

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING AGENDA
November 18, 2020

CALL TO ORDER

President Austin called the meeting to order via Zoom at 5:00 p.m. on Wednesday, November 18, 2020 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 4, 2020.

Roll Call – Board Secretary Barkman

 X Dr. Lamonte
 X Mr. McDonough (Arrived 5:02)
 X Mr. Rutledge
 X Dr. Austin

Adopt the Meeting Agenda

Resolution 14233-20: Adopt the Meeting Agenda

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, RESOLVED, that this Board adopts the Meeting Agenda for the November 18, 2020 meeting as published with any addenda.

VOICE VOTE: Yeas:4__ Nays:0__ Abstain: 0__

Motion Carried: Yes

Resolution E676-20: Personnel, Negotiations and Legal Matters

On the motion of Mr. Rutledge, seconded by Dr. Lamonte, the Board moved into executive session at 5:02 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Superintendent Evaluation
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:4__ Nays:0__ Abstain:0__ _

Motion Carried: Yes

Resolution E677-20: Resume Regular Session

On the motion of Mr. Rutledge, seconded by Mr. McDonough, the Board reconvened into regular session at 5:34 p.m.

VOICE VOTE: Yeas:4__ Nays:0__ Abstain:0__

Motion Carried: Yes

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Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only-None
- **AUDIT PRESENTATION** - Nisivoccia LLP
- **COMMUNICATIONS** - None
- **SUPERINTENDENT'S REPORT**
- **HIB REPORT/SUSPENSIONS**
 - One (1) Out of School Suspension since the last Board Meeting
- **BOARD PRESIDENT'S REPORT**
- **DISCUSS EDUCATIONAL ISSUES**
 - Students of the Marking Period Recognition
 - Mr. Forsythe congratulated Megan Starck and Devin Kelleher on their accomplishments for being nominated as Student of the Marking Period
- **NEW BUSINESS-None**

Minutes – Regular Meeting Minutes

Resolution 14234-20: Approve Board Meeting Minutes as Listed Below

On the motion of Mr. McDonough, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 14235-20: Approve October 21, 2020 Regular Meeting Minutes
Resolution 14236-20: Approve October 21, 2020 Regular Meeting Executive Session Minutes
Resolution 14237-20: Approve November 4, 2020 Regular Meeting Minutes
Resolution 14238-20: Approve November 4, 2020 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas:4__ Nays:_0__ Abstain:0__ __

Motion Carried: Yes

Resolution 14235-20: Approve October 21, 2020 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of October 21, 2020.

Resolution 14236-20: Approve October 21, 2020 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of October 21, 2020.

Resolution 14237-20: Approve November 4, 2020 Regular Meeting Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Session Minutes of November 4, 2020.

Resolution 14238-20: Approve November 4, 2020 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of November 4, 2020.

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FINANCE & FACILITIES

Resolution 14245-20: Approve Finance & Facilities Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

<u>Resolution 14246-20:</u>	Receive, Accept, and Approve October 2020 Financial Reports
<u>Resolution 14247-20:</u>	Board of Education's Monthly Certification of Major Account/Fund Status
<u>Resolution 14248-20:</u>	Approve Payment of Bills for November 2020

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X___ McDonough X___ Rutledge X___ Austin X___

Resolution 14246-20: Receive, Accept, and Approve October 2020 Financial Reports

On the motion of _____, seconded by _____, RESOLVED, that the October 2020 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 14247-20: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that November 2020, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 14248-20: Approve Payment of Bills for November 2020

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for November 2020 in the amount of \$903,637.44.

