

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
May 15, 2024

CALL TO ORDER

President Austin will call the meeting to order at 5:03 p.m. on Wednesday, May 15, 2024, Via ZOOM.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public on November 7, 2023.

Roll Call – Board Secretary Barkman

X Dr. Lamonte
X Ms. Rachel Leahy
A Mr. McDonough
X Mr. Rutledge
X Dr. Austin

Adopt the Meeting Agenda

Resolution 15604-24: Adopt the Meeting Agenda

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, RESOLVED, that this Board adopts the Meeting Agenda for the May 15, 2024 meeting as published with any addenda.

VOICE VOTE: Yeas:4__ Nays: __0__ Abstain: __0__ Absent: 1__

Motion Carried: Yes

Resolution E727-24: Personnel, Negotiations, and Legal Matters

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, the Board moved into executive session at 5:04 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public is excluded from attendance at a portion of this meeting for the reason that the following subject matter is discussed:
 - Personnel
 - Facility
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right to privacy.
- D. Action may be taken.

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VOICE VOTE: Yeas: 4__ Nays: __0__ Abstain: __0__ Absent: __

Motion Carried: Yes

Resolution E728-24: Resume Regular Session

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, the Board reconvened into regular session at 5:23 p.m.

VOICE VOTE: Yeas: 4__ Nays: __0__ Abstain: __0__ Absent: 1__

Motion Carried: Yes

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Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only-None
- **COMMUNICATIONS**-None
- **SUPERINTENDENT'S REPORT**
 - Presentation of the completed HIB Self-Assessment
- **HIB REPORT/SUSPENSIONS**
 - One (1) HIB since the last Board Meeting
 - One (1) Out of School Suspension since the last Board Meeting
 - Four (4) In School Suspensions since the last Board Meeting
- **BOARD PRESIDENT'S REPORT**-Dr. Austin congratulated all the graduates.
- **STUDENT REPRESENTATIVE**
 - Kate Martinez informed the Board that Student Government is starting elections and planning for field day and tech day. Key Club is holding a breast cancer awareness run this Saturday. One of our students has been nominated for the Freddy Awards. And lastly, the student government is attending Gatsby's.
- **DISCUSS EDUCATIONAL TOPICS**-None
- **NEW BUSINESS**

MINUTES

Resolution 15605-24: Approve Board Meeting Minutes Listed Below

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 15606-24: Approve April 17, 2024, Regular Meeting Minutes

Resolution 15607-24: Approve April 17, 2024, Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1 *Motion Carried: Yes*

Resolution 15606-24: Approve April 17, 2024, Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of April 17, 2024.

Resolution 15607-24: Approve April 17, 2024, Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of April 17, 2024.

FINANCE & FACILITIES

Resolution 15608-24: Approve Finance & Facilities Resolutions as Listed Below

On the motion of Dr. Lamonte, seconded by Dr. Austin, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 15609-24: Receive, Accept, and Approve April 2024 Financial Reports

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<u>Resolution 15610-24:</u>	Board of Education's Monthly Certification of Major Account/Fund Status
<u>Resolution 15611-24:</u>	Approve Payment of Bills for May 2024
<u>Resolution 15612-24:</u>	Approve Transfers for April 2024
<u>Resolution 15613-24:</u>	Approve Contract with R&L Data Centers for the 2024-2025 School Year
<u>Resolution 15614-24:</u>	Approve the Sale of One (1) 2013 Chevy Passenger Bus through HCESC
<u>Resolution 15615-24:</u>	Approve the Contract Between Greenwich Township Board of Education and Warren County Technical School for the 2024-2025 School Year
<u>Resolution 15616-24:</u>	Approve the Following Equipment Items to Be Sold
<u>Resolution 15617-24:</u>	Rescind <u>Resolution 15589-24</u>, Contract with Hunterdon County Educational Services Commission for Providing Case Management/LDTC Services in the 2024-2025 School Year
<u>Resolution 15618-24:</u>	Approve Contract with Hunterdon County Educational Services Commission for Providing Case Management/LDTC Services in the 2024-2025 School Year

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X Leahy X McDonough A Rutledge X Austin X

Resolution 15609-24: **Receive, Accept, and Approve April 2024 Financial Reports**
On the motion of _____, seconded by _____, RESOLVED, that the April 2024 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 15610-24: **Board of Education's Monthly Certification of Major Account/Fund Status**
On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c) 3&4, we certify that May 2024, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 3&4.

