

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
February 21, 2024

CALL TO ORDER

President Austin called the meeting to order at 5:07 p.m. on Wednesday, February 21, 2024, at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public on November 7, 2023.

Roll Call – Board Secretary Barkman

 X Dr. Lamonte-Arrived 5:24
 X Ms. Rachel Leahy
 A Mr. McDonough
 X Mr. Rutledge
 X Dr. Austin

Adopt the Meeting Agenda

Resolution 15524-24: Adopt the Meeting Agenda

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board adopts the Meeting Agenda for the February 21, 2024 meeting as published with any addenda.

VOICE VOTE: Yeas: 3 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Resolution E721-24: Personnel, Negotiations, and Legal Matters

On the motion of Mr. Rutledge, seconded by Dr. Austin, the Board moved into executive session at 5:09 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public is excluded from attendance at a portion of this meeting for the reason that the following subject matter is discussed:
 - Personnel
 - Facility
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right to privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 3 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Resolution E722-24: Resume Regular Session

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, the Board reconvened into regular session at 5:34 p.m.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent:

Motion Carried: Yes

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Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only-None
- **COMMUNICATIONS**-None
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**
 - Zero (0) HIB's since January's Board Meeting
 - Three (3) Out of School Suspensions since January's Board Meeting
 - Three (3) In School Suspensions since January's Board Meeting
- **BOARD PRESIDENT'S REPORT**-None
- **STUDENT REPRESENTATIVE**
 - Kate Martinez reported that Student Government and the Key Club are planning Lucky Day. Key Club is preparing for DEACON and a breast cancer awareness walk. The Military Appreciation Club completed a successful week of fund raising and Penny Wars has been completed. Burrito night is scheduled for 4/19/24.
- **DISCUSS EDUCATIONAL TOPICS**-None
- **NEW BUSINESS**

MINUTES

Resolution 15525-24: Approve Board Meeting Minutes Listed Below

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 15526-24: Approve January 17, 2024, Regular Meeting Minutes

Resolution 15527-24: Approve January 17, 2024, Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0 ***Motion Carried: Yes***

Resolution 15526-24: Approve January 17, 2024, Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of January 17, 2024.

Resolution 15527-24: Approve January 17, 2024, Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of January 17, 2024.

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FINANCE & FACILITIES

Resolution 15528-24: Approve Finance & Facilities Resolutions as Listed Below

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

- Resolution 15529-24:** Receive, Accept, and Approve January 2024 Financial Reports
Resolution 15530-24: Board of Education's Monthly Certification of Major Account/Fund Status
Resolution 15531-24: Approve Payment of Bills for February 2024
Resolution 15532-24: Approve Transfers for January 2024
Resolution 15533-24: Approve the Contract Between St. Luke's Hospital of Bethlehem and the Warren County Technical School
Resolution 15534-24: Approve ESEA Title I Amendment of Additional Funds in the Amount of \$4,165.00
Resolution 15535-24: Approve Payment #5 to Iron Mountain Mechanical, LLC In the Amount of \$53,451.80
Resolution 15536-24: Request Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program
Resolution 15537-24: Approve Donation to Dana Burger and the Phillipsburg Police Unity Tour from the Warren County Technical School Staff.
Resolution 15538-24: Accept Donation from Debra A. Wadle from Lowe's of Flemington to the Automotive Shop
Resolution 15539-24: Approve Change Order #2 to Iron Mountain Mechanical In The Amount of \$2,804.55
Resolution 15540-24: Approve Change Order #1 to Iron Mountain Mechanical In The Amount of \$7,314

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain 15534 & 15536 Leahy X McDonough A Rutledge X Austin X

Resolution 15529-24: Receive, Accept, and Approve January 2024 Financial Reports

On the motion of _____, seconded by _____, RESOLVED, that the January 2024 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 15530-24: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c) 3&4, we certify that February 2024, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 3&4.

Resolution 15531-24: Approve Payment of Bills for February 2024

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for February 2024, in the amount of \$1,051,734.84.

Exhibit: F2

Resolution 15532-24: Approve Transfers for January 2024

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On the motion of _____, seconded by _____, RESOLVED, that this Board approves Transfers for January 2024.

Exhibit: F3

Resolution 15533-24: **Approve the Contract Between St. Luke's Hospital of Bethlehem and the Warren County Technical School**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves a contract between St. Luke's Hospital of Bethlehem and the Warren County Technical School in the amount of \$38,500 for the 2024-2025 school year.

Exhibit: F4

Resolution 15534-24: **Approve ESEA Title I Amendment of Additional Funds in the Amount of \$4,165.00**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves ESEA Title I Amendment of additional funds in the amount of \$4,165.00.

Resolution 15535-24: **Approve Payment #5 to Iron Mountain Mechanical, LLC**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Payment #5 to Iron Mountain Medical, LLC in the amount of \$53,451.80 for the Dust Collection and Air Ventilation systems.

Exhibit: F5

Resolution 15536-24: **Request Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program**

On the motion of _____, seconded by _____, RESOLVED, adopt the following resolution:

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2024-2025 school year, and

WHEREAS, the Warren County Technical School Board of Education desires to apply for this waiver due to the fact that the district projects having fewer than 40 Medicaid-eligible classified students.

NOW, THEREFORE, BE IT RESOLVED, that the Warren County Technical School Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the County of Warren an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2023-2024 school year.

