

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
December 1, 2021

CALL TO ORDER

President Austin called the meeting to order at 5:00 p.m. on Wednesday December 1, 2021 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 17, 2021.

Roll Call – Board Secretary Barkman

 X Dr. Lamonte
 X Mr. McDonough
 X Mr. Rutledge
 X Ms. Warren-Arrived 5:04
 X Dr. Austin

Adopt the Meeting Agenda

Resolution 14620-21: Adopt the Meeting Agenda

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board adopts the Meeting Agenda for the December 1, 2021 meeting as published with any addenda.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Resolution E696-21: Personnel, Negotiations and Legal Matters

On the motion of Mr. Rutledge, seconded by Mr. McDonough, the Board moved into executive session at **5:02** p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - 1. Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

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Resolution E697-21: Resume Regular Session

On the motion of Mr. McDonough, seconded by Mr. Rutledge, the Board reconvened into regular session at **5:31** p.m.

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only-None
- **COMMUNICATIONS**-None
- **SUPERINTENDENT'S REPORT**
 - Mr. Forsythe congratulated the Teacher of the Year Patti Seugling and the Educational Professional of the Year Colleen Schiller. Mr. Forsythe congratulated the Business Partner of the Year Kristina Hentschel from Kristina Michele Salon in Hackettstown.
- **HIB REPORT/SUSPENSIONS**
 - One (1) HIB since the last Board Meeting
 - Five (5) Out of School Suspensions since the last Board Meeting
 - One (1) In School Suspension since the last Board Meeting
- **BOARD PRESIDENT'S REPORT**-None
- **PRINCIPAL**
 - Student's of Marking Period 1
 - Sage Morris Academic student
 - Michael Kuzma-Dutton Career student
- **EDUCATIONAL ISSUES**
 - Noreen Matias - NJU Start Strong Results Fall 2021
- **STUDENT REPRESENTATIVE**-Absent
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes

Resolution 14621-21: Approve Board Meeting Minutes as Listed Below

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 14622-21: Approve October 20, 2021 Regular Meeting Minutes

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Resolution 14623-21: Approve October 20, 2021 Regular Meeting Executive Session Minutes
Resolution 14624-21: Approve November 1, 2021 Regular Reorganization Meeting Minutes
Resolution 14625-21: Approve November 1, 2021 Regular Reorganization Meeting Executive Session Minutes

VOICE VOTE: Yeas: 5 Nays: 0 Abstain: 0 Absent: 0 *Motion Carried: Yes*

Resolution 14622-21: Approve October 20, 2021 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of October 20, 2021.

Resolution 14623-21: Approve October 20, 2021 Regular Executive Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Executive Meeting Minutes of October 20, 2021.

Resolution 14624-21: Approve November 1, 2021 Regular Reorganization Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Reorganization Meeting Minutes of November 1, 2021.

Resolution 14625-21: Approve November 1, 2021 Regular Reorganization Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Reorganization Meeting Executive Session Minutes of November 1, 2021.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 1 Absent: 0 *Motion Carried: Yes*

***Mrs. Warren abstained from Resolution 14624-21 & 14625-21**

FINANCE & FACILITIES

Resolution 14626-21: Approve Finance & Facilities Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 14627-21: Receive, Accept, and Approve October 2021 Financial Reports

Resolution 14628-21: Board of Education's Monthly Certification of Major Account/Fund Status

Resolution 14629-21: Approve Payment of Bills for November 2021

Resolution 14630-21: Approve Transfers for October 2021

Resolution 14631-21: Accept New Jersey Schools Insurance Group Safety Grant

Resolution 14632-21: Approve Payment #4 to Iron Mountain Mechanical LLC

Resolution 14633-21: Approve Withdrawal From Capital Reserve in the Amount of \$45,000 for the Purpose of Replacing Security Gates

Resolution 14634-21: Approve Purchase of Rotary Lift for Automotive Technology

Resolution 14635-21: Approve Submission of the ARP ESSER Grant in the Amount of \$644,419

ROLL CALL VOTE: *Motion Carried: Yes*

Lamonte Abstain 14635-21 McDonough X Rutledge No Response Warren X Austin X

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Resolution 14627-21: **Receive, Accept, and Approve October 2021 Financial Reports**

On the motion of _____, seconded by _____, RESOLVED, that the October 2021 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 14628-21: **Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that November 2021, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 14629-21: **Approve Payment of Bills for November 2021**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for November 2021 in the amount of \$909,181.98.

