

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
May 19, 2021

CALL TO ORDER

President Austin called the meeting to order at 5:00 p.m. on Wednesday, May 19, 2021 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 18, 2020.

Roll Call – Board Secretary Barkman

X Dr. Lamonte
X Mr. McDonough
 Mr. Rutledge (Absent)
X Ms. Warren (Arrived 5:10)
X Dr. Austin

Adopt the Meeting Agenda

Resolution 14359-21: Adopt the Meeting Agenda

On the motion of Mr. McDonough, seconded by Dr. Lamonte, RESOLVED, that this Board adopts the Meeting Agenda for the May 19, 2021 meeting as published with any addenda.

VOICE VOTE: Yeas:3__ Nays:_0__ Abstain:_0__ Absent: __1__ _

Motion Carried: Yes

Resolution E688-21: Personnel, Negotiations and Legal Matters

On the motion of Mr. McDonough, seconded by Dr. Lamonte, the Board moved into executive session at 5:05 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - 1. Personnel-Non renewals
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:_3__ Nays:_0__ Abstain:_0__ Absent: __1__ _

Motion Carried: Yes

Resolution E689-21: Resume Regular Session

On the motion of Mr. McDonough, seconded by Mrs. Warren, the Board reconvened into regular session at 5:31 p.m.

VOICE VOTE: Yeas:4__ Nays:_0__ Abstain:_0__ Absent: __1__ _

Motion Carried: Yes

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Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only-None
- **COMMUNICATIONS**
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**
 - One (1) HIB's since the last Board Meeting
 - Three (3) Out of School Suspension since the last Board Meeting
 - Two (2) In School Suspension since the last Board Meeting
- **BOARD PRESIDENT'S REPORT**-Appointment of Derrick Forsythe as Superintendent
- **STUDENT REPRESENTATIVE REPORT**
 - Emily Smith - Class President-Included in Mr. Forsythe's report
- **DISCUSS EDUCATIONAL ISSUES**-None
- **NEW BUSINESS**-None

Minutes – Regular Meeting Minutes

Resolution 14360-21: Approve Board Meeting Minutes as Listed Below

On the motion of Mr. McDonough, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 14361-21: Approve April 21, 2021 Regular Meeting Minutes

Resolution 14362-21: Approve April 21, 2021 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 3 Nays: 0 Abstain: Mrs. Warren Absent: 1 *Motion Carried: Yes*

Resolution 14361-21: Approve April 21, 2021 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of April 21, 2021.

Resolution 14362-21: Approve April 21, 2021 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of April 21, 2021.

FINANCE & FACILITIES

Resolution 14363-21: Approve Finance & Facilities Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Mrs. Warren, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 14364-21: Receive, Accept, and Approve April 2021 Financial Reports

Resolution 14365-21: Board of Education's Monthly Certification of Major Account/Fund Status

Resolution 14366-21: Approve Payment of Bills for May 2021

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- Resolution 14367-21:** Approve Transfers for April 2021
- Resolution 14368-21:** Approve Extension Between the Warren County Technical School and the Warren Tech Education Association
- Resolution 14369-21:** Approve Payment #13 to APS Contracting, Inc. 155-161 Pennsylvania Avenue, Paterson, New Jersey
- Resolution 14370-21:** Approve Renewal of the Software Support Contract with Computer Solutions Inc. for the 2021-2022 School Year
- Resolution 14371-21:** Accept Contract of Affiliation in Practical Nursing between Hunterdon Medical Center and Warren County Technical School
- Resolution 14372-21:** Approve the Submission of the 2020-2023 CRRSA Grant

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain 14368-21 & 14372-21 McDonough X Rutledge Warren X Austin X

Resolution 14364-21: Receive, Accept, and Approve April 2021 Financial Reports
On the motion of _____, seconded by _____, RESOLVED, that the April 2021 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 14365-21: Board of Education's Monthly Certification of Major Account/Fund Status
On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that May 2021, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 14366-21: Approve Payment of Bills for May 2021
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for May 2021 in the amount of \$849,654.48.

Exhibit: F2

Resolution 14367-21: Approve Transfers for April 2021
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month of April 2021.

Exhibit: F3

Resolution 14368-21: Approve Extension Between the Warren County Technical School and the Warren Tech Education Association
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the one year extension of the 2018-2021 Collective Bargaining Agreement between the Warren County Technical School and the Warren Tech Education Association.