Resolution 15611-24: **Approve Payment of Bills for May 2024**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for May 2024, in the amount of \$744,273.57.

Exhibit: F2

Resolution 15612-24: **Approve Transfers for April 2024**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves Transfers for April 2024.

Exhibit: F3

Resolution 15613-24: **Approve Contract with R&L Data Centers for the 2024-2025 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the contract between Warren County Technical School and R&L Data Centers for the 2024-2025 school year.

Exhibit: F4

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Resolution 15614-24: **Approve the Sale of One (1) 2013 Chevy Passenger Bus through HCESC**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the sale of one (1) 2013 Chevy passenger school bus through HCESC public bid on May 22, 2024.

Resolution 15615-24: **Approve the Contract Between Greenwich Township Board of Education and Warren County Technical School for the 2024-2025 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the contract between Greenwich Township Board of Education and Warren County Technical School for a Payroll Specialist shared service agreement for the 2024-2025 school year.

Exhibit: F5

Resolution 15616-24: **Approve the Following Equipment Items to Be Sold**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following equipment items to be sold:

Ferris-1S5100Z 72” Walk Behind Mower	Yamaha Golf Cart
Jacobson green mowers - x2	Bobcat Walk Behind
Ferris Is2600Z60” Walk Behind Mower	New Holland Tractor 1220-HST
Toro 60” 0Turn Z Master Mower	

Resolution 15617-24: **Rescind Resolution 15589-24, Contract with Hunterdon County Educational Services Commission for Providing Case Management/LDTC Services in the 2024-2025 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board rescinds Resolution 15589-24, a contract with the Hunterdon County Educational Services Commission for providing Case Management/LDTC services for the 2024/2025 school year.

Resolution 15618-24: **Approve Contract with Hunterdon County Educational Services Commission for Providing Case Management/LDTC Services in the 2024-2025 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves a contract with the Hunterdon County Educational Services Commission for providing Case Management/LDTC services for the 2024/2025 school year.

Exhibit: F6

PERSONNEL

Resolution 15619-24: **Approve Personnel Resolutions as Listed Below**
On the motion of Mr. Rutledge, seconded by Ms. Leahy, RESOLVED, that this Board approves personnel resolutions as listed below:

Resolution 15620-24: **Approve Extra-Curricular Appointments for Prom Chaperones as Listed Below**
Resolution 15621-24: **Approve Student #241369 for Home Instruction April 24, 2024, Through**

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<u>Resolution 15622-24:</u>	Approve Extra-Curricular Appointments for the 2024-2025 School Year
<u>Resolution 15623-24:</u>	Employ Part-Time LPN Adjunct Personnel for the 2024-2025 School Year
<u>Resolution 15624-24:</u>	Approve 12 Month Non-Bargaining Employees for the 2024-2025 School Year
<u>Resolution 15625-24:</u>	Approve Katherine Deriso as Treasurer for the 2024-2025 School Year
<u>Resolution 15626-24:</u>	Employ 12-Month Administrative Secretaries for the 2024-2025 School Year
<u>Resolution 15627-24:</u>	Employ 10-Month Personnel for the 2024-2025 School Year
<u>Resolution 15628-24:</u>	Employ 12-Month Maintenance/Custodial Personnel for the 2024-2025 School Year
<u>Resolution 15629-24:</u>	Approve Part-Time Maintenance Personnel for the 2024-2025 School Year
<u>Resolution 15630-24:</u>	Approve Part-Time LPN Administrative Assistant for the 2024-2025 School Year
<u>Resolution 15631-24:</u>	Approve Unpaid Leave and Withholding Wages for Employee #1080
<u>Resolution 15632-24:</u>	Approve Principal Job Description
<u>Resolution 15633-24:</u>	Approve Dana Pellegrino-Heath as a Substitute for the 2023-2024 School Year
<u>Resolution 15634-24:</u>	Approve Substitute Custodians for the 2023-2024 School Year
<u>Resolution 15635-24:</u>	Approve Jeffrey Tierney As Principal/Director of Special Services for the 2024-2025 School Year
<u>Resolution 15636-24:</u>	Approve Nicolas Marmorato as a Part-Time Maintenance Personnel for the 2023-2024 School Year

