

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
April 16, 2025

CALL TO ORDER

President Austin called the meeting to order at 5:00 p.m. on Wednesday, April 16, 2025, Via ZOOM.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public on November 8, 2024.

Roll Call – Board Secretary Williams

X Dr. Austin
X Dr. Lamonte
X Ms. Leahy
X Mr. McDonough
X Dr. Mlecz

Adopt the Meeting Agenda

Resolution 15946-25: Adopt the Meeting Agenda

On the motion of Mr. McDonough, seconded by Dr. Lamonte, RESOLVED, that this Board adopts the Meeting Agenda for the April 16, 2025 meeting as published with any addenda.

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Resolution E749-25: Personnel, Negotiations, and Legal Matters

On the motion of Mr. McDonough, seconded by Dr. Lamonte, the Board moved into executive session at 5:02 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public is excluded from attendance at a portion of this meeting for the reason that the following subject matter is discussed:
 - Personnel
 - Facility
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right to privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Resolution E750-25: Resume Regular Session

On the motion of Mr. McDonough, seconded by Dr. Mlecz, the Board reconvened into regular session at 5:29 p.m.

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
April 16, 2025

Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only - None

- **COMMUNICATIONS** -None

- **SUPERINTENDENT'S REPORT**

- Mr. Forsythe updated on the following items:
 - The County Health and Wellness event held at Warren Tech on April 4th was a huge success. Several hundred people attended the event. Hopefully, we can host the event annually moving forward. Thank you to everyone who participated in the event
 - May 3, 2025, Warren Tech is hosting the Flying Festivals of Warren County, which will have drones and robotics
 - Reminded everyone that spring break starts Thursday, April 17th with an early dismissal, and we will return on Wednesday, April 23rd.

- **HIB REPORT/SUSPENSIONS**

- Zero (0) HIB's since the previous Board Meeting
- Two (2) Out of School Suspensions since the previous Board Meeting
- Six (6) In School Suspensions since the previous Board Meeting

- **BOARD PRESIDENT'S REPORT** - None

- **STUDENT REPRESENTATIVE**

- Kate Martinez updated on the following:
 - Student Government is currently planning the field day for June
 - 10 students placed in the top 3 in their field at the Skills Competition
 - 4 students qualified for the Archery Competition in Kentucky in May
 - Key Club attended the District Education Conference (Decon) and placed 2nd in the Digital Poster Contest and 3rd in the Social Media Contest
 - Key Club also set up the annual Easter Egg hunt. If you find a golden egg, bring it to the Key Club for a box of candy

- **DISCUSS EDUCATIONAL TOPICS**

- Students of the Marking Period
 - Aiden Waagner
 - CTE student of the marking period, nominated by Mr. McGeough for his work in the Engineering program. Aiden has truly demonstrated outstanding leadership and commitment both in and out of the classroom. As an active member of the Key Club, Student Government, and Peer to Peer, Aiden consistently goes above and beyond to serve others, showcasing a remarkable sense of responsibility and dedication to community service.
 - Emma Witte
 - Academic student of the marking period nominated by her PE/Health teacher, Ms. Cicale. Emma excelled in all of her classes during the Third Marking Period, earning Honor Roll. Ms. Cicale noted that Emma's consistent high achievement in class, combined with an exceptional effort throughout the school year, speaks volumes about her commitment to her studies.

- **NEW BUSINESS**

MINUTES

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
April 16, 2025

Resolution 15947-25: Approve Board Meeting Minutes Listed Below

On the motion of Mr. McDonough, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 15948-25: Approve March 19, 2025, Regular Meeting Minutes

Resolution 15949-25: Approve March 19, 2025, Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Resolution 15948-25: Approve March 19, 2025, Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of March 19, 2025.

Resolution 15949-25: Approve March 19, 2025, Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of March 19, 2025.

