CALL TO ORDER

President Rutledge called the meeting to order at 5:00 p.m. on Wednesday, May 15, 2019 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – President Rutledge

Opening Statement – President Rutledge

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 16, 2018.

Roll Call – Board Secretary Hachlica

Present: Dr. Austin, Dr. Lamonte (arrived at 5:04), Mr. McDonough, and Mr. Rutledge.

- Absent: Mr. Shotwell
- Also Present: Mr. Zalewski, Superintendent Ms. Hachlica, Board Secretary Nishali Rose, Attorney

Others Present: Approximately 22 members of the public.

Adopt the Meeting Agenda

<u>Resolution 13647-19</u>: Adopt the Meeting Agenda

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board adopts the Meeting Agenda for the May 15, 2019 meeting as published with any addenda.

VOICE VOTE: YEAS: 3	ABSENT: Dr. Lamonte, Mr. Shotwell	MOTION CARRIED
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<u>Resolution E646-19</u>: Personnel, Negotiations and Legal Matters

On the motion of Dr. Austin, seconded by Mr. McDonough, the Board moved into executive session at 5:02 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: YEAS: 3

ABSENT: Dr. Lamonte, Mr. Shotwell

MOTION CARRIED

Resolution E647-19:Resume Regular SessionOn the motion of Dr. Austin, seconded by Dr. Lamonte, the Board reconvened into regular session at 5:30 p.m.

VOICE VOTE: YEAS: 4

ABSENT: Mr. Shotwell

MOTION CARRIED

Discussion

- **STUDENT RECOGNITION** Mr. Forsythe introduced the students of the marking period.
- PUBLIC COMMENTS Related to Agenda Items Only
- **COMMUNICATIONS** Included in Board Packet Invites for NHS and graduation.
- SUPERINTENDENT'S REPORT Mr. Zalewski updated the board on graduation and summer projects.
- HIB REPORT/SUSPENSIONS
 - Two (2) HIB incidents were reported since the April Board Meeting.
 - Zero (0) in-school suspensions and one (1) out-of-school suspension were reported since the April Board Meeting.
- BOARD PRESIDENT'S REPORT None
- DISCUSS EDUCATIONAL ISSUES None
- **NEW BUSINESS** None

Minutes – Regular Meeting Minutes

<u>Resolution 13648-19</u>: Approve Board Meeting Minutes as Listed Below

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following resolutions as listed below:

<u>Resolution 13649-19</u> : <u>Resolution 13650-19</u> :	Approve April 17, 2019 Regular Meeting Minutes Approve April 17, 2019 Regular Meeting Executive Session Minutes
VOICE VOTE: YEAS: 3	ABSENT: Mr. Shotwell ABSTAIN: Mr. McDonough MOTION CARRIED
Resolution 13649-19: On the motion of Dr. Austin, se Minutes of April 17, 2019.	Approve April 17, 2019 Regular Meeting Minutes econded by Dr. Lamonte, RESOLVED, that this Board approves the Regular Meeting
Resolution 13650-19:	Approve April 17, 2019 Regular Meeting Executive Session Minutes

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of April 17, 2019.

FINANCE & FACILITIES

Resolution 13651-19:

Approve Finance & Facilities Resolutions as Listed Below

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 13652-19:	Receive, Accept, and Approve April 2019 Financial Reports
Resolution 13653-19:	Board of Education's Monthly Certification of Major Account/Fund Status
Resolution 13654-19:	Approve Payment of Bills for May 2019
Resolution 13655-19:	Approve Transfers for April 2019
Resolution 13656-19:	Approve Submission of the 2019 ERIC WEST Safety Grant
Resolution 13657-19:	Approve Maximum Travel Expenditure for the 2019-2020 School Year
Resolution 13658-19:	Approve Maximum Travel Expenditure for the 2018-2019 School Year

ROLL CALL VOTE: YEAS: 4

ABSENT: Mr. Shotwell ABSTAIN: Dr. Lamonte (13657-19, 13658-19) MOTION CARRIED

<u>Resolution 13652-19</u>: Receive, Accept, and Approve April 2019 Financial Reports On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that the April 2019 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

<u>Resolution 13653-19</u>: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that April 17, 2019, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

<u>Resolution 13654-19</u>: Approve Payment of Bills for May 2019

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for May 2019 in the amount of \$834,366.04.

Exhibit: F2

<u>Resolution 13655-19</u>: Approve Transfers for April 2019

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board approves the transfers of monies for the month April 2019.