Exhibit: F6

Resolution 15537-24: **Approve Donation to Dana Burger and the Phillipsburg Police Unity Tour from the Warren County Technical School Staff.**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves a donation to Dana Burger and the Phillipsburg Police Unity Tour from the staff at Warren County Technical School.

Resolution 15538-24: **Accept Donation from Debra A. Wadle from Lowe's of Flemington to the Automotive Shop**

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts a donation from Debra A. Wadle from Lowe's of Flemington to the automotive shop.

Resolution 15539-24: **Approve Change Order #2 to Iron Mountain Mechanical In The Amount of**

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\$2,804.55

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Change Order #2 to Iron Mountain Mechanical in the amount of \$2,804.55 for work on the dust collection and emissions systems.

Exhibit: F7

Resolution 15540-24: **Approve Change Order #1 to Iron Mountain Mechanical In The Amount of \$7,314**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Change Order #1 to Iron Mountain Mechanical in the amount of \$7,314 5 for work on the dust collection and emissions systems.

Exhibit: F8

PERSONNEL

Resolution 15541-24: **Approve Personnel Resolutions as Listed Below**

On the motion of Dr. Lamonte, seconded by Dr. Austin, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 15542-24: **Approve Employee #0964 to Transport Students in a Private Vehicle for A School Event**

Resolution 15543-24: **Approve Joe Parkin as a Skills USA Prep Volunteer for the 2023-2024 School Year**

Resolution 15544-24: **Approve the Following Extra Curricular Positions for the 2023-2024 School Year**

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte _X_ Leahy _X_ McDonough _A_ Rutledge X_ Austin _X_

Resolution 15542-24: **Approve Employee #0964 to Transport Students in a Private Vehicle for A School Event**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Employee #0964 to transport Students in a private vehicle for Skills, a school-sponsored event on April 11, 2024.

Resolution 15543-24: **Approve Joe Parkin as a Skills USA Prep Volunteer for the 2023-2024 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Joe Parkin as a Skills USA Prep volunteer for the 2023-2024 school year.

Resolution 15544-24: **Approve the Following Extra-Curricular Positions for the 2023-2024 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following extra-curricular positions for the 2023-2024 school year as listed below:

Jennifer White	Home Instructor
Ken Wene	Perkins Tutor

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TRAVEL

Resolution 15545-24: **Approve Travel Resolutions as Listed Below**

On the motion of Dr. Lamonte, seconded by Dr. Austin, RESOLVED, that this Board approves travel resolutions as listed below:

Resolution 15546-24: **Approve Professional Development as Listed Below**

Resolution 15547-24: **Approve Field Trips as Listed Below**

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain Leahy X McDonough A Rutledge X Austin X

Resolution 15546-24: **Approve Professional Development as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves professional development as listed below:

DATE	EMPLOYEE	DESTINATION	COST
3 22&23 2024	P. Seugling M. Vulcano	Key Club DECON, Princeton, NJ	\$1,464.36
2 26&27 2024	J. Thompson	NJ Association for Health, PE, Recreation, and Dance Annual Convention, Princeton, NJ	\$373.70 Title II
3 18 2024	N. Matias	NJSA & SJPSA/FEA Women's Leadership Conference 2024, Somerset, NJ	\$295 Title II
3 18 2024	D. Mai	NJSA & SJPSA/FEA Women's Leadership Conference 2024, Somerset, NJ	\$259 Title II
3 5 2024	J. Slowick	Disrupting Microaggressions in Schools, Madison, NJ	\$35+ Mileage

Resolution 15547-24: **Approve Field Trips as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves field trips as listed below:

DATE	TEACHER	DESTINATION	COST
3 1 2024	P. Seugling E. Bowers	Centenary University, Hackettstown, NJ	\$468.54 (Bus through ARP ESSER)
2 7 2024	S. Mabes	Centenary University, Hackettstown NJ Shakespeare play	\$351.41 (Bus through ARP ESSER)

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4 3 2024	P. Seugling L. Shanahan	William Paterson University, Radio/TV Tour	\$507.59 (Bus through ARP ESSER)
3 23 24	K. Wene, B. Wheatley, T. Giral-di-Lynch	Skills USA, Gloucester County Technical	\$780.90 (Bus through ARP ESSER)
3 23 24	K. Wene, B. Wheatley, C. Feilbach	Skills USA, Cumberland County Technical	\$858.99 (Bus through ARP ESSER)
4 20 24	K. Wene, L. Shanahan	Skills USA, Essex County Technical	\$780.90 (Bus through ARP ESSER)
4 13 24	K. Wene, B. Wheatley, P. Seugling	Skills USA, Somerset County Technical	\$663.76 (Bus through ARP ESSER)
4 11 24	K. Wene, R. Danner, R. Gara	Skills USA, Mercedes Benz Training Center	\$702.81 (Bus through ARP ESSER)
3 23 24	K. Wene, P. Lilly, A. Lazorchak	Skills USA, Camden County Technical	\$780.90 (Bus through ARP ESSER)
3 8 24	Chad Feilbach, Ray Gara	Lehigh Career & Technical Institute, Annual American Welding Society Competition	\$0

ADDENDUM ITEMS -None

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March 2000

Date Edited: October 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;

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- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, the Board adjourned the meeting at 5:42p.m.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Upcoming Dates of Interest:

March 15, 2024	Early Dismissal
March 20, 2024	BOE Meeting
March 28, 2024	1/2 Day, Start of Spring Break