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X Leahy X McDonough A Rutledge X Austin X

Resolution 15620-24: **Approve Extra-Curricular Appointments for Prom Chaperones as Listed Below**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following extra-curricular appointments for Prom Chaperone as listed below:

B. Wheatley	T. Giraldi	B. Cicale
C. Schiller	K. McCormick	R. Statuliatis

Resolution 15621-24: **Approve Student #241369 for Home Instruction April 24, 2024, Through May 31, 2024**

On the motion of _____, seconded by _____, RESOLVED that this Board approves Student #241369 for Home Instruction from April 24, 2024, through May 31, 2024.

Resolution 15622-24: **Approve Extra-Curricular Appointments for the 2024-2025 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following extra-curricular appointments for the 2024-2025 school year:

Athletic Director	E. Bowers
Maintenance/Custodial Team Lead	B. Liskowaski
Gamers Club	J. Slowik
National Honor Society	K. McCormick
Peer to Peer	J. White

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Military Appreciation Club	P. Lilly
Robotics Club	S. McGeough, M. Vulcano - Shared Stipend
Key Club	P. Seugling
Student Government	K. Johnson
Police Explorers	R. Wheatley
Cheerleading Club	T. Shafer - N. Mutchler - Shared Stipend
Archery Club	M. Beneducci
Drama Director	S. Mabes
Skills USA	K. Wene
Yearbook 1	M. Vulcano
Yearbook 2	P. Seugling
Audio Visual Specialist	P. Seugling
Anti-Bullying Specialist	K. Sarte
Title 1 Academic Tutors (ELA, Math, Science, Special Education)	M. Herb, M. Fredericks, N. Mutchler, K. McCormick,
Perkins/CTE Tutors	P. Lilly, B. Wheatley, T. Giral-di-Lynch, C, Feilbach
Spanish Tutor	N. Lara
History Tutor	C. Heuneman
Detention Proctors (X3)	K. Sarte, J. White, R. Danner
Weight Room Supervisor (X3)	B. Wheatley, J. Thompson, R. Collis
Afterschool Chaperones (X2)	N. Lara, C. Schiller
Aesop Staff	A. Drescher
Substitute Caller	M.J. Schubert
Freshman Class Advisor	P. Lilly
Sophomore Class Advisor	B. Cicale
Junior Class Advisor	S. Connolly
Senior Class Advisor	K. Sarte
AM Monitor Fall (4x)	J. White, C. Schiller, N. Mutchler, R. Danner
AM Monitor Spring (4x)	L. Arnold, P. Lilly, Kim McCormick, L. Shanahan
Varsity Boys Soccer Coach	C. Feilbach
Junior Varsity Boys Soccer Coach	K. Wene