Exhibit: F3

<u>Resolution 13656-19</u>: Approve Submission of the 2019 ERIC WEST Safety Grant

On the motion of Dr. Austin, seconded by Mr. McDonough, approve submission of the grant application for the 2019 Safety Grant Program through the New Jersey Schools Insurance Group's ERIC WEST Sub fund for the purposes described in the application, in the amount of \$4,500 for the period July 1, 2019 through June 30, 2020.

<u>Resolution 13657-19</u>: Approve Maximum Travel Expenditure for the 2019-2020 School Year

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED Warren County Technical School Board of Education approves establishing a maximum travel expenditure amount of \$25,000 excluding Federal Funds for the 2019-2020 school year. The maximum travel expenditure amount for the (current school year) is \$25,000 of which, \$17,125 has been spent included in that amount is \$4,836 of Federal Funds.

<u>Resolution 13658-19</u>: Approve Maximum Travel Expenditure for the 2018-2019 School Year

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED Warren County Technical School Board of Education approves establishing a maximum travel expenditure amount of \$25,000 excluding Federal Funds for the 2018-2019 school year. The maximum travel expenditure amount for the (current school year) is \$25,000 of which, \$17,125 has been spent included in that amount is \$4,836 of Federal Funds.

PERSONNEL

<u>Resolution 13659-19</u>: Approve Personnel Resolutions as Listed Below

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 13660-19:	Approve Hiring of Shop Summer	Instructors as needed
Resolution 13661-19:	Employ Extra Curricular Teacher	
Resolution 13662-19:	Approve Student Observation from	n Centenary University to Observe Jasmine
	Slowik's English Class	
Resolution 13663-19:	Employ Teacher of Construction 7	Cechnology for the 2019-2020 School Year
Resolution 13364-19:	Employ Extra Curricular Personn	el for the 2019-2020 School Year
Resolution 13365-19:	Employ Extra-Curricular Sports I	Personnel for the 2019-2020 School Year
Resolution 13666-19:	Approve Employment Contract wi	th Maureen Joyce, Interim Business
	Administrator for the 2019-2020 S	chool Year
Resolution 13667-19:	Employ 12-Month Personnel for the	ne 2019-2020 School Year
Resolution 13668-19:	Employ 12-Month Custodian/Main	ntenance Personnel for the 2019-2020 School Year
Resolution 13669-19:	Employ 12-Month Administrative	Secretaries for the 2019-2020 School Year
Resolution 13670-19:	Employ 10-Month Personnel for th	ne 2019-2020 School Year
Resolution 13671-19:	Approve Maternity Leave for Emp	bloyee #0733
ROLL CALL VOTE: YEA	S: 4 ABSENT: Mr. Shotwell	ABSTAIN: Dr. Lamonte(13666-19)

<u>Resolution 13660-19</u>: Approve Hiring of Shop Summer Instructors as needed

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board approves the hiring of shop instructors to perform additional non instructional specialty trade work on an as needed basis during non-school hours at a rate of \$33.00 an hour effective June 17, 2019.

MOTION CARRIED

Staff Member	Department	Account Charged
V. Fattorusso	Graphic Arts	11-310-100-1010-00BG
T. Longacre	Automotive & Equipment	11-000-261-1000-00HP
R. Danner	Automotive & Equipment	11-000-261-1000-00HP

Resolution 13661-19:

Employ Extra Curricular Teacher for the 2018-2019 School Year

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board approves Tina Giraldi as a Substitute Detention Proctor for the 2018-2019 school year.

Approve Student Observation from Centenary University to Observe Jasmine **Resolution 13662-19: Slowik's English Class**

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board approve Jade Piatt from Centenary University to observe Jasmine Slowik's English class during the month of May 2019.

Exhibit: A

Resolution 13663-19: Employ Teacher of Construction Technology for the 2019-2020 School Year On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board approves Scott Lance as Teacher of Construction Technology for the 2019-2020 school year.

Resolution 13664-19: Employ Extra Curricular Personnel for the 2019-2020 School Year On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board employs extra-curricular

personnel for the 2019-2020 school year for the period from August 28, 2019 to June 30, 2020 as follows:

Last	First	Extra-Curricular Personnel	Stipend
Tamburro	Maria	AM Student Monitor – Fall Semester	\$1,150
Arnold	Lenore	AM Student Monitor – Fall Semester	\$1,150
Sarte	Kristen	AM Student Monitor – Fall Semester	\$1,150
McCormick	Kim	AM Student Monitor – Fall Semester	\$1,150
Sarte	Kristen	Peer 2 Peer Advisor	\$900
Sarte	Kristen	Anti-Bullying Specialist	\$1,400
Wheatley	Robert	Detention Proctor	\$35 Hr.
Giraldi	Tina	Substitute Detention Proctor	\$35 Hr.
Lilly	Pat	Detention Proctor	\$35 Hr.
Glowacky	Laurel	Substitute Detention Proctor	\$35 Hr.
Sarte	Kristen	Detention Proctor	\$35 Hr.
Czarnecki	Maryann	ESEA Math Tutor	\$35 Hr.
Glowacky	Laurel	ESEA Math Tutor	\$35 Hr.
Glowacky	Laurel	ESEA Hall Monitor	\$35 Hr.
McCormick	Kim	ESEA Science Tutor	\$35 Hr.
Slowick	Jasmine	Gamers Club	\$900
Seugling	Patti	Key Club Advisor	\$1,400
McCormick	Kim	National Honor Society Advisor	\$450
Cooper	Jeanne	National Honor Society Advisor	\$450
Wheatley	Bob	Police Explorers Club Advisor	\$900
Sarte	Kristen	Senior Class Advisor	\$950
Connolly	Stephanie	Senior Class Advisor	\$950
Gara	Ray	Skills USA Advisor - CTE	\$1,150
Fattorusso	Vinny	Yearbook Advisor 1 & 2	\$2,800

Resolution 13365-19: Employ Extra-Curricular Sports Personnel for the 2019-2020 School Year On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board employs extra-curricular

personnel for the 2019-2020 school year for the period from August 28, 2019 to June 30, 2020 as follows:

	Last	<u>First</u>	Extra-Curricular Sports Personnel	<u>Step</u>	Stipend	
	Colucci	Gary	Soccer Coach – Girls' Varsity	5	\$5,850	
W	arren County Techn	ical School	Page 5 of 9 Board of Educa	tion Regular Meeting	Minutes 5/15/2019)

Gara	Ray	Cross Country Coach – Varsity	4	\$5,600
Gara	Ray	Bowling	2	\$4,200
Shafer	Taylor	Cheerleading Coach	1	\$1,850
Czarnecki	Maryann	Cheerleading Coach	1	\$1,850

Resolution 13666-19: Approve Employment Contract with Maureen Joyce, Interim Business Administrator for the 2019-2020 School Year

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this board approves employment contract with Maureen Joyce, interim Business Administrator for the 2019-2020 school year.

<u>Resolution 13667-19</u>: Employ 12-Month Personnel for the 2019-2020 School Year

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED that this Board employs 12-month personnel for the 2019-2020 school year for the period from July 1, 2019 to June 30, 2020.

Exhibit: B

Resolution 13668-19:Employ 12-Month Custodian/Maintenance Personnel for the 2019-2020 School YearOn the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED that this Board employs 12-monthCustodian/Maintenance personnel for the 2019-2020 school year for the period from July 1, 2019 to June 30, 2020 as per
the Exhibit. Shift Differential applied per WTEA Agreement.

Exhibit: C

<u>Resolution 13669-19</u>: Employ 12-Month Administrative Secretaries for the 2019-2020 School Year

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED that this Board employs 12-month Administrative Secretaries for the 2019-2020 school year for the period from July 1, 2019 to June 30, 2020 as per the Exhibit.

Exhibit: D

<u>Resolution 13670-19</u>: Employ 10-Month Personnel for the 2019-2020 School Year

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED that this Board employs 10-month personnel for the 2019-2020 school year for the period from August 28, 2019 to June 30, 2020 as per the Exhibit.

Exhibit: E

<u>Resolution 13671-19</u>: Approve Maternity Leave for Employee #0733

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED that this Board approves a maternity leave for Employee #0733 effective August 28, 2019 through November 15, 2019.

TRAVEL

<u>Resolution 13672-19</u>: Approve Travel Resolutions as Listed Below

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board approves the following travel resolutions as listed below:

Resolution 13673-19:

Approve Staff Professional Development Travel as Listed Below

Warren County Technical School

<u>Resolution 13674-19</u>: Approve Field Trip Resolutions as Listed Below

ROLL CALL VOTE: YEAS: 3 ABSENT: Mr. Shotwell ABSTAIN: Dr. Lamonte MOTION CARRIED

<u>Resolution 13673-19</u>: Approve Staff Professional Development Travel as Listed Below

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board approves the staff professional development travel as listed below:

Date	Name	Description/Reason	Approx. Cost
5/30/2019	L. Whittle	Audit Seminar, Randolph, NJ	\$0 + Mileage
5/30/2019	B. Hachlica	Audit Seminar, Randolph, NJ	\$0 + Mileage
5/30/2019	A. Drescher	WCCC Dual Enrollment Luncheon	\$0 + Mileage
5/30/2019	Z. Ziegler Harbon	WCCC Dual Enrollment Luncheon	\$0 + Mileage
5/30/2019	K. Sarte	WCCC Dual Enrollment Luncheon	\$0 + Mileage
6/4-7/2019	M. Joyce	NJASBO	\$350 + Mileage
6/7/2019	R. Gara	School Transportation Supervisors of NJ	\$0 + Mileage

