

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**December 20, 2023**

**CALL TO ORDER**

Board Secretary Amy Barkman called the meeting to order at 5:00 p.m. on Wednesday, December 20, 2023, Via ZOOM.

**Flag Salute** – Board Secretary Amy Barkman

**Opening Statement** – Board Secretary Amy Barkman

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public on November 7, 2023.

**Roll Call – Board Secretary Barkman**

  X   Dr. Lamonte  
  X   Mr. McDonough  
  X   Mr. Rutledge  
  X   Dr. Austin  
  X   Ms. Rachel Leahy-Arrived 5:03

**Adopt the Meeting Agenda**

**Resolution 15535-23: Adopt the Meeting Agenda**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board adopts the Meeting Agenda for the December 20, 2023 meeting as published with any addenda.

VOICE VOTE: Yeas:   4   Nays:   0   Abstain:   0   Absent:   1  

***Motion Carried: Yes***

**Resolution E721-23: Personnel, Negotiations, and Legal Matters**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, the Board moved into executive session at 5:03 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public is excluded from attendance at a portion of this meeting for the reason that the following subject matter is discussed:
  - Personnel
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right to privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:   5   Nays:   0   Abstain:   0   Absent:   0  

***Motion Carried: Yes***

**Resolution E722-23: Resume Regular Session**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, the Board reconvened into regular session at 5:30 p.m.

VOICE VOTE: Yeas:   5   Nays:   0   Abstain:   0   Absent:   0  

***Motion Carried: Yes***

**Discussion**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**December 20, 2023**

● **PUBLIC COMMENTS** - Related to Agenda Items Only-None

● **COMMUNICATIONS**-None

● **SUPERINTENDENT'S REPORT**-Mr. Forsythe congratulated the Educators of the Year Erick Bowers and Pat Lilly  
-Mr. Forsythe congratulated retirees Barbara Lance and Tracy Leal

● **HIB REPORT/SUSPENSIONS**

- One (1) HIB since November's Board Meeting
- Zero (0) Out of School Suspensions since November's Board Meeting
- Three (3) In School Suspensions since November's Board Meeting

● **BOARD PRESIDENT'S REPORT**

● **STUDENT REPRESENTATIVE**-None

● **DISCUSS EDUCATIONAL TOPICS**-Mr. Tierney congratulated students of the marking period Kaitlyn Simins (career) and Trinity Klimas (academic)

● **NEW BUSINESS**

● **AUDIT PRESENTATION**

- Nisivoccia

**MINUTES**

**Resolution 15536-23:**                    **Approve Board Meeting Minutes for November 29, 2023 as Listed Below**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following resolutions as listed below:

**Resolution 15537-23:**                    **Approve November 29, 2023, Meeting Minutes**

**Resolution 15538-23:**                    **Approve November 29, 2023, Meeting Executive Session Minutes**

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: Mrs. Leahy Absent: 0

***Motion Carried:*** Yes

**Resolution 15537-23:**                    **Approve November 29, 2023, Meeting Minutes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Meeting Minutes of November 29, 2023.

**Resolution 15538-23:**                    **Approve November 29, 2023, Meeting Executive Session Minutes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Meeting Executive Session Minutes of November 29, 2023.

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**December 20, 2023**

**FINANCE & FACILITIES**

**Resolution 15539-23:      Approve Finance & Facilities Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Dr. Austin, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

- |                                    |   |
|------------------------------------|---|
| <b><u>Resolution 15540-23:</u></b> | <b>Receive, Accept, and Approve November 2023 Financial Reports</b>   |
| <b><u>Resolution 15541-23:</u></b> | <b>Board of Education's Monthly Certification of Major Account/Fund Status</b>  |
| <b><u>Resolution 15542-23:</u></b> | <b>Approve Payment of Bills for December 2023</b>   |
| <b><u>Resolution 15543-23:</u></b> | <b>Approve Transfers for November 2023</b>  |
| <b><u>Resolution 15544-23:</u></b> | <b>Accept the 2022-2023 School Audit</b>  |
| <b><u>Resolution 15545-23:</u></b> | <b>Approve Barbara Lance Payout for Unused Sick Time and Vacation Time</b>  |
| <b><u>Resolution 15546-23:</u></b> | <b>Approve Payment #2 to Iron Mountain Mechanical LLC</b>   |
| <b><u>Resolution 15547-23:</u></b> | <b>Approve Transportation Agreement with KRAPF for the 2023-2024 School Year in the Amount of \$386,590.87</b>                              |
| <b><u>Resolution 15548-23:</u></b> | <b>Approve Transportation Agreement with GST for the Field and Sports Trips for the 2023-2024 School Year in the Amount of \$120,687.81</b> |
| <b><u>Resolution 15549-23:</u></b> | <b>Approve Payment #2 to Iron Mountain Mechanical LLC</b>   |

