

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**I. CALL TO ORDER**

President Shotwell called the meeting to order at 5:00 p.m. on Wednesday, June 24, 2013 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

**A. Flag Salute –President Shotwell**

**B. Opening Statement –President Shotwell**

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on June 11, 2013.

**C. Roll Call – Board Secretary Zalewski**

**Present:** Ellen Johnson-Demeter, Rob Roschewsk, Gus Rutledge and David Shotwell  
**Absent:** Rosalie Lamonte  
**Also Present:** Robert Glowacky, Chief School Administrator  
Edmund Zalewski, Board Secretary  
Bruce Jones, Attorney

**Others Present:** Approximately 26 members of the public.

**D. Adopt the Meeting Agenda**

**Resolution 11320-13: Adopt the Meeting Agenda**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board adopts the Meeting Agenda for the June 24, 2013 meeting as published with any addenda.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution E503-13: Personnel, Negotiations and Legal Matters**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, the Board moved into executive session at 5:01 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:  
Administrative Personnel positions
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution E504-13: Resume Regular Session**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, the Board reconvened into regular session at 5:35 p.m.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION  
1500 ROUTE 57 ~ WASHINGTON, NJ 07882  
REGULAR MEETING MINUTES  
June 24, 2013**

**E. Student Recognition**

- Mrs. Vogel introduced the May and June Students of the Month

**1. PUBLIC COMMENTS Related to Agenda Items Only**

- Mrs. Scocozza expressed concern about her son not being allowed to return next year.
- Mr. Shotwell said that someone would respond to her.

**2. COMMUNICATIONS**

- Mr. Glowacky shared a letter to the Board from a student that was assisted by the district.

**3. SUPERINTENDENT'S REPORT**

- Mr. Glowacky updated the Board on the construction project. All seems to be going according to schedule.

**4. HIB REPORT**

- Four (4) incidents were reported since the May Board Meeting.

**5. BOARD PRESIDENT'S REPORT**

- Mr. Shotwell told the members of the public that the addendum items are no reflection on Mrs. Vogel and the Board is fully supportive of her.

**6. DISCUSS EDUCATIONAL ISSUES - None**

**7. UPDATE OF CONSTRUCTION PROJECT - None**

**8. NEW BUSINESS - None**

**F. Minutes – Regular Meeting Minutes**

**Resolution 11321-13: Approve Board Meeting Minutes as Listed Below**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following resolutions as listed below:

**Resolution 11322-13: Approve May 15, 2013 Regular Meeting Minutes**

**Resolution 11323-13: Approve May 15, 2013 Regular Meeting Executive Session Minutes**

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 11322-13: Approve May 15, 2013 Regular Meeting Minutes**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Regular Meeting Minutes of May 15, 2013.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 11323-13: Approve May 15, 2013 Regular Meeting Executive Session Minutes**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of May 15, 2013.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**FINANCE**

**Resolution 11324-13:      Approve June 2013 Finance Resolutions as Listed Below**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following finance resolutions as listed below:

- |                                    |   |
|------------------------------------|---|
| <b><u>Resolution 11325-13:</u></b> | <b>Receive, Accept, and Approve April 2013 Financial Reports</b>  |
| <b><u>Resolution 11326-13:</u></b> | <b>Board of Education's Monthly Certification of Budgetary Major Account/Fund Status</b>  |
| <b><u>Resolution 11327-13:</u></b> | <b>Approve Payment of Bills for May 2013</b>  |
| <b><u>Resolution 11328-13:</u></b> | <b>Approve Transfers for April 2013</b>   |
| <b><u>Resolution 11329-13:</u></b> | <b>Approve Contract with Warren County Special Services School District for the 2013-2014 School Year</b>                                       |
| <b><u>Resolution 11330-13:</u></b> | <b>Approve Transfer of Current Year Surplus to a <i>Capital</i> Reserve</b>   |
| <b><u>Resolution 11331-13:</u></b> | <b>Renew Maschio's to Provide Food Service for the 2013-2014 School Year</b>  |
| <b><u>Resolution 11332-13:</u></b> | <b>Establish School Lunch and Breakfast Prices for the 2013-2014 School Year</b>  |
| <b><u>Resolution 11333-13:</u></b> | <b>Approve Proposed Amendments to the NJSBAIG Bylaws</b>  |
| <b><u>Resolution 11334-13:</u></b> | <b>Appoint the Willis Group to Serve as Broker of Record for Health and Dental Benefits for the 2013-2014 and 2014-2015 School Year</b>         |
| <b><u>Resolution 11335-13:</u></b> | <b>Approve Application for Perkins Grant Allocations for FY14</b>   |
| <b><u>Resolution 11336-13:</u></b> | <b>Approve Application for County Apprenticeship Coordinator Grant for FY14</b>   |
| <b><u>Resolution 11337-13:</u></b> | <b>Authorize Reimbursement to Robert Wheatley for Expenses to Provide Security at Junior Prom on May 24, 2013</b>                               |
| <b><u>Resolution 11338-13:</u></b> | <b>Approve Lease Agreements for use of Auto and Culinary Shops with Warren County Community College for September 1, 2013 – August 31, 2013</b> |
| <b><u>Resolution 11339-13:</u></b> | <b>Approve Title II Adult Basic Skills Grant for the 2013-2014 School Year</b>  |
| <b><u>Resolution 11340-13:</u></b> | <b>Approve Authorization to Renew GED Contract for the 2013-2014 School Year</b>  |
| <b><u>Resolution 11341-13:</u></b> | <b>Approve New Classroom Location for Basic Skills, GED, and ESL Classes for Title II Adult Basic Skills Grant</b>                              |

