

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
November 18, 2015

CALL TO ORDER

President Johnson-Demeter called the meeting to order at 5:00 p.m. on Wednesday, November 18, 2015 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute –President Johnson-Demeter

Opening Statement –President Johnson-Demeter

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 3, 2015.

Roll Call – Board Secretary Zalewski

Present: Dr. Lamonte, Mr. Roschewsk, Mr. Rutledge (Arrived 5:03), Mr. Shotwell and Mrs. Johnson-Demeter

Also Present: Mr. Glowacky, Superintendent
Mr. Zalewski, Board Secretary
Mr. Dzwilewski, Attorney

Others Present: Approximately 15 members of the public.

Adopt the Meeting Agenda

Resolution 12336-15: Adopt the Meeting Agenda

On the motion of Mr. Roschewsk, seconded by Mr. Shotwell, RESOLVED, that this Board adopts the Meeting Agenda for the November 18, 2015 meeting as published with any addenda.

VOICE VOTE: YEAS: 4 ABSENT: Mr. Rutledge (Arrived 5:03) MOTION CARRIED

Resolution E572-15: Personnel, Negotiations and Legal Matters

On the motion of Mr. Roschewsk, seconded by Mr. Shotwell, the Board moved into executive session at 5:02 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - OCR Complaint Update
 - WTEA Negotiations
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: YEAS: 4 ABSENT: Mr. Rutledge (Arrived 5:03) MOTION CARRIED

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Resolution E573-15: Resume Regular Session

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, the Board reconvened into regular session at 5:37 p.m.

VOICE VOTE: YEAS: 5

MOTION CARRIED

Discussion

- **STUDENT RECOGNITION**
 - Mrs. Vogel Introduced the Students of the Month
- **PUBLIC COMMENTS - Related to Agenda Items Only – None**
- **COMMUNICATIONS - None**
- **SUPERINTENDENT'S REPORT**
 - Mr. Glowacky reported that over 500 people attended the open house and shows that the school is being noticed in the community.
 - Mr. Roschewsk stated that there was standing room only in Electronics and Engineering and a bunch of people in the Auto Shop. He said that two girls wanted to know where the robot was with one going to Engineering and one to Electronics.
- **HIB REPORT/SUSPENSIONS**
 - Two (2) HIB incidents were reported since the October Board Meeting.
 - Two (2) in-school suspensions and two (2) out-of-school suspensions since the October Board Meeting.
- **BOARD PRESIDENT'S REPORT**
 - Mrs. Johnson-Demeter reported that the Board committees will remain the same as in the previous year.
- **DISCUSS EDUCATIONAL ISSUES**
 - College and Career Readiness – Additional Classes
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes

Resolution 12337-15: Approve Board Meeting Minutes as Listed Below

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 12338-15: Approve October 21, 2015 Regular Meeting Minutes

Resolution 12339-15: Approve October 21, 2015 Regular Meeting Executive Session Minutes

Resolution 12340-15: Approve November 2, 2015 Reorganization Meeting Minutes

SEE VOTES FOLLOWING INDIVIDUAL RESOLUTIONS

Resolution 12338-15: Approve October 16, 2015 Regular Meeting Minutes

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Regular Meeting Minutes of October 16, 2015.

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

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Resolution 12339-15: **Approve October 16, 2015 Regular Meeting Executive Session Minutes**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of October 16, 2015.

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12370-15: **Approve November 2, 2015 Reorganization Meeting Minutes**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Reorganization meeting minutes of November 2, 2015.

ROLL CALL VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

MOTION CARRIED

FINANCE & FACILITIES

Resolution 12371-15: **Approve Finance & Facilities Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

- | | |
|------------------------------------|--|
| <u>Resolution 12372-15:</u> | Receive, Accept, and Approve October 2015 Financial Reports |
| <u>Resolution 12373-15:</u> | Board of Education's Monthly Certification of Major Account/Fund Status |
| <u>Resolution 12374-15:</u> | Approve Payment of Bills for November 2015 |
| <u>Resolution 12375-15:</u> | Approve Transfers for October 2015 |
| <u>Resolution 12376-15:</u> | Approve Transportation Contract with First Student, Inc. for 2015-2016 School Year Paid by the NCLB Title 1 Grant |
| <u>Resolution 12377-15:</u> | Approve Change orders for Window Replacement Project |
| <u>Resolution 12378-15:</u> | Accept NCLB funds for the 2015-2016 School Year |
| <u>Resolution 12379-15:</u> | Accept IDEA-Basic funds for the 2015-2016 School Year |

(Recommended by the Superintendent)

SEE VOTES FOLLOWING INDIVIDUAL RESOLUTIONS

Resolution 12372-15: **Receive, Accept, and Approve October 2015 Financial Reports**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that the October 2015 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Superintendent)

Exhibit: F1

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

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Resolution 12373-15:

Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that October 31, 2015, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12374-15:

Approve Payment of Bills for November 2015

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for November 2015 in the amount of \$1,176,788.21.