ROLL CALL VOTE:

*Motion Carried: Yes*

Austin \_X\_ Lamonte \_Abstain 15547 & 15548\_ Leahy \_X\_ McDonough \_X\_ Rutledge \_X\_

**Resolution 15540-23:      Receive, Accept, and Approve November 2023 Financial Reports**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the November 2023 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

**Resolution 15541-23:      Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c) 3&4, we certify that November 2023, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 3&4.

**Resolution 15542-23:      Approve Payment of Bills for December 2023**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for December 2023, in the amount of \$1,289,965.45.

Exhibit: F2

**Resolution 15543-23:      Approve Transfers for November 2023**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Transfers for November 2023.

Exhibit: F3

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**December 20, 2023**

**Resolution 15544-23:**                    **Accept the 2022-2023 School Audit**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board accepts the 2022-2023 school audit;

WHEREAS, the Warren County Technical School Board of Education in accordance with NJSA 18A:23-1 must have a certified External Audit of the district's account and financial transactions and

WHEREAS, the Warren County Technical School Board of Education received the audit performed by Nisivoccia and Company LLC and discussed said audit at its public meeting held on 12/20/2023; now

BE IT RESOLVED that the Warren County Technical School Board of Education accepts the audit for the 2022/2023 school year fiscal year ending June 30, 2022, reflecting no audit findings/recommendations.

**Resolution 15545-23:**                    **Approve Barbara Lance Payout for Unused Sick Time and Vacation Time**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Barbara Lance retirement payout for unused sick time and vacation time.

**Resolution 15546-23:**                    **Approve Payment #2 to Iron Mountain Mechanical LLC**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Payment #2 to Iron Mountain Mechanical LLC in the amount of \$297,046.00 for mechanical upgrades/partial RTU replacement Phase II.

Exhibit: F4

**Resolution 15547-23:**                    **Approve Transportation Agreement with KRAPF for the 2023-2024 School Year in the Amount of \$386,590.87**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Transportation Agreement with KRAPF for the 2023-2024 School Year in the amount of \$386,590.87.

Exhibit: F5

**Resolution 15548-23:**                    **Approve Transportation Agreement with GST for the Extracurricular Trips for the 2023-2024 School Year in the Amount of \$120,687.81**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Transportation Agreement with GST for the extracurricular trips for the 2023-2024 School Year in the amount of \$120,687.81.

Exhibit: F6

**Resolution 15549-23:**                    **Approve Payment #2 to Iron Mountain Mechanical LLC**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Payment #4 to Iron Mountain Mechanical LLC in the amount of \$56,278.00 for work on the dust collection and dust emissions systems.

Exhibit: F7

**PERSONNEL**

**Resolution 15550-23:**                    **Approve Personnel Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following personnel resolutions as listed below:

**Resolution 15551-23:**                    **Approve The Following Substitute Teachers for the 2023-2024 School Year**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**December 20, 2023**

**Resolution 15552-23:**                    **Approve Thomas Uhlig as a Part-Time Custodian for the 2023-2024 School Year**  
**Resolution 15553-23:**                    **Approve Gregory Stagaard as a Part-Time Custodian for the 2023-2024 School Year**  
**Resolution 15554-23:**                    **Approve Johnathan Eick as a Part-Time Substitute Security Personnel for the 2023-2024 School Year**

ROLL CALL VOTE:

***Motion Carried: Yes***

Austin \_\_X\_\_ Lamonte \_\_X\_\_ Leahy \_\_X\_\_ McDonough \_\_X\_\_ Rutledge \_\_X\_\_

**Resolution 15551-23:**                    **Approve The Following Substitute Teachers for the 2023-2024 School Year**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following substitute teachers listed below:

**Jessica Simins                    Garrett Szabanos**

**Resolution 15552-23:**                    **Approve Thomas Uhlig as a Part-Time Custodian for the 2023-2024 School Year**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Thomas Uhlig as a part-time custodian at an hourly rate of \$20 not to exceed 25 hours per week for the 2023-2024 school year, retroactive start date of December 18, 2023.

