

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
April 17, 2013

I. CALL TO ORDER

President Shotwell called the meeting to order at 3:00 p.m. on Wednesday, April 17, 2013 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

A. Flag Salute –President Shotwell

B. Opening Statement –President Shotwell

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on April 11, 2013.

C. Roll Call – Board Secretary Zalewski

Present: Ellen Johnson-Demeter, Rob Roschewsk, Gus Rutledge and David Shotwell

Absent: Rosalie Lamonte

Also Present: Robert Glowacky, Chief School Administrator
Edmund Zalewski, Board Secretary
Bruce Jones, Attorney

Others Present: Approximately 26 members of the public

D. Adopt the Meeting Agenda

Resolution 11249-13: Adopt the Meeting Agenda

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board adopts the Meeting Agenda for the April 17, 2013 meeting as published with any addenda.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution E499-13: Personnel, Negotiations and Legal Matters

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, the Board moved into executive session at 3:01 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed
 - Staff Survey Results
 - Construction Vendor Contract
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

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Resolution E500-13: **Resume Regular Session – not before 5:30pm**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, the Board reconvened into regular session at 5:37 p.m.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

E. Minutes – Regular Meeting Minutes

Resolution 11250-13: **Approve Board Meeting Minutes as Listed Below**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 11251-13: **Approve March 20, 2013 Regular Meeting Minutes**

Resolution 11252-13: **Approve March 20, 2013 Regular Meeting Executive Session Minutes**

Resolution 11253-13: **Approve April 3, 2013 Special Meeting Minutes**

Resolution 11254-13: **Approve April 3, 2013 Special Meeting Executive Session Minutes**

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 11251-13: **Approve March 20, 2013 Regular Meeting Minutes**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the Regular Meeting Minutes of March 20, 2013.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 11252-13: **Approve March 20, 2013 Regular Meeting Executive Session Minutes**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of March 20, 2013.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 11253-13: **Approve April 3, 2013 Special Meeting Minutes**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the Special Meeting Minutes of April 3, 2013.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 11254-13: **Approve April 3, 2013 Special Meeting Executive Session Minutes**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the Special Meeting Executive Session Minutes of April 3, 2013.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

- **COMMUNICATIONS**

- **SUPERINTENDENT'S REPORT**

- **Mrs. Vogel Introduced the March Students of the Month:** Haile Murray – Grade 12 – Culinary Arts; Vanilla Santiago – Grade 12 – Business Management; Brigitte Errickson – Grade 10 – Biology; and Jonathan Eick – Grade 10 – School Service Award

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- **HIB REPORT**
 - Two (2) incidents were reported since the March Board Meeting.
- **BOARD PRESIDENT'S REPORT**
 - Mr. Shotwell advised the public that the WTEA contract will be approved at the May Board of Education Meeting.
 - Mr. Shotwell stated that the Board had received 33 responses to the staff survey and were reviewing the comments.
- **PUBLIC COMMENTS**
 - Parent of LLD student commented that the program is progressing well. She would like to see a summer program. Mr. Glowacky responded that the school was looking at financing options for a summer program.
 - A parent questioned the GPA status. A letter was mailed home stating that the issue was corrected, is there anything that a parent can review in Genesis? Mr. Glowacky responded that the parents should call the students guidance counselors for more information.
 - A parent praised the senior fundraising breakfast.
 - Mrs. Vogel said that 14 students were nominated for the National Honor Society and a student received a certificate from the AAA safety organization.
 - Ms. Arnold thanked the Board for assisting the Child Development class getting into their space. She also said that the students were working with other shops to create activities for the Sprouts.
 - A parent expressed concern with the patrons of the Library using the school toilet rooms. Mr. Glowacky responded that the Board had awarded a contract to install a separate toilet room in the Library which will eliminate the concern,
 - Mr. Mylecraine told the Board that a new History elective was developed and will be implemented next year.
 - Ms. Slowik thanked the Board for the survey opportunity to provide direct feedback to the Board. She would like to create a Microsoft certification program class after school next year that would develop students' skills with Microsoft programs.
- **DISCUSS EDUCATIONAL ISSUES**
 - Mr. Glowacky updated the Board on the status of the WCCC Associates Degree program in Food and Beverage Management/Culinary.
- **TABLED OR POSTPONED MATTERS**
- **NEW BUSINESS**

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FINANCE

Resolution 11255-13: **Approve April 2013 Finance Resolutions as Listed Below**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following finance resolutions as listed below:

Resolution 11256-13: **Receive, Accept, and Approve March 2013 Financial Reports**

Resolution 11257-13: **Board of Education's Monthly Certification of Budgetary Major Account/Fund Status**

Resolution 11258-13: **Approve Payment of Bills for April 2013**

Resolution 11259-13: **Approve Transfers for March 2013**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 11256-13: **Receive, Accept, and Approve March 2013 Financial Reports**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that the March 2013 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Chief School Administrator)

Exhibit: Finance 1

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 11257-13: **Board of Education's Monthly Certification of Budgetary Major Account/Fund Status**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved:

Board of Education's Monthly Certification

Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23-2.11, we certify that as March 31, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23-2.11(a).

