

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
April 17, 2024

CALL TO ORDER

President Austin called the meeting to order at 5:00 p.m. on Wednesday, April 17, 2024, Via ZOOM.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public on November 7, 2023.

Roll Call – Board Secretary Barkman

X Dr. Lamonte-Arrived 5:18
X Ms. Rachel Leahy
X Mr. McDonough
X Mr. Rutledge
X Dr. Austin

Adopt the Meeting Agenda

Resolution 15580-24: Adopt the Meeting Agenda

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board adopts the Meeting Agenda for the April 17, 2024 meeting as published with any addenda.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Resolution E725-24: Personnel, Negotiations, and Legal Matters

On the motion of Mr. Rutledge, seconded by Mr. McDonough, the Board moved into executive session at 5:01 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public is excluded from attendance at a portion of this meeting for the reason that the following subject matter is discussed:
 - Personnel
 - Facility
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right to privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Resolution E726-24: Resume Regular Session

On the motion of Mr. McDonough, seconded by Mr. Rutledge, the Board reconvened into regular session at 5:19 p.m.

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

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Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only-None
- **COMMUNICATIONS**-None
- **SUPERINTENDENT'S REPORT**
 - Delayed Opening 4/19
 - Unused snow days will be made up on 5/10 & 5/17
- **HIB REPORT/SUSPENSIONS**
 - One(1) HIB since the last Board Meeting
 - Three (3) Out of School Suspensions since the last Board Meeting
 - Two(2) In School Suspensions since the last Board Meeting
- **BOARD PRESIDENT'S REPORT**-None
- **STUDENT REPRESENTATIVE**
 - Hannah McDowell-Student Government wrapped up the Spring dance with over 100 attendees
 - Student Government is busy planning field day on 5/31
 - Student Government is focusing on elections
 - Student Government will be busy giving tours of the school to 6th & 7th graders
 - Student Government celebrated Pi Day and St. Patrick's Day together
- **DISCUSS EDUCATIONAL TOPICS**-Mr. Tierney informed the Board that Spring sports opened yesterday and we are midway through the 4th marking period
- **NEW BUSINESS**-None

MINUTES

Resolution 15581-24: Approve Board Meeting Minutes Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 15582-24: Approve March 20, 2024, Regular Meeting Minutes

Resolution 15583-24: Approve March 20, 2024, Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Resolution 15582-24: Approve March 20, 2024, Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of March 20, 2024.

Resolution 15583-24: Approve March 20, 2024, Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of March 20, 2024.

FINANCE & FACILITIES

Resolution 15584-24: Approve Finance & Facilities Resolutions as Listed Below

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On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

- | | |
|------------------------------------|--|
| <u>Resolution 15585-24:</u> | Receive, Accept, and Approve March 2024 Financial Reports |
| <u>Resolution 15586-24:</u> | Board of Education's Monthly Certification of Major Account/Fund Status |
| <u>Resolution 15587-24:</u> | Approve Payment of Bills for April 2024 |
| <u>Resolution 15588-24:</u> | Approve Transfers for March 2024 |
| <u>Resolution 15589-24:</u> | Approve Contract with Hunterdon County Educational Services Commission for Providing Case Management/LDTC Services in the 2024-2025 School Year |
| <u>Resolution 15590-24:</u> | Approve Contract with Hunterdon County Educational Services Commission for Providing Speech and School Psychologist Services in the 2024-2025 School Year |
| <u>Resolution 15591-24:</u> | Approve the Following Payments to Iron Mountain Mechanical, LLC |
| <u>Resolution 15592-24:</u> | Adopt a Final Budget for the 2024-2025 School Year |
| <u>Resolution 15593-24:</u> | Approve Submission of the 2024 NJSIG Safety Grant in the Amount of \$2,700 |
| <u>Resolution 15594-24:</u> | Approve Change Order #3 From Iron Mountain Mechanical for Partial Roof Top Unit Replacement in the Amount of \$11,435 |

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain 15592 & 15593 Leahy X McDonough X Rutledge X Austin X

Resolution 15585-24: **Receive, Accept, and Approve March 2024 Financial Reports**
On the motion of _____, seconded by _____, RESOLVED, that the March 2024 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 15586-24: **Board of Education's Monthly Certification of Major Account/Fund Status**
On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c) 3&4, we certify that March 2024, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expended. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 3&4.