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                      ABSENT: Dr. Lamonte                      **MOTION CARRIED**

**Resolution 11325-13:      Receive, Accept, and Approve May 2013 Financial Reports**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that the May 2013 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Chief School Administrator)

Exhibit: Finance (F1)

ROLL CALL VOTE: YEAS: 4                      ABSENT: Dr. Lamonte                      **MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**Resolution 11326-13:**                    **Board of Education's Monthly Certification of Budgetary Major Account/Fund Status**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved:

Board of Education's Monthly Certification  
Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as May 31, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23-2.11(a).

(Recommended by the Chief School Administrator)

Exhibit: Finance (F2)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 11327-13:**                    **Approve Payment of Bills for June 2013**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for June in the amount of \$965,493.31.

(Recommended by the Chief School Administrator)

Exhibit: Finance (F3)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 11328-13:**                    **Approve Transfers for May 2013**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board approves for May 2013 in the net change amount of \$131,573.26.

(Recommended by the Chief School Administrator)

Exhibit: Finance (F4)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 11329-13:**                    **Approve Contract with Warren County Special Services School District for the 2013-2014 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board agreement dated May 14, 2013 with the Warren County Special Services School District for Child Study Team Services, Transitional Program and the Behavioral Disabilities Class.

(Recommended by the Chief School Administrator)

Exhibit: Finance (F5)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**Resolution 11330-13:                    Approve Transfer of Current Year Surplus to a *Capital Reserve***

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board approves transfer of current year surplus to a *Capital* reserve;

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpected appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Warren County Technical School Board of Education has determined that an amount not to exceed \$500,000.00 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the Warren County Technical School Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 11331-13:                    Renew Maschio's to Provide Food Service for the 2013-2014 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board renew Maschio's Food Service, Inc. to provide Food Service for the 2013-14 school year.

Yearly Management Fee	\$ 8,946.00
2012-13 Lunch Price	\$ 3.00
Guarantees a "No-Cost Operation"	

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 11332-13:                    Establish School Lunch and Breakfast Prices for the 2013-2014 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board establishes the school lunch and breakfast program prices for the 2013-2014 school year as follows:

<b>Program</b>		<b>Program</b>	
Student Lunch	\$3.00	Student Breakfast	\$1.75
Reduced Student Lunch	\$0.40	Reduced Student Breakfast	\$0.30
Adult Lunch	\$4.00	Adult Breakfast	\$3.00
Milk	\$0.50		

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**Resolution 11333-13:**                      **Approve Proposed Amendments to the NJSBAIG Bylaws**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk,  
WHEREAS, The New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a public meeting on March 20, 2013 in accordance with Article IX(C) of the current NJSBAIG Bylaws; and  
WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and  
WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eighty (180) days of the hearing on the amendments:  
(Recommended by the Chief School Administrator)

(Recommended by the Chief School Administrator)

Exhibit: Please see the document that was included with the May Finance Exhibits.

ROLL CALL VOTE: YEAS: 4                      ABSENT: Dr. Lamonte                      **MOTION CARRIED**

**ADDITIONAL INFORMATION:** The major change of the proposed amendments to the bylaws is the change of representation that requires North, Central and Southern representation and requires a Board member, a Business Administrator and a Superintendent on the board from each region of the state.

**Resolution 11334-13:**                      **Appoint the Willis Group to Serve as Broker of Record for Health and Dental Benefits for the 2013-2014 and 2014-2015 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board appoint the Willis Group to serve as the Broker of Record for Health and Dental Benefits

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                      ABSENT: Dr. Lamonte                      **MOTION CARRIED**

**Resolution 11335-13:**                      **Approve Application for Perkins Grant Allocations for FY14**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board approve application for the FY14 Perkins Grant Allocations in the amount of \$123,910 through the New Jersey Department of Education for the period September 1, 2012 through August 31, 2013 for the purposes, terms and conditions set forth in the proposal.