WHEREAS, the Warren County Technical School and the Warren Tech Education Association agree to a 3.25% salary increase, inclusive of increment, effective July 1 2021. New salary guides shall be mutually acceptable.

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AND WHEREAS, Article XIII Section B will be amended to read “Up to (6) days personal leave...” where it currently reads “five.”

AND WHEREAS, the term of the extension shall be extended for one additional year, effective July 1, 2021 through June 30, 2022. This agreement was reached April 28, 2021.

Exhibit: F4

Resolution 14369-21: **Approve Payment #13 to APS Contracting, Inc. 155-161 Pennsylvania Avenue, Paterson, New Jersey**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves payment #13 to APS Contracting, Inc., 155-161 Pennsylvania Avenue, Patterson, New Jersey, in the amount of \$70,822.90 for substantial completion of the library renovations.

Exhibit: F5

Resolution 14370-21: **Approve Renewal of the Software Support Contract with Computer Solutions Inc. for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the renewal of the software support contract with Computer Solutions Inc. for the 2021-2022 school year in the amount of \$9,240.

Exhibit: F6

Resolution 14371-21: **Accept Contract of Affiliation in Practical Nursing between Hunterdon Medical Center and Warren County Technical School**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Contract of Affiliation in Practical Nursing between Hunterdon Medical Center and Warren County Technical School for the purpose of providing clinical training for Practical Nursing Students.

Exhibit: F7

Resolution 14372-21: **Approve the Submission of the 2020-2023 CRRSA Grant**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the submission of the 2020-2023 CRRSA Grant in the amount of \$286,735 (ESSER II), \$25,000 (Learning Acceleration), \$45,000 (Mental Health).

Exhibit: F8

PERSONNEL

Resolution 14373-21: **Approve Personnel Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Mrs. Warren, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- | | |
|------------------------------------|--|
| <u>Resolution 14374-21:</u> | Employ 12-Month Personnel for the 2021-2022 School Year |
| <u>Resolution 14375-21:</u> | Employ 12-Month Custodian/Maintenance Personnel for the 2021-2022 School Year |
| <u>Resolution 14376-21:</u> | Employ 12-Month Administrative Secretaries for the 2021-2022 School Year |
| <u>Resolution 14377-21:</u> | Employ 10-Month Personnel for the 2021-2022 School Year |
| <u>Resolution 14378-21:</u> | Employ Part Time Maintenance Personnel for the 2021-2022 School Year |
| <u>Resolution 14379-21:</u> | Employ Part Time LPN Adjunct Personnel for the 2021-2022 School Year |

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Resolution 14380-21: Acknowledge Tenure for Lisa Whittle, Administrative Assistant to the Business Administrator.
Resolution 14381-21: Approve Extra Curricular Position for the Summer of 2021
Resolution 14382-21: Approve Extra Curricular Position for the 2021-2022 School Year
Resolution 14383-21: Approve Paid and Unpaid Leave of Absence for Employee #0733
Resolution 14384-21: Approve LPN Adjunct For the 2020-2021 School Year

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X McDonough X Rutledge Warren X Austin X

Resolution 14374-21: **Employ 12-Month Personnel for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED that this Board employs 12-month personnel for the 2021-2022 school year for the period from July 1, 2021 to June 30, 2022.

Exhibit: A

Resolution 14375-21: **Employ 12-Month Custodian/Maintenance Personnel for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED that this Board employs 12-month Custodian/Maintenance personnel for the 2021-2022 school year for the period from July 1, 2021 to June 30, 2022 as per the WTEA Revised Agreement. Shift Differential applied per WTEA Agreement.

Exhibit: B,B1

Resolution 14376-21: **Employ 12-Month Administrative Secretaries for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED that this Board employs 12-month Administrative Secretaries for the 2021-2022 school year for the period from July 1, 2021 to June 30, 2022 as per the WTEA Revised Agreement.

Exhibit: C

Resolution 14377-21: **Employ 10-Month Personnel for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED that this Board employs 10-month personnel for the 2021-2022 school year for the period from September 1, 2021 to June 30, 2022 as per the WTEA Revised Agreement.

Exhibit: D

Resolution 14378-21: **Employ Part Time Maintenance Personnel for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED that this Board employs Anthony Pandorf and Matthew Ciufu as part time maintenance personnel for the 2021-2022 school year for the period from July 1, 2021 to June 30, 2022 at and hourly rate of \$15.00.

