Varsity	Stephan Petonak		Mentor for Petonak	Chris Banquecer

Resolution 13418-18: Employ Joseph Capite as a Part-Time Custodian for the remainder of the 2018-2019 School Year

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board employ the Joseph Capite as a Part-Time Custodian at a salary of \$15.00 an hour on an as-needed basis not to exceed 28 hours per week with prior weekly approval of the Facilities Director effective August 16, 2018 through June 31, 2019. Any additional hours on an as-needed basis are to be pre-approved by the Superintendent.

Resolution 13419-18: Approve Student Observations for Nurses from WCCC

On the motion of Dr. Austin, seconded by Mr. Rutledge, approve student observations for the following nurses enrolled at Warren County Community College:

Precious Xena Rilloraza 11/01/18 Berenice Ramirez 10/15/18

Attachment B

Resolution 13420-18: Employ Nancy Kling as Math Instructor for the 2018-2019 School Year

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board approves (pending Chapter 5 verification) Nancy Kling as a Math Instructor at step 7, for the 2018-2019 School year.

Resolution 13421-18: Employ Patricia Harper as Administrative Secretary for the 2018-2019 School Year

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board approves (pending Chapter 5 verification) Patricia Harper as Administrative Secretary at step 2, for the 2018-2019 School year.

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Resolution 13422-18: **Approve Membership Resolution for Warren County Technical School to become a member of the NJ State Interscholastic Athletic Association**

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Membership Resolution for Warren County Technical School to become a member of the NJ State Interscholastic Athletic Association to be able to participate in the approved interschool athletic program sponsored by the NJSIAA.

Attachment: D

Resolution 13423-18: **Approve the Memorandum of Agreement and Salary Guides between Warren County Technical School and Warren County Teachers Education Association**

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board of Education ratifies the Memorandum of Agreement and the attached salary guides between it and the Warren County Technical Education Association covering the period between July 1, 2018 and June 30, 2021 and

Be it further resolved that the Board President and the Board Secretary are authorized to execute the final contract document once placed in a form satisfactory to the Board's Labor Counsel.

Attachment G

Resolution 13424-18: **Employ Kenneth Wene as Electrical Instructor for the 2018-2019 School Year**

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board approves (pending Chapter 5 verification) Kenneth Wene as Electrical Instructor at step 23, for the 2018-2019 School year.

Resolution 13425-18: **Approve 2018-2019 Academic Text Book List**

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board approves the 2018-2019 Academic Text Books as listed on the attachment.

Attachment E

Resolution 13426-18: **Employ Heidi Sagliani as LPN Instructor for the 2018-2019 School Year**

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board approves Heidi Sagliani as a full time LPN Instructor at a salary of \$60,000, for the 2018-2019 School year.

Resolution 13427-18: **Employ Mary Beth La Mont as Part Time LPN Instructor for the 2018-2019 School Year**

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board approves Mary Beth La Mont as a part time LPN Instructor at a rate of \$37.00 per hour for the 2018-2019 School year.

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TRAVEL

Resolution 13428-18: **Approve Travel Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the following travel resolutions as listed below:

Resolution 13429-18: **Approve Staff Professional Development Travel as Listed Below**

Resolution 13430-18: **Approve Field Trip Resolutions as Listed Below**

ROLL CALL VOTE: YEAS: 4

ABSENT: Mr. Shotwell

MOTION CARRIED

Resolution 13429-18: **Approve Staff Professional Development Travel as Listed Below**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the staff professional development travel as listed below:

Date	Name	Description/Reason	Approx. Cost
7-16-2018	R. Gara	PERKINS Workshop	\$0 + Mileage
7-25-2018	B. Hachlica	NJCCVTS Summer Meeting 2018	\$85 + Mileage
8-8-2018	R. Gara	Jean Krauss Youth Leadership Forum	\$0 + Mileage
9-20-24-2018	B. Hachlica	International ASBO, Kissimmee, Florida	\$695 + Mileage
10-12-2018	Z. Ziegler	HESAA – School Counselor Training	\$0 + Mileage

Resolution 13430-18: **Approve Field Trip Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the travel resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approx. Transp. Cost
10-7-2018	Six Flags Great Adventure	P. Seugling	30	Key Club's Annual Fall Rally	WCTS

* Paper work received after cutoff date for Board agenda.

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POLICY

Resolution 13431-18: **Approve on First Reading Revisions to the Board Policy Manual**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves on First reading revisions to the Board Policy Manual as follows:

P5512	HARASSMENT, INTIMIDATION, AND BULLYING
P1613	DISCLOSURE AND REVIEW OF APPLICANT'S EMPLOYMENT HISTORY

Attachment: C

ROLL CALL VOTE: YEAS: 4

ABSENT: Mr. Shotwell

MOTION CARRIED

ADDENDUM ITEMS

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
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- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

- **Parent and student thanked the board for starting the bowling team and looking forward to a successful season.**

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Dr. Austin, the Board adjourned the meeting at 5:37 p.m.

Upcoming Dates of Interest:

August 28, 2018	First day for teachers
August 29, 2018	Freshman orientation
September 4, 2018	First day for students
September 19, 2018	5:00 p.m. Executive Session 5:30 p.m. Regular Session

Respectively Submitted,

Beth Hachlica