(Recommended by the Superintendent)

Exhibit: F2

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12375-15:

Approve Transfers for October 2015

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the transfers of monies for the month of October 2015.

(Recommended by the Superintendent)

Exhibit: F3

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12376-15:

Approve Transportation Contract with First Student, Inc. for 2015-2016 School Year Paid by the NCLB Title 1 Grant

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following transportation contract with First Student, Inc. for the 2015-2016 school year paid for by the NCLB Title 1 grant as listed below. The Late Buses will run every Tuesday or on an as needed for NCLB Tutoring, and any other sports/club participants.

Company	Route	2015-16	
First Student Inc.	Late Run No. 1	\$86.22	Per Run
First Student Inc.	Late Run No. 2	\$86.22	Per Run
First Student Inc.	Late Run No. 3	\$86.22	Per Run
First Student Inc.	Late Run No. 4	\$84.02	Per Run

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

MOTION CARRIED

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Resolution 12377-15: **Approve Change orders for Window Replacement Project**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following change orders for the Window Replacement Project:

Change Order #	Description	Amount	
CO#1	Credit for RFP Doors in lieu of HM	(\$1,855.00)	Changed style of doors to match current ones and to reuse doors in kitchen
CO#2	Overhead Door in Boiler Room & Duct work in Welding Room	\$6,537.00	Not included in original plans
CO# 3	Soffit Insulation in Kitchen & UV Louvers	\$15,076.00	Insulation installed in Kitchen Soffit & UV louvers
CO# 4	Credit for unused repair allowance	(\$10,000.00)	Credit that was built into contract
Total Additional Cost		\$9,758.00	

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12378-15: **Accept NCLB funds for the 2015-2016 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board accepts NCLB funds for the 2015-2016 School Year as identified below:

NCLB Title 1	\$97,772.00
NCLB Title 2	\$10,411.00
Total NCLB Funds	\$108,183.00

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12379-15: **Accept IDEA-Basic funds for the 2015-2016 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board accepts IDEA-Basic funds for the 2015-2016 School Year as identified below:

IDEA-Basic Funds	\$125,088.00
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(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

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PERSONNEL

Resolution 12380-15: **Approve November 2015 Personnel Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 12381-15: **Rescind Resolution 12281-15 Appointing Laura Goodell as Mentor for Kimberly Nodoro**

Resolution 12382-15: **Appoint Laura Goodell and Ellen LePera as Mentors for Kimberly Nodoro, Culinary Arts/Baking Instructor**

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12381-15: **Rescind Resolution 12281-15 Appointing Laura Goodell as Mentor for Kimberly Nodoro, Culinary Arts/Baking Instructor**

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board rescinds Resolution 12281-15 appointing Laura Goodell as Mentor for Kimberly Nodoro, Culinary Arts/Baking Instructor, from November 2015 to October 2016.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12382-15: **Appoint Laura Goodell and Ellen LePera as Mentors for Kimberly Nodoro, Culinary Arts/Baking Instructor**

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board appoints Laura Goodell and Ellen LePera as Mentors for Kimberly Nodoro, Culinary Arts/Baking Instructor, from November 2015 to October 2016.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

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TRAVEL

Resolution 12383-15: **Approve Travel Resolutions as Listed Below**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves the travel resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approximate Transportation Cost
*11/4/15	Grow a Row farm	Patricia Seugling	15	Key Club Service Trip	WCTS
11/23/15	Warren Haven	Maria Tamburro	12	Observe a Healthcare facility	WCTS
3/8/16	IBS Beauty School	Fran Tomeo	39	Industry Beauty Show	Charter – Cosmo Student Activity Account

** Paper work received after cutoff date for Board agenda.*
(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

MOTION CARRIED

OTHER NEW BUSINESS

Resolution 12384-15: **Accept Fall 2015 Bus Evacuation Drill Report**

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board accepts the Fall 2015 Bus Evacuation Drill Report per the attached Exhibit.

