

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
May 3, 2012

I. CALL TO ORDER

President Shotwell called the meeting to order at 5:00 p.m. on Thursday, May 3, 2012 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

A. Flag Salute –President Shotwell

B. Opening Statement –President Shotwell

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on April 27, 2012.

C. Roll Call – Board Secretary Zalewski

Present: Ellen Johnson, Gus Rutledge, and David Shotwell

Absent: Rosalie Lamonte and Michael Pierone

Also Present: Robert Glowacky, Chief School Administrator
Edmund Zalewski, Board Secretary
Bruce Jones, Attorney

Others Present: Six members of the public.

Resolution 10838-12: Adopt the Meeting Agenda

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board adopts the Meeting Agenda for the May 3, 2012 meeting as published with any addenda.

VOICE VOTE: Yeas: 3

Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

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Resolution E475-12: **Personnel, Negotiations and Legal Matters**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, the Board moved into executive session at 5:01 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
- Burlew Mechanical Arbitration Update***
Administrative Staff Discussion
Staff Non-Renewal
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 3

Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

Resolution E476-12: **Resume Regular Session**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, the Board reconvened into regular session at 5:36 p.m.

VOICE VOTE: Yeas: 3

Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

E. Minutes – Regular Meeting Minutes

Resolution 10839-12: **Approve Board Meeting Minutes as Listed Below**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 10840-12: Approve March 21, 2012 Regular Meeting Minutes

Resolution 10841-12: Approve March 21, 2012 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 3

Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

Resolution 10840-12: **Approve March 21, 2012 Regular Meeting Minutes**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Regular Meeting Minutes of March 21, 2012.

VOICE VOTE: Yeas: 3

Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

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Resolution 10841-12: Approve March 21, 2012 Regular Meeting Executive Session Minutes

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of March 21, 2012.

VOICE VOTE: Yeas: 3

Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

COMMUNICATIONS

- Mr. Glowacky discussed the Letter from Freeholder Gardner to Culinary Students, Pedro Fortun and Jennifer Buccino thanking them for the food they provided for NJAC.

1. SUPERINTENDENT'S/ BUSINESS ADMINISTRATORS REPORT

- Mrs. Vogel introduced the March Student of the Month –William Dehart for School Service Award.
- Mr. Zalewski requested that the Board support the change in Banking Services to PNC. He also updated the Board on the summer HVAC/Fire Suppression project and the need to go out to bid for the renovation of the toilet rooms in the lower wing.

2. HIB REPORT

- Zero (0) incidents were reported since the March Board Meeting.

3. BOARD PRESIDENT'S REPORT – None.

4. PUBLIC COMMENTS – None.

5. DISCUSS EDUCATIONAL ISSUES

- Mr. Glowacky advised that Board that the districts graduation rate for last year was 95% because one student did not graduate, but later received her GED.
- Mr. Cammarota explained the need to change the student database software and predicts that the software will be up and running for July 1.

6. TABLED OR POSTPONED MATTERS – None.

7. NEW BUSINESS – Mrs. Johnson questioned the number of students attending the senior trip. Mrs. Vogel responded that 22 students have signed up to date. Mr. Glowacky told the Board that the Prom has been changed and will be held at the school due to a low number of sign ups.

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FINANCE

Resolution 10842-12: **Approve April 2012 Finance Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson, RESOLVED, that this Board approves the following finance resolutions as listed below:

- Resolution 10843-12:** **Receive, Accept, and Approve March 2012 Financial Reports**
Resolution 10844-12: **Board of Education's Monthly Certification of Budgetary Major Account/Fund Status**
Resolution 10845-12: **Approve Payment of Bills for April 2012**
Resolution 10846-12: **Approve Payment of Bills from Student Activity Accounts for March 2012**
Resolution 10847-12: **Approve Transfers for March 2012**
Resolution 10848-12: **Accept Donation to School**
Resolution 10849-12: **Appoint Nisivoccia LLP. As School Auditor for the June 30, 2012 Audit**
Resolution 10850-12: **Approve Grant Application to NJ DOE for Excellent Educators for New Jersey (EE4NJ) Grant**

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

Resolution 10843-12: **Receive, Accept, and Approve March 2012 Financial Reports**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson, RESOLVED, that the March 2012 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Chief School Administrator)

Exhibit: F1

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

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Resolution 10844-12: **Board of Education's Monthly Certification of Budgetary Major Account/Fund Status**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved:

Board of Education's Monthly Certification
Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as March 31, 2012, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23-2.11(a).