Exhibit: F2

PERSONNEL

Resolution 14249-20: Approve Personnel Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following personnel resolutions as listed below:

<u>Resolution 14250-20:</u>	Approve Tutors for the 2020-2021 School Year
<u>Resolution 14251-20:</u>	Approve Ellen LePera's Lateral Move On WTEA Guide for the 2021-2022 School Year
<u>Resolution 14252-20:</u>	Approve Teachers to Write Curriculum for the 2020-2021 School Year
<u>Resolution 14253-20:</u>	Approve Ashlee Lunden as Substitute Teacher for the 2020-2021 School Year
<u>Resolution 14254-20:</u>	Approve School Bus Emergency Evacuation Drill Report

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ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X McDonough X Rutledge X Austin X

Resolution 14250-20: Approve Tutors for the 2020-2021 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following teachers to tutor for the 2020-2021 school year at a rate of \$35.00 per hour as per the WTEA contracted rate:

Art	Heidi SanFilippo
Health	Brooke Cicale
Health	Kimberly O'Rear
Health	Steve Petonak
Spanish	Noris Lara

Resolution 14251-20: Approve Ellen LePera's Lateral Move On WTEA Guide for the 2021-2022 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the horizontal movement on the WTEA salary guide from BA + 15 to MA for Ellen LePera in the school year of 2021-2022.

Resolution 14252-20: Approve Teachers to Write Curriculum for the 2020-2021 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approve the following curriculum for the 2020-2021 school year:

Media I-IV	P. Seugling
Culinary I-IV	P. Lilly
Health Science I-IV	T. Giraldi and K. Gonzalez
Engineering I-IV	A. Lusardi
Building Technology I-IV	S. Lance
Art II	H. SanFilippo
Spanish I	H. SanFilippo
Spanish I Honors	H. SanFilippo
US I A	H. SanFilippo
US I Honors	H. SanFilippo
Physical Education 9	K. O'Rear
Physical Education 10	K. O'Rear
Physical Education 11	K. O'Rear
Health 9	K. O'Rear
Health 10/Driver's Ed	K. O'Rear
Health 11	K. O'Rear
Physical Education 12	K. O'Rear
Health 12	K. O'Rear

Resolution 14253-20: Approve Ashlee Lunden as Substitute Teacher for the 2020-2021 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Ashlee Lunden as a Substitute Teacher for the 2020-2021 school year.

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Resolution 14254-20: **Approve School Bus Emergency Evacuation Drill Report**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the School Bus Emergency Evacuation Drill Report for the 2020-2021 school year.

Exhibit: A

TRAVEL

Resolution 14255-20: **Approve Staff Professional Development Travel as Listed Below**

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board approves the staff professional development travel as listed below:

Date	Name	Description/Reason	Approx. Cost
11/20/2020	K. Sarte	CTE in a Virtual World	\$0
11/20/2020	Z. Zielger	CTE in a Virtual World	\$0

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte _X_ McDonough _X_ Rutledge _X_ Austin _X_

POLICY

Resolution 14256-20: **Approve Policy Revisions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the following policy revisions as listed below:

P1620	Administrative Employment Contracts (M)
P2431	Athletic Competition (M)
R 2431.1	Emergency Procedures for Sports and Other Athletic Activity (M)
P2451	Adult High School (M)
P2464	Gifted and Talented (M)
P&R 5330.05	Seizure Action Plan(M)
P & R 6470.01	Electronic Funds Transfer and Claimant Certification (M)
P6440	Cooperative Purchasing (M)
P&R 7440	School District Security (M)
P7450	Property Inventory (M)
P&R 7510	Use of School Facilities
P840	Emergency and Crisis Situations (M)
P8561	Procurement Procedures for School Nutrition Programs (M)
P1648	Restart and Recovery Plan (M)
P1648.02	Remote Learning Options for Families (M)
P1648.03	Restart and Recovery Plan – Full Time Remote Instruction (M)
P4352	Sexual Harassment (M)
P0164.6	Remote Public Board Meetings During a Declared Emergency
P2453	Post-Secondary Programs Acceptance of Students

Attachment: B

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ROLL CALL VOTE:

Lamonte X McDonough X Rutledge X Austin X

Motion Carried: Yes

ADDENDUM ITEMS

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

**** Mrs. Leal congratulated Megan Starck and Devin Kelleher on being nominated as Student of the Marking Period. She also thanked administration for the continued updates during this difficult time and stated she was very proud of our district.**

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Dr. Austin, the Board adjourned the meeting at 6:03p.m.

Upcoming Dates of Interest:

November 26 & 27, 2020	School Closed Thanksgiving Break
December 16, 2020	Board of Education Meeting