

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**May 02, 2018**

**CALL TO ORDER**

President Roschewsk called the meeting to order at 5:00 p.m. on Wednesday, May 02, 2018 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

**Flag Salute** – President Roschewsk

**Opening Statement** – President Roschewsk

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on April 30, 2018.

**Roll Call** – Board Secretary Hachlica

**Present:** Dr. Austin, Mr. Roschewsk, Mr. Rutledge and Mr. Shotwell

**Absent:** Dr. Lamonte

**Also Present:** Mr. Zalewski, Superintendent  
Ms. Hachlica, Board Secretary

**Others Present:** Approximately 11 members of the public.

**Adopt the Meeting Agenda**

**Resolution 13322-18:** **Adopt the Meeting Agenda**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board adopts the Meeting Agenda for the May 16, 2018 meeting as published with any addenda.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**PERSONNEL**

**Resolution 13323-18:** **Approve Personnel Resolutions as Listed Below**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following personnel resolutions as listed below:

**Resolution 13324-18:** **Employ Derrick J. Forsythe as Principal for the 2018-2019 School year**

**Resolution 13325-18:** **Employee Lisa Whittle as Confidential Secretary to the Business Administrator for the 2017-2018 School year**

**Resolution 13326-18:** **Approve Revision to the High School Calendar for 2018-2019 School Year**

**Resolution 13327-18:** **Employ 12-Month Personnel for the 2018-2019 School Year**

**Resolution 13328-18:** **Employ 12-Month Custodian/Maintenance Personnel for the 2018-2019 School Year**

**Resolution 13329-18:** **Employ 12-Month Administrative Secretaries for the 2018-2019 School Year**

**Resolution 13330-18:** **Approve Substitute Instructor for the 2017-2018 School Year**

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ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 13324-18:          Employ Derrick J. Forsythe as Principal for the 2018-2019 School year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED that this Board employs Derrick J. Forsythe as Principal effective July 1, 2018 for the 2018-2019 school year.

Exhibit: A

**Resolution 13325-18:          Employee Lisa Whittle as Confidential Secretary to the Business Administrator for the 2017-2018 School year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves Lisa Whittle as Confidential Secretary to the Business Administrator effective May 14, 2018 – June 30, 2018.

Exhibit: B

**Resolution 13326-18:          Approve Revision to the High School Calendar for 2018-2019 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the revision to the High School Calendar for the 2018-2019 school year due to locker room construction.

Exhibit: C

**Resolution 13327-18:          Employ 12-Month Personnel for the 2018-2019 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED that this Board employs 12-month personnel for the 2018-2019 school year for the period from July 1, 2018 to June 30, 2019 pending completion of negotiations with the WTEA.

Exhibit: D

**Resolution 13328-18:          Employ 12-Month Custodian/Maintenance Personnel for the 2018-2019 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED that this Board employs 12-month Custodian/Maintenance personnel for the 2018-2019 school year for the period from July 1, 2018 to June 30, 2019 as per the Exhibit. Shift Differential applied per WTEA Agreement.

Exhibit: E

**Resolution 13329-18:          Employ 12-Month Administrative Secretaries for the 2018-2019 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED that this Board employs 12-month Administrative Secretaries for the 2018-2019 school year for the period from July 1, 2018 to June 30, 2019 as per the Exhibit.

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Exhibit: F

**Resolution 13330-18:**            **Approve Substitute Instructor for the 2017-2018 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves Donna Taylor as a substitute instructor for the 2017-2018 school year at a daily rate of \$100.00 per day.

**PUBLIC COMMENTS – Any topic not discussed earlier.**

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

- Ms. Leal welcomed Mr. Forsythe to WCTS and thanked Mr. Zalewski for having a principal search committee.
- Mr. Roschewsk thanked Dr. Austin for heading up the principal committee.
- Mrs. Vogel updated the board on the list of students for Top 10.
- Mrs. Slowik updated on the success of the Romeo and Juliet trip to Pax Amicus Theatre.
- Ms. Schubert updated on the board of the senior trip to Hersheypark on May 4<sup>th</sup>.

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**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, the Board adjourned the meeting at 5:08 p.m.

**Upcoming Dates of Interest:**

May 16, 2018	5:00 p.m. Executive Session	5:30 p.m. Regular Session
May 28, 2018	School Closed for Memorial Day	
June 1, 2018	Prom	
June 19, 2018	Graduation/Last day for students	
June 20, 2018	5:00 p.m. Executive Session	5:30 p.m. Regular Session