

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**February 16, 2022**

**CALL TO ORDER**

President Austin called the meeting to order at 5:00 p.m. on Wednesday, February 16, 2022 via Zoom at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

**Flag Salute – Dr. Lori Austin**

**Opening Statement – President Austin**

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on December 1, 2021.

**Roll Call – Board Secretary Barkman**

X Dr. Lamonte (Arrived 5:03)  
X Mr. McDonough  
X Mr. Rutledge  
X Ms. Warren  
X Dr. Austin

**Adopt the Meeting Agenda**

**Resolution 14700-22: Adopt the Meeting Agenda**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board adopts the Meeting Agenda for the February 16, 2022 meeting as published with any addenda.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

***Motion Carried: Yes***

**Resolution E672-22: Personnel, Negotiations and Legal Matters**

On the motion of Mr. Rutledge, seconded by Mrs. Warren, the Board moved into executive session at 5:03 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
  - 1. Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

***Motion Carried: Yes***

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**Resolution E673-22: Resume Regular Session**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, the Board reconvened into regular session at 5:31 p.m.

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

***Motion Carried: Yes***

**Discussion**

- **PUBLIC COMMENTS** - Related to Agenda Items Only-None
- **COMMUNICATIONS**
  - K-9's For Warriors
- **SUPERINTENDENT'S REPORT**
  - Mr. Forsythe thanked the maintenance department and the school nurse for their continued hard work during the pandemic. Mr. Forsythe reminded everyone that school would be open on 2/18/22 and closed on 2/21/22.
- **HIB REPORT/SUSPENSIONS**
  - One (1) HIB since the last Board Meeting
  - One (1) Out of School Suspension since the last Board Meeting
  - Zero (0) In School Suspensions since the last Board Meeting
- **BOARD PRESIDENT'S REPORT** - Dr. Austin reminded everyone that next month's Board meeting will be in person in the cafeteria.
- **EDUCATIONAL ISSUES**
  - Student of the Month
    - Devin Kelleher
    - Evan Flick
- **STUDENT REPRESENTATIVE**-Matthew Gerns informed the board that in place of the Winter Gala the student council will be hosting a spring dance in mid April.
- **NEW BUSINESS**

**Minutes – Regular Meeting Minutes**

**Resolution 14701-22: Approve Board Meeting Minutes as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the following resolutions as listed below:

**Resolution 14702-22: Approve January 19, 2022 Regular Meeting Minutes**

**Resolution 14703-22: Approve January 19, 2022 Regular Meeting Executive Session Minutes**

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: Mr. Rutledge Absent: 0

***Motion Carried: Yes***

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**Resolution 14702-22:**                    **Approve January 19, 2022 Regular Meeting Minutes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Regular Meeting Minutes of January 19, 2022.

**Resolution 14703-21:**                    **Approve January 19, 2022 Regular Meeting Executive Session Minutes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of January 19, 2022.

VOICE VOTE: Yeas: \_\_ Nays: \_\_ Abstain: \_\_ Absent: \_\_

***Motion Carried:** Yes / No*

**FINANCE & FACILITIES**

**Resolution 14704-22:**                    **Approve Finance & Facilities Resolutions as Listed Below**

On the motion of Mrs. Warren, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

**Resolution 14705-22:**                    **Receive, Accept, and Approve January 2022 Financial Reports**

**Resolution 14706-22:**                    **Board of Education's Monthly Certification of Major Account/Fund Status**

**Resolution 14707-22:**                    **Approve Payment of Bills for February 2022**

**Resolution 14708-22:**                    **Rescind Resolution 14691-22**

**Resolution 14709-22:**                    **Approve the Coordinated Transportation Service Agreement Between The Warren County Special Services School District and the Warren County Technical School**  
**Resolution 14710-22:**                    **Request Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program**

**Resolution 14711-22:**                    **Adopt Tuition and Transportation Rates for the 2022-2023 School Year**

ROLL CALL VOTE:

***Motion Carried:** Yes*

Lamonte Abstain 14709, 14710, 14711 McDonough X Rutledge X Warren X Austin X

**Resolution 14705-22:**                    **Receive, Accept, and Approve January 2022 Financial Reports**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the January 2022 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

**Resolution 14706-22:**                    **Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that February 2022, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

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**Resolution 14707-22:**                    **Approve Payment of Bills for February 2022**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for February 2022 in the amount of \$718,781.10.

Exhibit: F2

**Resolution 14708-22:**                    **Rescind Resolution 14691-22**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board rescind Resolution 14691-22 to approve the Coordinated Transportation Service Agreement Between the Warren County Special Services School District and the Warren County Technical School.

