

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
REORGANIZATION MEETING MINUTES
NOVEMBER 1, 2023**

I. CALL TO ORDER

The Reorganization Meeting of the Warren County Technical School Board of Education will be called to order at 5:00 p.m. on Monday, November 1, 2023, by Board Secretary Amy Barkman via ZOOM.

A. Flag Salute – Amy Barkman.

B. Opening Statement – Board Secretary Amy Barkman.

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 7, 2022.

C. Roll Call:

X Dr. Lamonte

X Mr. McDonough-Arrived 5:03

X Mr. Rutledge

X Dr. Austin

Resolution 15424-23: Adopt the Meeting Agenda

On the motion of Mr. Rutledge, seconded by Dr. Austin, RESOLVED, that this Board adopts the Meeting Agenda for the November 1, 2023 meeting as published with any addenda.

VOICE VOTE: Yeas: 3 Nays: 0 Abstain: 0 Absent: 1

Motion Carried: Yes

Resolution 15425-23: Election of the President

The Board Secretary will receive, in order, nominations for the office of President of the Board of Education.

Nominee: Dr. Austin	Moved by: Dr. Lamonte	Seconded by: Mr. Rutledge
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Close nominations – Board Secretary will conduct a roll call vote for each nominee.

On the motion of Dr. Lamonte, seconded by Mr. Rutledge, RESOLVED, that the Board elected Dr. Austin to the office of President of the Warren County Technical School Board of Education.

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X McDonough A Rutledge X Austin X

Resolution 15426-23: Election of the Vice-President

The President declares nominations for the office of Vice-President of the Board of Education.

Close nominations – Board Secretary will conduct a roll call vote for each nominee.

Nominee: Mr. McDonough	Moved by: Dr. Lamonte	Seconded by: Dr. Austin
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On the motion of Dr. Lamonte, seconded by Dr. Austin RESOLVED, that the Board elected Mr. McDonough to the office of Vice-President of the Warren County Technical School Board of Education.

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte X McDonough X Rutledge X Austin X

Resolution 15427-23: Election of the School Delegate to NJSBA

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The President declares nominations for the position of School Delegate to NJSBA of the Board of Education.
Close nominations – Board Secretary will conduct a roll call vote for each nominee.

Nominee: Gus Rutledge	Moved by: Dr. Austin	Seconded by: Dr. Lamonte
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On the motion of Dr. Austin, seconded by Dr. Lamonte, RESOLVED, that the Board elected Mr. Rutledge to the position of School Delegate to NJSBA of the Warren County Technical School Board of Education.

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte _X_ McDonough _X_ Rutledge _X_ Austin _X_

E. Code of Ethics

Board members were given the Code of Ethics to review.

PUBLIC COMMENTS ON AGENDA ITEMS

Resolution 15428-23: Approve November 2023 Reorganization Agenda Items as Listed Below:

On the motion of Mr. McDonough, seconded by Dr. Austin, RESOLVED, that this Board Approve the following resolutions as listed below:

- Resolution 15429-23:** Appoint Amy Barkman, Business Administrator, to Serve as Board Secretary
Resolution 15430-23: Appoint Amy Barkman, Business Administrator, as Purchasing Agent
Resolution 15431-23: Appoint Amy Barkman, Business Administrator, as Certifying Officer
Resolution 15432-23: Appoint Amy Barkman, Business Administrator/Board Secretary, as Custodian of Government Records
Resolution 15433-23: Appoint Amy Barkman, Business Administrator, as the Public Agency Compliance Officer
Resolution 15434-23: Appoint RK Environmental as Asbestos Public Agency Compliance Officer
Resolution 15435-23: Appoint Jeff Tierney as School Safety Officer
Resolution 15436-23: Appoint Amy Barkman, Business Administrator/Board Secretary, as the Board Secretary to the Board of School Estimate
Resolution 15437-23: Appoint Katherine DeRiso as the Treasurer of School Moneys
Resolution 15438-23: Appoint Members to the Board of School Estimate
Resolution 15439-23: Appoint James Mengucci, Facilities Manager, as Integrated Pest Management Coordinator
Resolution 15440-23: Appoint James Mengucci, Facilities Manager, as the Indoor Air Quality Designated Person
Resolution 15441-23: Appoint James Mengucci, Facilities Manager, as Asbestos Management Plan Designated Person
Resolution 15442-23: Appoint James Mengucci, Facilities Manager, as Written Hazardous Communication Program Designated Person
Resolution 15443-23: Appoint James Mengucci, Facilities Manager as Employer Responsible Right to Know Official (ERRO)
Resolution 15444-23: Appoint James Mengucci as Chemical Hygiene Officer
Resolution 15445-23: Appoint Jeff Tierney, Assistant Principal, as Affirmative Action Officer
Resolution 15446-23: Approve Affirmative Action Team to Conduct the Needs Assessment and Develop a Comprehensive Equity Plan

