

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
May 18, 2022

CALL TO ORDER

President Austin called the meeting to order at 5:00 p.m. on Wednesday, May 18, 2022 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on December 1, 2021.

Roll Call – Board Secretary Barkman

X Dr. Lamonte
X Mr. McDonough
X Mr. Rutledge
A Ms. Warren
X Dr. Austin

Adopt the Meeting Agenda

Resolution 14808-22: Adopt the Meeting Agenda

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board adopts the Meeting Agenda for the May 18, 2022 meeting as published with any addenda.

VOICE VOTE: Yeas:4__ Nays:0__ Abstain:0__ Absent:1__

Motion Carried: Yes

Resolution E680-22: Personnel, Negotiations and Legal Matters

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, the Board moved into executive session at 5:02 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:4__ Nays:0__ Abstain:0__ Absent:1__

Motion Carried: Yes

Resolution E681-22: Resume Regular Session

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, the Board reconvened into regular session at 5:32 p.m.

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
May 18, 2022

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only
 - Tracy Leal requested verification on the date for the June Board meeting.
- **COMMUNICATIONS** -None
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**
 - Zero (0) HIB's since the last Board Meeting
 - Two (2) Out of School Suspensions since the last Board Meeting
 - Zero (0) In School Suspensions since the last Board Meeting
- **SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES UNDER THE ANTI-BULLYING BILL OF RIGHTS ACT 2021**
- **BOARD PRESIDENT'S REPORT**-Dr. Austin thanked the staff for the foundation that WCTS provided to her daughter.
- **STUDENT REPRESENTATIVE REPORT**-Mathew Gerns reported that the Culinary Program is having a Japanese style showcase. Key Club is doing a canned food drive. In addition Key Club and Student Government are hosting field day. Key Club officers were elected for next year and lastly, the yearbook is in publication.
- **DISCUSS EDUCATIONAL ISSUES**-Ms. Mai invited all Board of Education members to graduation.
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes

Resolution 14809-22: Approve Board Meeting Minutes as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 14810-22: Approve April 28, 2022 Regular Meeting Minutes

Resolution 14811-22: Approve April 28, 2022 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Resolution 14810-22: Approve April 28, 2022 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of April 28, 2022.

Resolution 14811-22: Approve April 28, 2022 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of April 28, 2022.

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
May 18, 2022

FINANCE & FACILITIES

Resolution 14812-22: Approve Finance & Facilities Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

<u>Resolution 14813-22:</u>	Receive, Accept, and Approve April 2022 Financial Reports
<u>Resolution 14814-22:</u>	Board of Education's Monthly Certification of Major Account/Fund Status
<u>Resolution 14815-22:</u>	Approve Payment of Bills for May 2022
<u>Resolution 14816-22:</u>	Approve April 2022 Transfers
<u>Resolution 14817-22:</u>	Approve Submission of the Clinical Laboratory Improvement Amendment
<u>Resolution 14818-22:</u>	Accept the 2023 Preliminary Perkins Grant Allocations
<u>Resolution 14819-22:</u>	Accept the 2023 Preliminary Postsecondary Perkins Grant Allocations
<u>Resolution 14820-22:</u>	Accept Cafeteria Share of the Replacement Walk-In Refrigerator and Freezer Units

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain 14818 & 14819 McDonough X Rutledge X Warren A Austin X

Resolution 14813-22: Receive, Accept, and Approve April 2022 Financial Reports

On the motion of _____, seconded by _____, RESOLVED, that the April 2022 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 14814-22: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify May 2022, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 14815-22: Approve Payment of Bills for May 2022

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for May 2022 in the amount of \$929,757.73.

Exhibit: F2

Resolution 14816-22: Approve April 2022 Transfers

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Transfers for April 2022.

Exhibit: F3

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
May 18, 2022

Resolution 14817-22: **Approve Submission of the Clinical Laboratory Improvement Amendment**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the submission of the Clinical Laboratory Improvement Amendments Application for Certification for May 2, 2022 to allow COVID-19 rapid testing to district employees.

F4

Resolution 14818-22: **Accept the 2023 Preliminary Perkins Grant Allocations**

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts the Fiscal Year 2023 Preliminary Perkins Grant Allocation in the amount of \$56,700.