**Resolution 14709-22:**                    **Approve the Coordinated Transportation Service Agreement Between The Warren County Special Services School District and the Warren County Technical School**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following:

WHEREAS, the WARREN COUNTY TECHNICAL SCHOOL, Board of Education desires to transport students for the purpose of special education, non-public school education, or their own public school students to specific destinations; and

WHEREAS, the Warren County Special Services School District hereinafter referred to as WCSSSD offers coordinated transportation services ; and

WHEREAS, the WCSSSD will organize and schedule routes to achieve the maximum cost effectiveness,

NOW THEREFORE, it is agreed that in consideration of pre-rated contract costs, plus a 4% administration fee as presented to the WARREN COUNTY TECHNICAL SCHOOL Board of Education as calculated by the billing formula adopted by the WCSSSD's Board of Education.

**Resolution 14710-22:**                    **Request Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, adopt the following resolution:

**WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2022-2023 school year, and

**WHEREAS**, the Warren County Technical School Board of Education desires to apply for this waiver due to the fact that the district projects having fewer than 40 Medicaid eligible classified students.

**NOW, THEREFORE, BE IT RESOLVED**, that the Warren County Technical School Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the County of Warren an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2022-2023 school year.

Exhibit: F3

**Resolution 14711-22:**                    **Adopt Tuition and Transportation Rates for the 2022-2023 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board set the tuition and transportation rates for the 2022-2023 school year for the High School programs as follows:

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Program	Tuition
High School Per Student (9-12)	\$3,000
High School Transportation Per Student (9-12)	\$1,827

**PERSONNEL**

**Resolution 14712-22:      Approve Personnel Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following personnel resolutions as listed below:

<b><u>Resolution 14713-22:</u></b>	<b>Approve Extra Curricular Positions for the 2021-2022 School Year</b>
<b><u>Resolution 14714-22:</u></b>	<b>Approve Substitute Instructors for the 2021-2022 School Year</b>
<b><u>Resolution 14715-22:</u></b>	<b>Approve Increase in Salary for Jared Engle as Per NJ Minimum Wage</b>
<b><u>Resolution 14716-22:</u></b>	<b>Acknowledge Tenure for Patricia Harper, Secretary</b>
<b><u>Resolution 14717-22:</u></b>	<b>Approve an Leave of Absence Extension for Employee #1045</b>
<b><u>Resolution 14718-22:</u></b>	<b>Approve Leave of Absence for Employee #1065</b>
<b><u>Resolution 14719-22:</u></b>	<b>Approve Tina Giraldi as Mentor to Jason Drury, CEAS</b>
<b><u>Resolution 14720-22:</u></b>	<b>Approve Carmen Pirotte as a Substitute Part Time Custodian</b>

ROLL CALL VOTE:

*Motion Carried: Yes*

Lamonte \_X\_ McDonough \_X\_ Rutledge \_X\_ Warren \_X\_ Austin \_X\_

**Resolution 14713-22:      Approve Extra Curricular Positions for the 2021-2022 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following extra curricular personnel for the 2021-2022 school year as follows:

<b>Junior Varsity Baseball</b>	Jason Drury
<b>Pitch Count</b>	Ray Danner, Colleen Schiller
<b>Chaperone</b>	Christie Heuneman

**Resolution 14714-22:      Approve Substitute Instructors for the 2021-2022 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following substitute teachers for the 2021-2022 school year:

**Kyli Engle      Reginald Pantophlet      Danielle M. Adams      Joseph Greenwood**

**Resolution 14715-22:      Approve Increase in Salary for Jared Engle as Per NJ Minimum Wage**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves an increase in salary for Jared Engle to reflect the NJ Minimum Wage of \$13.00 per hour retroactive to January 1, 2022.

**Resolution 14716-22:      Acknowledge Tenure for Patricia Harper, Secretary**

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On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following:

**WHEREAS**, the staff members listed below will meet the requirements to attain tenure in the Warren County Technical School District who has held a secretarial position for a period of three consecutive calendar years;

**WHEREAS**, this individuals' performance has been satisfactory;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of Warren County Technical School grant tenure to them upon completing three years' service from their promotional hire date and one day in the 2021-2022 school year as per N.J.S.A. 18A:17-2.

**Patricia Harper Date of Hire: 8-13-2018**

**Resolution 14717-22:**                    **Approve an Leave of Absence Extension for Employee #1045**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves a leave of absence extension for employee #1045 from March 9, through June 30, 2022.

Exhibit: A

**Resolution 14718-22:**                    **Approve Leave of Absence for Employee #1065**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves FMLA for employee #1065 from January 31 through February 11, 2022.

**Resolution 14719-22:**                    **Approve Tina Giraldi as Mentor to Jason Drury, CEAS**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Tina Giraldi as a mentor to Jason Drury, CEAS for a minimum of 30 weeks.

**Resolution 14720-22:**                    **Approve Carmen Pirotte as a Substitute Part Time Custodian**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Carmen Pirotte as a substitute part time custodian at an hourly rate of \$20, not to exceed 15 hours per week, effective February 17, 2022 through June 30, 2022.

