

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
February 15, 2023

CALL TO ORDER

Board Secretary Barkman called the meeting to order at 5:00 p.m. on Wednesday, February 15, 2023, at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 7, 2022.

Roll Call – Board Secretary Barkman

X Dr. Lamonte
X Mr. McDonough
X Mr. Rutledge
A Ms. Warren
X Dr. Austin

Adopt the Meeting Agenda

Resolution 15121-23: Adopt the Meeting Agenda

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board adopts the Meeting Agenda for the February 15, 2023 meeting as published with any addenda.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Resolution E698-23: Personnel, Negotiations and Legal Matters

On the motion of Mr. McDonough, seconded by Mr. Rutledge, the Board moved into executive session at 5:02 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public is excluded from attendance at a portion of this meeting for the reason that the following subject matter is discussed:
 - Facilities/Capital Projects
 - Negotiations Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right to privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Resolution E699-23: Resume Regular Session

On the motion of Mr. McDonough, seconded by Mr. Rutledge, the Board reconvened into regular session at 5:24 p.m.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

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Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only-None
- **COMMUNICATIONS**-None
- **SUPERINTENDENT'S REPORT**-Mr. Forsthe reminded everyone that there is an early dismissal on 2/17 and school will be closed on 2/20
- **HIB REPORT/SUSPENSIONS**
 - Five (3) HIB's since last month's Board Meeting
 - Three (3) Out of School Suspensions since last month's Board Meeting
 - Three (3) In School Suspensions since last month's Board Meeting
- **BOARD PRESIDENT'S REPORT**-None
- **STUDENT REPRESENTATIVE REPORT**-Mathew Gerns informed the Board that the Military Appreciation Club held a Valentine's event. The welding class made over 100 roses and raised over \$400. Candy grams raised \$200. The play Tales of Valor is coming up soon. Penny wars raised \$866. Key Club is holding a breast cancer awareness walk in April. Pii day is in March. DECON has 12 students going this year. Student government is running smoothly. And lastly, the Spring dance is being planned.
- **DISCUSS EDUCATIONAL TOPICS**-None
- **NEW BUSINESS**-None

Minutes – Regular Meeting Minutes

December Board Meeting

Resolution 15122-23: Approve December 21, 2022 Board Meeting Minutes as Listed Below

On the motion of Dr. Austin, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 15123-23: Approve December 21, 2022 Regular Meeting Minutes

Resolution 15124-23: Approve December 21, 2022 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 3 Nays: 0 Abstain: Mr. McDonough Absent: 1

Motion Carried: Yes

Resolution 15123-23: Approve December 21, 2022 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of December 21, 2022.

Resolution 15124-23: Approve December 21, 2022, Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of December 21, 2022.

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January Board Meeting

Resolution 15125-23: Approve January 18, 2023, Board Meeting Minutes as Listed Below

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 15126-23: Approve January 18, 2023, Regular Meeting Minutes

Resolution 15127-23: Approve January 18, 2023, Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 3 Nays: 0 Abstain: Dr. Lamonte Absent: 1

Motion Carried: Yes

Resolution 15126-23: Approve January 18, 2023, Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of January 18, 2023.

Resolution 15127-23: Approve January 18, 2023, Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of January 18, 2023.

February 1, 2023 Meeting

Resolution 15128-23: Approve February 1, 2023, Board Meeting Minutes as Listed Below

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 15129-23: Approve February 1, 2023, Regular Meeting Minutes

Resolution 15130-23: Approve February 1, 2023, Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Resolution 15129-23: Approve February 1, 2023, Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of February 1, 2023.

Resolution 15130-23: Approve February 1, 2023, Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of February 1, 2023.