Resolution 15587-24: **Approve Payment of Bills for April 2024**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for April 2024, in the amount of \$1,248,637.28.
Exhibit: F2

Resolution 15588-24: **Approve Transfers for March 2024**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves Transfers for March 2024.

Exhibit: F3

Resolution 15589-24: **Approve Contract with Hunterdon County Educational Services Commission for Providing Case Management/LDTC Services in the 2024-2025 School Year**

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On the motion of _____, seconded by _____, RESOLVED, that this Board approves contract with the Hunterdon County Educational Services Commission for providing Case Management/LDTC services for the 2024/2025 school year.

Exhibit: F4

Resolution 15590-24: **Approve Contract with Hunterdon County Educational Services Commission for Providing Speech and School Psychologist Services in the 2024-2025 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves contract with the Hunterdon County Educational Services Commission for providing Speech and School Psychologist services for the 2024-2025 school year.

Exhibit: F5

Resolution 15591-24: **Approve the Following Payments to Iron Mountain Mechanical, LLC**

\$12,690.10 for Work Completed on the Dust Collection and Emission

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following payments to Iron Mountain Medical, LLC:

Payment #6	Dust Collection and Emissions	\$12,690.10	Exhibit: F6
Payment #7	Dust Collection and Emissions	\$31,756.20	Exhibit: F7
Payment #8	Dust Collection and Emissions	\$2,804.55	Exhibit: F8
Payment #4	Partial Roof Top Units	\$27,840.80	Exhibit: F9

Resolution 15592-24: **Adopt a Final Budget for the 2024-2025 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this board adopts the following final budget for the 2024-2025 school year and approves submission to the NJ Department of Education:

County Tax Levy \$ 4,587,866
Other Local Sources \$ 1,627,517
Revenues From State Sources \$ 3,497,603
Withdraw from Capital Reserve \$ 2,000,000
Withdraw From Maintenance Reserve \$ 100,000
Budgeted Fund Balance \$ 500,000
Local Grants \$ 4,500
Federal Grants \$ 350,180

Total Revenue \$12,667,666

AND said tentative budget was advertised in the Star-Ledger in accordance with the form suggested by the New Jersey Department of Education and according to law;

AND, a public hearing on the budget for the 2024-2025 school year was held at the Wayne Dumont Jr. Administrative Building on Route 519 in White Twp. on March 27, 2024, at 5:00 PM.

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BE IT RESOLVED that the Board of Education includes in the budget a capital reserve withdrawal in the amount of \$2,000,000 for:

Partial Roof Replacement \$786,845
Replace Sewer Line \$400,000
Boiler Replacement \$100,000
Lightning Suppression System \$175,000
Electronic Locking System \$310,000
Fire Suppression System \$175,000
Exterior Door Card Reader \$12,000
Window Replacement \$10,000
Exterior Door Alarm System \$35,000
LED Sign \$60,000

BE IT RESOLVED that the Board of Education includes in the budget a maintenance reserve withdrawal in the amount of \$100,000 for the purpose of repairs to HVAC/Boilers and routine maintenance

Exhibit: Budget

Resolution 15593-24: **Approve Submission of the 2024 NJSIG Safety Grant in the Amount of \$2,700**
On the motion of _____, seconded by _____, RESOLVED, that this board approves the submission of the 2024 NJSIG Safety Grant in the amount of \$2,700.