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<u>Resolution 15447-23:</u>	Approve Jeff Tierney as HIB Coordinator
<u>Resolution 15448-23:</u>	Approve Jeff Tierney as Title IX Coordinator
<u>Resolution 15449-23:</u>	Appoint Noreen Matias, Director of Curriculum and Instruction
<u>Resolution 15450-23:</u>	Appoint Noreen Matias, Title I Coordinator
<u>Resolution 15451-23:</u>	Appoint Diana Mai Director of Special Services and Americans with Disabilities Act (504) Officer
<u>Resolution 15452-23:</u>	Appoint Centric Consulting to Serve as Broker of Record for Health and Dental Benefits
<u>Resolution 15453-23:</u>	Appoint the Willis Towers Watson Group to Serve as Broker of Record for Property and Casualty
<u>Resolution 15454-23:</u>	Name Depositories
<u>Resolution 15455-23:</u>	Appoint Amy Barkman, Business Administrator, to Award Contracts up to the Bid Threshold
<u>Resolution 15456-23:</u>	Authorize Derrick Forsythe, Superintendent, and Amy Barkman, Business Administrator/Board Secretary, to Sign Checks and Vouchers in Matters Relating to the General Operation of the School District
<u>Resolution 15457-23:</u>	Appoint Derrick Forsythe, Superintendent, to Operate the School District in Accordance with Title 18A, Title 6, and Board Policy
<u>Resolution 15458-23:</u>	Designate the Official Newspapers
<u>Resolution 15459-23:</u>	Adopt Open Public Meetings Act
<u>Resolution 15460-23:</u>	Adopt Warren County Technical School Policies
<u>Resolution 15461-23:</u>	Appoint Florio, Perrucci, Steinhardt & Cappelli, LLC. as Board Attorney/Special Education Attorney
<u>Resolution 15462-23:</u>	Appoint Comegno Law Group as Labor Attorney
<u>Resolution 15463-23:</u>	Approve Warren County Technical School Curriculum and Textbooks
<u>Resolution 15464-23:</u>	Appoint DIGroup Architects to Serve as Architect of Record
<u>Resolution 15465-23:</u>	Approve Board Policies and Bylaws
<u>Resolution 15466-23:</u>	Approve School Superintendent as Designee to Review Claims for Payment Presented by the School Business Administrator/Board Secretary and Authorize Payment Using an Approved EFT Method
<u>Resolution 15467-23:</u>	Approve School Business Administrator/Board Secretary as Authorized Person to Initiate Claims for Payment Using an Approved EFT Method
<u>Resolution 15468-23:</u>	Set Meeting Time and Place of Regular Board of Education Meetings
<u>Resolution 15469-23:</u>	Approve Chart of Accounts
<u>Resolution 15470-23:</u>	Authorize Interim Payment of Obligations
<u>Resolution 15471-23:</u>	Approve New Jersey School Board Code of Ethics
<u>Resolution 15472-23:</u>	Authorization of Procurement of State Contracts - Goods/Services
<u>Resolution 15473-23:</u>	Authorization of Procurement of Goods/Services
<u>Resolution 15474-23:</u>	Adopt Roberts Rule of Order, Newly Revised
<u>Resolution 15475-23:</u>	Appoint Willis Towers Insurance as Insurance Risk Manager for the District
<u>Resolution 15476-23:</u>	Appoint Nisivoccia Accounting Firm as District Auditor
<u>Resolution 15477-23:</u>	Appoint RK Environmental as Environmental Consultants
<u>Resolution 15478-23:</u>	Appoint Strauss Esmay as Policy Service Provider
<u>Resolution 15479-23:</u>	Appoint Dr. Keller of Saint Luke's As School Physician
<u>Resolution 15480-23:</u>	Appoint Comegno Law Group as Negotiator for the Board of Education
<u>Resolution 15481-23:</u>	Appoint Jeff Tierney as Truant Officer
<u>Resolution 15482-23:</u>	Appoint Diana Mai as ELL Coordinator
<u>Resolution 15483-23:</u>	Appoint Noreen Matias as Perkins Coordinator
<u>Resolution 15484-23:</u>	Appoint Noreen Matias as State Testing Coordinator
<u>Resolution 15485-23:</u>	Appoint Noreen Matias as Gifted and Talented Coordinator