Exhibit: F2

Resolution 14630-21: **Approve Transfers for October 2021**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month of October 2021.

Exhibit: F3

Resolution 14631-21: **Accept New Jersey Schools Insurance Group Safety Grant**

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts the New Jersey Schools Insurance Group Safety Grant in the amount of \$4,900.

Resolution 14632-21: **Approve Payment #4 to Iron Mountain Mechanical LLC**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment #4 to Iron Mountain Mechanical LLC, in the amount of \$28,091.50.

Exhibit: F4

Resolution 14633-21: **Approve Transfer of Unassigned Fund Balance to Capital Outlay For Security Gates**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfer of unassigned fund balance to capital outlay in an amount not to exceed \$45,000 for the purposes of replacing security gates.

Exhibit: F5

Resolution 14634-21: **Approve Purchase of Rotary Lift for Automotive Technology**

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On the motion of _____, seconded by _____, RESOLVED, that this Board approves the purchase of a Rotary SPOA108T0 automotive lift from Automotive Lift Specialists, Inc. for the Automotive Technology classroom.

Exhibit: F6

Resolution 14635-21: Approve Submission of the APR ESSER Grant in the Amount of \$644,419

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the submission of the APR ESSER Grant in the amount of \$644,419 for the 2021-2022 school year.

Exhibit: F7

PERSONNEL

Resolution 14636-21: Approve Personnel Resolutions as Listed Below

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 14637-21: Rescind Resolution 14547-21 - Extra Curricular Appointments for the 2021-2022 School Year for MJ Schubert**
- Resolution 14638-21: Approve Extra Curricular Appointments for the 2021-2022 School Year**
- Resolution 14639-21: Approve Ariana G. Arreola Servin to Observe the Following Instructors**
- Resolution 14640-21: Approve Substitute Instructors for the 2021-2022 School Year**
- Resolution 14641-21: Approve Paid Leave of Absence for Employee #0253**
- Resolution 14642-21: Approve Colleen Schiller as our COVID-19 Coordinator for the 2021-2022 School Year**

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X McDonough X Rutledge X Warren X Austin X

Resolution 14637-21: Rescind Resolution 14547-21 - Extra Curricular Appointments for the 2021-2022 School Year for MJ Schubert

On the motion of _____, seconded by _____, RESOLVED, that this Board rescinds Resolution 14547-21 - Extra Curricular Appointments for the 2021-2022 School Year for MJ Schubert.

Resolution 14638-21: Approve Extra Curricular Appointments for the 2021-2022 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following extra curricular appointments as follows for the 2021-2022 school year:

AESOP Substitute Caller	MJ Schubert
Science Tutor	Kim McCormick
Weight Room Attendant	Chad Feilbach, Tina Giraldi

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Resolution 14639-21: **Approve Ariana G. Arreola Servin to Observe the Following Instructors**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Ariana G. Arreola Servin to observe the following instructors for her Associates in Arts at Warren County Community College:

Jay Werkheiser Lenore Arnold

Resolution 14640-21: **Approve Substitute Instructors for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following as substitute instructors for the 2021-2022 school year:

Francis Bowers Beau Favino

Resolution 14641-21: **Approve Paid Leave of Absence for Employee #0235**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves a paid leave of absence for employee #0235 through June 16, 2022.

Resolution 14642-21: **Approve Colleen Schiller as our COVID-19 Coordinator for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Colleen Schiller as our COVID-19 Coordinator for the 2021-2022 school year.