Resolution 15594-24: **Approve Change Order #3 From Iron Mountain Mechanical for Partial Roof Top Unit Replacement in the Amount of \$11,435**
On the motion of _____, seconded by _____, RESOLVED, that this board approves Change Order #3 from Iron Mountain Mechanical for the Partial Roof Top Unit Replacement in the amount of \$11,435.

Exhibit: F10

PERSONNEL

Resolution 15595-24: **Approve Personnel Resolutions as Listed Below**
On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves personnel resolutions as listed below:

Resolution 15596-24: **Approve Robert Collis as Science Instructor for the 2024-2025 School Year**
Resolution 15597-24: **Approve Student #241361 for Home Instruction April 24, 2024, Through May 31, 2024**

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X Leahy X McDonough X Rutledge X Austin X

Resolution 15596-24: **Approve Robert Collis as Science Instructor for the 2024-2025 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves Robert Collis as Science Instructor at Step MA 9 for the 2024-2025 school year.

Resolution 15597-24: **Approve Student #241361 for Home Instruction April 24, 2024, Through**

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May 31, 2024

On the motion of _____, seconded by _____, RESOLVED that this Board approves Student #241361 for Home Instruction April 24, 2024, through May 31, 2024.

TRAVEL

Resolution 15598-24: Approve Travel Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following travel resolutions as listed below:

Resolution 15599-24: Approve Professional Development as Listed Below

Resolution 15600-24: Approve Field Trips as Listed Below

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain Leahy X McDonough X Rutledge X Austin X

Resolution 15599-24: Approve Professional Development as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves professional development as listed below:

DATE	EMPLOYEE	DESTINATION	COST
4 24 2024	MJ Schubert	NJPSA & FEA, Monroe Township, NJ	\$150

Resolution 15600-24: Approve Field Trips as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves field trips as listed below:

DATE	TEACHER	DESTINATION	COST
4 28 2024	B. Wheatley and P. Seugling	Skills Awards, Trenton, NJ	\$546.63 (Bus through ARP ESSER)

POLICY

Resolution 15601-24: Approve Second Reading of Policy and Regulations as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the second reading of Policy and Regulations as listed below:

P1523	Comprehensive Equity Plan (M)
P1530	Equal Employment Opportunities (M)
R1530	Equal Employment Opportunity Complaint Procedure (M)
P1550	Equal Employment/Anti-Discrimination Practices (M)

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R2200	Curriculum Content (M)
P2260	Equity in School and Classroom Practices (M)
R2260	Equity in School and Classroom Practices Complaint Procedure (M)
P2411	Guidance Counseling (M)
P3211	Code of Ethics
R5440	Honoring Student Achievement
P5570	Sportsmanship
P5750	Equitable Education Opportunity (M)
P5755	Equity in Educational Programs and Services (M) ABOLISHED
P5841	Secret Societies
P5842	Equal Access of Student Organizations
P&R6710	Vandalism
P9323	Notification of Juvenile Offender Case Disposition
P&R2423	Bilingual Education (M)
P&R2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)

Exhibit: A

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte __X__ Leahy __X__ McDonough __X__ Rutledge __X__ Austin __X__

EDUCATIONAL

ADDENDUM ITEMS

Resolution 15602-24: **Accept Resignation from Ximena Valderrama, Science Instructor Effective July 1, 2024**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board accepts the resignation of Ximena Valderrama, Science Instructor, effective July 1, 2024.

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte __X__ Leahy __X__ McDonough __X__ Rutledge __X__ Austin __X__

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Resolution 15603-24: **Award contract to Murray Paving & Concrete**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board awards the sewer line project to Murray Paving and Concrete LLC, located at 210 South Newman Street Hackensack NJ 07601, through ESCNJ Coop #65MCESCCPS in the amount of \$462,184.72

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte _X_ Leahy _X_ McDonough _X_ Rutledge _X_ Austin _X_

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March 2000

Date Edited: October 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Mr. McDonough, the Board adjourned the meeting at 5:31p.m.

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Upcoming Dates of Interest:

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May 15, 2024 Board of Education Meeting