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ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain 15429, 15457, 15463 McDonough X Rutledge X Austin X

Resolution 15429-23: Appoint Amy Barkman, Business Administrator, to Serve as Board Secretary

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Amy Barkman, Business Administrator, as Board Secretary.

Resolution 15430-23: Appoint Amy Barkman, Business Administrator, as Purchasing Agent

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Amy Barkman, Business Administrator, as Purchasing Agent. NJSA 40A:11-9b.

Resolution 15431-23: Appoint Amy Barkman, Business Administrator, as Certifying Officer

On the motion of _____, seconded by _____, RESOLVED, that this Board appoints Amy Barkman, Business Administrator, as the Certifying Officer. P.L. 2011 C.52.

Resolution 15432-23: Appoint Amy Barkman, Business Administrator/Board Secretary, as Custodian of Government Records

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Amy Barkman, Business Administrator/Board Secretary, as Custodian of Government Records.

Resolution 15433-23: Appoint Amy Barkman, Business Administrator, as the Public Agency Compliance Officer

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Amy Barkman, Business Administrator, as Public Agency Compliance Officer. NJAC 17:27-3.3.

Resolution 15434-23: Appoint RK Environmental as Asbestos Public Agency Compliance Officer

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint RK Environmental as Asbestos Public Agency Compliance Officer.

Resolution 15435-23: Appoint Jeff Tierney as School Safety Officer

On the motion of _____ seconded by _____, RESOLVED, that this Board appoint Jeff Tierney as the School Safety Officer.

Resolution 15436-23: Appoint Amy Barkman, Business Administrator/Board Secretary, as the Board Secretary to the Board of School Estimate

On the motion of _____, seconded by _____, RESOLVED, that this Board appoints Amy Barkman, Business Administrator/Board Secretary, as the Board Secretary to the Board of School Estimate.

Resolution 15437-23: Appoint Katherine DeRiso as the Treasurer of School Monies

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Katherine DeRiso as the Treasurer of School Monies at a salary of \$4,900.

Resolution 15438-23: Appoint Members to the Board of School Estimate

On the motion of _____, seconded by _____, RESOLVED, that the Board President and Vice President be appointed as members of the Board of School Estimate.

Resolution 15439-23: Appoint James Mengucci, Facilities Manager, as Integrated Pest Management Coordinator

On the motion of _____, seconded by _____, RESOLVED, that the Board appoint James Mengucci, Facilities

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Manager, as the Integrated Pest Management Coordinator.

Resolution 15440-23: **Appoint James Mengucci, Facilities Manager, as the Indoor Air Quality Designated Person**

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint James Mengucci, Facilities Manager, as the indoor air quality designated person.

Resolution 15441-23: **Appoint James Mengucci, Facilities Manager, as Asbestos Management Plan Designated Person**

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint James Mengucci, Facilities Manager, as the Asbestos Management Plan designated person in charge of administering the plan.

