

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
May 20, 2020

CALL TO ORDER

President Rutledge called the meeting to order virtually at 4:30 p.m. on Wednesday, May 20, 2020 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – President Rutledge

Opening Statement – President Rutledge

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 8, 2019.

Roll Call – Board Secretary Barkman

X Dr. Austin
 X Dr. Lamonte
 X Mr. McDonough
 Mr. Shotwell
 X Mr. Rutledge

Adopt the Meeting Agenda

Resolution 14017-20: Adopt the Meeting Agenda

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board adopts the Meeting Agenda for the May 20, 2020 meeting as published with any addenda.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: Mr. Shotwell

Motion Carried: Yes

Resolution E662-20: Personnel, Negotiations and Legal Matters

On the motion of Mr. Rutledge, seconded by Dr. Austin, the Board moved into executive session at 4:35 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Legal Update
 - Admission Appeal
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: Mr. Shotwell

Motion Carried: Yes

Resolution E663-20: Resume Regular Session

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On the motion of Dr. Austin, seconded by Mr. Rutledge, the Board reconvened into regular session at 5:33 p.m.

VOICE VOTE: Yeas :3 Nays: 0 Abstain: 2 Absent: Mr. Shotwell, Mr. McDonough left at 5:05
Motion Carried: Yes

Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only -None
- **COMMUNICATIONS** - Included in Board Packet-None
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS-None**
None Reported
- **BOARD PRESIDENT'S REPORT-None**
- **STUDENT REPRESENTATIVE REPORT**
Garrett Szabanos gave an update on the status of the varying clubs
- **DISCUSS EDUCATIONAL ISSUES**
- **NEW BUSINESS-None**

Minutes – Regular Meeting Minutes

Resolution 14018-20: Approve Board Meeting Minutes as Listed Below

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 14019-20: Approve April 15, 2020 Regular Meeting Minutes

Resolution 14020-20: Approve April 15, 2020 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 3 Nays: 0 Abstain: 0 Absent: Mr. Shotwell & Mr. McDonough *Motion Carried: Yes*

Resolution 14019-20: Approve April 15, 2020 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of April 15, 2020.

Resolution 14020-20: Approve April 15, 2020 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of April 15, 2020.

FINANCE & FACILITIES

Resolution 14021-20: Approve Finance & Facilities Resolutions as Listed Below

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On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

- Resolution 14022-20:** **Receive, Accept, and Approve April 2020 Financial Reports**
Resolution 14023-20: **Board of Education's Monthly Certification of Major Account/Fund Status**
Resolution 14024-20: **Approve Payment of Bills for May 2020**
Resolution 14025-20: **Approve Transfers for April 2020**
Resolution 14026-20: **Approve Agreement with Hunterdon County Educational Services Commission to Provide Paraprofessionals to the District**
Resolution 14027-20: **Approve Agreement with Hunterdon County Educational Services Commission to Provide Case Management Services to the District**
Resolution 14028-20: **Approve Stipulation of Settlement in the Matter of M.S. o/bo/o W.S., NJ Division on Civil Rights Docket No.PW21HE-63958**

ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte X McDonough Absent Shotwell Absent Rutledge X

Resolution 14022-20: **Receive, Accept, and Approve April 2020 Financial Reports**
On the motion of _____, seconded by _____, RESOLVED, that the April 2020 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 14023-20: **Board of Education's Monthly Certification of Major Account/Fund Status**
On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that April 2020, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 14024-20: **Approve Payment of Bills for May 2020**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for May 2020 in the amount of \$1,118,534.22.

Exhibit: F2

Resolution 14025-20: **Approve Transfers for April 2020**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month April 2020.

Exhibit: F3

Resolution 14026-20: **Approve Agreement with Hunterdon County Educational Services Commission to Provide Paraprofessionals to the District**

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On the motion of _____, seconded by _____, RESOLVED, that this Board approves the agreement with Hunterdon County Educational Services Commission to provide Paraprofessionals to Warren County Technical School District for the 2020-2021 School Year.