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Varsity Girls Soccer Coach	J. Drury
JV Girls Soccer Coach	M. Herb
Varsity Cross Country Coach	R. Gara
JV Cross Country Coach	P. Lilly
Varsity Boys Basketball Coach	E. Bowers
JV Boys Basketball Coach	K. Wene
Varsity Girls Basketball Coach	B. Cicale
JV Girls Basketball Coach	J. Drury
Varsity Bowling Coach	G. Dowling
JV Bowling Coach	B. Quinonnes
Varsity Baseball Coach	G. Dowling
JV Baseball Coach	J. Drury
Varsity Softball Coach	S. Connolly
JV Softball Coach	B. Cicale
Clock Operators (x3)	R. Danner, S. Connolly, R. Collis
Pitch Counters (2x)	C. Schiller, R. Danner
Lead Teacher	J. White, T. Giral-di-Lynch, T. Shafer, N. Danner, M. Herb, K. McCormick
Summer Tutor Title 1	K. Johnson, N. Mutch, N. Danner, M. Fredericks, C. Heuneman, M. Herb, K. McCormick
<u>Summer Curriculum Writing</u> Computer Science Cosmetology Child Development Welding Arts for the Trades	M. Vulcano T. Giral-di-Lynch L. Arnold C. Feilbach H. Sanfilippo
Summer Curriculum Advisor Title 1	K. McCormick, T. Shafer
Summer Program Coordinator Title 1	T. Shafer

Resolution 15623-24: Employ Part-Time LPN Adjunct Personnel for the 2024-2025 School Year

On the motion of _____, seconded by _____, RESOLVED that this Board employs the following Part-time LPN Adjunct personnel for the 2024-2025 school year at an hourly rate of \$42.43 per hour, a maximum of 25 hours per week.

Trina Schafer	Jessica Zanzonico	Nancy Pero	Elda Lopez
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Cynthia Jones-Gaffney	Tamara Garcia	Shannon Ogurkis	
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Resolution 15624-24: **Approve 12 Month Non-Bargaining Employees for the 2024-2025 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the 12-month non-bargaining employees for the 2024-2025 school year.

Exhibit: A

Resolution 15625-24: **Approve Katherine Deriso as Treasurer for the 2024-2025 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves Katherine Deriso as Treasurer at an annual salary of \$5,071 for the 2024-2025 school year.

Resolution 15626-24: **Employ 12-Month Administrative Secretaries for the 2024-2025 School Year**
On the motion of _____, seconded by _____, RESOLVED that this Board employs 12-month Administrative Secretaries for the 2024-2025 school year for the period from July 1, 2024, to June 30, 2025, as per the WTEA Agreement.

Exhibit: B

Resolution 15627-24: **Employ 10-Month Personnel for the 2024-2025 School Year**
On the motion of _____, seconded by _____, RESOLVED that this Board employs 10-month personnel for the 2024-2025 school year for the period from August 27, 2024, to June 30, 2025, as per the WTEA Agreement.

Exhibit: C

Resolution 15628-24: **Employ 12-Month Maintenance/Custodial Personnel for the 2024-2025 School Year**
On the motion of _____, seconded by _____, RESOLVED that this Board employs 12-month Maintenance/Custodial Personnel for the 2024-2025 school year for the period from July 1, 2024, to June 30, 2025, as per the WTEA Agreement.

Exhibit: D

Resolution 15629-24: **Approve Part-Time Maintenance Personnel for the 2024-2025 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following part-time Maintenance Personnel for the 2024-2025 school year at an hourly rate of \$20.70, at a maximum of 20 hours per week.

Terry Gochmononsky

Greg Stagaard

Tom Uhlig

Resolution 15630-24: **Approve Part-Time LPN Administrative Assistant for the 2024-2025 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves Monica Carlton as a part-time LPN Administrative Assistant for the 2024-2025 school year at an hourly rate of \$20.70 at a maximum of 20 hours per week.