Resolution 15442-23: **Appoint James Mengucci, Facilities Manager, as Written Hazardous Communication Program Designated Person**

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint James Mengucci, Facilities Manager, as the Written Hazardous Communication designated person in charge of administering the plan.

Resolution 15443-23: **Appoint James Mengucci, Facilities Manager as Employer Responsible Right to Know Official (ERRO)**

On the motion of _____, seconded by _____, RESOLVED, that this Board appoints James Mengucci, Facilities Manager, as the Employer Responsible Right to Know Official.

Resolution 15444-23: **Appoint James Mengucci as Chemical Hygiene Officer**

On the motion of _____, seconded by _____, RESOLVED, that this Board appoints James Mengucci, Facilities Manager, as the Chemical Hygiene Officer.

Resolution 15445-23: **Appoint Jeff Tierney, Assistant Principal, as Affirmative Action Officer**

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Jeff Tierney, Assistant Principal, as Affirmative Action Officer.

Resolution 15446-23: **Approve Affirmative Action Team to Conduct the Needs Assessment and Develop a Comprehensive Equity Plan**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Affirmative Action Team to conduct the Needs Assessment and develop a Comprehensive Equity Plan.

Resolution 15447-23: **Approve Jeff Tierney as HIB Coordinator**

On the motion of _____, seconded by _____, RESOLVED, that this Board Approve Jeff Tierney as the HIB Coordinator.

Resolution 15448-23: **Approve Jeff Tierney as Title IX Coordinator**

On the motion of _____, seconded by _____, RESOLVED, that this Board Approve Jeff Tierney as the Title IX Coordinator.

Resolution 15449-23: **Appoint Noreen Matias, Director of Curriculum and Instruction**

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Noreen Matias, Director of Curriculum and Instruction.

Resolution 15450-23: **Appoint Noreen Matias, Title I Coordinator**

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Noreen Matias, Title I Coordinator.

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Resolution 15451-23: Appoint Diana Mai, Director of Special Services and Americans with Disabilities Act (504) Officer

On the motion of _____, seconded by _____, RESOLVED, that this Board appoints Diana Mai, Director of Special Services and Americans with Disabilities Act (504) Officer.

Resolution 15452-23: Appoint Centric Consulting to Serve as Broker of Record for Health and Dental Benefits

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Centric Consulting to serve as the Broker of Record for Health and Dental Benefits.

Resolution 15453-23: Appoint the Willis Towers Watson Group to Serve as Broker of Record for Property and Casualty

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint the Willis Towers Watson Group to serve as the Broker Property and Casualty.

Resolution 15454-23: Name Depositories

On the motion of _____, seconded by _____, RESOLVED, that the following depositories be named for the accounts indicated:

General Account – PNC Bank
Payroll Account – PNC Bank
Agency Account – PNC Bank
Cafeteria Account - PNC Bank
Day School Student Activity – PNC Bank
Athletic Activities Account – PNC Bank
Unemployment Depository – PNC Bank
Activity Account - PNC Bank
Petty Cash Account - PNC Bank

Temporary Investments – Authorize the Board Secretary to invest surplus monies in any State-approved depositories.

Resolution 15455-23: Appoint Amy Barkman, Business Administrator, to Award Contracts up to the Bid Threshold

On the motion of _____, seconded by _____, RESOLVED, that this Board Amy Barkman, Business Administrator, to award contracts up to the bid threshold.

Resolution 15456-23: Authorize Derrick Forsythe, Superintendent, and Amy Barkman, Business Administrator/Board Secretary, to Sign Checks and Vouchers in Matters Relating to the General Operation of the School District

On the motion of _____, seconded by _____, RESOLVED, that this Board authorize Derrick Forsythe, Superintendent, and Amy Barkman, Business Administrator/Board Secretary, to sign checks and vouchers in matters relating to the general operation of the school district.