(Recommended by the Chief School Administrator)

Exhibit: F2

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

Resolution 10845-12: **Approve Payment of Bills for April 2012**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for April in the amount of \$809,601.26.

(Recommended by the Chief School Administrator)

Exhibit: F3

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

Resolution 10846-12: **Approve Payment of Bills from Student Activity Accounts for March 2012**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson, RESOLVED, that this Board approves the payment of bills from the Student Activity accounts for the month of March 2012 in the amount of \$13,985.85.

(Recommended by the Chief School Administrator)

Exhibit: F4

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

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Resolution 10847-12: Approve Transfers for March 2012

On the motion of Mr. Rutledge, seconded by Mrs. Johnson, RESOLVED, that this Board approves the transfers of monies for the month of March 2012 in the amount of \$31,717.62.

(Recommended by the Chief School Administrator)

Exhibit: F5

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

Resolution 10848-12: Accept Donation to School

On the motion of Mr. Rutledge, seconded by Mrs. Johnson, RESOLVED, that this board accepts the following donation and recognizes the generosity of the gift to benefit the students of Warren County Technical School:

Donor	Item(s) Donated
Mr. Bob Lien 2 Ryan Court, NJ 07930	<ul style="list-style-type: none">• Drill Press: Craftsman 8" (no model or serial number).• Scroll Saw: Dremel, Model: 57-2.• Table Saw: Delta Sidekick, 8 ¼", Model: 36-275, serial number K9630.• Joiner Planer: Craftsman 1-½ Hp 6-1/8", Model: 351.21728.• Scroll Saw on stand: Dewalt, Model: DW788, Serial Number 51648.

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

Resolution 10849-12: Appoint Nisivoccia LLP. As School Auditor for the June 30, 2012 Audit

On the motion of Mr. Rutledge, seconded by Mrs. Johnson, RESOLVED, that this Board appoints Nisivoccia, LLP. Certified Public Accountants & Advisors as the School Auditor for the June 30, 2012 audit for the fee of \$38,250.00.

(Recommended by the Chief School Administrator)

Exhibit: F6

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

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Resolution 10850-12

Approve Grant Application to NJ DOE for Excellent Educators for New Jersey (EE4NJ) Grant

On the motion of Mr. Rutledge, seconded by Mrs. Johnson, RESOLVED, that this Board approves the submission of grant application for the 2012 Excellent Educators for New Jersey (EE4NJ) Grant Program through the New Jersey Department of Education for the purposes described in the application, up to the maximum amount of \$51,800.00 for the period July 15, 2012 through September 30, 2013.

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

FACILITIES

Resolution 10851-12:

Approve Facility Usage Requests and Charges as Listed Below

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves the facility usage requests and charges as identified below:

<u>Organization</u>	<u>Date of Use</u>	<u>Time</u>	<u>Tech Location</u>	<u>Rental Fee</u>	<u>Admission Fee</u>	<u>Food Service</u>	<u>Custodian</u>	<u>Police Coverage</u>
Girl Scouts Heart of New Jersey SU 90	6/8/12 and 6/10/12	5:00 or later	Parking Lot	Waived	N/C	N/A	N/A	N/A
Oxford Volunteer Emergency Squad	4/29/12	8:00 am – 3:00 pm	Parking Lot	Waived	N/C	N/A	N/A	N/A
Big Brothers Big Sisters Tricky Tray	9/28/12	6:30 pm- 9:00 pm	Cafeteria	\$150	\$15	N/A	5 hrs - \$200	4 hrs- \$360

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

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PERSONNEL

Resolution 10852-12: **Approve April 2012 Personnel Resolutions as Listed Below**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 10853-12:** **Employ Sam Akin as Post-Secondary Continuing Education Welding Instructor for the 2012-2013 School Year**
- Resolution 10854-12:** **Accept the Retirement of Marcia Stieh, Administrative Secretary, effective June 30, 2012**
- Resolution 10855-12:** **Approve Nonrenewal of Nontenured Teaching Staff Member**
- Resolution 10856-12:** **Employ 10-Month Personnel for the 2012-2013 School Year**
- Resolution 10857-12:** **Employ 12-Month Administrative Secretaries for the 2012-2013 School Year**
- Resolution 10858-12:** **Employ 12-Month Custodian/Maintenance Personnel for the 2012-2013 School Year**
- Resolution 10859-12:** **Acknowledge Tenure for Employees Named Below**
- Resolution 10860-12:** **Approve Kristen Sarte to Work Additional Hours on Guidance/PowerSchool Issues**
- Resolution 10861-12:** **Employ Zana Ziegler as a Per Diem Guidance Counselor for the 2011-2012 School Year**
- Resolution 10862-12:** **Employ Summer Technology Enrichment Camp (TEC) Personnel from July 2 to July 26, 2012**
- Resolution 10863-12:** **Employ Janice Labellarte as Lead Teacher for the 2011-2012 School Year**
- Resolution 10864-12:** **Accept the Resignation of Kathleen Walton, Post-Secondary Secretary, effective April 19, 2012**
- Resolution 10865-12:** **Employ Marcia Stieh as Part-Time Evening Secretary for Post-Secondary Programs for the 2011-2012 School Year**
- Resolution 10866-12:** **Employ Substitute Instructors for the 2011-2012 School Year**

