

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
July 19, 2023

CALL TO ORDER

President Austin called the meeting to order at 5:01 p.m. on Wednesday, July 19, 2023, via Zoom, for the Warren County Technical School.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public on November 7, 2022.

Roll Call – Board Secretary Barkman

X Dr. Lamonte
 X Mr. McDonough
 X Mr. Rutledge
 X Dr. Austin

Adopt the Meeting Agenda

Resolution 15268-23: Adopt the Meeting Agenda

On the motion of Mr. McDonough, seconded by Dr. Lamonte, RESOLVED, that this Board adopts the Meeting Agenda for the July 19, 2023 meeting as published with any addenda.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Resolution E708-23: Personnel, Negotiations, and Legal Matters

On the motion of Mr. McDonough, seconded by Dr. Austin, the Board moved into executive session at 5:03 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public is excluded from attendance at a portion of this meeting for the reason that the following subject matter is discussed:
 - Legal Issues
 - Personnel
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right to privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Resolution E709-23: Resume Regular Session

On the motion of Mr. McDonough, seconded by Dr. Lamonte, the Board reconvened into regular session at 5:31 p.m.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

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Discussion

- **MOMENT OF SILECE FOR TIFFANI WARREN**
- **PUBLIC COMMENTS** - Related to Agenda Items Only-None
- **COMMUNICATIONS**-None
- **SUPERINTENDENT’S REPORT**
- **BOARD PRESIDENT’S REPORT**-Dr. Austin expressed her condolences on Mrs. Warren’s passing
- **DISCUSS EDUCATIONAL TOPICS**
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes

MINUTES

Resolution 15269-23: Approve Board Meeting Minutes as Listed Below

On the motion of Mr. McDonough, seconded by Dr. Austin, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 15279-23: Approve June 21, 2023, Regular Meeting Minutes

Resolution 15271-23: Approve June 21, 2023, Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Resolution 15270-23: Approve June 21, 2023, Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of June 21, 2023.

Resolution 15271-23: Approve June 21, 2023, Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of June 21, 2023.

FINANCE & FACILITIES

Resolution 15272-23: Approve Finance & Facilities Resolutions as Listed Below

n the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 15273-23: Receive, Accept, and Approve June 2023 Financial Reports

Resolution 15274-23: Board of Education’s Monthly Certification of Major Account/Fund Status

Resolution 15275-23: Approve Payment of Bills for July 2023

Resolution 15276-23: Approve Payment #1 to Iron Mountain Mechanical LLC in the Amount of \$16,895.75 for work on RTU Project

Resolution 15277-23: Approve Disposal of Broken Meat Slicer Asset Tag #00474

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- Resolution 15278-23:** **Approve the Delivery Service Agreement between Maschio's Trucking LLC and Warren County Technical School for the 2023/2034 School Year**
- Resolution 15279-23:** **Approve Submission of the 2023/2024 IDEA Grant in the Amount of \$112,527**
- Resolution 15280-23:** **Approve Payment #2 to Iron Mountain Mechanical, LLC in the Amount of \$75,479.40 for Work on the Dust Collection and Air Ventilation.**

ROLL CALL VOTE: *Motion Carried: Yes*

Lamonte Abstain 15279 McDonough X Rutledge X Austin X

Resolution 15273-23: **Receive, Accept, and Approve June 2023 Financial Reports**
On the motion of _____, seconded by _____, RESOLVED, that the June 2023 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 15274-23: **Board of Education's Monthly Certification of Major Account/Fund Status**
On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that July 2023, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 15275-23: **Approve Payment of Bills for July 2023**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for July 2023, in the amount of \$758,758.00.

Exhibit: F2

Resolution 15276-23: **Approve Payment #1 to Iron Mountain Mechanical LLC in the Amount of \$16,895.75 for work on RTU Project**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves Payment #1 to Iron Mountain Mechanical LLC in the amount of \$16,895.75 for work on the RTU project.

Exhibit: F3

Resolution 15277-23: **Approve Disposal of Broken Meat Slicer Asset Tag #00474**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves disposal of broken meat slicer Asset Tag #00474.

Resolution 15278-23: **Approve the Delivery Service Agreement between Maschio's Trucking LLC and Warren County Technical School for the 2023/2034 school year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Delivery Service Agreement between Maschio's Trucking LLC and Warren County Technical School for the 2023/2034 school year

Exhibit: F4

Resolution 15279-23: **Approve Submission of the 2023/2024 IDEA Grant in the Amount of \$112,527**

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On the motion of _____, seconded by _____, RESOLVED, that this Board approves submission of the 2023/2024 IDEA Grant in the amount of \$112,527.

Resolution 15280-23: Approve Payment #2 to Iron Mountain Mechanical, LLC in the Amount of \$75,479.40 for Work on the Dust Collection and Air Ventilation

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Payment #2 to Iron Mountain Mechanical, LLC in the amount of \$75,479.40 for Work on the Dust Collection and Air Ventilation.