Perkins Secondary	\$ 34,739	
Perkins Postsecondary	\$ 80,563	(State Funds: \$79,395/ Federal Funds: \$2,120 – Waived)
FY13 Total	\$115,302	

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                      ABSENT: Dr. Lamonte                      **MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**Resolution 11336-13:**                    **Approve Application for County Apprenticeship Coordinator Grant for FY14**  
On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board approve application for the FY14 County Apprenticeship Coordinator Grant in the amount of \$10,000.00 through the New Jersey Department of Labor for the period July 1, 2013 through June 30, 2014 for the purposes, terms and conditions set forth in the proposal.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 11337-13:**                    **Authorize Reimbursement to Robert Wheatley for Expenses to Provide Security at Prom on May 24, 2013**  
On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board authorizes reimbursement to Robert Wheatley, Law and Public Safety Instructor, for out-of-pocket expenses to provide security at Prom on May 24, 2013.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 11338-13:**                    **Approve Lease Agreements for use of Auto and Culinary Shops with Warren County Community College for September 1, 2013 – August 31, 2014**  
On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board approves leasing shop and classroom space to Warren County Community College from September 1, 2013 – August 31, 2014.

(Recommended by the Chief School Administrator)

Exhibit: Finance (F6)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 11339-13:**                    **Approve Title II Adult Basic Skills Grant for the 2013-2014 School Year**  
On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board approve the submission of the District's FY14 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant application in the amount of \$130,000.00 in accord with the stipulations of the grant. This is a consolidated grant with terms set forth by the New Jersey Department of Labor with the Morris County School of Technology as the lead agency and Sussex County Community College and Warren County Technical School as partner agencies. Total grant amount for our county is \$130,000.00.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 11340-13:**                    **Approve Authorization to Renew GED Contract for the 2013-2014 School Year**  
On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board approves authorization to renew the GED contract for the 2013-2014 school year.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**Resolution 11341-13:**                    **Approve New Classroom Location for Basic Skills, GED, and ESL Classes for Title II Adult Basic Skills Grant**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the request to change the site for Basic Skills, GED, and ESL classes from Centenary College to the Hackettstown Public Library in Hackettstown, NJ.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

ADDITIONAL INFORMATION: Hackettstown Public Library is not charging a fee for the use of their facilities.



**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**FACILITIES**

**Resolution 11342-13:            Approve June 2013 Facility Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following facility resolutions as listed below:

**Resolution 11343-13:            Approve Change Orders for the Cafeteria Expansion and Toilet Room Renovations**

**Resolution 11344-13:            Approve Change Orders for the Fire Suppression HVAC Project**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 11343-13:            Approve Change Orders for the Cafeteria Expansion and Toilet Room Renovations**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following change orders based on recommendation from the Architect and Clerk of the Works:

	<b>Cafeteria and Library Toilet Room</b>		
<b>Change order #</b>	<b>Description</b>	<b>Amount of Change</b>	<b>Approved Date</b>
CO# 8	Cafeteria Floor Change	\$4,095	
CO#7	Over Head Fire Door In Ramp From Wall Mounted Credit	(\$2,541)	
CO#6	Credit for not removing tile in Cafeteria		
<del>CO#5</del>	<del>Remove underlying Cafeteria Flooring not accepted</del>		
CO#4	Remove and dispose of floor tiles in Library Toilet room	\$2,717	
CO#3	Credit for being able to use main entrance for removal of soil	(\$6,553)	5/15/13
CO#2	Credit for use of on-site soils for exterior foundation wall backfill	(\$17,483)	5/15/13
CO#1	Provide and install wiring for electric hand dryer	\$544	5/15/13
<b>Total</b>	<b>Total of all Change Orders to date</b>	<b>(\$19,221)</b>	

	<b>“Alternate E “ Toilet Room at Top of Ramp</b>		
<b>Change order #</b>	<b>Description</b>	<b>Amount of Change</b>	<b>Approved Date</b>
CO #2E	Change of Door Size		
CO #1E	Alter Rain Water Discharge Pipe	\$3,247	
<b>Total</b>	<b>Total of all Change Orders to date</b>	<b>\$3,247</b>	

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**Resolution 11344-13: Approve Change Orders for the HVAC/Fire Suppression Project**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following change orders based on recommendation from the Architect:

Change order #	Description	Amount of Change
CO#1	Structural Steel Changes	\$10,360
CO#2	Install 4 outlets in wall of CD	\$916
CO#3	Additional sprinklers	\$12,893
CO#4	Credit for pipe	(\$8,616)
CO#5	Revise Ductwork	\$2,230
CO#6	Lintel Boxes	\$2,100
CO#7	Relocate Detectors	\$1,975
CO#8	Sofits	\$8,772
CO#9	Outlets Rooftop	\$2,301
CO#10	Roofing changes	\$17,231
CO#11	Painting	\$2,574
CO#12	Glycol	\$5,043
CO#13	Ductwork Design	\$17,951
CO#14	Deduct Unused allowances	(\$21,394)
CO#15	Carpet & VCT tile	\$3,762

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

ADDITIONAL INFORMATION: The above is a list of all of the change orders for the summer 2012 HVAC/Fire Suppression project.

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**PERSONNEL**

**Resolution 11345-13:      Approve June 2013 Personnel Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 11346-13:**      **Approve Salary for Teaching more than Four Preparations for the 2012-2013 School Year**
- Resolution 11347-13:**      **Approve Kristen Sarte, Joseph Orchulli, and Zana Ziegler to Work Saturday, May 18, to Proctor Incoming Freshmen Math Assessment/Placement Exam**
- Resolution 11348-13:**      **Approve Agreement for Edmund Zalewski, School Business Administrator / Board Secretary for the 2013-2014 School Year**
- Regulation 11349-13:**      **Employ Heidi SanFilippo as Special Education Instructor for the 2013-2014 School Year**
- Resolution 11350-13:**      **Employ Lenore Arnold as Child Development Instructor for the 2013-2014 School Year**
- Resolution 11351-13:**      **Employ Mary Henry as P/T School Psychologist for the 2013-2014 School Year**
- Resolution 11352-13:**      **Employ Zana Ziegler as Post-Secondary Career Counselor for the 2013-2014 School Year from Perkins Post-Secondary Funds**
- Resolution 11353-13:**      **Employ Fran Tomeo as Post-Secondary Cosmetology Instructor for the 2013-2014 School Year**
- Resolution 11354-13:**      **Employ Patricia Piscitelli as LPN Instructor for the 2013-2014 School Year**
- Resolution 11355-13:**      **Employ Gaetano Piccinni as Post-Secondary HVAC Instructor for the 2013-2014 School Year**
- Resolution 11356-13:**      **Employ Christopher Kenny as Part-Time Evening Supervisor for Post-Secondary Programs for the 2013-2014 School Year**
- Resolution 11357-13:**      **Employ Post-Secondary Substitute Administrators for the 2012-2013 School Year**
- Resolution 11358-13:**      **Employ Marcia Stieh and Ann Viebrock as Part-Time Evening Secretaries for Post-Secondary Programs on an as-needed basis for the 2013-2014 School Year**
- Resolution 11359-13:**      **Employ Summer Technology Enrichment Camp (TEC) Personnel from July 1 to July 25, 2013**
- Resolution 11360-13:**      **Employ Home Instructors for the 2012-2013 School Year**
- Resolution 11361-13:**      **Employ Extra-Curricular Personnel for the 2012-2013 School Year**
- Resolution 11362-13:**      **Employ Extra-Curricular Sports Personnel for the 2013-2014 School Year**
- Resolution 11363-13:**      **Employ Extra-Curricular Personnel for the 2013-2014 School Year**
- Resolution 11364-13:**      **Employ Summer 2013 Maintenance/Custodial Personnel**
- Resolution 11365-13:**      **Approve Hiring of Shop Instructors as needed**
- Resolution 11366-13:**      **Employ 2 Summer 2013 CIE Students for Graphic Arts**
- Resolution 11367-13:**      **Employ Certified ABE/GED/ESL Lead Instructor for the 2013-2014 School Year**
- Resolution 11368-13:**      **Employ Certified ABE/GED/ESL Staff for the 2013-2014 School Year**
- Resolution 11369-13:**      **Employ Maria Heaton, ABE/GED/ESL, for the 2013-2014 School Year**
- Resolution 11370-13:**      **Employ ABE/GED/ESL Staff for the 2013-2014 School Year**
- Resolution 11371-13:**      **Authorize Robert Glowacky, Chief School Administrator, to Hire Staff**
- Resolution 11372-13:**      **Employ 7 CIE Students for the 2012-2013 School Year**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**Resolution 11346-13:**                    **Approve salary for teaching more than four preparations for the 2012-2013 school year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approve salary for teaching more than four preparations for the 2012-2013 school year for the period from September 1, 2012 through June 30, 2013 for the following instructors:

<u>Name</u>	<u>Preparations</u>	<u>Salary</u>
Jeanne McCormick	Five	\$1,250

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

ADDITIONAL INFORMATION: This is stipulated as part of the present teachers' contract.

