

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
March 2, 2022

CALL TO ORDER

President Austin called the meeting to order at 5:00 p.m. on Wednesday, March 2, 2022 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on December 1, 2021.

Roll Call – Board Secretary Barkman

X Dr. Lamonte
X Mr. McDonough
X Mr. Rutledge
A Ms. Warren
X Dr. Austin

Adopt the Meeting Agenda

Resolution 14730-22: Adopt the Meeting Agenda

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board adopts the Meeting Agenda for the March 2, 2022 meeting as published with any addenda.

VOICE VOTE: Yeas:4__ Nays: __0__ Abstain: __0__ Absent: __1__

Motion Carried: YES

Resolution E674-22: Personnel, Negotiations and Legal Matters

On the motion of Mr. McDonough, seconded by Mr. Rutledge, the Board moved into executive session at 5:00 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.

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D. Action may be taken.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: YES

Resolution E675-22: Resume Regular Session

On the motion of Dr. Lamonte, seconded by Mr. McDonough, , the Board reconvened into regular session at 5:30 p.m.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: YES

Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only-None
- **COMMUNICATIONS** - None
- **SUPERINTENDENT'S REPORT**
 - Mr. Forsythe thanked the maintenance staff and Nurse Schiller for their dedication during the COVID pandemic
- **HIB REPORT/SUSPENSIONS**
 - Two (2) HIB's since the last Board Meeting
 - Two (2) Out of School Suspensions since the last Board Meeting
 - Zero (0) In School Suspensions since the last Board Meeting
- **BOARD PRESIDENT'S REPORT**-None
- **STUDENT REPRESENTATIVE REPORT** - Matthew Gerns stated they held their 1st student government meeting . The spring dance will be held mid April as a semi formal affair for all grades. Their next meeting will be held on 3/17/22. The student government will hold a shamrock shake fundraiser.
- **BUDGET PRESENTATION**
 - Ms. Barkman provided highlights of the tentative budget
- **DISCUSS EDUCATIONAL ISSUES**
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes

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Resolution 14731-22: Approve Board Meeting Minutes as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 14732-22: Approve February 16, 2022 Regular Meeting Minutes

Resolution 14733-22: Approve February 16, 2022 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas:4__ Nays: 0__ Abstain: 0__ Absent:1__

Motion Carried: YES

Resolution 14732-22: Approve February 16, 2022 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of February 16, 2022.

Resolution 14733-22: Approve February 16, 2022 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of February 16, 2022.

FINANCE & FACILITIES

Resolution 14734-22: Approve Finance & Facilities Resolutions as Listed Below:

On the motion of Mr. McDonough, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 14735-22: Adopt a Tentative Budget for the 2022-2023 School Year

Resolution 14736-22: Approve Maximum Travel Expenditure for the 2022-2023 School Year

Resolution 14737-22: Approve Homebound Instruction Agreement Between Silvergate Prep and the Warren County Vocational School District

Resolution 14738-22: Approve Final Retainage Payment #5 to Iron Mountain Mechanical LLC.

Resolution 14739-22: Approve Contract between Lora Studio and Warren County Technical School

ROLL CALL VOTE:

Motion Carried: YES

Lamonte Abstain 14735-14736 McDonough __X__ Rutledge X__ Warren __Absent__ Austin __X__

Resolution 14735-22: Adopt a Tentative Budget for the 2022-2023 School Year

On the motion of _____, seconded by _____, RESOLVED, that this board adopts the following tentative budget for the 2022-2023 school year and approves submission to the NJ Department of Education:

County Tax Levy	\$ 4,366,899
Other Local Sources	\$ 1,139,279
Revenues From State Sources	\$ 3,419,354
Withdraw from Capital Reserve	\$ 699,565
Withdraw From Maintenance Reserve	\$ 50,000
Budgeted Fund Balance	\$ 1,500,000
Local Grants	\$ 4,500
Federal Grants	\$ 829,103

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Total Revenue **\$12,008,700**

Exhibit: Budget

Resolution 14736-22: Approve Maximum Travel Expenditure for the 2022-2023 School Year

On the motion of _____, seconded by _____, RESOLVED Warren County Technical School Board of Education approves establishing a maximum travel expenditure amount of \$ 25,000 for the 2022-2023 school year. The maximum travel expenditure amount for the 2021-2022 school year is \$ 25,000, of which, \$2,829.32 has been spent to date.

Resolution 14737-22: Approve Homebound Instruction Agreement Between Silvergate Prep and the Warren County Vocational School District

On the motion of _____, seconded by _____, RESOLVED Warren County Technical School Board of Education approves a Homebound Instructional Agreement between Silvergate Prep and the Warren County Vocational School District, reflecting homebound instruction at as cost of \$40/hr not to exceed 10 hours per week. Length of stay not to exceed 30 days.

Exhibit: F1

Resolution 14738-22: Approve Final Retainage Payment #5 to Iron Mountain Mechanical LLC.

On the motion of _____, seconded by _____, RESOLVED Warren County Technical School Board of Education approves the final retainage payment #5 for the Rooftop Unit replacement to Iron Mountain Mechanical LLC, located at 132 Mt. Pleasant Road, Columbia, NJ in the amount of \$26,079.25.