Exhibit: F4

PERSONNEL

Resolution 15281-23: Approve Personnel Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 15282-23: Approve Jilaine Vitale as an LPN Adjunct For the 2023-2024 School Year

Resolution 15283-23: Approve FMLA for Employee #0958

Resolution 15284-23: Approve Substitute Teachers for the 2023-2024 School Year

Resolution 15285-23: Approve Tenure for Diana Mai as Principal

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X McDonough X Rutledge X Austin X

Resolution 15282-23: Approve FMLA for Employee #0958

On the motion of _____, seconded by _____, RESOLVED, that this Board approves FMLA for Employee #0958 beginning on July 20, 2023, with a tentative end date of August 31, 2023.

Resolution 15283-23: Approve Jilaine Vitale as an LPN Adjunct For the 2023-2024 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Jilaine Vitale as an LPN Adjunct for the 2023-2024 school year at an hourly rate of \$41.00.

Resolution 15284-23: Approve Substitute Teachers for the 2023-2024 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following substitute teachers for the 2023-2024 school year:

Madison Barofski Francis Bowers Emily Bussard Elizabeth Clark Kyli Engle Beau Favino Christine Finnegan-Menegus Joseph Greenwood	Jacob Kearney Erin Lowry Susan Maurer Lawrence Menegus Joseph Parkin Karyn Poncin-McGrory Matteo Russo Margaret Seme Mary Ann Czarnecki
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Resolution 15285-23: Approve Tenure for Diana Mai as Principal

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following:

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WHEREAS, the staff members listed below will meet the requirements to attain tenure in the Warren County Technical School District who has held the Principal position for a period of two consecutive calendar years;

WHEREAS, this individuals' performance has been satisfactory;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Warren County Technical School grant tenure to them upon completing two years' service from their promotional hire date and one day in the 2023-2024 school year as per N.J.S.A. 18A:17-2.

Diana Mai Date of Hire as Principal: 6-16-2021

TRAVEL

Resolution 15286-23: Approve Travel Resolutions as Listed Below

Resolution 15287-23: Approve Professional Development Travel as Listed Below

Resolution 15288-23: Approve Field Trips as Listed Below

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain from all McDonough X Rutledge X Austin X

Resolution 15287-23: Approve Professional Development Travel as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves professional development travel as listed below:

DATE	EMPLOYEE	DESTINATION	COST
7/24 & 25/ 2023	D. Mai N. Matias	Linkit Data Forward Summer Institute, Barnegat, NJ	\$500 + Mileage

Resolution 15188-23: Approve Field Trips as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves field trips as listed below:

DATE	TEACHER	DESTINATION	COST
9/15/23	R. Gara R. Danner	Maple Grove Raceway, Reading PA Automotive Continuing Education	\$546.63

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EDUCATIONAL

Resolution 15289-23: Approve Educational Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following educational resolutions:

- Resolution 15290-23: Approve Electrical Applications 1-4 Curriculum for the 2023-2024 School Year**
Resolution 15291-23: Approve 2023-2024 School Year Remote Instruction Plan
Resolution 15292-23: Approve 2023-2024 Membership Resolution with the NJ State Interscholastic Athletic Association

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain 15291 ___ McDonough X ___ Rutledge X ___ Austin X ___

Resolution 15290-23: Approve Electrical Applications 1-4 Curriculum for the 2023-2024 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Electrical Applications 1-4 for the 2023-2024 school year.

Resolution 15291-23: Approve 2023-2024 School Year Remote Instruction Plan

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Remote Instruction Plan for the 2023-2024 school year.

Exhibit: A

Resolution 15292-23: Approve 2023-2024 Membership Resolution With the NJ State Interscholastic Athletic Association

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the 2023-2024 Membership Resolution With the NJ State Interscholastic Athletic Association.

Exhibit: B

ADDENDUM ITEMS

Resolution 15293-23: Approve the Following Addendum Items Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following addendum resolutions:

- Resolution 15294-23: Approve The Submission of the 2023-2024 Perkins Secondary Grant in the Amount of \$40,429**
Resolution 15295-23: Approve The Submission of the 2023-2024 Perkins Post Secondary Grant in the Amount of \$77,498
Resolution 15296-23: Approve Ximena Valderrama as Science Instructor for the 2023-2024 School Year

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain 15294 & 15295 ___ McDonough X ___ Rutledge X ___ Austin X ___

Resolution 15294-23: Approve The Submission of the 2023-2024 Perkins Secondary Grant in the Amount

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of \$40,429

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the submission of the 2023-2024 Perkins Secondary Grant in the amount of \$40,429.

Resolution 15295-23: Approve The Submission of the 2023-2024 Perkins Post Secondary Grant in the Amount of \$77,498

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the submission of the 2023-2024 Perkins Post Secondary Grant in the amount of \$77,498.

Resolution 15296-23: Approve Ximena Valderrama as Science Instructor for the 2023-2024 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Ximena Valderrama as a Science Instructor Step 11 (MA+30) for the 2023-2024 school year, pending proper validation of certification and criminal history background check.

PUBLIC COMMENTS – Any topic not discussed earlier.-None

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March 2000

Date Edited: October 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

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ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. McDonough, seconded by Dr. Austin, the Board adjourned the meeting at 5:39p.m.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Upcoming Dates of Interest:

August 16, 2023 Board of Education Meeting