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

Resolution 10853-12: **Employ Sam Akin as Post-Secondary Continuing Education Welding Instructor for the 2012-2013 School Year**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED that this Board employs Sam Akin as Post-Secondary Continuing Education Welding Instructor for the 2012-2013 school year to be paid at the rate of \$26.00 per hour for 12 sessions/3 hours per session.

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

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Resolution 10854-12: **Accept the Retirement of Marcia Stieh, Administrative Secretary, effective June 30, 2012**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED that this Board accept the retirement of Marcia Stieh, Administrative Secretary, effective June 30, 2010.

(Recommended by the Chief School Administrator)

Exhibit: A

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

Resolution 10855-12: **Approve Nonrenewal of Nontenured Teaching Staff Member**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approve the non renewal of employment of the following nontenured teaching staff:

Richard Nebling

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

Resolution 10856-12: **Employ 10-Month Personnel for the 2012-2013 School Year**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED that this Board employs 10-month personnel for the 2012-2013 school year for the period from September 1, 2012 to June 30, 2013 as per the Exhibit.

(Recommended by the Chief School Administrator)

Exhibit: B

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

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Resolution 10857-12: Employ 12-Month Administrative Secretaries for the 2012-2013 School Year

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED that this Board employs 12-month Administrative Secretaries for the 2012-2013 school year for the period from September 1, 2012 to June 30, 2013 as per the Exhibit.

(Recommended by the Chief School Administrator)

Exhibit: C

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

Resolution 10858-12: Employ 12-Month Custodian/Maintenance Personnel for the 2012-2013 School Year

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED that this Board employs 12-month Custodian/Maintenance personnel for the 2012-2013 school year for the period from September 1, 2012 to June 30, 2013 as per the Exhibit.

(Recommended by the Chief School Administrator)

Exhibit: D

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

Resolution 10859-12: Acknowledge Tenure for Employees Named Below

On the motion of Mrs. Johnson, seconded by Mr. Rutledge,

WHEREAS, the staff members listed below will meet the requirements to attain tenure in the Warren County Technical School District after completing three years service from their hire date and one day in the 2012-2013 school year; and

WHEREAS, each individual's performance has been satisfactory;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Warren County Technical School grant tenure to each upon completing three years service from their hire date and one day in the 2012-2013 school year:

Samuel Akin	Hire Date: 9/1/09
Jeffrey Tierney	Hire Date: 9/1/09
Noris Lara	Hire Date: 12/10/09

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

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Resolution 10860-12: **Approve Kristen Sarte to Work Additional Hours on Guidance/PowerSchool Issues**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approve Kristen Sarte to work additional hours on Guidance and PowerSchool issues on an as needed basis with prior approval from the Chief School Administrator. Ms. Sarte will be paid at the rate of \$27.63 per hour.

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

Resolution 10861-12: **Employ Zana Ziegler as a Per Diem Guidance Counselor for the 2011-2012 School Year**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board employs Zana Ziegler as a per diem Guidance Counselor for the 2011-2012 school year at the rate of pay of \$226.90 per day effective from April 3 through June 18, 2012. On the occasion that Ms. Ziegler needs to put in additional hours with prior approval of the Chief School Administrator, she will be paid at the rate of \$26.46 per hour.