EDUCATIONAL

Resolution 14643-21: **Approve School Bus Emergency Evacuation Drill Report**

On the motion of Mr. McDonough, seconded by Mrs. Warren, RESOLVED, that this Board approves the School Bus Emergency Evacuation Drill Report for the 2021-2022 school year.

Exhibit: A

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain McDonough X Rutledge X Warren X Austin X

TRAVEL

Resolution 14644-21: **Approve Staff Professional Development Travel as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the staff professional development travel as listed below:

Date	Name	Description/Reason	Approx. Cost
12/8/2021	K. Gonzales	Health Science Curriculum Roundtable Session	Mileage
1/26-28/2022	B. Cammarota	NJASA Techspo 22'	\$490 + Mileage

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			Hotel & Meals
12/16/2021	R. Gara	NJ Cooperative Education Coordinators Association Meeting	Mileage
11/1/2021	E. Bowers	Teen Dating Violence	\$0
12/8/2021	K. Gonzalez	Health Science Curriculum Roundtable	Mileage
12/9-10/2021	E. Bowers	Treating Anxiety Disorders in Children & Adolescents	\$239.00 + Mileage
12/7, 1/13, 1/27, and 2/15/22	N. Matias, Lead Teachers & Administration	Lead Teach Meeting for all Teachers, 3 full days of Academic Teacher Coaching Meetings.	\$20,800
12/13/2021	Noreen Matias & all Staff	Shatnti - SEL Teacher Training	\$0
2/11/202	K. Sarte, H. Dentzau	Warren County School Counselor Meeting	\$0
12/10/2022	K. Sarte H. Dentzau J. Orchulli	Warren County School Counselor Meeting	Mileage
12/9/2021	N. Matias	Warren - Hunterdon County PSA Meeting	Mileage

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain___ McDonough X___ Rutledge X___ Warren X___ Austin X___

POLICY

Resolution 14645-21: Approve Policy Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following policy resolutions as listed below:

Resolution 14646-21: Approve First Reading of Policy and Regulation Revisions as Listed Below

Resolution 14647-21: Approve Second Reading of Policy and Regulation Revisions as Listed Below

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain 14646-21___ McDonough X___ Rutledge X___ Warren X___ Austin X___

Resolution 14646-21: Approve First Reading of Policy and Regulation Revisions as Listed Below

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On the motion of _____, seconded by _____, RESOLVED, that this Board approves the first reading of the following policy and regulation revisions as listed below:

P1648.13	School Employee Vaccination Requirements (M) (New)
P1648.14	Safety Plan for Healthcare Settings in School Buildings - COVID-19 (M) (New)
P2425	Emergency Virtual or Remote Instruction Program (M) (New)
P&R5751	Sexual Harassment of Students (M) (Revised)

Exhibit: B

Resolution 14647-21: **Approve Second Reading of Policy and Regulation Revisions as Listed Below**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the second reading of the following policy and regulation revisions as listed below:

P4410	Compensation
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Exhibit: C

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X McDonough X Rutledge X Warren X Austin X

ADDENDUM ITEMS-None

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;

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4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
 5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.
- Ms. Beneducci discussed her concerns regarding the cancellation of the motorcycle training class
 - Mrs. Stark expressed her concerns over the behavioral issues that are happening at the school.
 - Mrs. Reiger expressed her concerns about the direction the school is going. She commented on the situation involving the gym teacher and she inquired as to when Board meetings will be going back to in-person.
 - Mrs. Fulse inquired as to what was being done about issuing the drivers ed final exam.
 - Mrs. Leal informed the public that our school is a safe place for students and staff. She supported Ms. Beneducci's concerns over the motorcycle class. The thanked Mrs. Matias for her presentation.
 - Mr. Forsythe thanked Mrs. Maties for the excellent presentation and congratulated the students of Marking Period #1.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. McDonough, seconded by Mr. Rutledge, the Board adjourned the meeting at 6:23 p.m.

Upcoming Dates of Interest:

December 10, 2021	Delayed Opening for Professional Development
December 15, 2021	Board of Education Meeting
December 23, 2021	Early Dismissal Winter Break
December 24 - 31 2021	Closed for Winter Break