

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
December 16, 2020

CALL TO ORDER

President Austin called the meeting to order at 5:00 p.m. on Wednesday, December 16, 2020, via Zoom at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 18, 2020.

Roll Call – Board Secretary Barkman

 X Dr. Lamonte
 X Mr. McDonough
 X Mr. Rutledge
 X Dr. Austin

Adopt the Meeting Agenda

Resolution 14257-20: Adopt the Meeting Agenda

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board adopts the Meeting Agenda for the December 16, 2020 meeting as published with any addenda.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 _

Motion Carried: Yes

Resolution E678-20: Personnel, Negotiations and Legal Matters

On the motion of Mr. McDonough, seconded by Mr. Rutledge, the Board moved into executive session at 5:02 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - A. Negotiations
 - B. Grievance Discussion
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 _

Motion Carried: Yes

Resolution E679-20: Resume Regular Session

On the motion of Mr. McDonough, seconded by Mr. Rutledge, the Board reconvened into regular session at 5:31 p.m.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 _

Motion Carried: Yes

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Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only
 - Dr. Austin of the WCCC reported that a walking trail will be installed between the WCCC and the WCTS utilizing the Securing Your Children's Future Bond Act. WCCC will write the grant and share it with the WCTS. Many thanks to Dr. Austin for including the WCTS in this wonderful addition.
- **COMMUNICATIONS** - Included in Board Packet
 - Warren County Freeholders Preliminary Budget Meeting Schedule-Postponed
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**
 - Zero (0) HIB's since the last Board Meeting
 - One (1) Out of School Suspension since the last Board Meeting (Loss of Online Privileges)
- **BOARD PRESIDENT'S REPORT-None**
- **STUDENT REPRESENTATIVE REPORT**
 - Emily Smith, Class President, informed the public that the student body is planning on holding a virtual movie night. In addition, the Veterans Club is looking into fundraising for veteran owned businesses.
- **DISCUSS EDUCATIONAL ISSUES**

Mr. Forsythe congratulated Patty Colabella as the recipient of the Governor's Educator of the Year Award and Joe Greenwood as the Educational Services Professional of the Year Award. Mr. Forsythe also updated the Board that the district is currently accepting applications for 9th grade and that currently we have received approximately 100 applications with one month remaining to apply.
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes

Resolution 14258-20: Approve Board Meeting Minutes as Listed Below

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 14259-20: Approve November 18, 2020 Regular Meeting Minutes

Resolution 14260-20: Approve November 18, 2020 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0

Motion Carried: Yes

Resolution 14259-20: Approve November 18, 2020 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of November 18, 2020.

Resolution 14260-20: Approve November 18, 2020 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of November 18, 2020.

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FINANCE & FACILITIES

Resolution 14261-20: Approve Finance & Facilities Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

<u>Resolution 14262-20:</u>	Receive, Accept, and Approve November 2020 Financial Reports
<u>Resolution 14263-20:</u>	Board of Education's Monthly Certification of Major Account/Fund Status
<u>Resolution 14264-20:</u>	Approve Payment of Bills for December 2020
<u>Resolution 14265-20:</u>	Approve Closing of PNC Checking Account #XXXXXXXXX6671 (Treasury Enterprise)
<u>Resolution 14266-20:</u>	Approve Submission of 2019-2020 Title I - Part A Performance Report
<u>Resolution 14267-20:</u>	Approve Transfers for November 2020

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X (Abstain 14266-20)___ McDonough X Rutledge X Austin X

Resolution 14262-20: Receive, Accept, and Approve November 2020 Financial Reports

On the motion of _____, seconded by _____, RESOLVED, that the November 2020 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 14263-20: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that December 2020, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 14264-20: Approve Payment of Bills for December 2020

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for December 2020 in the amount of \$819,786.52.

Exhibit: F2

Resolution 14265-20: Approve Closing of PNC Checking Account #XXXXXXXXX6671 (Treasury Enterprise)

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the closing of PNC Checking Account #XXXXXXXXX6671 (Treasury Enterprise) due to lack of activity.

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Resolution 14266-20: **Approve Submission of 2019-2020 Title I - Part A Performance Report**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Title I - Part A Performance Report.

Exhibit: A

Resolution 14267-20: **Approve Transfers for November 2020**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month of November 2020.