FINANCE & FACILITIES

Resolution 15950-25: Approve Finance & Facilities Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Ms. Leahy, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 15951-25: Receive, Accept, and Approve March 2025 Financial Reports

Resolution 15952-25: Board of Education's Monthly Certification of Major Account/Fund Status

Resolution 15953-25: Approve Payment of Bills for March 2025

Resolution 15954-25: Approve Transfers for March 2025

Resolution 15955-25: Adopt a Final Budget for the 2025-2026 School Year

Resolution 15956-25: Approve Submission of the 2024 NJSIG Safety Grant in the Amount of \$3,000

Resolution 15957-25: Accept The Donation of a Vehicle from Ivelisse Rosas

Resolution 15958-25: Approve the Contract with Hunterdon County Educational Services Commission for Providing Case Management/LDTC Services in the 2025-2026 School Year

Resolution 15959-25: Approve the Separation Agreement Between Warren County Technical School and Employee #1182

ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte Abstain 15955 and 15959 Leahy X McDonough X Mlecz X

Resolution 15951-25: Receive, Accept, and Approve March 2025 Financial Reports

On the motion of _____, seconded by _____, RESOLVED, that the March 2025 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 15952-25: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c) 3&4, we certify that March 2025, after

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
April 16, 2025

review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 3&4.

Resolution 15953-25: **Approve Payment of Bills for March 2025**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for March 2025, in the amount of \$993,260.67.

Exhibit: F2

Resolution 15954-25: **Approve Transfers for March 2025**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves transfers for March 2025.

Exhibit: F3

Resolution 15955-25: **Adopt a Final Budget for the 2025-2026 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this board adopts the following final budget for the 2025-2026 school year and approves submission to the NJ Department of Education:

County Tax Levy \$ 4,702,563
Other Local Sources \$ 1,971,130
Revenues From State Sources \$ 3,392,675
Withdraw from Capital Reserve \$ 1,000,000
Withdraw From Maintenance Reserve \$ 100,000
Budgeted Fund Balance \$ 476,442
Local Grants \$ 2,700
Federal Grants \$ 313,485
Total Revenue \$11,958,995

AND said tentative budget was advertised in the Star-Ledger in accordance with the form suggested by the New Jersey Department of Education, and according to law;

AND, a public hearing on the budget for the 2025-2026 school year was held at the Wayne Dumont Jr. Administrative Building on Route 519 in White Twp. on March 26, 2025, at 5:00 PM.

BE IT RESOLVED that the Board of Education includes in the budget a capital reserve withdrawal in the amount of \$1,000,000 for:

Partial Roof Replacement \$1,000,000

BE IT RESOLVED that the Board of Education includes in the budget a maintenance reserve withdrawal in the amount of \$100,000 for the purpose of repairs to HVAC/Boilers and routine maintenance.

Exhibit: Budget

Resolution 15956-25: **Approve Submission of the 2024 NJSIG Safety Grant in the Amount of \$3,000**

On the motion of _____, seconded by _____, RESOLVED, that this board approves the submission of the 2025 NJSIG Safety Grant in the amount of \$3,000.

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
April 16, 2025

Resolution 15957-25: **Accept the Donation of a Vehicle from Ivelisse Rosas**

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts a vehicle donation, with an estimated value of \$1000, from Ivelisse Rosas.

Resolution 15958-25: **Approve the Contract with Hunterdon County Educational Services Commission for Providing Case Management/LDTC Services in the 2025-2026 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves a contract with the Hunterdon County Educational Services Commission for providing Case Management/LDTC services for the 2025/2026 school year.

Exhibit: F4

Resolution 15959-25: **Approve the Separation Agreement Between Warren County Technical School and Employee #1182**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the separation agreement between the Warren County Technical School and Employee #1182.