FINANCE & FACILITIES

Resolution 15131-23: Approve Finance & Facilities Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 15132-23: Receive, Accept, and Approve January 2023 Financial Reports

Resolution 15133-23: Board of Education's Monthly Certification of Major Account/Fund Status

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<u>Resolution 15134-23:</u>	Approve Payment of Bills for February 2023
<u>Resolution 15135-23:</u>	Approve January 2023 Transfers
<u>Resolution 15136-23:</u>	Approve the Coordinated Transportation Service Agreement Between The Warren County Special Services School District and the Warren County Technical School
<u>Resolution 15137-23:</u>	Request Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program
<u>Resolution 15138-23:</u>	Approve Amendments to the Perkins Post-Secondary and Secondary Grants
<u>Resolution 15139-23:</u>	Approve Construction Project Bid Award-Partial RTU Replacement
<u>Resolution 15140-23:</u>	Approve Membership Application for LibrayLinkNJ

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain 15136 & 15137__ McDonough X Rutledge X Warren A Austin X

Resolution 15132-23: **Receive, Accept, and Approve January 2023 Financial Reports**
On the motion of _____, seconded by _____, RESOLVED, that the January 2023 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 15133-23: **Board of Education's Monthly Certification of Major Account/Fund Status**
On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that February 2023, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 15134-23 **Approve Payment of Bills for February 2023**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for February 2023 in the amount of \$925,624.07.

Exhibit: F2

Resolution 15135-23: **Approve January 2023 Transfers**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Transfers for January 2023.

Exhibit: F3

Resolution 15136-22: **Approve the Coordinated Transportation Service Agreement Between The Warren County Special Services School District and the Warren County Technical School**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following:

WHEREAS, the Warren County Technical School Board of Education desires to transport students for the purpose of special education, non-public school education, or their own public school students to a specific destination; and

WHEREAS, the Warren County Special Services School District, hereinafter referred to as WCSSSD, offers coordinated transportation services; and

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WHEREAS, the WCSSSD will organize and schedule routes to achieve the maximum cost-effectiveness;

NOW THEREFORE, it is agreed that in consideration of prorated contract costs, plus a 4.5% administration fee as presented to the Warren County Technical School Board of Education as calculated by the billing formula adopted by the WCSSSD's Board of Education and according to the attached schedule.

Exhibit: F4

Resolution 15137-23: **Request Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program**

On the motion of _____, seconded by _____, RESOLVED, adopt the following resolution:

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2022-2023 school year, and

WHEREAS, the Warren County Technical School Board of Education desires to apply for this waiver due to the fact that the district projects having fewer than 40 Medicaid eligible classified students.

NOW, THEREFORE, BE IT RESOLVED, that the Warren County Technical School Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the County of Warren an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2022-2023 school year.

Exhibit: F5

Resolution 15138-23: **Approve Amendments to the Perkins Post-Secondary and Secondary Grants**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves amendments to the Perkins Post-Secondary and Secondary Grants.

Resolution 15139-23: **Approve Construction Project Bid Award-Partial RTU Replacement**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Construction Project Bid Award - Partial Roof Top Unit as follows:

WHEREAS, on February 9, 2023, the Warren County Technical School Board of Education conducted a public bid opening for the award of a partial RTU replacement which yielded the following for consideration:

Contractor Base Bid Iron Mountain Mechanical, LLC (\$355,555)
TM Brennan Service (\$387,000)
Dumont Mechanical (\$371,250)

and;

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, that the Warren County Technical School Board of Education award the contract for the partial RTU replacement to Iron Mountain Mechanical LLC in the total contract lump sum of \$355,555.

Exhibit: F6

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Resolution 15140-23: **Approve Membership Application for LibrayLinkNJ**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the application for LibrayLinkNJ.

Exhibit: F7

PERSONNEL

Resolution 15141-23: **Approve Personnel Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 15142-23: **Approve Extra Curricular Positions as Listed Below**

Resolution 15143-23: **Approve Revisions to Resolution 14822-22**

Resolution 15144-23: **Approve Annie Lazorchak as a Part-Time Instructor for the Culinary Program**

Resolution 15145-23: **Accept Resignation From Adam Cavanaugh, Part Time Custodian**

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte _X_ McDonough _X_ Rutledge _X_ Warren _A_ Austin _X_

Resolution 15142-23: **Approve Extra Curricular Positions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following extra-curricular positions for the 2022-2023 school year:

Lana Shanahan	Testing Proctor-\$35.00 per hour ESSER Funds
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Resolution 15143-23: **Approve Revisions to Resolution 14822-22**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves revisions to Resolution 14822-22, having Stefanie Connolly share 50% of the Junior Advisor extracurricular position with Kristen Sarte for the 2022-2023 school year

Resolution 15144-23: **Approve Annie Lazorchak as a Part-Time Instructor for the Culinary Program**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Annie Lazorchak as a Part-Time Instructor in the Culinary Program at the WTEA Step 1 (SC) prorated for the remainder of the 2022-2023 school year.