Exhibit: F5

Resolution 14819-22: **Accept the 2023 Preliminary Postsecondary Perkins Grant Allocations**

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts the Fiscal Year 2023 Preliminary Postsecondary Perkins Grant Allocation in the amount of \$77,500.

Exhibit: F6

Resolution 14820-22: **Accept Cafeteria Share of the Replacement Walk-In Refrigerator and Freezer Units**

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts the cafeteria's share of the replacement walk-in refrigerator and freezer units. Dollar amount to be determined after the audit is finalized.

PERSONNEL

Resolution 14821-22: **Approve Personnel Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 14822-22: **Approve Extra Curricular Positions for the 2022-2023 School Year**

Resolution 14823-22: **Employ 12-Month Custodians/Maintenance for the 2022-2023 School Year**

Resolution 14824-22: **Approve Summer Maintenance Help from July 1 through August 30, 2022**

Resolution 14825-22: **Employ Part Time Security Personnel for the 2022-2023 School Year**

Resolution 14826-22: **Employ Part Time LPN Adjunct Personnel for the 2022-2023 School Year**

Resolution 14827-22: **Accept Resignation of Reginald Nonez, Maintenance Personnel**

Resolution 14828-22: **Approve Jennifer White as Special Education Instructor for the 2022-2023 School Year**

Resolution 14829-22: **Approve Gail Scovell as Part Time Media Instructor for the 2022-2023 School Year**

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte _X_ McDonough _X_ Rutledge _X_ Warren _A_ Austin _X_

Resolution 14822-22: **Approve Extra Curricular Positions for the 2022-2023 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following extra curricular personnel for the 2022-2023 school year as follows:

Class Advisor - Freshmen	Pat Lilly
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WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
May 18, 2022

Class Advisor - Sophomore	Brooke Cicale
Class Advisor - Junior	Stef Connolly
Class Advisor - Senior	Kristen Sarte
Yearbook 1	Patti Seugling
Yearbook 2	Vulcano Hall
Lead Teacher	Nancy Danner, Kim McCormick, Tina Giraldi, Mary Herb, Taylor Shafer, Jasmine Slowik
Skills USA	Ken Wene
National Honor Society	Kim McCormick
Substitute Caller	MJ Schubert
Student Government	Meghan Frederics
Key Club	Patti Seugling
Clock Operator	Stef Connolly, Ray Danner
Detention	Bob Wheatley, Ray Danner, Kristen Sarte, Heidi SanFilippo
A.M. Student Monitor	Pat Lilly Colleen Schiller, Ray Danner, Kim McCormick, Lenore Arnold, Noris Lara
Drama Director	Sarah Farber
Anti-Bullying Specialist	Kristen Sarte
Aesop Staff	Anne Drescher
Pitch Counter	Colleen Schiller, Ray Danner
Weight Room Attendant	Bob Wheatley
SPEAK Advisor	Mary Herb
Police Explorers Club	Bob Wheatley
Military Appreciation Club	Pat Lilly
Peer to Peer Advisor	Eric Bowers
Varsity Cross Country	Ray Gara

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
May 18, 2022

JV Cross Country	Pat Lilly
Varsity Boys Soccer	Chad Feibach
Varsity Bowling	Greg Dowling
Varsity Boys Basketball	Eric Bowers
JV Boys Basketball	Ken Wene
Varsity Girls Basketball	Brooke Cicale
Varsity Baseball	Greg Dowling
JV Baseball	Jason Drury
Varsity Softball	Stef Connolly
JV Softball	Brooke Cicale

Resolution 14823-22: Employ 12-Month Custodian/Maintenance Personnel for the 2022-2023 School Year

On the motion of _____, seconded by _____, RESOLVED that this Board employs 12-month Custodian/Maintenance personnel for the 2022-2023 school year for the period from July 1, 2022 to June 30, 2023 as per the WTEA Revised Agreement. Shift Differential applied per WTEA Agreement.

Exhibit: A

Resolution 14824-22: Approve Summer Maintenance Help from July 1, 2022 through August 29, 2022

On the motion of _____, seconded by _____, RESOLVED Warren County Technical School Board of Education approves Ray Danner and Ken Wene to work as part time Maintenance, not to exceed 25 hours per week, at \$35.00 an hour from July 1, 2022 through August 29, 2022.

Resolution 14825-22: Employ Part Time Security Personnel for the 2022-2023 School Year

On the motion of _____, seconded by _____, RESOLVED that this Board employs the following part time security personnel for the 2022-2023 school year, at a maximum of 25 hours a week.

