

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**July 15, 2020**

**CALL TO ORDER**

President Rutledge called the meeting to order at 5:06 p.m. on Wednesday, July 15, 2020 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882 via Zoom.

**Flag Salute – President Rutledge**

**Opening Statement – President Rutledge**

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 8, 2019.

**Roll Call – Board Secretary Barkman**

  X   Dr. Austin  
  X   Dr. Lamonte  
  A   Mr. McDonough  
  X   Mr. Rutledge

**Adopt the Meeting Agenda**

**Resolution 14035-20:            Adopt the Meeting Agenda**

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board adopts the Meeting Agenda for the July 15, 2020 meeting as published with any addenda.

VOICE VOTE: Yeas:   3   Nays:   0   Abstain:   0   Absent:   1  

***Motion Carried: Yes***

**Resolution E666-20:            Personnel, Negotiations and Legal Matters**

On the motion of Dr. Austin, seconded by Mr. Rutledge, the Board moved into executive session at 5:07 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
  - Legal Update
  - Superintendent Evaluation
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:   3   Nays:   0   Abstain:   0   Absent:   1  

***Motion Carried: Yes***

**Resolution E667-20:            Resume Regular Session**

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, the Board reconvened into regular session at 5:30 p.m.

VOICE VOTE: Yeas:   3   Nays:   0   Abstain:   0   Absent:   1  

***Motion Carried: Yes***

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**Discussion**

- **PUBLIC COMMENTS** - Related to Agenda Items Only
- **COMMUNICATIONS** - Included in Board Packet
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**  
None Reported
- **BOARD PRESIDENT'S REPORT-None**
- **DISCUSS EDUCATIONAL ISSUES-Discussion on possible re-opening options**
- **NEW BUSINESS -None**

**Minutes – Regular Meeting Minutes**

**Resolution 14064-20: Approve Board Meeting Minutes as Listed Below**

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following resolutions as listed below:

**Resolution 14065-20: Approve June 17, 2020 Regular Meeting Minutes**

**Resolution 14066-20: Approve June 17, 2020 Regular Meeting Executive Session Minutes**

VOICE VOTE: Yeas: 3 Nays: 0 Abstain: 0 Absent: 1

*Motion Carried: Yes*

**Resolution 14065-20: Approve June 17, 2020 Regular Meeting Minutes**

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Regular Meeting Minutes of June 17, 2020.

**Resolution 14066-20: Approve June 17, 2020 Regular Meeting Executive Session Minutes**

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of June 17, 2020.

**FINANCE & FACILITIES**

**Resolution 14067-20: Approve Finance & Facilities Resolutions as Listed Below**

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

**Resolution 14068-20: Receive, Accept, and Approve June 2020 Financial Reports**

**Resolution 14069-20: Board of Education's Monthly Certification of Major Account/Fund Status**

**Resolution 14070-20: Approve Payment of Bills for July 2020**

**Resolution 14071-20: Approve Transfers for June 2020**

**Resolution 14072-20: Approve Disposal of The Following Assets**

**Resolution 14073-20: Approve Settlement Agreement Between the Warren County Technical School Board of Education and A.S.**

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<b><u>Resolution 14074-20:</u></b>	<b>Approve Payment #10 to APS Contracting</b>
<b><u>Resolution 14075-20:</u></b>	<b>Approve Change Orders for Interior Reconfigurations &amp; Renovations Project as Listed Below</b>
<b><u>Resolution 14076-20:</u></b>	<b>Approve Student Transportation Contract between Warren County Technical School and Krapf</b>
<b><u>Resolution 14077-20:</u></b>	<b>Approve Membership Resolution Between NJ State Interscholastic Athletic Association and Warren County Technical School</b>
<b><u>Resolution 14078-20:</u></b>	<b>Approve Centric Benefits Consulting as Broker of Record for Health Benefits for the Time Frame of 2020-2021 through 2022-2023 School Years</b>
<b><u>Resolution 14079-20:</u></b>	<b>Approve Agreement between the Pocono Counties Workforce Development Board and Warren County Technical School</b>
<b><u>Resolution 14080-20:</u></b>	<b>Approve Agreement between The County of Somerset and the Warren County Technical School LPN Program</b>
<b><u>Resolution 14081-20:</u></b>	<b>Approve The Vendor Training Agreement Between Morris/Sussex/Warren Workforce Development Board and the One-Stop Operator and the Warren County Technical School LPN Program</b>
<b><u>Resolution 14082-20:</u></b>	<b>Approve Contract Between Alarm &amp; Communication Technologies and The Warren County Technical School</b>

ROLL CALL VOTE:

*Motion Carried:* Yes / No

Austin X Lamonte Abstain 14076-20 McDonough Absent Rutledge X

**Resolution 14068-20:**                      **Receive, Accept, and Approve June 2020 Financial Reports**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the June 2020 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

**Resolution 14069-20:**                      **Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that July 2020, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

**Resolution 14070-20:**                      **Approve Payment of Bills for July 2020**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for July 2020 in the amount of \$728,998.80.