Attachment: F4

Resolution 14027-20: **Approve Agreement with Hunterdon County Educational Services Commission to Provide Case Management Services to the District**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the agreement with Hunterdon County Educational Services Commission to provide Case Management Services to Warren County Technical School District for the 2020-2021 School Year

Attachment: F5

Resolution 14028-20: **Approve Stipulation of Settlement in the Matter of M.S. o/b/o W.S., NJ Division on Civil Rights Docket No.PW21HE-63958**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Stipulation of Settlement in the matter of M.S. o/b/o W.S., New Jersey Division on Civil Rights Docket No.PW21HE-63958, and authorizes the Board President to execute the Agreement on the Board's behalf and the Business Administrator and Superintendent to effectuate its terms.

Attachment: F6

PERSONNEL

Resolution 14029-20: **Approve Personnel Resolutions as Listed Below**

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

- Resolution 14030-20:** **Employ Extra-Curricular Personnel for the 2019-2020 School Year**
Resolution 14031-20: **Accept the Resignation of Jeanne Cooper, Science Instructor**
Resolution 14032-20: **Approve School Health-Related Closure Preparedness Plan**
Resolution 14033-20: **Authorize Edmund Zalewski, Superintendent, to Hire Staff As Needed**

ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte Abstain 14032-20 _____ McDonough Absent _____ Shotwell Absent _____ Rutledge X _____

Resolution 14030-20: **Employ Extra-Curricular Personnel for the 2019-2020 School Year**

EMPLOYEE	POSITION	STEP	STIPEND
Chris Banquacer	JV Baseball Coach	Step 5	\$5,000

Resolution 14031-20: **Accept the Resignation of Jeanne Cooper, Science Instructor**

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts the resignation of Jeanne Cooper, Science Instructor effective June 30, 2020.

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Attachment: A

Resolution 14032-20: **Approve School Health-Related Closure Preparedness Plan**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the School Health-Related Closure Preparedness Plan per the Commission of Education's May 5th, 2020 broadcast.

Attachment: B

Resolution 14033-20: **Authorize Edmund Zalewski, Superintendent, to Hire Staff As Needed**

On the motion of _____, seconded by _____, RESOLVED, that this Board authorize Edmund Zalewski, Superintendent, to hire staff prior to Board approval as deemed necessary. Board approval will be requested as soon as the next scheduled Board meeting.

POLICY

Resolution 14034-20: **Approve on First Reading Revisions to the Board Policy Manual**

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board approves revisions to the Board Policy Manual as follows:

P 0152	Board Officers (Revised)
P 1581	Domestic Violence – APSSD (M) (Revised)
R 1581	Domestic Violence – APSSD (M) (New)
P 2422	Health and Physical Education (M) (Revised)
P 3124	Employment Contract – APSSD (M) (Revised)
P 3421.13	Postnatal Accommodations (New)
P 4421.13	Postnatal Accommodations (New)
P & R 5330	Administration of Medication (M) (Revised)
P 5420	Reporting Student Progress – APSSD (M) (Revised)
P 7243	Supervision of Construction (M) (Revised)
P 8210	School Year (Revised)
P 8220	School Day (M) (Revised)
R 8220	School Closings (Revised)
P 8462	Reporting Potentially Missing or Abused Children – APSSD (M) (Revised)

Attachment: C,C.1

ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte X McDonough Absent Shotwell Absent Rutledge X

ADDENDUM ITEMS

Resolution 14035-20: **Approve Christie Renee Heuneman as a Special Education Instructor for the 2020-2021 School Year**

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On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves Christie Renee Heuneman as a Special Education Instructor, Step BA 2, for the 2020-2021 School Year.

ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte X McDonough Absent Shotwell Absent Rutledge X

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Mr. Forsythe thanked the teachers for their efforts during the virtual learning experience. He thanked the administrators, PTSA and Garrett Szabanos for sharing their comments during the COVID-19 experience. He informed the Board that the PTSA has ordered lawn signs for the graduates. He also expressed words of positivity for the graduating class.

ADJOURNMENT

Adjourn the Meeting

On the motion of Dr. Austin, seconded by Dr. Lamonte, the Board adjourned the meeting at 5:47p.m.

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Upcoming Dates of Interest:

June 4, 2020 Last Day of School
June 17, 2020 Board of Education Meeting
June 18, 2020 Graduation