**Resolution 11347-13:**                    **Approve Kristen Sarte, Joseph Orchulli, and Zana Ziegler to Work Saturday, May 18, to Proctor Incoming Freshmen Math Assessment/Placement Exam**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves Kristen Sarte, Joseph Orchulli, and Zana Ziegler to work Saturday, May 18, from 8:00 a.m. to 12:30 p.m. to proctor math assessment/placement exam of incoming Freshmen. Salary paid will be based on their daily rate of pay.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 11348-13:**                    **Approve Agreement for Edmund Zalewski, School Business Administrator / Board Secretary for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the agreement for Edmund Zalewski, School Business Administrator/Board Secretary, for the term of July 1, 2013 – June 30, 2014.

(Recommended by the Chief School Administrator)

Exhibit: A

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Regulation 11349-13:**                    **Employ Heidi SanFilippo as Special Education Instructor for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Heidi SanFilippo as Special Education Instructor, Step 14 / Column MA, for the 2013-2014 school year effective September 1, 2013 at the annual salary of \$57,577.00.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**Resolution 11350-13:**                    **Employ Lenore Arnold as Child Development Instructor for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Lenore Arnold as Child Development Instructor, Step 1 / Column BA, for the 2013-2014 school year effective September 1, 2013 at the annual salary of \$44,748.00.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 11351-13:**                    **Employ Mary Henry as P/T School Psychologist for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Mary Henry as P/T School Psychologist to work one (1) day per week for the 2013-2014 school year effective September 1, 2013 at the salary rate of \$400 per diem with no benefits/sick days.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 11352-13:**                    **Employ Zana Ziegler as Post-Secondary Career Counselor for the 2013-2014 School Year from Perkins Post-Secondary Funds**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Zana Ziegler as Post Secondary Career Counselor, Step 1 / Column MA, for the 2013-2014 school year effective September 1, 2013, from 11:00 a.m. to 6:00 p.m. at the annual salary of \$46,979.00. Partially funded from Perkins Post-Secondary Funds.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 11353-13:**                    **Employ Fran Tomeo as Post-Secondary Cosmetology Instructor for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Fran Tomeo as Post-Secondary Cosmetology Instructor, effective September 1, 2013 through June 30, 2014, at the salary of \$62,616.00.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 11354-13:**                    **Employ Patricia Piscitelli as LPN Instructor for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Patricia Piscitelli as LPN Instructor, effective September 1, 2013 through July 31, 2014, at the salary of \$78,413.00 with an additional 7 days on an as-needed basis paid at a rate of \$50.92 per hour for up to 7 days in August 2013.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION  
1500 ROUTE 57 ~ WASHINGTON, NJ 07882  
REGULAR MEETING MINUTES  
June 24, 2013**

**Resolution 11355-13:                   Employ Gaetano Piccinni as Post-Secondary HVAC Instructor for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Gaetano Piccinni as Post-Secondary HVAC Instructor, effective September 1, 2013 through June 30, 2014, at the salary of \$31 per hour/4 hours per evening/180 days per year for a maximum of \$22,320.00 contingent on receipt of application and tuition fees.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                   ABSENT: Dr. Lamonte                   **MOTION CARRIED**

**Resolution 11356-13:                   Employ Christopher Kenny as Part-Time Evening Supervisor for Post-Secondary Programs for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Christopher Kenny as Part-Time Evening Supervisor for post-secondary programs effective September 1, 2013 through July 31, 2014, for 5 hours per day/5days per week, Monday through Friday, not to exceed 25 hours per week at a salary of \$31.00 an hour without benefits.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                   ABSENT: Dr. Lamonte                   **MOTION CARRIED**

**Resolution 11357-13:                   Employ Post-Secondary Substitute Administrators for the 2012-2013 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Post-Secondary Substitute Administrators for the 2012-2013 school year for the period from September 1, 2012 to July 31, 2013, at a salary of \$31.00 per hour:

Dennis Schiller  
John Mylecraine  
Gary Colucci

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                   ABSENT: Dr. Lamonte                   **MOTION CARRIED**

**Resolution 11358-13:                   Employ Marcia Stieh and Ann Viebrock as Part-Time Evening Secretaries for Post-Secondary Programs on an as-needed basis for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Marcia Stieh and Ann Viebrock as Part-Time Evening Secretaries for post-secondary programs on an as-needed basis effective September 1, 2013 through July 31, 2014, for 5 hours per day/5days per week, Monday through Friday, not to exceed 25 hours per week at a salary of \$16.00 an hour without benefits.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                   ABSENT: Dr. Lamonte                   **MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**Resolution 11359-13:**                    **Employ Summer Technology Enrichment Camp (TEC) Personnel from July 1 to July 25, 2013**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employ the following for employment as certified instructors in the Summer TEC program that will run the weeks of July 1 to July 25, 2013 at the rate of \$30.00 per hour, up to 67.5 hours/\$2,025.00:

Stefanie Connolly	Health and Fitness Skills
Jasmine Slowik	English and Language Skills
Ken Muller	Science Skills
Connie Piccola	Math Skills
John Mylecraine	Special Education

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

ADDITIONAL INFORMATION: The Summer TEC program is funded by IDEA-B Grant. These funds have been designated to cover the summer programs.

**Resolution 11360-13:**                    **Employ Home Instructors for the 2012-2013 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employ the following home instructors for the 2012-2013 school year effective from September 1, 2012 through June 30, 2013 at the rate of pay of \$25.00 per hour on an as needed basis:

Joseph Orchulli

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 11361-13:**                    **Employ Extra-Curricular Personnel for the 2012-2013 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs extra-curricular personnel for the 2012-2013 school year for the period from September 1, 2012 to June 30, 2013 as follows:

<b><u>Last</u></b>	<b><u>First</u></b>	<b><u>Extra-Curricular Personnel</u></b>	<b><u>Stipend</u></b>
Fattorusso	Vincent	Yearbook Advisor 1	\$1,586
Lara	Noris	Step Dance Club Advisor	\$702
Lara	Noris	A-Cappella Club Advisor w/R. Woolf	\$351
Muller	Kenneth	Detention Proctor	\$33.41/hour
Woolf	Robin	A-Cappella Club Advisor w/N. Lara	\$351

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**Resolution 11362-13:                    Employ Extra-Curricular Sports Personnel for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs extra-curricular sports personnel for the 2013-2014 school year for the period from September 1, 2013 to June 30, 2014 as follows:

<b><u>Last</u></b>	<b><u>First</u></b>	<b><u>Extra-Curricular Sports Personnel</u></b>	<b><u>Step</u></b>	<b><u>Stipend</u></b>
Connolly	Stefanie	Clock Operator – Alternate	N/A	\$23/hour
Biegaj	Edward	Volleyball Coach – Girls JV	1	\$2,440

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

ADDITIONAL INFORMATION: Mr. Biegaj has been assisting Mr. Muller in coaching the Girls Volleyball Team for the last 2 years. The position of Girls JV Volleyball Coach has been approved for the 2013-2014 school year. After posting this position and receiving no applications from staff, we recommend hiring Mr. Biegaj as the Girls JV Volleyball Coach.

**Resolution 11363-13:                    Employ Extra-Curricular Personnel for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs extra-curricular personnel for the 2013-2014 school year for the period from September 1, 2013 to June 30, 2014 as follows:

<b><u>Last</u></b>	<b><u>First</u></b>	<b><u>Extra-Curricular Personnel</u></b>	<b><u>Stipend</u></b>
Fortun	Pedro	Culinary Advisor w/P. Lilly	\$2,627.50
Lara	Noris	Step Dance Club Advisor	\$737
Lara	Noris	A-Cappella Club Advisor w/R. Woolf	\$368.50
Lilly	Patrick	Culinary Advisor w/P. Fortun	\$2,627.50
Metroke	John	Radio Club Advisor	\$737
Miller	Lori	National Honor Society Advisor	\$737
Scinto	Taryn	Sophomore Class Advisor w/C. Banquecer	\$607
Scinto	Taryn	Student Government Advisor	\$1,214
Slowik	Jasmine	National Vocational Honor Society Advisor	\$737
Woolf	Robin	A-Cappella Club Advisor w/N. Lara	\$368.50

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**



**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**Resolution 11364-13:                    Employ Summer 2013 Maintenance/Custodial Personnel**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employ summer 2013 maintenance/custodial personnel to work during the period from June 25, 2013 to August 30, 2013 at the rate of \$20.00 per hour on an as needed basis as follows:

Tim Longacre  
Sean McGeough  
Ross Segreaves  
Jeff Tierney  
Bob Wheatley

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

ADDITIONAL INFORMATION: Mr. Longacre is the Automotive Technology Instructor, Mr. McGeough is the Engineering Technology Instructor, Mr. Segreaves is a Spanish Instructor, Mr. Tierney is the Business Instructor, and Mr. Wheatley is the Law and Public Safety Instructor during the regular school year.

**Resolution 11365-13:                    Approve Hiring of Shop Instructors as needed**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the hiring of shop instructors to perform building repairs on an as needed basis during non-school hours at a rate of \$30.00 an hour.