Exhibit: F2

**Resolution 14071-20:**                      **Approve Transfers for June 2020**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the transfers of monies for the month June 2020.

Exhibit: F3

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**Resolution 14072-20:**                    **Approve Disposal of The Following Assets**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the disposal of the following assets:

Treadmill Asset #02104	Treadmill Asset #01517
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**Resolution 14073-20:**                    **Approve Settlement Agreement Between the Warren County Technical School Board of Education and A.S.**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board Approve the settlement agreement between the Warren County Technical School Board of Education and A.S.

Attachment: A

**Resolution 14074-20:**                    **Approve Payment #10 to APS Contracting**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves payment #10 to APS Contracting in the amount of \$302,408.74.

Attachment: B

**Resolution 14075-20:**                    **Approve Change Orders for Interior Reconfigurations & Renovations Project as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the below listed change order for the Interior Reconfigurations & Renovations project:

WT-016 – Install Additional Control Valves	\$1,952.00
WT-017 – T&M Work as directed by Verizon	\$ 394.22
WT-018 – Increase Masonry Openings	\$4,014.43
WT-019 – Quadraplex receptacle in existing IDF 103	\$ 971.00

Attachment: C

**Resolution 14076-20:**                    **Approve Student Transportation Contract between Warren County Technical School and Krapf**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Student Transportation Contract between Warren County Technical School and Krapf in the amount of \$40,898.00 for December 1, 2019 – June 30, 2020.

Attachment: D

**Resolution 14077-20:**                    **Approve Membership Resolution Between NJ State Interscholastic Athletic Association and Warren County Technical School**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the membership between New Jersey State Interscholastic Athletic Association and Warren County Technical School for the 2020-2021 School Year.

Attachment: E

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**Resolution 14078-20:**                    **Approve Centric Benefits Consulting as Broker of Record for Health Benefits for the Time Frame of 2020/2021 through 2022/2023 School Years**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Centric Benefits Consulting as Broker of Record for health benefits for the time frame of 2020/2021 – 2022/2023 school years.

Attachment: F

**Resolution 14079-20:**                    **Approve Agreement between the Pocono Counties Workforce Development Board and Warren County Technical School**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the agreement between Pocono Counties Workforce Development Board and the Warren County Technical School for the purpose of providing individual training account services for the period beginning July 1, 2020 and ending June 30, 2021.

Attachment: G

**Resolution 14080-20:**                    **Approve Agreement between The County of Somerset and the Warren County Technical School LPN Program**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the agreement between the County of Somerset and the Warren County Technical School LPN Program, approved by the SETC as, an Eligible Training Provider from July 1, 2020 and ending in June 30, 2021

Attachment: H

**Resolution 14081-20:**                    **Approve The Vendor Training Agreement Between Morris/Sussex/Warren Workforce Development Board and the One-Stop Operator and the Warren County Technical School LPN Program**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Vendor Training Agreement between the Morris/Sussex/Warren Workforce Development Board and the One-Stop Operator and the and the Warren County Technical School LPN Program from July 1, 2020 and ending in June 30, 2021.

Attachment: I

**Resolution 14082-20:**                    **Approve Contract Between Alarm & Communication Technologies and The Warren County Technical School**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the agreement between Alarm & Communication Technologies and the Warren County Technical School, for services from July 1, 2020 and ending in June 30, 2021

Attachment: J

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**PERSONNEL**

**Resolution 14083-20:      Approve Personnel Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 14084-20:**      **Approve MSW Vendor Training Agreement**  
**Resolution 14085-20:**      **Approve Jeffrey Tierney as Athletic Director**  
**Resolution 14086-20:**      **Accept the Resignation of Maria Tamburro, Health Science Instructor, Effective June 30, 2020.**  
**Resolution 14087-20:**      **Approve Salary Change for Nicholas Hufford from \$12/hr. to \$13/hr. Retroactive to July 1, 2020**  
**Resolution 14088-20:**      **Approve Staff Movement Across the WTEA Guide for the 2020-2021 School Year**  
**Resolution 14089-20:**      **Approve Stipend for Jeff Tierney for Additional Administrative Hours as a result of COVID-9**  
**Resolution 14090-20:**      **Approve reappointment of Ray Danner as Automotive Instructor pending anticipated resignation of Employee #0380.**

ROLL CALL VOTE:

*Motion Carried: Yes*

Austin X Lamonte X McDonough A Rutledge X

**Resolution 14084-20:**      **Approve MSW Vendor Training Agreement**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Morris/Sussex Warren (MSW) Vendor Training Agreement between the Warren County Technical School and the Morris/Sussex/Warren Workforce Development Board effective July 1, 2020 through June 30, 2021.