Resolution 14379-21: **Employ Part Time LPN Adjunct Personnel for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED that this Board employs the following LPN Adjunct personnel for the 2021-2022 school year for the period from September 1, 2021 to June 30, 2022 at an hourly rate of \$37.00.

Stephanie Bullock	Martha Gugel	Joann Kosiak	Tamra Garcia
Trina Schafer	Donna Reagan	Nancy Pero	

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Resolution 14380-21: **Acknowledge Tenure for Lisa Whittle, Administrative Assistant to the Business Administrator.**

On the motion of _____, seconded by _____,

WHEREAS, the staff members listed below will meet the requirements to attain tenure in the Warren County Technical School District who has held an Administrative Assistant to the Business Administrator position for a period of three consecutive calendar years;

WHEREAS, this individuals' performance has been satisfactory;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Warren County Technical School grant tenure to them upon completing three years' and one day service from their promotional hire date in the 2020-2021 school year as per N.J.S.A. 18A:17-2.

Lisa Whittle	Date of Hire: 05-14-2018
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Resolution 14381-21: **Approve Extra Curricular Position for the Summer of 2021**

On the motion of _____, seconded by _____, **RESOLVED**, that this Board approves extra curricular personnel for the summer 2021 as follows:

Summer Virtual Tutors	H. SanFilippo, T. Shafer K. McCormick, N. Danner, C. Pirotte, P. Colabella	Hourly Rate of \$35.00 as per ESSER Grant
Summer Guidance Counselor	Erick Bowers	Hourly Rate of \$35.00 as per ESSER Grant
Summer In Person Tutoring	T. Shafer, N. Danner, C. Pirotte, P. Colabella	Hourly Rate of \$35.00 as per ESSER Grant

Resolution 14382-21: **Approve Extra Curricular Position for the 2021-2022 School Year**

On the motion of _____, seconded by _____, **RESOLVED**, that this Board approves extra curricular personnel for the 2021-2022 school year as follows:

AESOP Substitute Administrator	MJ Schubert
Anti-Bullying Specialist	K. Sarte
Athletic Director	J. Tierney
Fall AM Student Monitors	L. Arnold, K. McCormick, S. Petonak, N. Lara
ESEA Tutors	J. Mylecraine, H. SanFilippo, P. Colabella, C. Heuneman
Regular Curriculum Tutors	J. Mylecraine, H. SanFilippo, M. Beneducci, P. Colabella, C. Heuneman
CTE Tutors	R. Danner, C. Feilbach, K. Wene, S. Lance, A. Lusardi, L. Arnold, T. Giraldo, P. Seugling, P. Lilly, K. Gonzalez, M. Vulcano, B. Wheatley
Detention Proctors	K. Sarte, B. Wheatley
Substitute Detention Proctors	P. Colabella
Cross Country Coach – Varsity	R. Gara

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Cross Country Coach - JV	P. Lilly
Boy's Soccer - Coach - JV	S. Petonak
Gamers Club	J. Slowik
Police Explorers Club Advisor	B. Wheatley
Theater Advisor	S. Farber
Skills USA Advisor	K. Wene
Senior Class Advisor	K. Sarte
Junior Class Advisor	S. Connolly
Key Club Advisor	P. Seugling
Military Appreciation Club	P. Lilly
National Honor Society Advisor	K. McCormick
Peer2Peer Advisor	K. Sarte
Student Government Advisor	E. Bowers
Yearbook Advisor 1	M. Vulcano
Yearbook Advisor 2	P. Seugling
Lead Teachers	T. Shafer, J. Slowik, N. Danner, T. Giraldi, T. Leal

Resolution 14383-21: **Approve Paid and Unpaid Leave of Absence for Employee #0733**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves FMLA for employee #0733 effective May 3, 2021 through June 30, 2021.

Resolution 14384-21: **Approve LPN Adjunct For the 2020-2021 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves Donna H Reagan as a Part Time LPN Adjunct for the 2020-2021 school year at an hourly rate of \$37.00 commencing on May 20, 2021.

