

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**March 6, 2024**

**CALL TO ORDER**

Board Secretary Barkman called the meeting to order at 5:02 p.m. on Wednesday, March 6, 2024, Via ZOOM.

**Flag Salute – Amy Barkman**

**Opening Statement – Board Secretary Barkman**

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public on November 7, 2023.

**Roll Call – Board Secretary Barkman**

A Dr. Lamonte  
A Ms. Rachel Leahy  
X Mr. McDonough  
X Mr. Rutledge  
X Dr. Austin

**Adopt the Meeting Agenda**

**Resolution 15548-24: Adopt the Meeting Agenda**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board adopts the Meeting Agenda for the March 6, 2024 meeting as published with any addenda.

VOICE VOTE: Yeas: 3 Nays: 0 Abstain: 0 Absent: 2

***Motion Carried: Yes***

**Discussion**

- **PUBLIC COMMENTS** - Related to Agenda Items Only
- **SUPERINTENDENT'S REPORT**-Mr. Forsythe informed the Board about the event at North Hampton Community College where our automotive students competed against 6 other districts.
- **BOARD PRESIDENT'S REPORT**-None
- **NEW BUSINESS**

**FINANCE & FACILITIES**

**Resolution 15549-24: Adopt a Tentative Budget for the 2024-2025 School Year**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this board adopts the following tentative budget for the 2024-2025 school year using the 2024-2025 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with the N.J.S.A. 18A-7-5 and 18A:7F-6:

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County Tax Levy	\$ 4,588,688
Other Local Sources	\$ 1,623,017
Revenues From State Sources	\$ 3,497,603
Withdraw from Capital Reserve	\$ 2,000,000
Withdraw From Maintenance Reserve	\$ 100,000
Budgeted Fund Balance	\$ 500,000
Local Grants	\$ 4,500
Federal Grants	\$ 354,680

**Total Revenue** **\$12,668,488**

AND, a public hearing on the budget for the 2024-2025 school year will be held at the Wayne Dumont Jr. Administrative Building on Route 519 in White Twp. on March 26, 2024, at 6:00 PM.

BE IT RESOLVED that the Board of Education includes in the budget a capital reserve withdrawal in the amount of \$2,000,000 for:

Partial Roof Top Replacement \$786,845  
Sewer Line Replacement \$400,000  
Boiler Replacement \$100,000  
Lightning Suppression System \$175,000  
Electronic Locking System \$310,000  
Fire Suppression System \$175,000  
Exterior Door Card Reader \$12,000  
Window Replacement \$10,000  
Exterior Door Alarm System \$35,000  
LED sign \$60,000

BE IT RESOLVED that the Board of Education includes in the budget a maintenance reserve withdrawal in the amount of \$100,000 for the purpose of repairs to HVAC/Boilers and routine maintenance

Exhibit: Budget

ROLL CALL VOTE:

Lamonte A\_\_ Leahy \_A\_\_ McDonough \_X\_\_ Rutledge \_X\_\_ Austin \_X\_\_ **Motion carried: Yes**

**Resolution 15550-24: Approve Maximum Travel Expenditure for the 2024-2025 School Year**

On the motion of Mr. Rutledge, seconded by Dr. Austin, Pursuant to N.J.A.C. 6A:23A-7.3 a Board of Education must establish a maximum dollar amount limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED Warren County Technical School Board of Education includes in the tentative budget a maximum travel expenditure amount of \$9,750 for the 2024-2025 school year. The maximum travel expenditure amount for the 2023-2024 school year is \$ 25,000, of which, \$3,765 has been spent to date.

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ROLL CALL VOTE:

Lamonte \_A\_ Leahy \_A\_ McDonough \_X\_ Rutledge \_X\_ Austin \_X\_ **Motion carried: Yes**

**ADDENDUM ITEMS** -None

**PUBLIC COMMENTS – Any topic not discussed earlier.**

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March 2000

Date Edited: October 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of Mr. Rutledge, seconded by Dr. Austin, the Board adjourned the meeting at 5:11p.m.

ROLL CALL VOTE:

Lamonte \_A\_ Leahy \_A\_ McDonough \_X\_ Rutledge \_X\_ Austin \_X\_ **Motion Carried: Yes**

**Upcoming Dates of Interest:**

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March 20, 2024	BOE Meeting
April 1 & 2 2024	Closed for Spring Break
April 17, 2024	BOE Meeting
April 19, 2024	Delayed Opening for PD