

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
April 6, 2023

CALL TO ORDER

President Austin called the meeting to order at 5:00 p.m. on Thursday, April 6, 2023, at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882 VIA Zoom.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public on March 31, 2023.

Roll Call – Board Secretary Barkman

X Dr. Lamonte
X Mr. McDonough
X Mr. Rutledge
A Ms. Warren
X Dr. Austin

Adopt the Meeting Agenda

Resolution 15160-23: Adopt the Meeting Agenda

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board adopts the Meeting Agenda for the April 6, 2023 meeting as published with any addenda.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Resolution E702-23: Personnel, Negotiations, and Legal Matters

On the motion of Mr. McDonough, seconded by Mr. Rutledge, the Board moved into executive session at 5:02 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public is excluded from attendance at a portion of this meeting for the reason that the following subject matter is discussed:
 - Personnel
 - School Calendar Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right to privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Resolution E703-23: Resume Regular Session

On the motion of Mr. Rutledge, seconded by Mr. McDonough, the Board reconvened into regular session at 5:32 p.m.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

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Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only-None
- **COMMUNICATIONS**-None
- **SUPERINTENDENT'S REPORT**-Mr. Forsythe congratulated Jay Werkheiser as the Governor's Educator of the Year and Kathy Nace as the Educational Services Professional of the Year.
- **HIB REPORT/SUSPENSIONS**
 - Five (5) HIBs since last month's Board Meeting
 - Ten (10) Out of School Suspensions since last month's Board Meeting
 - Three (3) In School Suspensions since last month's Board Meeting
- **BOARD PRESIDENT'S REPORT**-Dr. Austin congratulated the recipients of the Governor's Educator of the year.
- **STUDENT REPRESENTATIVE REPORT**-None
- **DISCUSS EDUCATIONAL TOPICS**
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes

FEBRUARY MINUTES

Resolution 15161-23: Approve February 15, 2023, Board Meeting Minutes as Listed Below

On the motion of Mr. McDonough seconded by Mr. Rutledge, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 15162-23: Approve February 15, 2023, Regular Meeting Minutes

Resolution 15163-23: Approve February 15, 2023, Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Resolution 15162-23: Approve February 15, 2023, Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of February 15, 2023.

Resolution 15163-23: Approve February 15, 2023, Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of February 15, 2023.

MARCH MINUTES

Resolution 15164-23: Approve March 9, 2023, Board Meeting Minutes as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following resolutions as listed below:

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Resolution 15165-23: Approve March 9, 2023, Regular Meeting Minutes

Resolution 15166-23: Approve March 9, 2023, Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Resolution 15165-23: Approve March 9, 2023, Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of March 9, 2023.

Resolution 15166-23: Approve March 9, 2023, Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of March 9, 2023.

FINANCE & FACILITIES

Resolution 15167-23: Approve Finance & Facilities Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

<u>Resolution 15168-23:</u>	Receive, Accept and Approve February 2023 Financial Reports
<u>Resolution 15169-23:</u>	Board of Education's Monthly Certification of Major Account/Fund Status
<u>Resolution 15170-23:</u>	Approve Payment of Bills for March 2023
<u>Resolution 15171-23:</u>	Approve February 2023 Transfers
<u>Resolution 15172-23:</u>	Approve Amended CRRSA-ESSER Grant Submission
<u>Resolution 15173-23:</u>	Approve Disposal of Two (2) Broken Meat Slicers (Asset Tag #00433 & #0474)
<u>Resolution 15174-23:</u>	Approve Adult Education Welding Fee
<u>Resolution 15175-23:</u>	Approve Submission of School Climate Change Pilot Grant

ROLL CALL VOTE:

Motion Carried: Yes

X

Lamonte Abstain 15172 & 15175 McDonough X Rutledge X Warren A Austin _____

Resolution 15168-23: Receive, Accept, and Approve February 2023 Financial Reports

On the motion of _____, seconded by _____, RESOLVED, that the February 2023 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 15169-23: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that March 2023, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

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Resolution 15170-23: **Approve Payment of Bills for March 2023**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for March 2023 in the amount of \$1,010,888.88.
Exhibit: F2

Resolution 15171-23: **Approve February 2023 Transfers**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Transfers for February 2023.

Exhibit: F3

Resolution 15172-23: **Approve Amended CRRSA-ESSER II Grant Submission**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the amended grant submission for the CRRSA-ESSER II Grant.

Exhibit: F4

Resolution 15173-23: **Approve Disposal of Two (2) Broken Meat Slicers (Asset Tag #00433 & #0474)**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves disposal of two (2) broken meat slicers (asset tag #00433 & #0474).

Resolution 15174-23: **Approve Adult Education Welding Tuition Fee**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the adult education welding tuition fee of \$900.00 per class for the 2022-2023 school year.

Resolution 15175-23: **Approve Submission of School Climate Change Pilot Grant**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves submission of the School Climate Change Pilot Grant for the period of 4/1/23-6/30/23, and accept the funds in the amount of \$6,660.

