

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**June 15, 2022**

**CALL TO ORDER**

President Austin called the meeting to order at 2:30 p.m. on Wednesday, June 15, 2022 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

**Flag Salute – Dr. Lori Austin**

**Opening Statement – President Austin**

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on June 2, 2022.

**Roll Call – Board Secretary Barkman**

X Dr. Lamonte  
X Mr. McDonough  
X Mr. Rutledge  
ABS Ms. Warren  
X Dr. Austin

**Adopt the Meeting Agenda**

**Resolution 14835-22: Adopt the Meeting Agenda**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board adopts the Meeting Agenda for the June 15, 2022 meeting as published with any addenda.

VOICE VOTE: Yeas:4\_\_ Nays: 0\_\_ Abstain: 0\_\_ Absent: 1\_\_

***Motion Carried: Yes***

**Discussion**

- **PUBLIC COMMENTS** - Related to Agenda Items Only-None

**POLICY**

**Resolution 14836-22 Approve Second Reading of Policy and Regulation Revisions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the second reading of the following policy and regulation revisions as listed below:

P1648.14	Safety Plan for Healthcare Settings in School Buildings - COVID-19 (M) (Abolished)
P1648.15	Recordkeeping for Healthcare Settings in School Buildings - COVID-19 (M) (New)
P2415.04	Title I - District - Wide Parent and Family Engagement (M) (Revised)
P2415.50	Title I - School Parent and Family Engagement (M) (New)
P2416.01	Postnatal Accommodations for Students (New)
P2417	Student Intervention and Referral Services (M) (Revised)

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P3161	Examination for Cause (Revised)
P4161	Examination for Cause (Revised)
P5512	Harassment, Intimidation, and Bullying (M) (Revised)
P&R7410	Maintenance and Repair (M) (Revised)
R7410.01	Facilities Maintenance, Repair Scheduling, and Accounting (M) (Revised)
P8420	Emergency and Crisis Situations (M) (Revised)
P&R9320	Cooperation with Law Enforcement Agencies (M) (Revised)
P0163	Quorum (Revised)

Exhibit: D

ROLL CALL VOTE:

***Motion Carried: Yes***

Lamonte   X   McDonough   X   Rutledge   X   Warren   ABS   Austin   X  

**Resolution E682-22:                      Personnel, Negotiations and Legal Matters**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, the Board moved into executive session at 2:37 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
  - Superintendent Evaluation
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:   4   Nays:   0   Abstain:   0   Absent:   1  

***Motion Carried: Yes***

- **Mr. Forsythe and Ms. Barkman were excused at 2:41 and reconvened at 2:50**

**Resolution E683-22:                      Resume Regular Session**

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, the Board reconvened into regular session at 3:00 p.m.

VOICE VOTE: Yeas:   4   Nays:   0   Abstain:   0   Absent:   1  

***Motion Carried: Yes***

**Discussion**

- **COMMUNICATIONS**

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• **SUPERINTENDENT'S REPORT**

• **HIB REPORT/SUSPENSIONS**

- Three (3) HIB's since the last Board Meeting
- Five (5) Out of School Suspensions since the last Board Meeting
- One (1) In School Suspensions since the last Board Meeting

• **BOARD PRESIDENT'S REPORT**

• **STUDENT REPRESENTATIVE REPORT**

• **DISCUSS EDUCATIONAL ISSUES**

• **NEW BUSINESS**

**Minutes – Regular Meeting Minutes**

**Resolution 14837-22: Approve Board Meeting Minutes as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the following resolutions as listed below:

**Resolution 14838-22: Approve May 18, 2022 Regular Meeting Minutes**

**Resolution 14839-22: Approve May 18, 2022 Regular Meeting Executive Session Minutes**

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

*Motion Carried: Yes*

**Resolution 14838-22: Approve May 18, 2022 Regular Meeting Minutes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Regular Meeting Minutes of May 18, 2022.

**Resolution 14839-22: Approve May 18, 2022 Regular Meeting Executive Session Minutes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of May 18, 2022.

**FINANCE & FACILITIES**

**Resolution 14840-22: Approve Finance & Facilities Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

**Resolution 14841-22: Receive, Accept, and Approve May 2022 Financial Reports**

**Resolution 14842-22: Board of Education's Monthly Certification of Major Account/Fund Status**

**Resolution 14843-22: Approve Payment of Bills for June 2022**

**Resolution 14844-22: Approve May 2022 Transfers**

**Resolution 14845-22: Approve Pat's Lawn Care Inc., for Lawn Cutting Services**

**Resolution 14846-22: Approve Refusal of Funds for the 2021-2022 ARP Homeless II Grant**

**Resolution 14847-22: Approve Submission of the Annual Temporary Facility Approval for the 2022-2023 School Year to the NJ Department of Education**

