

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
April 18, 2018

CALL TO ORDER

President Roschewsk called the meeting to order at 5:00 p.m. on Wednesday, April 18, 2018 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – President Roschewsk

Opening Statement – President Roschewsk

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 7, 2017.

Roll Call – Board Secretary Hachlica

Present: Dr. Austin, Mr. Roschewsk, Mr. Rutledge and Mr. Shotwell

Absent: Dr. Lamonte

Also Present: Mr. Zalewski, Superintendent
Ms. Hachlica, Board Secretary
Nishali Rose, Attorney

Others Present: Approximately 40 members of the public.

Adopt the Meeting Agenda

Resolution 13298-18: Adopt the Meeting Agenda

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board adopts the Meeting Agenda for the April 18, 2018 meeting as published with any addenda.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution E630-18: Personnel, Negotiations and Legal Matters

On the motion of Mr. Rutledge, seconded by Dr. Austin, the Board moved into executive session at 5:01 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Negotiations Update
 - Employee #222
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

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Resolution E631-18: **Resume Regular Session**

On the motion of Mr. Rutledge, seconded by Dr. Austin, the Board reconvened into regular session at 5:31 p.m.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Discussion

- **STUDENT RECOGNITION** – Mrs. Vogel introduced the students of the month.
- **PUBLIC COMMENTS** – Ms. Leal voiced concerns on outsourcing the Child Study Team.
- **COMMUNICATIONS** - Included in Board Packet
- **SUPERINTENDENT’S REPORT** – Mr. Zalewski updated board on Budget approval for 2018-19, the approval of the toilet/locker room project and Skills USA award ceremony.
- **HIB REPORT/SUSPENSIONS**
 - Zero (0) HIB incidents were reported since the March Board Meeting.
 - Two (2) in-school suspensions and zero (0) out-of-school suspensions were reported since the March Board Meeting.
- **BOARD PRESIDENT’S REPORT** - None
- **DISCUSS EDUCATIONAL ISSUES** – Mr. Colucci updated board on PARCC testing and science testing. Mrs. Vogel updated the board on end of year events. Mr. Roschewsk asked question about senior option for next year to include option for college courses, as well as CIE.
- **NEW BUSINESS** - None

Minutes – Regular Meeting Minutes

Resolution 13299-18: **Approve Board Meeting Minutes as Listed Below**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 13300-18: **Approve March 28, 2018 Regular Meeting Minutes**

Resolution 13301-18: **Approve March 28, 2018 Regular Meeting Executive Session Minutes**

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 13300-18: **Approve March 28, 2018 Regular Meeting Minutes**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Regular Meeting Minutes of March 28, 2018.

Resolution 13301-18: **Approve March 28, 2018 Regular Meeting Executive Session Minutes**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of March 28, 2018.

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FINANCE & FACILITIES

Resolution 13302-18: **Approve Finance & Facilities Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

- Resolution 13303-18:** **Receive, Accept, and Approve March 2018 Financial Reports**
Resolution 13304-18: **Board of Education's Monthly Certification of Major Account/Fund Status**
Resolution 13305-18: **Approve Payment of Bills for April 2018**
Resolution 13306-18: **Approve Transfers for March 2018**
Resolution 13307-18: **Approve Submission of the 2018 ERIC WEST Safety Grant**
Resolution 13308-18: **Approve Schwartz Edelstein, Law Group as Labor Counsel**
Resolution 13309-18: **Appoint DIGroup Architecture to Serve as Architect of Record**
Resolution 13310-18: **Accept Bids for Toilet Room and locker Room Renovations**
Resolution 13311-18: **Award Toilet Room and Locker Room Renovation Project and Alternate Pending Attorney Review and Approval**

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 13303-18: **Receive, Accept, and Approve March 2018 Financial Reports**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that the March 2018 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 13304-18: **Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that March 31, 2018, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 13305-18: **Approve Payment of Bills for April 2018**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for April 2018 in the amount of \$802,730.99.

Exhibit: F2

Resolution 13306-18: **Approve Transfers for March 2018**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the transfers of monies for the month March 2018.

Exhibit: F3

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Resolution 13307-18: **Approve Submission of the 2018 ERIC WEST Safety Grant**

On the motion of Mr. Rutledge, seconded by Dr. Austin, approve submission of the grant application for the 2018 Safety Grant Program through the New Jersey Schools Insurance Group's ERIC WEST Subfund for the purposes described in the application, in the amount of \$4,900 for the period July 1, 2018 through June 30, 2019.

Resolution 13308-18: **Approve Schwartz Edelstein, Law Group as Labor Counsel**

On the motion of Mr. Rutledge, seconded by Dr. Austin, approve Schwartz Edelstein Law Group as labor counsel for the 2017-2018 and 2018-2019 school years.

Exhibit: F4

Resolution 13309-18: **Appoint DIGroup Architecture to Serve as Architect of Record**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board appoints DIGroup Architecture as the architect of record for the 2017-2018 and 2018-2019 school years.