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
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Resolution 10862-12: **Employ Summer Technology Enrichment Camp (TEC) Personnel from July 2 to July 26, 2012**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board employ the following for employment as certified instructors in the Summer TEC program that will run the weeks of July 2 to July 26, 2012 at the rate of \$30.00 per hour, up to 80 hours/\$2,400.00:

Jennifer Buccino	Career Technical Instructor
Stefanie Connolly	Health and Fitness
Vincent Fattorusso	Career Technical Instructor – paid by WCTS General Funds
Noris Lara	Spanish Credit Recovery/Skill Building
Tracy Leal	History Credit Recovery
Sean McGeough	Career Technical Instructor
Lori Miller	English Credit Recovery/Skill Building
John Mylecraine	Science Credit Recovery
Rich Patricia	Career Technical Instructor
Connie Piccola	HSPA Prep and Algebra 1 Recovery
Ross Segreaves	Summer Program Coordinator
Jeffrey Tierney	Technology Skill Building and Business CTE Instructor

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

ADDITIONAL INFORMATION: This resolution replaces Resolution 10826-12 which did not include Stefanie Connolly and capped the hours at 100 hours instead of 80 hours. The Summer TEC program is funded by IDEA-B Grant. These funds have been designated to cover the summer programs.

Resolution 10863-12: **Employ Janice Labellarte as Lead Teacher for the 2011-2012 School Year**
On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board employs Janice Labellarte as Lead Teacher for the 2011-2012 school year effective from February 1, 2012 with a stipend of \$1,184.00 prorated to start date as stipulated in the WTEA Negotiated Agreement. The pro-rated stipend payment equals \$592.00.

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

Resolution 10864-12: **Accept the Resignation of Kathleen Walton, Post-Secondary Secretary, effective April 19, 2012**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED that this Board accept the resignation of Kathleen Walton, Post-Secondary Secretary, effective April 19, 2012.

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

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Resolution 10865-12: **Employ Marcia Stieh as Part-Time Evening Secretary for Post-Secondary Programs for the 2011-2012 School Year**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board employs Marcia Stieh as Part-Time Evening Secretary for post-secondary programs effective April 26, 2012 through July 31, 2012, on an as-needed basis, at a salary of \$16.00 an hour without benefits.

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

Resolution 10866-12: **Employ Substitute Instructors for the 2011-2012 School Year**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board employs Substitute Instructors for the 2011-2012 school year for the period from April 2, 2012 to June 30, 2012, at a salary of \$90.00 per day for each day worked as follows:

Joseph Parkin, Jr.
Robin Slaw

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

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TRAVEL

Resolution 10867-12: Approve Proposed Field Trips for the 2011-2012 School Year

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following proposed Field Trips for the 2011-2012 school year:

Date	Destination	Instructor	Number Of Students	Purpose	Approx Transportation Cost
4/16/12	Flynn's Restaurant, Phillipsburg, NJ	Bob Wheatley	6	Explorers will be parking cars for Phillipsburg Rotary Club	No cost- students driven by Ray Gara
4/25/12	NJ Convention & Exposition Center, Edison, NJ	Kristen Sarte	55	9.3 Career Awareness, Exploration & Preparation	\$391.95/each bus – 2 buses
4/25/12	Fernbrook Farm Educational Center, Crosswicks, NJ	Jen Buccino	14	Tour of the farm, green houses and farm animals	\$346.73
5/9/12	Donaldson Farm, Hackettstown, NJ	Jen Buccino	14	Tour farm, plant strawberries	\$180.90
5/9/12	AAA Mid-Atlantic Operations, Hamilton, NJ	Tim Longacre	2	Ford AAA Hands-on Competition	No cost- students driven by Ray Gara
5/21/12	Burlington Co. Institute of Tech, Westhampton, NJ	Cathy Bennett	12	State Licensing Exam	\$572.85
5/24/12	Montclair State Univ., Montclair, NJ	Jan Labellarte	4	NJDOE Sr. Exit Exam Performance Adjudication	No cost – students driven by Ray Gara
5/31/12	Valley Shepherd Creamery, Long Valley, NJ	Jen Buccino	14	Tour facility, cheese tasting, experience how cheese is made	\$226.13
6/1/12	NJ Renaissance Fair, Bordentown, NJ	Kathy Davis	6	Students make personal connections with concepts from the Renaissance Era and its influence on modern world	No cost – students driven by Ray Gara
5/31/12	UMDNJ School of Health Professionals, Scotch Plains, NJ	Dr. Philip Boos	20	Testing- Health Science Exams	\$407.02
5/31/12	NBC Studio & Sony Wonder Technology Lab, NYC, NY	Rich Patricia	40	Opportunity to go backstage and behind-the-scenes at NBC	Paid for by PTA

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

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CURRICULUM

POLICY

Resolution 10868-12: **Approve April 2012 Policy Resolutions as Listed Below**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following policy resolutions as listed below:

Resolution 10869-12: **Approve on Second Reading Revisions to the Board Policy Manual**

Resolution 10870-12: **Approve on First Reading Revisions to the Board Policy Manual**