<u>Resolution 13674-19</u>: Approve Field Trip Resolutions as Listed Below

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board approves the travel resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approx. Transp. Cost
5 13 2019	Phillipsburg Middle School	Sean McGeough	6	Ride-A-Thon	WCTS
5 24 2019	Dorney Park	Jay Werkheiser	20	Physics Day	WCTS

POLICY

<u>Resolution 13675-19</u>: Approve on Second Reading Revisions to the Board Policy Manual

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves on Second reading revisions to the Board Policy Manual as follows:

P4610 PERSONNEL TERMS AND CONDITIONS	P4610	PERSONNEL TERMS AND CONDITIONS
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Attachment: E

ROLL CALL VOTE: YEAS: 4

ABSENT: Mr. Shotwell

MOTION CARRIED

ADDENDUM ITEMS

Resolution 13676-19: Approve Addendum Items as Listed Below On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves the addendum items as listed below:

Resolution 13677-19:	Accept Terms of Mediated Settlement
Resolution 13678-19:	Approve Bidding the Library/Administrative Wing Renovation
Resolution 13679-19:	Approve Roof Replacement Project

Resolution 13680-19:	Approve Hunterdon County Educational Services Commission to provide a teaching assistant for the 2019-2020 School year.
<u>Resolution 13681-19:</u>	Approve Hiring of Summer Custodian Help as needed
<u>Resolution 13682-19:</u>	Approve Closeout and Final Payment
<u>Resolution 13683-19</u> :	Renew Maschio's Food Service Contract for the 2019-2020 School Year

ROLL CALL VOTE: Y	YEAS: 4	ABSENT: Mr. Shotwell	MOTION CARRIED

Resolution 13677-19: Accept Terms of Mediated Settlement

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that the Board of Education accept the recommendation of Insurance Counsel to accept the terms of the mediated settlement and consent to the resolution of the case of H.R. v. Warren County Technical School, Superior Court of New Jersey, Warren County, Docket No. WRN-L-174-18 (see attached terms)

FURTHER, that Insurance Counsel is authorized to take all appropriate steps to execute documents to close the case.

<u>Resolution 13678-19</u>: Approve Bidding the Library/Administrative Wing Renovation

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approve advertising and soliciting bids for the Library/Administrative wing Renovation Project.

Resolution 13679-19:

Approve Roof Replacement Project

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approve the roof replacement project purchased through the New Jersey Education Services Commission in the amount of \$279,587.14.

<u>Resolution 13680-19</u>: Approve Hunterdon County Educational Services Commission to provide a teaching assistant for the 2019-2020 School year.

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves Hunterdon County Educational Services Commission to provide a Teaching Assistant for the 2019-2020 school year.

<u>Resolution 13681-19</u>: Approve Hiring of Summer Custodian Help as needed

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves the hiring of summer custodian help from June 13, 2019 to August 27, 2019 at an hourly rate of \$12.00. Jack Sabol Nicholas C. Hufford Matthew C. Ciufo

<u>Resolution 13682-19</u>: Approve Closeout and Final Payment

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board approves the closeout and final payments in the amounts of \$51,184.83 and \$72,219.20 for the Locker Rooms and Toilet Rooms renovation to be issued to TCI Construction & Management Co. Inc.

Resolution 13683-19: Renew Maschio's Food Service Contract for the 2019-2020 School Year

On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that this Board renew Maschio's Food Service, Inc. contract and addendum to provide Food Service for the 2019-20 school year.

Yearly Management Fee \$ 9,709.00 Represents a 2% increase over 2018-2019 Guarantees a "No-Cost Operation"

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- 2. Each statement made by a participant shall be limited to three (3) minutes' duration;
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
- 5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.
 - A few parents from bowling spoke about the season and voiced some concerns that other sports may want to pull out of the Skylands Conference. They would like to make sure that we can stay in the conference in future years.
 - A parent asked about the Computer Science shop and wanted to make sure that the shop will continue. Board verified that we are currently advertising for an instructor.

ADJOURNMENT

Adjourn the Meeting

On the motion of Dr. Austin, seconded by Mr. McDonough, the Board adjourned the meeting at 5:51 p.m.

Respectively Submitted,

Beth Hachlica

Upcoming Dates of Interest:

June 12, 2019	Graduation
June 19, 2019	Board of Education Meeting