Exhibit: C

Resolution 13310-18: **Accept Bids for Toilet Room and locker Room Renovations**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board accepts the following bids for the Toilet Room / Locker Room Renovations Project:

Bidder	Base Bid Toilet Rooms	Base Bid Locker Room	Alternate	Total of Base + Alternate
DeSapio Construction, Inc.	\$492,700	\$786,150	\$0	\$1,278,850
Drill Construction	\$475,000	\$650,000	+ \$7,000	\$1,132,000
TCI Construction & Management Co.	\$520,000	\$520,000	+\$1,000	\$1,041,000

Resolution 13311-18: **Award Toilet Room and Locker Room Renovation Project and Alternate Pending Attorney Review and Approval**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board awards the toilet Room and Locker Room Renovation Project Bid and the alternative to TCI Construction & Management Co. pending Board Attorney review and approval.

Base Bid Toilet Rooms	\$520,000
Base Bid Locker Rooms	\$520,000
Alternate Bid	\$1,000
Total	\$1,041,000

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PERSONNEL

Resolution 13312-18: **Approve Personnel Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 13313-18: **Employ 10-Month Personnel for the 2018-2019 School Year**

Resolution 13314-18: **Approve Summer Hours for 12-Month Custodial/Maintenance Employees**

Resolution 13315-18: **Approve Summer Hours for 12-Month Employees**

Resolution 13316-18: **Approve High School Calendar for 2018-2019 School Year**

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 13313-18: **Employ 10-Month Personnel for the 2018-2019 School Year**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED that this Board employs 10-month personnel for the 2018-2019 school year for the period from August 27, 2018 to June 30, 2019 pending completion of negotiations with the WTEA.

Exhibit: A

Resolution 13314-18: **Approve Summer Hours for 12-Month Custodial/Maintenance Employees**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the custodial/maintenance staff to use summer hours of 4 days a week, 10 hour days, alternating Monday through Friday, from June 25, 2018 through August 24, 2018.

Resolution 13315-18: **Approve Summer Hours for 12-Month Employees**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves summer hours of 7:30 a.m. to 3:30 p.m., Monday through Wednesday, Thursday 7:30 a.m. to 1:00 p.m. from June 21, 2018 through August 24, 2018 for 12-month employees, excluding maintenance/custodial staff.

Resolution 13316-18: **Approve High School Calendar for 2018-2019 School Year**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the calendar for the high school for the 2018-2019 school year.

Exhibit: B

TRAVEL

Resolution 13317-18: **Approve Travel Resolutions as Listed Below**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following travel resolutions as listed below:

Resolution 13318-18: **Approve Staff Professional Development Travel as Listed Below**

Resolution 13319-18: **Approve Field Trip Resolutions as Listed Below**

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

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Resolution 13318-18: **Approve Staff Professional Development Travel as Listed Below**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the staff professional development travel as listed below:

Date	Name	Description/Reason	Approx. Cost
4 13 2018	R. Gara	Situational Awareness & Security for School Bus Operators, Washington, NJ	\$0 + Mileage
4 30 2018	R. Gara	FY19 Perkins Grant, Mercer County Tech	\$0 + Mileage
5 10 2018	B. Jewel	Admin Asst. Program NJASBO	\$0 + Mileage

Resolution 13319-18: **Approve Field Trip Resolutions as Listed Below**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the travel resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approx. Transp. Cost
4 30 2018	Flynn's on the Hill, Phillipsburg, NJ	B. Wheatley	10	Police Explorer's Assistance with Parking	WCTS
6 9 2018	College of NJ	B. Wheatley	10	Asst. with Special Olympics	WCTS

** Paper work received after cutoff date for Board agenda.*

ADDENDUM ITEMS

Resolution 13320-18: **Approve Hunterdon County Educational Services Commission to provide Child Study Team services for the 2018-2019 School year.**

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board approves Hunterdon County Educational Services Commission to provide Child Study Team Services including School Social Worker, Case Manager, School Psychologist and learning Disabilities Teacher Consultant to the school District.

Exhibit

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

Resolution 13321-18: **Approve Substitute Instructor for the 2017-2018 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board approves Donna Taylor as a substitute instructor for the 2017-2018 school year at a daily rate of \$100.00 per day.

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

MOTION CARRIED

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

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The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
 2. Each statement made by a participant shall be limited to three (3) minutes' duration;
 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
 5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.
- Several parents and students voiced support to renew Ms. Nodoro.
 - Mr. Colucci mentioned upcoming events – 3rd Thursday, Theater play this weekend and test drive a ford fundraiser on 4/28/18.
 - Mr. Rutledge voiced concern over the noisy refrigerator in the Knights Café.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, the Board adjourned the meeting at 6:04 p.m.

Upcoming Dates of Interest:

May 16, 2018 5:00 p.m. Executive Session 5:30 p.m. Regular Session
May 28, 2018 School Closed for Memorial Day

Respectively Submitted,

Beth Hachlica