Resolution 15631-24: **Approve Unpaid Leave and Withholding Wages for Employee #1080**
On the motion of _____, seconded by _____, RESOLVED that this Board approves the withholding of the following accumulated day's wages for employee #1080:

1/22/24	1 day	2/05/24	⅓ day	3/28/24	1 day
4/24/24	½ day	5/13/24	½ day	5/16/24	1 day

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Resolution 15632-24: **Approve Principal Job Description**

On the motion of _____, seconded by _____, RESOLVED that this Board approves the Principal job description in the following exhibit:

Exhibit: E

Resolution 15633-24: **Approve Dana Pellegrino-Heath as a Substitute for the 2023-2024 School Year**

On the motion of _____, seconded by _____, RESOLVED that this Board approves Dana Pellegrino-Heath as a substitute teacher for the 2023-2024 school year.

Resolution 15634-24: **Approve Substitute Custodians for the 2023-2024 School Year**

On the motion of _____, seconded by _____, RESOLVED that this Board approves the following as substitute custodians for the 2023-2024 school year at an hourly rate of \$20.00, pending criminal history background clearance.

Aurora Quizhpi

Nancy Sypniewski

Resolution 15635-24: **Approve Jeffrey Tierney As Principal for the 2024-2025 School Year**

On the motion of _____, seconded by _____, RESOLVED that this Board approves Jeffrey Tierney as Principal for the 2024-2025 School Year.

Resolution 15636-24: **Approve Nicolas Marmorato as a Part-Time Maintenance Personnel for the 2023-2024 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Nicolas Marmorato as a part-time Maintenance Personnel for the 2023-2024 school year at an hourly rate of \$20.00, at a maximum of 20 hours per week, pending proper criminal history background check.

TRAVEL

Resolution 15637-24: **Approve Travel Resolutions as Listed Below**

On the motion of Rachel Leahy, seconded by Dr. Austin, RESOLVED, that this Board approves the following travel resolutions as listed below:

Resolution 15638-24: **Approve Professional Development as Listed Below**

Resolution 15639-24: **Approve Field Trips as Listed Below**

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain Leahy X McDonough A Rutledge X Austin X

Resolution 15638-24: **Approve Professional Development as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves professional development as listed below:

DATE	EMPLOYEE	DESTINATION	COST
4 24 2024	MJ Schubert	NJPSA & FEA, Monroe Township, NJ	\$150

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Resolution 15639-24: **Approve Field Trips as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves field trips as listed below:

DATE	TEACHER	DESTINATION	COST
4 28 2024	B. Wheatley and P. Seugling	Skills Awards, Trenton, NJ	\$546.63 (Bus through ARP ESSER)
5 22 2024	K. Wene, Patti Seugling	Skills Pre-Conference for National Competition in Atlanta GA	\$200

POLICY

Resolution 15640-24: **Approve Policy Resolutions as Listed Below**

On the motion of Ms. Leahy, seconded by Dr. Lamonte, RESOLVED, that this Board approves the first reading of the following policy resolutions as listed below:

P2453	POST-SECONDARY PROGRAMS ACCEPTANCE OF STUDENTS
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Exhibit: F

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte _X_ Leahy _X_ McDonough _A_ Rutledge X_ Austin _X_

EDUCATIONAL

Resolution 15641-24: **Approve School Self-Assessment for Determining HIB Grades**

On the motion of Mr. Rutledge, seconded by Ms. Leahy, RESOLVED, that this Board approves the School Self Assessment for Determining HIB Grades for the 2022-2023 school year.

Exhibit: G

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte _Abstain_ Leahy _X_ McDonough _A_ Rutledge _X_ Austin _X_

ADDENDUM ITEMS -None

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: April 1700

Date Edited: October 2012

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The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
 2. Each statement made by a participant shall be limited to three (3) minutes' duration;
 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
 5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.
- Mr. Tierney expressed his appreciation for being given the opportunity to be the district's next Principal.
 - Ms. McCormick spoke on behalf of the union in congratulating Mr. Tierney and stated that everyone is looking forward to working with Mr. Tierney.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, the Board adjourned the meeting at 5:35p.m.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Upcoming Dates of Interest:

June 12, 2024 Graduation

June 26, 2024 Board of Education Meeting