(Recommended by the Chief School Administrator)

Exhibit: Finance 2

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

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Resolution 11258-13: **Approve Payment of Bills for April 2013**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for April in the amount of \$832,246.55.

(Recommended by the Chief School Administrator)

Exhibit: Finance 3

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11259-13: **Approve Transfers for March 2013**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board approves for March 2013 in the amount of \$66,398.00.

(Recommended by the Chief School Administrator)

Exhibit: Finance 4

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

FACILITIES

PERSONNEL

Resolution 11260-13: **Approve April 2013 Personnel Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 11261-13: **Abolish Supervisor of Student Services Position Effective July 1, 2013**

Resolution 11262-13: **Approve Non-Renewal of Non-Tenured Employee, Robert Zebrowski**

Resolution 11263-13: **Abolish Job Descriptions for Lead Maintenance/Head Custodian and Information Technology Manager**

Resolution 11264-13: **Approve Job Descriptions**

Resolution 11265-13: **Employ 10-Month Personnel for the 2013-2014 School Year**

Resolution 11266-13: **Employ 12-Month Administrative Secretaries for the 2013-2014 School Year**

Resolution 11267-13: **Employ 12-Month Custodian/Maintenance Personnel for the 2013-2014 School Year**

Resolution 11268-13: **Employ 12-Month Non-Bargaining Personnel for the 2013-2014 School Year**

Resolution 11269-13: **Acknowledge Tenure for Employees Named Below**

Resolution 11270-13: **Approve Summer Hours for 12-Month Employees**

Resolution 11271-13: **Approve Hiring of Shop Instructors as needed**

Resolution 11272-13: **Approve Posting for Specific Fall and Winter Sports and Extra-Curricular Activities**

Resolution 11273-13: **Employ CIE Student for the 2012-2013 School Year**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

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Resolution 11261-13: **Abolish Supervisor of Student Services Position Effective July 1, 2013**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves abolishing the Supervisor of Student Services position effective July 1, 2013.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11262-13: **Approve Nonrenewal of Nontenured Employee, Robert Zebrowski**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approve the nonrenewal of employment of nontenured employee, Robert Zebrowski:

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11263-13: **Abolish Job Descriptions for Lead Maintenance/Head Custodian and Information Technology Manager**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves abolishing the Lead Maintenance/Head Custodian and Information Technology Manager job descriptions.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11264-13: **Approve Job Descriptions**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following Job Descriptions:

School Business Administrator/Board Secretary (Exhibit A)
Principal – Secondary and Post-Secondary Operations (Exhibit B)
Assistant Principal (Exhibit C)
Teacher (Exhibit D)
Guidance Counselor (Exhibit E)
School Nurse (Exhibit F)
C.I.E./Apprenticeship Coordinator/Transportation Coordinator (Exhibit G)
Technology Systems Manager (Exhibit H)
Facilities Manager (Exhibit I)
Athletic Director (Exhibit J)

(Recommended by the Chief School Administrator)

Exhibit: A-J

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

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Resolution 11265-13: **Employ 10-Month Personnel for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED that this Board employs 10-month personnel for the 2013-2014 school year for the period from September 1, 2013 to June 30, 2014 as per the Exhibit. Salary, step, column, longevity, and all other pertinent information shall be calculated and approved by the Board at a subsequent meeting once the WTEA Agreement has been ratified by all parties.

(Recommended by the Chief School Administrator)

Exhibit: K

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11266-13: **Employ 12-Month Administrative Secretaries for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED that this Board employs 12-month Administrative Secretaries for the 2013-2014 school year for the period from September 1, 2013 to June 30, 2014 as per the Exhibit. Salary, step, longevity, and all other pertinent information shall be calculated and approved by the Board at a subsequent meeting once the WTEA Agreement has been ratified by all parties.