PERSONNEL

Resolution 15176-23: **Approve Personnel Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 15177-23: **Approve Extra Curricular Positions as Listed Below**

Resolution 15178-23: **Approve FMLA for Employee #0523**

Resolution 15179-23: **Approve Substitute Teacher for the 2022-2023 School Year**

Resolution 15180-23: **Approve Home Instruction for Student #261626**

Resolution 15181-23: **Approve Robert Stasiulaitis from Part Time to Full Time School Security Personnel**

Resolution 15182-23: **Approve the Following Theater Assistants for the 2022-2023 School Year**

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte _X_ McDonough _X_ Rutledge _X_ Warren _A_ Austin X_

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Resolution 15177-23: **Approve Extra Curricular Positions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following extra-curricular positions for the 2022-2023 school year:

Skills Chaperone	Bob Wheatley, Lana Shanahan, Ray Gara, Ray Danner, Tina Giraldi, Chad Feilbach, Annie Lazorchak - \$35.00 per hour
Yoga Instructor	Tina Giraldi \$35.00 per hour ARP ESSER
At Home Instruction	Jennifer White \$40 per hour
Off-Campus Chaperones	Senior Class Trip - K. Wene, C. Schiller, \$35 per hour Prom -K. Sartre, K. McCormick, B. Wheatley, T. Giraldi, K. Wene, L. Shanahan, B. Cicale - ARP ESSER
On Campus Chaperone	Spring Fling - K. Wene, C. Heuneman, J. Thompson, E. Bowers, J. White, C. Schiller ARP ESSER

Resolution 15178-23: **Approve FMLA for Employee #0523**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Employee #0523 for an FMLA between February 16, 2023, and March 2, 2023.

Resolution 15179-23: **Approve Substitute Teacher for the 2022-2023 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Jacob Kearney as a Substitute Teacher for the remainder of the 2022-2023 school year.

Resolution 15180-23: **Approve Home Instruction for Student #261626**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves home instruction for Student #261626 for 4-6 weeks at 4 hours per week.

Resolution 15181-23: **Approve Robert Stasiulaitis from Part Time to Full Time School Security Personnel**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves a change in Robert Stasiulaitis' employment status from part-time School Security Personnel to full-time at the current hourly rate for the remainder of the 2022-2023 school year.

Resolution 15182-23: **Approve the Following Theater Assistants for the 2022-2023 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following theater assistance for the 2022-2023 school year:

Michael Santostefano - \$475.00	Xavier Vassallo \$300.00
Nicholas Kirchner \$300.00	Veronica Ham \$150.00

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TRAVEL

Resolution 15183-23: Approve Travel Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following travel resolutions for the 2022-2023 school year:

Resolution 15184-23: Approve Professional Development Travel as Listed Below

Resolution 15185-23: Approve Field Trips as Listed Below

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain McDonough X Rutledge X Warren A Austin X

Resolution 15184-23: Approve Professional Development Travel as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves professional development travel as listed below:

DATE	EMPLOYEE	DESTINATION	COST
3/1/23	C. Schiller	NJPSA - The Eye of the Storm	\$125
4/21/2023	N. Mutchler	Centenary University Literacy Conference	\$99 + Mileage

Resolution 15185-23: Approve Field Trips as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves field trips as listed below:

DATE	TEACHER	DESTINATION	COST
4/27/23	B. Wheatley	Warren County Community College FAA Presentation on Drones	\$0
3/30/23	R. Gara & R. Danner, K. Wene	Skills USA, Mercedes Benz Training Center, Robbinsville, NJ	\$516.39 (Bussing paid through ARP/ESSER funds) + Chaperones
5/16/2023	T. Giraldi	Lady's Night Out Pampering Event, Warren County Library	\$0
3/10/23	K. Wene, B. Wheatley, Lana Shanahan	Skills USA, Cumberland County Vo. Tech.	\$1,112.70 (Bussing paid through ARP/ESSER funds) + Chaperones
3/25/2023	K. Wene, T. Giraldi, B. Wheatley, P. Lilly	Skills USA, Gloucester County Tech. & Skills USA, Camden County Tech.	\$1025 (Bussing paid through ARP/ESSER funds) + Chaperones
3/30/2023	K. Wene, A. Lazorchek	Skills USA, Mercer County Tech.	\$250 + Chaperones

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4/1/2023	K. Wene, Lana Shanahan, B. Wheatley, P. Lilly	Skills USA, Somerset County Vo. Tech.	\$1,106.55 (Bussing paid through ARP/ESSER funds) + Chaperones
6/10/2023	B. Wheatley	The College of NJ, NJ Summer Special Olympics	\$811.47 (Bussing paid through ARP/ESSER funds)
TBD	B. Wheatley	Warren County Dept. of Public Safety Employment Opportunities	\$ 0
6/9/2023	B. Wheatley	Annual Torch Run, Warren County Law Enforcement	\$147.54 (Bussing paid through ARP/ESSER funds)
5/1/2023	P. Lilly B. Wheatley	Phillipsburg Annual Rotary Fundraiser at Flynn's on the Hill in Phillipsburg	\$295.08 (Bussing paid through ARP/ESSER funds)

EDUCATIONAL

Resolution 15186-23: Approve TV Radio Curriculum for Grades 9-12

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the TV Radio Curriculum for grades 9-12.

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte _X_ McDonough _X_ Rutledge ___ Warren _A_ Austin X_

POLICY

Resolution 15187-23: Approve Second Reading of Policy and Regulation Revisions as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Second reading of the following policy and regulation revisions as listed below:

R2425	EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAM (M)
P2425	EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAM (M)
P5512	HARASSMENT, INTIMIDATION, OR BULLYING

Exhibit: A

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain McDonough _X_ Rutledge X_ Warren _A_ Austin X_

ADDENDUM ITEMS -None

PUBLIC COMMENTS – Any topic not discussed earlier. -None

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Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March 2000

Date Edited: October 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Mr. McDonough, the Board adjourned the meeting at 5:39p.m.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Upcoming Dates of Interest:

April 6, 2023	Early Dismissal for Spring Break
April 7-11, 2023	Closed for Spring Break
May 17, 2023	Board of Education Meeting