PERSONNEL

Resolution 15960-25: **Approve Personnel Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Ms. Leahy, RESOLVED, that this Board approves personnel resolutions as listed below, upon the recommendation of the Superintendent:

Resolution 15961-25: **Approve Revised School Nurse Job Description**

Resolution 15962-25: **Accept the Resignation of Employee #1182, Effective April 7, 2025**

Resolution 15963-25: **Approve David Shirley as Pit Musician for the Spring Musical**

Resolution 15064-25: **Approve Nancy Sypniewski as a Full-Time Maintenance Personnel**

Resolution 15065-25: **Approve Jeff Tierney as Affirmative Action Officer/Title 9 Coordinator**

Resolution 15066-25: **Approve Eric Bowers as 504 Coordinator**

ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte X Leahy X McDonough X Mlecz X

Resolution 15961-25: **Approve Revised School Nurse Job Description**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the revised School Nurse job description.

Exhibit: A

Resolution 15962-25: **Accept the Resignation of Employee #1182, Effective April 7, 2025**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the resignation of Employee #1182, effective April 7, 2025.

Resolution 15963-25: **Approve David Shirley as Pit Musician for the Spring Musical**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves David Shirley as Pit Musician for the Spring Musical.

Resolution 15964-25: **Approve Nancy Sypniewski as a Full-Time Maintenance Personnel**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Nancy Sypniewski

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
April 16, 2025

as full-time Maintenance Personnel at Step 6 + 5% shift differential.

Resolution 15965-25: **Approve Jeff Tierney as Affirmative Action Officer/Title 9 Coordinator**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Jeff Tierney as Affirmative Action Officer/Title 9 Coordinator.

Resolution 15966-25: **Approve Eric Bowers as 504 Coordinator**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Eric Bowers as 504 Coordinator.

TRAVEL

Resolution 15967-25: **Approve the Following Travel Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Dr. Mlecz, RESOLVED, that this Board approves the following travel resolutions as listed below:

Resolution 15968-25: **Approve Field Trips and Chaperones as Listed Below for Skills USA**

Resolution 15969-25: **Approve Professional Development as Listed Below**

ROLL CALL VOTE:

Motion Carried: Yes

Austin X Lamonte Abstained Leahy X McDonough X Mlecz X

Resolution 15968-25: **Approve Field Trips and Chaperones as Listed Below for Skills USA**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the field trip and chaperones for Skills as listed below:

3 22 2025	B. Wheatley	Somerset County VoTech	WTEA Off-Site Chaperone Rate
3 29 2025	T. Giraldi	Gloucester County Fire Academy, Skills Chaperone	WTEA Off-Site Chaperone Rate
3 29 2025	B. Wheatley	Gloucester County Vocational School	WTEA Off-Site Chaperone Rate
3 29 2025	P. Lilly	Camden County Technical School	WTEA Off-Site Chaperone Rate
3 29 2025	Lazorchak, A.	Camden County Technical School	WTEA Off-Site Chaperone Rate
3 29 2025	C. Feilbach	Iron Workers Training Center	WTEA Off-Site Chaperone Rate
3 29 2025	R. Gara	Iron Workers Training Center	WTEA Off-Site Chaperone Rate
4 5 2025	L. Shanahan	Payne Technical School	WTEA Off-Site Chaperone Rate
4 12 2025	B. Wheatley	Morris Knolls HS	WTEA Off-Site Chaperone Rate
4 12 2025	T. Giraldi	Morris Knolls HS	WTEA Off-Site Chaperone Rate

Resolution 15969-25: **Approve Professional Development as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves professional development as listed below:

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
April 16, 2025

DATE	EMPLOYEE	DESTINATION	COST
4 2 2025	L. Shanahan	St. Lukes Warren Campus, Student visit	\$0

ADDENDUM ITEMS

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March 2000

Date Edited: October 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic has been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question the Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. McDonough, seconded by Dr. Lamonte, the Board adjourned the meeting at 5:43 p.m.

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Upcoming Dates of Interest:

April 17, 2025 Early Dismissal for Spring Break

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
April 16, 2025

April 18 - 22, 2025	Closed for Spring Break
May 16, 2025	Delayed Opening for Students - Teacher Inservice
May 21, 2025	Board of Education Meeting