Resolution 15145-23: **Accept Resignation From Adam Cavanaugh, Part Time Custodian**

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts resignation from Adam Cavanaugh, Part Time Custodian effective 2/24/2023.

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TRAVEL

Resolution 15146-23: Approve Travel Resolutions as Listed Below

Resolution 15147-23: Approve Professional Development Travel as Listed Below

Resolution 15148-23: Approve Field Trips as Listed Below

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain McDonough X Rutledge X Warren A Austin X

Resolution 15147-23: Approve Professional Development Travel as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves professional development travel as listed below:

DATE	EMPLOYEE	DESTINATION	COST
2/15/2023	D. Mai	Navigating Sensitive Legal Issues - Virtual	\$125 - Title II
3/27&28/2023	D. Mai	NJASA Women's Leadership Conference 23'	\$409 Title II
3/27&28/2023	N. Matias	NJASA Women's Leadership Conference 23'	\$528 + Mileage Title II

Resolution 15148-23: Approve Field Trips as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves field trips as listed below:

DATE	TEACHER	DESTINATION	COST
4/25/2023	P. Lilly	Culinary Institute of America	\$2,225 (Bussing paid through ARP/ESSER funds)
3/24&25/2023	P. Seugling	NJ Annual Key Club Decon 23' Conference	\$590.16 (Bussing paid through ARP/ESSER funds)

EDUCATIONAL

Resolution 15149-23 Approve TV Radio Curriculum for Grades 9-12

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the TV Radio Curriculum for grades 9-12.

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X McDonough X Rutledge X Warren A Austin X

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POLICY

Resolution 15150-23 Approve Policy Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Dr. Austin, RESOLVED, that this Board approves the Policy resolutions as listed below:

Resolution 15151-23: Approve First Reading of Policy and Regulation Revisions as Listed Below
Resolution 15152-23: Approve Second Reading of Policy and Regulation Revisions as Listed Below

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain 15152 McDonough X Rutledge X Warren A Austin X

Resolution 15151-23: Approve First Reading of Policy and Regulation Revisions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the first reading of the following policy and regulation revisions as listed below:

R2425	EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAM (M)
R2425	EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAM (M)
P5512	HARASSMENT, INTIMIDATION, OR BULLYING

Exhibit: A

Resolution 15152-23: Approve Second Reading of Policy and Regulation Revisions as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the second reading of the following policy and regulation revisions as listed below:

P0152	BOARD OFFICERS
P0161	CALL, ADJOURNMENT, AND CANCELLATION
P0162	NOTICE OF BOARD MEETINGS
P&R2423	BILINGUAL AND ESL EDUCATION (M)
P&R5200	ATTENDANCE (M)
P8140	STUDENT ENROLLMENTS (M)
R8140	ENROLLMENT ACCOUNTING (M)
P&R8330	STUDENT RECORDS (M)

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R8420.2	BOMB THREATS (M)
R8420.7	LOCKDOWN PROCEDURES (M)
R8420.10	ACTIVE SHOOTER (M)
P1648.11	THE ROAD FORWARD COVID-19-HEALTH AND SAFETY (M) ABOLISHED
P1648.13	SCHOOL EMPLOYEE VACCINATION REQUIREMENTS (M) ABOLISHED

Exhibit: B

ADDENDUM ITEMS -None

PUBLIC COMMENTS – Any topic not discussed earlier.-None

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. McDonough, seconded by Dr. Austin, the Board adjourned the meeting at 5:36 p.m.

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VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Upcoming Dates of Interest:

March 15, 2023	Board of Education Meeting (Budget)
March 29, 2023	Board of Education Meeting
March 17, 2023	Delayed Opening for PD
April 6, 2023	Early Dismissal for Spring Break
April 7-11, 2023	Closed for Spring Break