**Resolution 14848-22: Establish School Lunch and Breakfast Prices for the 2022-2023 School Year**

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**Resolution 14849-22:**                    **Approve the Transfer of Current Year Surplus to Reserve Accounts**  
**Resolution 14850-22:**                    **Approve GST as the Lowest Bidder for Summer 2022 Bus Routes**  
**Resolution 14851-22:**                    **Approve Open Bidding for Bus Routes A,B,D,E,J,K,L and N**

ROLL CALL VOTE:

***Motion Carried: Yes***

Lamonte Abstain 14846, 14847, 14849, 14850, 14851 McDonough X Rutledge X Warren ABS Austin X

**Resolution 14841-22:**                    **Receive, Accept, and Approve May 2022 Financial Reports**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the May 2022 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

**Resolution 14842-22:**                    **Board of Education's Monthly Certification of Major Account/Fund Status**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that June 2022, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

**Resolution 14843-22:**                    **Approve Payment of Bills for June 2022**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for June 2022 in the amount of \$1,192,099.91.

Exhibit: F2

**Resolution 14844-22:**                    **Approve May 2022 Transfers**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Transfers for May 2022.

Exhibit: F3

**Resolution 14845-22:**                    **Approve Pat's Lawn Care Inc., for Lawn Cutting Services**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Pat's Lawn Care Inc., 3 Dalrymple Way, Frenchtown, NJ 08825, for lawn cutting , with an estimated start date of July 1, 2022.

**Resolution 14846-22:**                    **Approve Refusal of Funds for the 2021-2022 ARP Homeless II Grant**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Refusal of Funds for the 2021-2022 ARP Homeless II Grant in the amount of \$1,578 due to having zero homeless students in the district.

**Resolution 14847-22:**                    **Approve Submission of the Annual Temporary Facility Approval for the 2022-2023 School Year to the NJ Department of Education**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the submission of the Annual Temporary Facility Approval for the 2022-2023 school year to the NJ Department of Education.

Exhibit: F4

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**Resolution 14848-22:                      Establish School Lunch and Breakfast Prices for the 2022-2023 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board establishes the school lunch and breakfast program prices for the 2022-2023 school year as follows:

Program		Program	
Student Lunch	\$3.50	Student Breakfast	\$2.25
Reduced Student Lunch	\$0.50	Reduced Student Breakfast	\$0.40
Adult Lunch	\$4.50	Adult Breakfast	\$3.50
Milk	\$0.55		

**Resolution 14849-22:                      Approve the Transfer of Current Year Surplus to Reserve Accounts**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the transfer of current years surplus to a capital reserve;

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpected appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Warren County Technical School Board of Education has determined that an amount not to exceed \$2,000,000.00 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the Warren County Technical School Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**Resolution 14850-22:                      Approve GST as the Lowest Bidder for Summer 2022 Bus Routes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves GST as the lowest bidder for summer 2022 bus routes.

Exhibit: F5

**Resolution 14851-22:                      Approve Open Bidding for Bus Routes A,B,D,E,J,K,L and N**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves open bidding on bus routes A,B,D,E,J,K,L and N for the 2022-2023 school year.

Exhibit: F6

**PERSONNEL**

**Resolution 14852-22:                      Approve Personnel Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the following personnel resolutions as listed below:

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**Resolution 14853-22:** Approve the Following Summer 2022 Title I/ARP ESSR Positions  
**Resolution 14854-22:** Approve Extra Curricular Positions for the 2022-2023 School Year  
**Resolution 14855-22:** Approve Business Administrator/Board Secretary Contract for the 2022-2023 School Year  
**Resolution 14856-22:** Approve Maintenance/Custodial Team Leader Job Description and Title  
**Resolution 14857-22:** Approve Athletic Director for the 2022-2023 School Year  
**Resolution 14858-22:** Approve Revision to May 18, 2022 Resolution 14825-22  
**Resolution 14859-22:** Approve Increment Withholding for Employee #1040-TABLED

ROLL CALL VOTE: *Motion Carried: Yes*

Lamonte Abstain 14855\_\_\_ McDonough \_X\_ Rutledge \_X\_ Warren ABS Austin \_X\_

**Resolution 14853-22:** Approve the Following Summer 2022 Title I/ARP ESSER Positions  
 On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following personnel for the summer 2022 Title I/ARP ESSER positions at the WTEA hourly rate agreement as follows:

Curriculum Writing Title	Employee
Building Technology, 1,2,3 & 4 (40 Hours)	Scott Lance
Freshman Seminar (10 Hours in total)	Nancy Danner, Patti Colabella, Jasmine Slowik, Taylor Shafer
English 12 Honors (10 Hours)	Meghan Fredericks
Honors Chemistry (10 Hours)	Jay Werkheiser
Honors Physics (10 Hours)	Jay Werkheiser
Engineering 1 (10 Hours)	Anthony Lusardi
Precalculus Honors (10 Hours)	Greg Dowling
Law and Public Safety 1,2,3 & 4 (40 Hours)	Michele Vulcano
TV Radio Digital Media 1,2,3 & 4 (40 Hours)	Patricia Seugling