(Recommended by the Superintendent)

Exhibit: A

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

ADDENDUM ITEMS

Resolution 12385-15: **Approve November 2015 Addendum Resolutions as Listed Below**

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following addendum resolutions as listed below:

- Resolution 12386-15:** **Accept the Resignation for Retirement of Rena Cornella, Special Education Instructor, Effective June 30, 2016**
- Resolution 12387-15:** **Employ Extra-Curricular Sports Personnel for the 2015-2016 School Year**
- Resolution 12388-15:** **Employ Substitute Instructors for the 2015-2016 School Year**
- Resolution 12389-15:** **Approve Vocational Substitute Instructors for the 2015-2016 School Year**
- Resolution 12390-15:** **Amend and Restate 403(b) Adoption Arrangement Effective November 18, 2015**

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

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Resolution 12386-15: **Accept the Resignation for Retirement of Rena Cornella, Special Education Instructor, Effective June 30, 2016**

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED that this Board accept, with regret, the resignation for retirement of Rena Cornella, Special Education Instructor, effective June 30, 2016.

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12387-15: **Employ Extra-Curricular Sports Personnel for the 2015-2016 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board employs extra-curricular personnel for the 2015-2016 school year for the period from August 31, 2015 to June 30, 2016 as follows:

<u>Last</u>	<u>First</u>	<u>Extra Curricular Sports Personnel</u>	<u>Step</u>	<u>Stipend</u>
Ihrle	Katherine	Basketball Coach – Girls JV	Volunteer	N/A

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12388-15: **Employ Substitute Instructors for the 2015-2016 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Substitute Instructors for the 2015-2016 school year for the period from September 1, 2015 to June 30, 2016 at a salary of \$90.00 per day for each day worked as follows:

Joseph DeRogatis

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12389-15: **Approve Vocational Substitute Instructors for the 2015-2016 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following Vocational Substitute Instructors for the Fire Science Program at the rate of \$32.00 per hour not to exceed 150 hours per individual. Funding will be provided by Perkins Secondary Funds Account 20-386-100-1000-FF16.

Stanley Jessamine

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12390-15: **Amend and Restate 403(b) Adoption Arrangement Effective November 18, 2015**

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves amending and restating the 403(b) adoption arrangement effective November 18, 2015 as per IRS regulations section 403(b).

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

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PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Discussion of Attorney Request for Proposals

- The Board members all agreed to retain the firm of Florio, Perrucci, Steinhardt & Fader, LLC. as the Board attorney and to have them handle all legal aspects of the district. Discussion ensued as to which attorney would be the lead attorney attending the Board Meetings. Mr. Zalewski was directed to contact the firm and invite the attorneys to the next meeting.

Resolution 12390-15: **Appoint Florio, Perrucci, Steinhardt & Fader, LLC. as Board Attorney**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approve the appointment of Florio, Perrucci, Steinhardt & Fader, LLC., as School District Attorney until the reorganization meeting to be held in November 2016 at a rate of \$140 per hour.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

MOTION CARRIED

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- Mr. Roschewsk put forth the following motion. Discussion ensued that the Freeholders reduced the Board by two members several years earlier and added the Executive County Superintendent of Schools to the Board. Mr. Rutledge and Mrs. Johnson-Demeter stated that the Board was working well as a five member board and the committee structure was not successful in the past. Mr. Shotwell said he liked the seven member Board. Mrs. Johnson-Demeter asked Mr. Roschewsk if he spoke to the Freeholders about his recommendation, and he said he spoke to Mr. Smith and was told that a motion would be needed from the Board of Education to the Board of Chosen Freeholders. All agreed that the Executive County Superintendent of Schools should continue to be part of the Board. There was some discussion on what the current regulations are for the vocational school board of education and more discussion should occur, but the motion was to be sent to the Board of Chosen Freeholders.

Resolution 12391-15: **Petition the Board of Chosen Freeholders to Consider Adding Two Additional Board Members to the Board of Education**

On the motion of Mr. Roschewsk, seconded by Mr. Shotwell, RESOLVED, that this Board petition the Board of Chosen Freeholders to consider adding two additional board members to the board of education for the following reasons: Lack of quorum, size of committees, and more vibrant conversation.

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, the Board adjourned the meeting at 6:27p.m.

Upcoming Dates of Interest:

December 16, 2015	5:00 p.m. Executive Session	5:30 p.m. Regular Session
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Respectively Submitted,

Edmund Zalewski