(Recommended by the Chief School Administrator)

Exhibit: L

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11267-13: **Employ 12-Month Custodian/Maintenance Personnel for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED that this Board employs 12-month Custodian/Maintenance personnel for the 2013-2014 school year for the period from September 1, 2013 to June 30, 2014 as per the Exhibit. Salary, step, longevity, and all other pertinent information shall be calculated and approved by the Board at a subsequent meeting once the WTEA Agreement has been ratified by all parties.

(Recommended by the Chief School Administrator)

Exhibit: M

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11268-13: **Employ 12-Month Non-Bargaining Personnel for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED that this Board employs 12-month non-bargaining personnel for the 2013-2014 school year for the period from July 1, 2013 to June 30, 2014 as per the Exhibit.

(Recommended by the Chief School Administrator)

Exhibit: N

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

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Resolution 11269-13: **Acknowledge Tenure for Employees Named Below**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter,

WHEREAS, the staff members listed below will meet the requirements to attain tenure in the Warren County Technical School District after completing three years' service from their hire date and one day in the 2013-2014 school year; and

WHEREAS, each individual's performance has been satisfactory;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Warren County Technical School grant tenure to each upon completing three years' service from their hire date and one day in the 2013-2014 school year:

Gary Colucci	Hire Date:	9/1/10
Laura Goodell	Hire Date:	9/1/10
Tracy Leal	Hire Date:	9/1/10
John Mylecraine	Hire Date:	9/1/10
Robert Wheatley	Hire Date:	9/1/10

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11270-13: **Approve Summer Hours for 12-Month Employees**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, **RESOLVED**, that this Board approves summer hours of 7:30 a.m. to 3:30 p.m. with a half-hour paid lunch, Monday through Thursday, from June 24, 2013 through August 30, 2013 for 12-month employees, excluding custodial staff.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Resolution 11271-13: **Approve Hiring of Shop Instructors as needed**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, **RESOLVED**, that this Board approves the hiring of shop instructors to perform building repairs on an as needed basis during non-school hours at a rate of \$30.00 an hour.

Brad Bartow
Pete Izzo
Guy Piccinni

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

ADDITIONAL INFORMATION: Certificate or Professional license needed if required by code.

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Resolution 11272-13: **Approve Posting for Specific Fall and Winter Sports and Extra-Curricular Activities**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves posting for the following Fall and Winter sports and extra-curricular activities:

AM Student Monitor – 1 st Semester	Tutors (4)
AM Student Monitor – 1 st Semester	Yearbook Advisor
AM Student Monitor – 1 st Semester	Basketball Coach – Boys' Varsity
Class Advisor – Freshman	Basketball Coach – Boys' JV
Class Advisor – Sophomore	Basketball Coach – Girls' Varsity
Class Advisor – Junior	Basketball Coach – Girls' JV
Class Advisor – Senior	Cheerleading Coach - Varsity
Clock Operator	Cross Country Coach - Varsity
Detention Proctor (2)	Soccer Coach - Varsity
National Honor Society Advisor	Volleyball Coach - Girls
Student Government Advisor	Bowling Advisor
Substitute Caller	

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 11273-13: **Employ CIE Student for the 2012-2013 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board authorizes the CSA to employ CIE student Benjamin Volk to work with technology personnel on an as needed basis during the period from March 18, 2013 to June 30, 2013 at the rate of \$8.00 per hour not to exceed \$2,000.00.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

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TRAVEL

Resolution 11274-13: **Approve Proposed Field Trips for the 2012-2013 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following proposed Field Trips for the 2012-2013 school year:

Date	Destination	Instructor	Number Of Students	Purpose	Approx Transportation Cost
4/8/13	Rutgers University	Maria Tamburro	26	Health Care Industry Week	WCTS
4/10/13	Somerset Co VoTech	Bob Wheatley	3	Skills USA – Criminal Justice	WCTS
4/10/13	Harmony Twp School	Heidi San Filippo	7	Core Curriculum content standards	WCTS
4/23/13	Warren Haven Nursing Home	Maria Tamburro	8	Shadow Healthcare Professionals	WCTS
4/23/13	NY – 9/11 Memorial	Pedro Fortun	30	Give students educational experience, history, food culture in NY	\$491.44
4/25/13	Meadowlands Expo Center	Kristen Sarte	60-70	College Fair – Furthering Education	\$430.01 per bus 2 buses
5/2/13	Electronic Manufacturers in Easton, Allentown, Bethlehem	John Metroke	18	Explore Job opportunities	WCTS
5/10/13	Dorney Park	Jeanne McCormick	50	Math & Science of Roller coasters	\$430.01

