

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**March 23, 2022**

**CALL TO ORDER**

President Austin called the meeting to order at 2:50 p.m. on Wednesday, March 23, 2022 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

**Flag Salute – Dr. Lori Austin**

**Opening Statement – President Austin**

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press by posting on the school website and by posting in the Board office.

**Roll Call – Board Secretary Barkman**

X Dr. Lamonte  
X Mr. McDonough  
X Mr. Rutledge  
A Ms. Warren  
X Dr. Austin

**Adopt the Meeting Agenda**

**Resolution 14749-22: Adopt the Meeting Agenda**

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board adopts the Meeting Agenda for the March 23, 2022 meeting as published with any addenda.

VOICE VOTE: Yeas: 4\_\_ Nays: 0\_\_ Abstain: 0\_\_ Absent: 1\_\_

***Motion Carried: Yes***

**Resolution E676-22: Personnel, Negotiations and Legal Matters**

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, the Board moved into executive session at 2:54 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
  - Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 4\_\_ Nays: 0\_\_ Abstain: 0\_\_ Absent: 1\_\_

***Motion Carried: Yes***

**Resolution E677-22: Resume Regular Session**

On the motion of Dr. Lamonte, seconded by Mr. McDonough, the Board reconvened into regular session at 3:00 p.m.

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VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

*Motion Carried: Yes*

**Discussion**

- **PUBLIC COMMENTS** - Related to Agenda Items Only-None
- **SUPERINTENDENT'S REPORT**-None
- **BOARD PRESIDENT'S REPORT**-None
- **BUDGET PRESENTATION**-Ms. Barkman highlighted the changes from the preliminary budget

**FINANCE & FACILITIES**

**Resolution 14750-22: Approve Finance & Facilities Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Dr. Austin, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

- Resolution 14751-22: Adopt a Final Budget for the 2022-2023 School Year**  
**Resolution 14752-22: Capital Reserve Account Withdrawal**  
**Resolution 14753-22: Maintenance Reserve Account Withdrawal**  
**Resolution 14754-22: Approve Maximum Travel Expenditure for the 2022-2023 School Year**

ROLL CALL VOTE:

*Motion Carried: Yes*

Lamonte Abstain McDonough X Rutledge X Warren A Austin X

**Resolution 14751-22: Adopt a Final Budget for the 2022-2023 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this board adopts the following final budget for the 2022-2023 school year and approves submission to the NJ Department of Education:

County Tax Levy	\$ 4,366,900
Other Local Sources	\$ 1,139,278
Revenues From State Sources	\$ 3,574,964
Withdraw from Capital Reserve	\$ 626,000
Withdraw From Maintenance Reserve	\$ 50,000
Budgeted Fund Balance	\$ 1,500,000
Local Grants	\$ 4,500
Federal Grants	\$ 829,103
<b>Total Revenue</b>	<b>\$12,090,745</b>

Exhibit: Budget

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**Resolution 14752-22: Capital Reserve Account Withdrawal**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that the Warren County Technical School Board of Education includes in the budget a capital reserve withdrawal in the amount of \$626,000.

**Resolution 14753-22: Maintenance Reserve Account Withdrawal**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that Warren County Technical School Board of Education includes in the budget a maintenance reserve withdrawal in the amount of \$50,000.

**Resolution 14754-22: Approve Maximum Travel Expenditure for the 2022-2023 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED that the Warren County Technical School Board of Education approves establishing a maximum travel expenditure amount of \$ 25,000 for the 2022-2023 school year. The maximum travel expenditure amount for the 2021-2022 school year is \$ 25,000, of which, \$2,829.32 has been spent to date.

**PERSONNEL**

**Resolution 14755-22: Approve Termination of Employee #1088**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the termination of Employee #1088 effective April 7, 2022.

ROLL CALL VOTE:

*Motion Carried: Yes*

Lamonte \_X\_ McDonough \_X\_ Rutledge \_X\_ Warren \_A\_ Austin \_X\_

**ADDENDUM ITEMS**

**PUBLIC COMMENTS – Any topic not discussed earlier.** None

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:

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- a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
- b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, the Board adjourned the meeting at 3:03p.m.

**Upcoming Dates of Interest:**

April 20, 2022            BOE Meeting