POLICY

Resolution 14385-21: **Approve Policy and Regulation Revisions as Listed Below**
On the motion of Mr. McDonough, seconded by Mrs. Warren, RESOLVED, that this Board approves the following policy and regulation revisions as listed below:

P0145	BOARD MEMBER RESIGNATION AND REMOVAL (M)
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Exhibit: E

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte _X_ McDonough _X_ Rutledge ___ Warren _X_ Austin _X_

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DONATION

Resolution 14386-21: Approve Donations as Listed Below

On the motion of Mr. McDonough, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following donations as listed below:

Resolution 14387-21: Accept Donation From Mr. Ivyr Henry
Resolution 14388-21: Accept Donation From The Donors Choose

ROLL CALL VOTE: ***Motion Carried: Yes***

Lamonte _X_ McDonough _X_ Rutledge ___ Warren _X_ Austin _X_

Resolution 14387-21:

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts a donation from Mr. Ivyr Henry of a 2008 Saturn Aura 4 door sedan.

Resolution 14388-21: Accept Donation From The Donors Choose

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts donations from Donors Choose, with a value of \$565.00, for our Environmental Science Class as follows:

2X - GROWNEER 550GPH Submersible Pump 30W Ultra Quiet Fountain Water Pump, 2000L/H, with 7.2ft High Lift, 3 Nozzles for Aquarium, Fish Tank, Pond, Hydroponics, Statuary

2X - 4-Ft Raised Garden Bed - Vertical Garden Free Standing Elevated Planters 4 Container Boxes - Good for Patio Balcony Indoor Outdoor - Cascading Water Drainage (1-Pack/Fernie)

1X - VIVOSUN Tumbling Composter Dual Rotating Batch Compost Bin 43 Gallon Black

1X - Dr. Earth 727 Compost Starter, Multicolor, 3lb

ADDENDUM ITEMS

Resolution 14389-21: Approve Addendum Items as Listed Below

On the motion of Mr. McDonough, seconded by Mrs. Warren, RESOLVED, that this Board approves the following addendum items as listed below:

Resolution 14390-21: Revise Resolution 14341-21 to Reflect Movement on the WTEA Guide For Employee #0664
Resolution 14391-21: Accept Resignation From William Harrigan, Social Studies Instructor
Resolution 14392-21: Approve Derrick Forsythe as Superintendent Effective July 1, 2021
Resolution 14393-21: Accept the Fiscal Year 2020 School Security Grant
Resolution 14394-21: Accept the 2022 Perkins Postsecondary Grant Allocations

ROLL CALL VOTE: ***Motion Carried: Yes***

Lamonte Abstain 14392-21 McDonough _X_ Rutledge ___ Warren _X_ Austin _X_

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Resolution 14390-21: **Revise Resolution 14341-21 to Reflect Movement on the WTEA Guide For Employee #0664**

On the motion of _____, seconded by _____, RESOLVED, that this Board revise Resolution 14341-21 to reflect movement on the WTEA Guide from for Employee #0664 from BA15/SC30 Step 9 to BA15/SC30 Step 15 effective April 1, 2021.

Resolution 14391-21: **Accept Resignation From William Harrigan, Social Studies Instructor**

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts resignation of William Harrigan, Social Studies Instructor effective June 30, 2021.

Resolution 14392-21: **Approve Derrick Forsythe as Superintendent Effective July 1, 2021**

On the motion of _____, seconded by _____, RESOLVED, that this Board approve appointing of Derrick Forsythe as Superintendent effective July 1, 2021 pending contract approval by the NJ Department of Education County Office.

Resolution 14393-21: **Accept the Fiscal Year 2020 School Security Grant**

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts the Fiscal Year 2020 School Security Grant (Grant #20E00192) in the amount of \$29,961.

Exhibit: F

Resolution 14394-21: **Accept the 2022 Perkins Postsecondary Grant Allocations**

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts the Fiscal Year 2022 Perkins Postsecondary Grant Allocations as follows:

Post Secondary \$77,889
Secondary Federal \$41,269
Secondary Reserve \$16,316

Exhibit: G

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:

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- a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
- b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Mr. Forsythe thanked the Board for appointing him as Superintendent effective July 1st.

Tracy Leal congratulated Mr. Forsythe on his appointment. She thanked the Board for going above and beyond and for being engaged in the Superintendent search.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. McDonough, seconded by Mrs. Warren, the Board adjourned the meeting at 5:51p.m.

Upcoming Dates of Interest:

May 31, 2021	School Closed for Memorial Day
June 17, 2021	Last Day of School/Graduation