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

Resolution 10869-12: **Approve on Second Reading Revisions to the Board Policy Manual**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves on second reading revisions to the Board Policy Manual as follows:

1631	Residency Requirement for Person Holding School District Office, Employment, or Position – Policy
3324	Right of Privacy – Teaching Staff Members – Policy
4324	Right of Privacy – Support Staff Members – Policy
5117	Interdistrict Public School Choice – Policy
5600	Pupil Discipline Code of Conduct – Policy
R 5600	Pupil Discipline Code of Conduct – Regulation
7510	Use of School Facilities – Policy
R 7510	Use of School Facilities – Regulation
8613	Waiver of Pupil Transportation – Policy
9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants - Policy
R 9270 – ABOLISH	Home Schooling and Equivalent Education Outside the Schools – Regulation **ABOLISH **
9541	Student Teachers – Policy
9700	Special Interest Groups - Policy

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
May 3, 2012

Resolution 10870-12: **Approve on First Reading Revisions to the Board Policy Manual**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves on first reading revisions to the Board Policy Manual as follows:

2431	Athletic Competition
R 5111.1	Vocational-Technical Education Application Process

(Recommended by the Chief School Administrator)

Exhibit: E

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

OTHER NEW BUSINESS

Resolution 10871-12: **Approve Senior Class Trip**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Senior Class Trip per the attached exhibit.

(Recommended by the Chief School Administrator)

Exhibit: F

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

ADDENDUM ITEMS

Resolution 10872-12: **Approve April 2012 Addendum Resolutions as Listed Below**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following addendum resolutions as listed below:

Resolution 10873-12: **Accept Bids for HVAC, Lighting and Fire Protection Work**
Resolution 10874-12: **Award Bid for HVAC, Lighting and Fire Protection Work**
Resolution 10875-12: **Authorize Submission of Documents to the New Jersey Department of Education for the Toilet Renovation Project.**
Resolution 10876-12: **Name Depositories for 2011-2012 School Year**

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
May 3, 2012

Resolution 10873-12: **Accept Bids for HVAC, Lighting and Fire Protection Work**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board accept the following bids for the HVAC, Lighting and Fire Protection Work:

Name of Firm	Base Bid	Alternate #1
Amco Enterprises, Inc.	\$1,379,000	\$145,000
Coopersmith Bros., Inc.	\$880,503	\$179,000
TEO Technologies, Inc.	\$1,016,300	\$223,200

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

Resolution 10874-12: **Award Bid for HVAC, Lighting and Fire Protection Work**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board award the HVAC, Lighting and Fire Protection Work to the lowest qualified bidder pending attorney review to Coopersmith Bros., Inc. for the amount of \$880,503.00 for the Base Bid and \$179,000.00 for the Alternate Bid #1 for a total of \$1,059,503.00.

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

Resolution 10875-12: **Authorize Submission of Documents to the New Jersey Department of Education for the Toilet Renovation Project.**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that this Board authorizes the submission of documents to the New Jersey Department of Education for the Toilet Renovation Project. The Board also authorizes the amendment of the District's current Long Range Facilities Plan as may be necessary to include this project.

(Recommended by the Chief School Administrator)

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
May 3, 2012**

Resolution 10876-12: **Name Depositories for 2011-2012 School Year**

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, RESOLVED, that the following depositories be named for the accounts indicated:

General Account – PNC Bank
Payroll Account – PNC Bank
Agency Account – PNC Bank
Cafeteria Account - PNC Bank
Day School Student Activity – PNC Bank
Athletic Activities Account – PNC Bank
Unemployment Depository – PNC Bank
Temporary Investments – Authorize the Board Secretary to invest surplus moneys in any State approved depositories.

Roll Call: Yeas: Mrs. Johnson, Mr. Rutledge, and Mr. Shotwell
 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

ADDITIONAL INFORMATION: Following the Request for Proposals for Government Banking Services the District will move from Team Capital Bank to PNC Bank. The transition will take several months to complete.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mrs. Johnson, seconded by Mr. Rutledge, the Board adjourned the meeting at 6:04 p.m.

VOICE VOTE: Yeas: 3 Absent: Dr. Lamonte and Mr. Pierone

MOTION CARRIED

Upcoming Dates of Interest:

May 16 th	BOE meeting	5:00 p.m. Executive Session	5:30 p.m. Regular Session
June 14 th	Graduation	7:00 p.m.	
June 20 th	BOE meeting	5:00 p.m. Executive Session	5:30 p.m. Regular Session

Respectfully submitted,

Edmund Zalewski
Edmund Zalewski
Board Secretary