**EDUCATIONAL**

**Resolution 14721-22:**                    **Approve Educational Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the following educational resolutions as listed below:

**Resolution 14722-22:**                    **Approve Child Development Unit 3 Course as a Dual Enrollment Course With Warren County Community College**

**Resolution 14723-22:**                    **Approve Welding Articulation Agreement between Northampton Community College and The Warren County Technical School**

**Resolution 14724-22:**                    **Approve MOU for Health Professions Volunteer Experience Between St. Luke's Health Network and Warren County Technical High School**

**Resolution 14725-22:**                    **Approve MOU for A Cooperative Education Program Between St. Luke's Health Network and Warren County Technical High School**

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ROLL CALL VOTE:

***Motion Carried: Yes***

Lamonte   X   McDonough   X   Rutledge   X   Warren   X   Austin   X  

**Resolution 14722-22:**                      **Approve Child Development Unit 3 as a Dual Enrollment Course With The Warren County Community College**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Child Development Unit 3 as a Dual Enrollment Course with the Warren County Community College for the 2021-2022 school year.

Exhibit: B

**Resolution 14723-22:**                      **Approve Welding Articulation Agreement between Northampton Community College and The Warren County Technical School**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves a Welding Articulation Agreement between Northampton Community College and the Warren County Technical School for a period of 3 years from January 31, 2022 through January 2025.

Exhibit: C

**Resolution 14724-22:**                      **Approve MOU for Health Professions Volunteer Experience Between St. Luke's Health Network and the Warren County Technical High School**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the MOU for Health Professions Volunteer Experience between St. Luke's University Health Network and the Warren County Technical School.

Exhibit: D

**Resolution 14725-22:**                      **Approve MOU for A Cooperative Education Program Between St. Luke's Health Network and Warren County Technical High School**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the MOU for a Cooperative Education Program between St. Luke's University Health Network and the Warren County Technical School.

Exhibit: E

**TRAVEL**

**Resolution 14726-22:**                      **Approve Field Trip Resolutions as Listed Below**

On the motion of Mrs. Warren, seconded by Mr. Rutledge, RESOLVED, that this Board approves the travel resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approx. Transp. Cost
3/11/2022	Northampton Community College	Chad Feilbach	2	Competition	None

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4/15/2022	ArtsQuest Center, Bethlehem, PA	Chad Feilbach Pat Lilly	7	Competition	School Van (\$219) approx.
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ROLL CALL VOTE:

*Motion Carried: Yes*

Lamonte Abstain McDonough X Rutledge X Warren X Austin X

**POLICY**

**Resolution 14727-22: Approve Policy Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following policy resolutions as listed below:

**Resolution 14728-22: Approve First Reading of Policy and Regulation Revisions as Listed Below**

**Resolution 14729-22: Approve Second Reading of Policy and Regulation Revisions as Listed Below**

ROLL CALL VOTE:

*Motion Carried: Yes*

Lamonte X McDonough X Rutledge X Warren X Austin X

**Resolution 14728-22: Approve First Reading of Policy and Regulation Revisions as Listed Below**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the first reading of the following policy and regulation revisions as listed below:

P2415.05	STUDENT SURVEYS, ANALYSIS, EVALUATIONS, EXAMINATIONS, TESTING, OR TREATMENT (M)
P&R2431.4	PREVENTION AND TREATMENT OF SPORTS-RELATED CONCUSSIONS AND HEAD INJURIES (M)
P2451	ADULT HIGH SCHOOL (M)
R2460.30	ADDITIONAL/COMPENSATORY SPECIAL EDUCATION AND RELATED SERVICES (M)
P&R2622	STUDENT ASSESSMENT (M)
P3233	POLITICAL ACTIVITIES
P5460	HIGH SCHOOL GRADUATION (M)
P5541	ANTI-HAZING (M)
P7540	JOINT USE OF FACILITIES
P&R8465	BIAS CRIMES AND BIAS-RELATED ACTS (M)
P9560	ADMINISTRATION OF SCHOOL SURVEYS (M)

Exhibit: F



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**Resolution 14729-22:**                    **Approve Second Reading of Policy and Regulation Revisions as Listed Below**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the second reading of the following policy and regulation revisions as listed below:

P3431	UNCOMPENSATED LEAVE
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Exhibit: G

**ADDENDUM ITEMS-None**

**PUBLIC COMMENTS – Any topic not discussed earlier-None**

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

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**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of Mrs. Warren, seconded by Mr. Rutledge, the Board adjourned the meeting at 5:48 p.m.

**Upcoming Dates of Interest:**

February 21, 2022	School Closed for President's Day
March 2, 2022	Budget Meeting
April 15, 2022	Half Day for Students and Staff - Spring Recess
April 15-19, 2022	School Closed for Spring Recess
April 20, 2022	Board of Education Meeting