Exhibit: F3

PERSONNEL

Resolution 14268-20: **Approve Personnel Resolutions as Listed Below**
On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 14269-20: **Approve Laura Goodell's Lateral Move On WTEA Guide for the 2021-2022 School Year**

Resolution 14270-20: **Approve Patricia Colabella's Lateral Move On WTEA Guide for the 2021-2022 School Year**

Resolution 14271-20: **Approve School Self-Assessment for Determining HIB Grades for the 2020-2021 School Year**

Resolution 14272-20: **Approve John Metroke's Request for Retirement as of June 30, 2021**

Resolution 14273-20: **Approve FMLA for Employee #0790**

ROLL CALL VOTE: *Motion Carried: Yes*

Lamonte X (Abstain 14271-20)___ McDonough X Rutledge X Austin X

Resolution 14269-20: **Approve Laura Goodell's Lateral Move On WTEA Guide for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the horizontal movement on the WTEA salary guide from BA to BA+15 for Laura Goodell in the school year of 2021-2022.

Resolution 14270-20: **Approve Patricia Colabella's Lateral Move On WTEA Guide for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the horizontal movement on the WTEA salary guide from MA+15 to MA+30 for Patricia Colabella in the school year of 2021-2022.

Resolution 14271-20: **Approve School Self-Assessment for Determining HIB Grades**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the School Self Assessment for Determining HIB Grades for the 2020-2021 school year.

Exhibit: B

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Resolution 14272-20: **Approve John Metroke's Request for Retirement as of June 30, 2021**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves John Metroke's request for retirement as of June 30, 2021.

Exhibit: C

Resolution 14273-20: **Approve FMLA for Employee #0790**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves FMLA for employee #0790 from October 27, 2020 through January 18, 2021.

POLICY

Resolution 14274-20: **Approve Policy Revisions as Listed Below**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following policy revisions as listed below:

P5860	Safety Patrol (M)
P8651	Community Use of Transportation (M)
P8670	Transportation of Special Needs Students (M)
P9270	Home Schooling and Equivalent Education Outside the Schools (M)
P2415.04	Title - 1 District - Wide Parental Involvement (M)
P6360	Political Contributions (M)
P6620	Petty Cash (M)
P6820	Financial Reports (M)

Exhibit: D

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X McDonough X Rutledge X Austin X

ADDENDUM ITEMS

Resolution 14275-20: **Approve Addendum Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following addendum resolutions as listed below:

Resolution 14276-20: **Approve Submission of Amendment to the Cares Act**

Resolution 14277-20: **Approve Allotment of 20 Days From the WTEA Sick Bank for Employee #0790**

Resolution 14278-20: **Approve FMLA for Employee #0790**

Resolution 14279-20: **Approve Revision to Resolution 14151-20 for Employee #0733**

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X (Abstain 14276-20)____ McDonough X Rutledge X Austin X

Resolution 14276-20: **Approve Submission of Amendment to the Cares Act for the 2020-2021 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves an amendment to the Cares Act for the 2020-2021 school year, reflecting an increase in aid in the amount of \$3,821.00.

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Resolution 14277-20: **Approve Allotment of 20 Days From the WTEA Sick Bank for Employee #0790**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves an allotment of 20 days from the WTEA Sick Bank for Employee #0790.

Resolution 14278-20: **Approve FMLA for Employee #0790**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves FMLA for employee #0790 from 10/27/2020 through 1/19/2021.

Resolution 14279-20: **Approve Revision to Resolution 14151-20 for Employee #0733**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves a revision to Resolution 14151-20 from the September 16, 2020 Board of Education meeting amending FMLA for employee #0733. Sick days will be utilized for 1/4/2021 through 2/5/2021. FMLA will begin on 1/4/2021 through 5/3/2021.

ADDITIONAL ADDENDUM ITEMS

Resolution 14280-20: **Approve Movement on the Guide for Employee #0834**
On the motion of Mr. McDonough, seconded by Dr. Austin, RESOLVED, that this Board approves movement on the guide for employee #0834 from Step 6 to Step 10 effective January 1, 2021.

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X McDonough X Rutledge X Austin X

Resolution 14281-20: **Approve Revision to Resolution #14281-20**
On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board approves the revision of Resolution #14281-20 from the June 17, 2020 Board agenda to reflect transfer of funds into the Maintenance Reserve account, not the Emergency Reserve account in an amount not to exceed \$1M.

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X McDonough X Rutledge X Austin X

PUBLIC COMMENTS – Any topic not discussed earlier.-None

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;

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4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Mr. McDonough, the Board adjourned the meeting at 6:14 p.m.

Upcoming Dates of Interest:

December 24-31, 2020	School Closed for Winter Recess
January 1, 2021	School Closed for New Year's Day
January 9, 2021	Freeholder Budget Meeting
January 20, 2021	Board of Education Meeting