Attachment: K

**Resolution 14085-20:**      **Approve Jeffrey Tierney as Athletic Director**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Jeffrey Tierney as Athletic Director from July 1, 2020 through June 30, 2021 for the stipend amount of \$5,300.

**Resolution 14086-20:**      **Accept the Resignation of Maria Tamburro, Health Science Instructor, Effective August 31, 2020.**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board accept, the resignation of Maria Tamburro, Health Science Instructor, effective August 31, 2020.

Attachment: L

**Resolution 14087-20:**      **Approve Salary Change for Nicholas Hufford from \$12/hr. to \$13/hr. Retroactive from July 1, 2019 to July 1, 2020**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board approve salary change for Nicholas Hufford from \$12/hr. to \$13/hr. retroactive from July 1, 2019 to June 30, 2020.

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**Resolution 14088-20:**                    **Approve Staff Movement Across the WTEA Guide**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board approve the lateral movement across the WTEA Salary Guide for the following Staff:

STAFF	Step 2019-2020	Step 2020-2021
Michele Vulcano Hall	BA	SC+BA
Amanda Van Riper	BA	MA

**Resolution 14089-20:**                    **Approve Stipend for Jeff Tierney for Additional Administrative Hours as a result of COVID-19**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves a stipend in the amount of \$1,000 to Jeff Tierney for additional administrative hours as a result of COVID-19.

**Resolution 14090-20:**                    **Approve Reappointment of Ray Danner as Automotive Instructor Pending Anticipated Resignation of Employee #0380.**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board reapproves Ray Danner as Automotive Instructor for the 2020-2021 school year at Step 22/SC with all previous years of service and benefits, pending anticipated resignation of Employee #0380.

**POLICY**

**Resolution 14091-20:**                    **Approve Policy Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the following policy revisions as listed below:

P 1649	Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (M) (New)
P 2270	Religion in Schools (Revised)
P 2431.3	Heat Participation Policy for Student-Athlete Safety (M) (Revised)
P 2622	Student Assessment (M) (Revised)
P & R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P & R 5200	Attendance (M) (Revised)
P & R 5320	Immunization (Revised)
P & R 5330.04	Administering an Opioid Antidote (M) (Revised)
P 5610	Suspension (M) (Revised)
R 5610	Suspension Procedures (M) (Revised)
P 5620	Expulsion (M) (Revised)
P & R 8320	Personnel Records (M) (Revised)

ROLL CALL VOTE:

***Motion Carried: Yes***

Austin X Lamonte X McDonough A Rutledge X

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**DONATIONS**

**Resolution 14092-20: Accept Donation From The Ross Family**

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board accepts the donation in the amount of \$189.70 from the Ross Family.

ROLL CALL VOTE:

*Motion Carried: Yes*

Austin X Lamonte X McDonough A Rutledge X

**ADDENDUM ITEMS**

**Resolution 14093-20: Accept the Resignation of S. McGeough, Engineering Instructor, Effective September 11, 2020 or earlier.**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED that this Board accept, the resignation of S. McGeough, Engineering Instructor, effective September 11, 2020 per the 60-day contract notification clause or earlier.

Austin X Lamonte X McDonough A Rutledge X

*Motion Carried: Yes*

**Resolution 14094-20: Accept the Resignation of T. Longacre, Automotive Instructor, Effective September 12, 2020 or earlier.**

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, RESOLVED that this Board accept, the resignation of T. Longacre, Automotive Instructor, effective September 12, 2020 per the 60-day contract notification clause or earlier.

Austin X Lamonte X McDonough A Rutledge X

*Motion Carried: Yes*

**PUBLIC COMMENTS – Any topic not discussed earlier-None**

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;



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- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of Mr. Rutledge, seconded by Dr. Austin, the Board adjourned the meeting at 5:48p.m.

**Upcoming Dates of Interest:**

August 19, 2020	BOE Meeting
September 8, 2020	First Day of School