Rich Patricia  
Vincent Fattorusso

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

ADDITIONAL INFORMATION: Certificate or Professional license needed if required by code.

**Resolution 11366-13:                    Employ 2 Summer 2013 CIE Students for Graphic Arts**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board authorizes the CSA to employ 2 summer 2013 CIE students to work with Vincent Fattorusso in Graphic Arts during the period from June 24, 2013 to August 30, 2013 at the rate of \$8.00 per hour on an as needed basis.

2– Graphic Arts – Larysa Hachlica, Kayla Donatone

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**Resolution 11367-13:**                    **Employ Certified ABE/GED/ESL Lead Instructor for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs certified ABE/GED/ESL staff for the 2013-2014 school year for the period July 1, 2013 to June 30, 2014 as follows:

Martin Beatty	Lead Instructor to Administer GED Tests	\$31/hour
---------------	---	-----------

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

ADDITIONAL INFORMATION: Funded by Title II Adult Basic Skills Grant.

**Resolution 11368-13:**                    **Employ Certified ABE/GED/ESL Staff for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs certified ABE/GED/ESL staff for the 2013-2014 school year for the period July 1, 2013 to June 30, 2014 as follows:

Ernest Kaminski	GED Instructor	Phillipsburg Housing Authority	\$27/hour
Robin Hanisak	GED Instructor	Phillipsburg Housing Authority	\$27/hour
Charles Housel	GED Instructor	Warren County Technical School	\$27/hour
Lynn Wildes	GED/ESL Instructor	Phillipsburg Housing Authority	\$27/hour
Ross Segreaves	ESL Instructor	Phillipsburg Housing Authority	\$27/hour
Ralph Castriotta	ESL Instructor	Hackettstown Public Library	\$27/hour
Kathy Pritchard	Program Substitute	All Sites	\$27/hour

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

ADDITIONAL INFORMATION: Funded by Title II Adult Basic Skills Grant.

**Resolution 11369-13:**                    **Employ Maria Heaton, ABE/GED/ESL, for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Maria Heaton, ABE/GED/ESL Life Skills Counselor/Part-Time Program Coordinator, for the 2013-2014 school year for the period July 1, 2013 to June 30, 2014 at a salary of \$35,000.00 per year.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

ADDITIONAL INFORMATION: Funded by Title II Adult Basic Skills Grant.

**Resolution 11370-13:**                    **Employ ABE/GED/ESL Staff for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs ABE/GED/ESL staff for the 2013-2014 school year for the period July 1, 2013 to June 30, 2014 as follows:

Linda Reed	Registration Aide	\$3,087.00/year
------------	-------------------	-----------------

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

ADDITIONAL INFORMATION: Funded by Title II Adult Basic Skills Grant.

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**Resolution 11371-13: Authorize Robert Glowacky, Chief School Administrator, to Hire Staff**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board authorize Robert Glowacky, Chief School Administrator, to hire staff prior to board approval as deemed necessary. Board approval will be requested as soon as the next scheduled Board meeting.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 11372-13: Employ 7 CIE Students for the 2012-2013 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board authorizes the CSA to employ 7 CIE students to work with technology and maintenance personnel on an as needed basis during the period from September 1, 2012 to June 30, 2012 at the rate of \$8.00 per hour not to exceed \$5,000.00 per student:

3 – Technology students – Neil Eelman, Joshua Lacey, Philip Weigel

4 – Maintenance/Carpentry – Luke Miller, Travis Nitko, Jacob Sargent, Andrew Wormuth

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

ADDITIONAL INFORMATION: This resolution is an updated resolution to account for the additional hours required due to construction and staffing issues during the 2012-2013 school year.

**TRAVEL**

**Resolution 11373-13: Approve Proposed Field Trips for the 2012-2013 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following proposed Field Trips for the 2012-2013 school year:

Date	Destination	Instructor	Number Of Students	Purpose	Approx Transportation Cost
5/21/13 *	Camp Illif Rockaway	Heidi SanFilippo	8	Change of location – Approved for Kid Junction in May 2013	WCTS
5/29, 5/30, 5/31*	Great Wolf Lodge	Pedro Fortun	36	Senior Trip	5/29 - \$275.00 5/31 - \$450.00
6/24-6/29/13	Kansas City	John Mylecraine	6	National USA Skills Competition	WCTS

\* Field Trip Request Trip information received after the cut off time for the previous meeting.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**CURRICULUM**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**POLICY**

**Resolution 11374-13: Approve on First Reading Revisions to the Board Policy Manual**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves on first reading revisions to the Board Policy Manual as follows:

0000.02	Introduction – Bylaw
3232	Tutoring Services – Policy
R 3232	Tutoring Services – Regulation
5120	Assignment of Pupils – Policy
5300	Automated External Defibrillators (AED) – Policy
R 5300	Automated External Defibrillators (AEDL) – Regulation
5533	Pupil Smoking – Policy
7434	Smoking in School Buildings and on School Grounds – Policy
7522	School District Provided Technology Devices to Staff Members – Policy
7523	School District Provided Technology Devices to Pupils – Policy

(Recommended by the Chief School Administrator)

Exhibit: B – Policies

Exhibit: C – Regulations

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**OTHER NEW BUSINESS**

**Resolution 11375-13: Accept Spring 2013 Bus Evacuation Drill Report**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board accepts the Spring 2013 Bus Evacuation Drill Report per the attached Exhibit.

(Recommended by the Chief School Administrator)

Exhibit: D

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**ADDENDUM ITEMS**

**Resolution 11376-13:      Approve June 2013 Addendum Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following addendum resolutions as listed below:

- Resolution 11377-13:**      **Authorize Submission of 4 Projects as Part of ROD Grant Round 4 and Authorize Amendment of Long Range Facilities Plan**
- Resolution 11378-13:**      **Rescind Resolution 11301-13 Employing Geta Vogel as Principal for the 2013-2014 School Year**
- Resolution 11379-13:**      **Employ Geta Vogel as Assistant Principal for the 2013-2014 School Year**
- Resolution 11380-13:**      **Abolish Position and Job Description of Principal – Secondary and Post-Secondary Operations**
- Resolution 11381-13:**      **Approve Job Description of Assistant Principal**
- Resolution 11382-13:**      **Request Waiver to Continue Chief School Administrator Position**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                      ABSENT: Dr. Lamonte                      **MOTION CARRIED**

**Resolution 11377-13:**      **Authorize Submission of 4 Projects as Part of ROD Grant Round 4 and Authorize Amendment of Long Range Facilities Plan**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board authorizes submission of the following projects as part of the ROD Grant Round 4 allocation and also authorizes amending the districts Long Range Facilities Plan as may be required:

- A. HVAC Upgrades 2014 phase
- B. Window Replacement
- C. Toilet Room Renovations
- D. Library Roof Replacement

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                      ABSENT: Dr. Lamonte                      **MOTION CARRIED**

**Resolution 11378-13:**      **Rescind Resolution 11301-13 Employing Geta Vogel as Principal for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board rescind resolution 11301-13 that employed Geta Vogel as Principal for the 2013-2014 school year for the period from July 1, 2013 through June 30, 2014 at the annual salary of \$134,453.00.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                      ABSENT: Dr. Lamonte                      **MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**Resolution 11379-13:**                    **Employ Geta Vogel as Assistant Principal for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employ Geta Vogel as Assistant Principal for the 2013-2014 school year for the period from July 1, 2013 through June 30, 2014 at the annual salary of \$134,453.00.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 11380-13:**                    **Abolish Position and Job Description of Principal – Secondary and Post-Secondary Operations**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board abolish the Position and job description of Principal – Secondary and Post-Secondary Operations

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 11381-13:**                    **Approve Job Description of Assistant Principal**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the job description of Assistant principal.

(Recommended by the Board President)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 11382-13:**                    **Request Waiver to Continue Chief School Administrator Position**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board authorizes Robert Glowacky, Chief School Administrator - Warren County Technical School, to reapply to Dr. Rosalie Lamonte, Executive County Superintendent of Schools, Warren County, for a waiver of the requirements of Title 6A:32-4.1(f) for each school to have a building principal with the intent of combining the positions of the superintendent and principal for the school year 2013-2014.

(Recommended by the Board President)

VOICE VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 24, 2013**

**PUBLIC COMMENTS – Any topic not discussed earlier.**

**Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS**

Section: Bylaws  
Date Created: March, 2000  
Date Edited: September, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
  2. Each statement made by a participant shall be limited to three (3) minutes' duration;
  3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
  4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
  5. The presiding officer may:
    - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
    - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
    - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
    - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
    - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.
- **Mrs. Vogel told the Board that Project Graduation went very well.**
  - **Mrs. Carlson asked the Board to have the PTA shed repaired.**
  - **Mrs. Carlson thanked the administration in assisting with the \$3,500 in scholarships that the PTA awarded this year.**
  - **Mrs. Johnson-Demeter congratulated Mrs. Vogel on a well-run graduation.**

**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, the Board adjourned the meeting at 6:22 p.m.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Upcoming Dates of Interest:**

August 21	BOE meeting	5:00 p.m. Executive Session	5:30 p.m. Regular Session
-----------	-------------	-----------------------------	---------------------------