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

CURRICULUM

POLICY

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OTHER NEW BUSINESS

Resolution 11275-13: **Approve April 2013 Other New Business Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following Other New Business resolutions as listed below:

Resolution 11276-13: **Approve Revised High School Calendar for 2012-2013 School Year**

Resolution 11277-13: **Approve High School Calendar for 2013-2014 School Year**

Resolution 11278-13: **Approve Revised 2012-2013 Nursing Service Plan**

(Recommended by the Chief School Administrator)

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 11276-13: **Approve Revised High School Calendar for 2012-2013 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the revised calendar for the high school for the period from September 1, 2012 to June 30, 2013 as indicated in the Exhibit.

(Recommended by the Chief School Administrator)

Exhibit: O

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

ADDITIONAL INFORMATION: Five additional days have been added to the school calendar due to the closing of the school from October 29 through November 2 because of Super Storm Sandy and January 28 and February 8 because of inclement weather. The final day for students will be June 20 and June 24 for teachers. Graduation will be June 20.

Resolution 11277-13: **Approve High School Calendar for 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the calendar for the high school for the period from September 1, 2013 to June 30, 2014 as indicated in the Exhibit.

(Recommended by the Chief School Administrator)

Exhibit: P

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

ADDITIONAL INFORMATION: This calendar has been developed in concert with the county calendar. It includes eight (8) Student Early Dismissal days for Professional Development for teachers.

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Resolution 11278-13: **Approve Revised 2012-2013 Nursing Service Plan**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Revised 2012-2013 Nursing Service Plan effective from September 1, 2012 through June 30, 2013.

(Recommended by the Chief School Administrator)

Exhibit: Q

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

ADDITIONAL INFORMATION: The 2012-2013 Nursing Service Plan has been revised to include a summary of the specific medical needs of individual students and the nursing services required to address those needs and a description of how nursing services will be provided in emergency situations.

ADDENDUM ITEMS

Resolution 11279-13: **Approve April Addendum Items as Listed Below**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the April Addendum items as listed below:

Resolution 11280-13: **Accepts Bids for the Toilet Rooms Renovation Project**

Resolution 11281-13: **Award the Toilet Rooms Renovation Project to Coopersmith Bros. Inc.**

Resolution 11282-13: **Approve Taryn Scinto, Physical Education and Health Instructor, to Attend the American Alliance for Health, Physical Education, Recreation and Dance Convention on April 22-27, 2013**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 11280-13: **Accepts Bids for the Toilet Rooms Renovation Project**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board accepts the following bids for the Toilet Rooms Renovation Project:

COMPANY	BASE BID 1 OVERALL LUMP SUM BID
Aero Plumbing & Heating Co., Inc.	\$169,890.00
C&E Contractors, Inc.	\$123,200.00
Coopersmith Bros. Inc.	\$141,000.00
Ranco Mechanical, Inc.	\$145,000.00

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

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Resolution 11281-13: **Award the Toilet Rooms Renovation Project to Coopersmith Bros. Inc.**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board awards the Toilet Rooms Renovation Project Bid to Coopersmith Bros. Inc. pending Board Attorney review and approval. Please see the additional information below for the explanation of the recommendation.

Coopersmith Brothers, Inc.
11 North Fourth Street, Box 391
Phillipsburg, New Jersey 08865

Base Bid 1	Overall Lump Sum Bid	\$141,000.00
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(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

ADDITIONAL INFORMATION:

After initial review of the proposals it appears the lowest bidder need to be rejected. A review of this contractor's paperwork revealed a lack of inclusion of an asbestos abatement subcontractor.

Resolution 11282-13: **Approve Taryn Scinto, Physical Education and Health Instructor, to Attend the American Alliance for Health, Physical Education, Recreation and Dance Convention on April 22-27, 2013**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves Taryn Scinto to attend the American Alliance for Health, Physical Education, Recreation and Dance Convention on April 22-27, 2013 in Charlotte, NC.

Workshop	\$406.95
Hotel	\$ 97.00 for 5 nights = \$485.00
Flight	\$348.30
Parking	\$100.00
Ground Transportation	\$ 60.00
Meal Allowance	Per GSA Rates

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, the Board adjourned the meeting at 6:13 p.m.

VOICE VOTE: YEAS: 4 ABSENT: Dr. Lamonte **MOTION CARRIED**

Upcoming Dates of Interest:

May 15 BOE meeting 5:00 p.m. Executive Session 5:30 p.m. Regular Session

Respectively Submitted,

Edmund Zalewski