Exhibit: F2

Resolution 14739-22: Approve Contract between Lors Studio and Warren County Technical School

On the motion of _____, seconded by _____, RESOLVED Warren County Technical School Board of Education approves the Undergraduate and Graduate Photography Contract between Lors Studio and the Warren County Technical School.

Exhibit: F3

PERSONNEL

Resolution 14740-22: Approve Personnel Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 14741-22:

Approve Substitute Instructors for the 2021-2022 School Year

Resolution 14742-22:

Approve Aimee Salmon to Access our Non-Traditional Participation and Completion Rates for the Perkins LPN Adult Education Program

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Resolution 14743-22: **Approve Extra Curricular Positions for the 2021-2022 School Year**
Resolution 14744-22: **Approve Mask Wearing Practices Effective March 7, 2022**
Resolution 14745-22: **Approve Lana Shanahan as Health Science Instructor**
Resolution 14746-22: **Approve Colleen Schiller for Additional Duties Related to COVID**

ROLL CALL VOTE: ***Motion Carried: YES***

Lamonte X McDonough X Rutledge X Warren Absent Austin X

Resolution 14741-22: **Approve Substitute Instructors for the 2021-2022 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following substitute teachers for the 2021-2022 school year:
 Madison Barofski Karyn Poncin-McGrory

Resolution 14742-22: **Approve Aimee Salmon & Stephanie Bullock to Access our Non-Traditional Participation and Completion Rates for the Perkins LPN Adult Education Program**
On the motion of _____, seconded by _____, RESOLVED Warren County Technical School Board of Education approves Aimee Salmon and Stephanie Bullock to access Warren County Technical School's non-traditional participation and completion rates for the Perkins LPN Adult Education Program and work with district and local stakeholders to develop a plan to improve our non-traditional participation. All hours will be completed after normal school hours, maximum of 20 hours total at \$35 per hour.

Resolution 14743-22: **Approve Extra Curricular Positions for the 2021-2022 School Year**
On the motion of _____, seconded by _____, RESOLVED Warren County Technical School Board of Education approves the following extra curricular positions for the 2021-2022 school year:

Graduation Portfolio Appeals Proctors	Stef Connolly, English and Greg Dowling Math
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Resolution 14744-22: **Approve Mask Wearing Practices Effective March 7, 2022**
On the motion of _____, seconded by _____, RESOLVED Warren County Technical School Board of Education approves the following:

WHEREAS, the Warren County Technical School mask wearing will be based on the CALI score. While in Green (Low), and Yellow (Moderate) levels, mask wearing at Warren County Technical School will be optional; and
WHEREAS, mask wearing will be strongly encouraged in the Orange (High) level and mandatory in the Red (Very High) level; and
WHEREAS, isolated COVID outbreaks specific to Warren County Technical School may result in mandatory masking for all individuals as well.

Resolution 14745-22: **Approve Lana Shanahan as Health Science Instructor**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves Lana Shanahan as Health Science Instructor Step MA/20 prorated for the remainder of the 2021-2022 school year with a tentative start date in May, 2022.

Resolution 14746-22: **Approve Colleen Schiller for Additional Duties Related to COVID**

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On the motion of _____, seconded by _____, RESOLVED, that this Board approves Colleen Schiller to be paid at a per diem hourly rate for duties beyond contractual hours related to COVID through CRRSA ESSER funding.

TRAVEL

Resolution 14747-22: Approve Field Trip Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the travel resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approx. Cost
3/12/2022	Cumberland County Tech.	Ken Wene	7	Skills Competition	\$730
3/19/2022	Gloucester County Tech.	Ken Wene	19	Skills Competition	\$730
3/26/2022	Sussex County Tech.	Ken Wene	2	Skills Competition	\$730
4/9/2022	Somerset County Tech.	Ken Wene	3	Skills Competition	\$730
4/8-10/2022 Overnight	Somerset, NJ	Patti Seugling	8	Key Club Conference	\$1,000 Bus paid by club

ROLL CALL VOTE:

Motion Carried: YES

Lamonte Abstain McDonough X Rutledge X Warren Absent Austin X

DONATIONS

Resolution 14748-22: Accept Donation of Welding Supplies From Tractor Supply

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED Warren County Technical School Board of Education accepts a donation of welding supplies from Tractor Supply in Washington, NJ in the amount of \$809.49.

Exhibit: A

ROLL CALL VOTE:

Motion Carried: YES

Lamonte X McDonough X Rutledge X Warren Absent Austin X

ADDENDUM ITEMS

PUBLIC COMMENTS – Any topic not discussed earlier. None

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

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In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. McDonough, seconded by Mr. Rutledge, the Board adjourned the meeting at 5:49 p.m.

Upcoming Dates of Interest:

March 14, 2022	Board of School Estimate Meeting – 5:00pm Belvidere
March 18, 2022	Delayed Opening - In Service for Staff
April 14, 2022	½ day Spring Recess Begins
April 15-19, 2022	School Closed for Student for Spring Break
April 20, 2022	BOE Meeting