**Resolution 15553-23:**                    **Approve Gregory Stagaard as a Part-Time Custodian for the 2023-2024 School Year**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Gregory Stagaard as a part-time custodian at an hourly rate of \$20 not to exceed 25 hours per week for the 2023-2024 school year, retroactive start date of December 11, 2023.

**Resolution 15554-23:**                    **Approve Johnathan Eick as a Part-Time Substitute Security Personnel for the 2023-2024 School Year**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Johnathan Eick as a part-time substitute Security Personnel at an hourly rate of \$18 not to exceed 20 hours per week for the 2023-2024 school year, pending proper criminal history background check.

**TRAVEL**

**Resolution 15555-23 :**                    **Approve Field Trips as Listed Below**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves field trips as listed below:

DATE	TEACHER	DESTINATION	COST
5 29 24	R. Gara, S. Lance, K. Wene, C. Feilbach	NJ Convention & Expo Center, Edison Construction Career Day	\$546.63 (Bus through ARP ESSER)
1 24 24	P. Seugling T. Giraldi-Lynch	St. Phillips and James Church, Phillipsburg, Clothing for homeless and Cosmetology services	\$ 234.00 (Bus through ARP ESSER)
6 8 24	B. Wheatley	NJ Special Olympics at TCNJ	\$858.99 (Bus through ARP ESSER)
5 14 24	B. Wheatley	NJSP Museum	\$468.54 (Bus through ARP ESSER)

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**December 20, 2023**

6 7 24	B. Wheatley	Annual Law Enforcement Torch Run, Washington, NJ	\$156.18 (Bus through ARP ESSER)
3 19 24	T. Giraldi-Lynch	Ladies Night Out, Warren County Library	\$0

ROLL CALL VOTE:

***Motion Carried: Yes***

Austin   X   Lamonte   Abstain   Leahy   X   McDonough   X   Rutledge   X  

**EDUCATIONAL**

**Resolution 15556-23:      Accept The Uniform State Memorandum of Agreement Between the Education and Law Enforcement Official for 2024**

On the motion of Mr. McDonough, seconded by Dr. Austin, RESOLVED, that this Board accepts the Uniform State Memorandum of Agreement between the Education and Law Enforcement Officials for 2024.

Exhibit: A

ROLL CALL VOTE:

***Motion Carried: Yes***

Austin   X   Lamonte   Abstain   Leahy   X   McDonough   X   Rutledge   X  

**ADDENDUM ITEMS**

**Resolution 15557-23:      Approve The Following Addendum Items as Listed Below**

On the motion of Mr. McDonough, seconded by Dr. Austin, RESOLVED, that this Board approves the following addendum items as listed below:

**Resolution 15558-23:      Accept Resignation from Marc Desrosiers, Maintenance Personnel, Effective January 12, 2024**

**Resolution 15559-23:      Approve Patty Colabella as a Title I Math Tutor for the 2023-2024 School Year**

ROLL CALL VOTE:

***Motion Carried: Yes***

Austin   X   Lamonte   X   Leahy   X   McDonough   X   Rutledge   X  

**Resolution 15558-23:      Accept Resignation from Marc Desrosiers, Maintenance Personnel, Effective January 12, 2024**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the resignation of Marc Desrosiers, Maintenance Personnel, effective January 12, 2024.

**Resolution 15559-23:      Approve Patty Colabella as a Title I Math Tutor for the 2023-2024 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Patty Colabella as a Title I Math Tutor for the 2023-2024 school year.

**PUBLIC COMMENTS – Any topic not discussed earlier:** Seth Kinny thanked the Board for the financial support.

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**December 20, 2023**

**Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS**

Section: Bylaws

Date Created: March 2000

Date Edited: October 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of Mr. McDonough, seconded by Dr. Lamonte, the Board adjourned the meeting at 5:51p.m.

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

***Motion Carried: Yes***

**Upcoming Dates of Interest:**

December 22, 2023	Delayed Opening PD
December 25-29, 2023	School Closed for Winter Break
January 1, 2024	School Closed for New Years Day
January 12, 2024	Delayed Opening PD
January 15, 2024	Closed for MLK Day
January 17, 2024	BOE Meeting