Summer Program Coordinator (Not to exceed 50 hours)	Taylor Shafer
Summer Virtual Tutor (not to exceed 40 hours per tutor in total)	Kim McCormick, Meghan Fredericks, Katherine Johnson, Patti Colabella, Nancy Danner
Summer In Person Tutor (not to exceed 48 hours per tutor in total)	Christie Heuneman, Mary Herb, Nancy Danner, Carmen Pirotte
Remote Curriculum Advisor (up to 28 hrs.)	Kim McCormick, Nancy Danner, Meghan Fredericks, Patti

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	Colabella, Taylor Shafer
Summer School Nurse (Not to exceed 48 Hours)	Colleen Schiller

**Resolution 14854-22:**                    **Approve Extra Curricular Positions for the 2022-2023 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following extra curricular personnel for the 2022-2023 school year as follows:

Robotics Team Advisor	Michele Vulcano Hall and Anthony Lusardi
JV Boys Soccer	Kene Wene
JV Girls Basketball	Anthony Lusardi
Gamers Club	Jasmine Slowik

**Resolution 14855-22:**                    **Approve Business Administrator/Board Secretary Contract for the 2022-2023 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board approves the employment contract with Amy Barkman, Business Administrator/Board Secretary for the 2022-2023 School Year.

Exhibit: A

**Resolution 14856-22:**                    **Approve Maintenance/Custodial Team Leader Job Description and Title**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board approves a new title and job description of Maintenance/Custodial Team Leader.

Exhibit: B

**Resolution 14857-22:**                    **Approve Jeffrey Tierney Athletic Director for the 2022-2023 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board approves Jeffrey Tierney as the Athletic Director for the 2022-2023 school year at a stipend amount of \$7,000.

**Resolution 14858-22:**                    **Approve Revision to May 18, 2022 Resolution 14825-22**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board approves a revision to May 18, 2022 Resolution 14825-22, so that Robert Stasiulaitis' hourly rate is \$27.50 per hour.

**Resolution 14859-22:**                    **Approve Increment Withholding for Employee #1040-TABLED**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that this Board approves withholding an increment for Employee #1040 for the 2022-2023 school year.

**EDUCATIONAL**

**Resolution 14860-22:**                    **Approve the School Bus Emergency Evacuation Drill Report**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the School Bus Emergency Evacuation Drill Report for the 2021-2022 school year.

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Exhibit: C

ROLL CALL VOTE:

*Motion Carried: Yes*

Lamonte ABSTAIN\_\_\_ McDonough X\_\_\_ Rutledge X\_\_\_ Warren ABS\_\_\_ Austin X\_\_\_

**TRAVEL**

**Resolution 14861-22:      Approve Staff Professional Development Travel as Listed Below**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the staff professional development travel as listed below:

Location	Date	Staff	Reason	Cost
Virtual	Any	Colleen Schiller	Best Practices for Addressing Mental Health Issues in Your School	\$279.00
Rowan University	6/20-24/2022	Michele Beneducci	Material Science Advanced Teacher Camp	Mileage

ROLL CALL VOTE:

*Motion Carried: Yes*

Lamonte ABSTAIN\_\_\_ McDonough X\_\_\_ Rutledge X\_\_\_ Warren ABS\_\_\_ Austin X\_\_\_

**ADDENDUM ITEMS**

**Resolution 14862-22:      Approve Addendum Items as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the addendum items as listed below:

**Resolution 14863-22:**      **Approve the School Bus Routes provided by Krapf, Retroactive for the 2021-2022 School Year**

**Resolution 14864-22:**      **Approve the Tentative Agreement Between Warren County Technical School and the Warren Technical Education Association**

ROLL CALL VOTE:

*Motion Carried: Yes*

Lamonte ABSTAIN\_\_\_ McDonough X\_\_\_ Rutledge X\_\_\_ Warren ABS\_\_\_ Austin X\_\_\_

**Resolution 14863-22:**      **Approve the School Bus Routes provided by Krapf, Retroactive for the 2021-2022 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the 2021-2022 school bus routes provided by Krapf.

Exhibit: E

**Resolution 14864-22:**      **Approve the Tentative Agreement Between Warren County Technical School and the Warren Technical Education Association**



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On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the tentative agreement between the Warren County Technical School and the Warren Technical Education Association for the school years 2022-2026.

Exhibit: F

**PUBLIC COMMENTS – Any topic not discussed earlier.**

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
  2. Each statement made by a participant shall be limited to three (3) minutes' duration;
  3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
  4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
  5. The presiding officer may:
    - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
    - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
    - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
    - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
    - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.
- Tracy Leal thanked everyone for a great year and expressed gratitude to the Administration and the Board for approving the Tentative Agreement. Mrs. Leal introduced the new Union President Scott Lance.
  - Mr. Forsythe thanked Mrs. Leal for her comment and congratulated Mr. Lance

**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, the Board adjourned the meeting at 3:14 p.m.

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**Upcoming Dates of Interest:**

June 15, 2022	6:00 PM Graduation
July 20, 2022	5:00 Board of Education Meeting