Beau Favino	\$18.00 per hour
Robert Stasiulaitis	\$22.00 per hour

Resolution 14826-22: Employ Part Time LPN Adjunct Personnel for the 2022-2023 School Year

On the motion of _____, seconded by _____, RESOLVED that this Board employs the following LPN Adjunct personnel for the 2022-2023 school year at an hourly rate of \$40.00 per hour, maximum 25 hours per week.

Trina Schafer	Donna Reagan	Nancy Pero
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WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
May 18, 2022

Rebecca Frey	Tamra Garcia	
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Resolution 14827-22:

Accept Resignation of Reginald Nonez, Maintenance Personnel

On the motion of _____, seconded by _____, RESOLVED that this Board accepts resignation from Reginald Nonez, maintenance personnel effective May 14, 2022.

Exhibit: B

Resolution 14828-22:

Approve Jennifer White as Special Education Instructor for the 2022-2023 School Year

On the motion of _____, seconded by _____, RESOLVED that this Board approves Jennifer White as Special Education Instructor Step MA10 for the 2022-2023 school year.

Resolution 14829-22:

Approve Gail Scovell as Part Time Media Instructor for the 2022-2023 School Year

On the motion of _____, seconded by _____, RESOLVED that this Board approves Gail Scovell as Part Time Media Instructor at \$31,200 to work 17.5 hours per week for the 2022-2023 school year.

TRAVEL

Resolution 14830-22:

Approve Staff Professional Development Travel as Listed Below

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the staff professional development travel as listed below:

Location	Staff	Reason	Cost
Online	Jeff Tierney	NJPSA, Great 8 Online Series	\$410.00 Title II

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain McDonough X Rutledge X Warren A Austin X

POLICY

Resolution 14831-22

Approve Policy Resolutions as Listed Below

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the Policy resolutions as listed below:

Resolution 14832-22:

Approve First Reading of Policy and Regulation Revisions as Listed Below

Resolution 14833-22:

Approve Second Reading of Policy and Regulation Revisions as Listed Below

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X McDonough X Rutledge X Warren A Austin X

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
May 18, 2022

Resolution 14832-22: **Approve First Reading of Policy and Regulation Revisions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the first reading of the following policy and regulation revisions as listed below:

P1648.14	Safety Plan for Healthcare Settings in School Buildings - COVID-19 (M) (Abolished)
P1648.15	Recordkeeping for Healthcare Settings in School Buildings - COVID-19 (M) (New)
P2415.04	Title I - District - Wide Parent and Family Engagement (M) (Revised)
P2415.50	Title I - School Parent and Family Engagement (M) (New)
P2416.01	Postnatal Accommodations for Students (New)
P2417	Student Intervention and Referral Services (M) (Revised)
P3161	Examination for Cause (Revised)
P4161	Examination for Cause (Revised)
P5512	Harassment, Intimidation, and Bullying (M) (Revised)
P&R7410	Maintenance and Repair (M) (Revised)
R7410.01	Facilities Maintenance, Repair Scheduling, and Accounting (M) (Revised)
P8420	Emergency and Crisis Situations (M) (Revised)
P&R9320	Cooperation with Law Enforcement Agencies (M) (Revised)
P0163	Quorum (Revised)

Exhibit: C & C1

Resolution 14833-22: **Approve Second Reading of Policy and Regulation Revisions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the second reading of the following policy and regulation revisions as listed below:

P4438	JURY DUTY
P3439	JURY DUTY

Exhibit: D & D1

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
May 18, 2022

ADDENDUM ITEMS

Resolution 14834-22: Approve Contract for Food Service Management Company with Maschio's Food Service's Inc.

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the contract for Food Service Management Company with Maschio's Food Services Inc. for the 2022-2023 school year, reflecting a management fee of \$10,979.38 (represents a 10% increase) with a break even guarantee.

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte _X_ McDonough _X_ Rutledge _X_ Warren _A_ Austin _X_

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

****Tracy Leal thanked the administrative team for bolstering up the stipend positions involving student**

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
May 18, 2022

activities.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Mr. McDonough, the Board adjourned the meeting at 5:45 p.m.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Upcoming Dates of Interest:

June 15, 2022	BOE Meeting
June 15, 2022	Graduation