Resolution 15457-23: Appoint Derrick Forsythe, Superintendent, to Operate the School District in Accordance with Title 18A, Title 6, and Board Policy

On the motion of _____, seconded by _____, RESOLVED, that this Board authorizes Derrick Forsythe, Superintendent to operate the school district in accordance with Title 18A:6, Board Policy and other rules and regulation as befit the Warren County Technical School District.

Resolution 15458-23: Designate the Official Newspapers

On the motion of _____, seconded by _____, RESOLVED, that NJ.com be designated the official

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newspaper(s) for publication of legal notices.

Resolution 15459-23: Adopt Open Public Meetings Act

On the motion of _____, seconded by _____, RESOLVED, that the Board adopt the following in accordance with the provisions of the Open Public Meetings Act N.J.S.A. 10:4-6 et seq.

Resolution 15460-23: Adopt Warren County Technical School Policies

On the motion of _____, seconded by _____, RESOLVED, that all existing policies of the Board remain in effect for one year subject to change by rules within these policies

Teacher/Master Schedules
Staff Handbook
Student Handbook
Emergency Management Plan

All exhibits available for review in the High School Office.

Resolution 15461-23: Appoint Florio, Perrucci, Steinhardt & Cappelli, LLC as Board Attorney-Special Education Attorney

On the motion of _____, seconded by _____, RESOLVED, that this Board appoints Florio, Perrucci, Steinhardt & Cappelli, LLC as Board and Special Education Attorney.

Resolution 15462-23: Appoint Comegno Law Group as Labor Attorney

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Comegno Law Group as Labor attorney.

Resolution 15463-23: Approve Warren County Technical School Curriculum and Textbooks

On the motion of _____, seconded by _____, RESOLVED, that all existing policies of the Board approve the Curriculum and Textbooks for the 2023-2024 School year.

Resolution 15464-23: Appoint DiGroup Architects to Serve as Architect of Record

On the motion of _____, seconded by _____, RESOLVED, that this Board appoints DiGroup Architects as the architect of record.

Resolution 15465-23: Approve Board Policies and Bylaws

On the motion of _____, seconded by _____, RESOLVED, that this Board Approve the following resolution:

RESOLVED, that the Warren County Technical School District Board of Education, in the County of Warren, New Jersey adopts and shall be governed in all actions and business to come before this Board by the written Board Policies, Regulation, and Job Descriptions previously duly adopted and contained in the Board of Education Policy Book.

Resolution 15466-23: Approve School Superintendent as Designee to Review Claims for Payment Presented by the School Business Administrator/Board Secretary and Authorize Payment Using an Approved EFT Method

On the motion of _____, seconded by _____, RESOLVED, that this Board Approve the School Superintendent as designee to review claims for payment presented by the School Business Administrator/Board Secretary and authorize payment using an approved EFT method.

Resolution 15467-23: Approve School Business Administrator/Board Secretary as Authorized Person to Initiate Claims for Payment Using an Approved EFT Method

On the motion of _____, seconded by _____, RESOLVED, that this Board Approve the School Business Administrator/Board Secretary as authorized person to initiate claims for payment using an approved EFT method.

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Resolution 15468-23: Set Meeting Time and Place of Regular Board of Education Meetings

On the motion of _____, seconded by _____, RESOLVED, that the regular Board of Education meetings be held at the Warren County Technical School on the 3rd Wednesday of each month unless otherwise noted. The Board will open in public session at 4:30 pm. and immediately go into executive session until 5:30 pm. when the public session will begin except for the reorganization meeting. Meeting dates are as follows:

November 29, 2023	May 22, 2024
December 20, 2023	June 19, 2024
January 17, 2024	July 17, 2024
February 21, 2024	August 21, 2024
March 6, 2024 (Budget)	September 17, 2024
March 20, 2024	October 16, 2024
April 24, 2024	November 1, 2024 Organization Meeting

November 1, 2024 Organization meeting Friday
Special Meetings will be advertised within appropriate state guidelines.

Resolution 15469-23: Approve Chart of Accounts

On the motion of _____, seconded by _____, RESOLVED, that this Board Approve the following resolution:

RESOLVED, that the Warren County Technical School District Board of Education, in the County of Warren, New Jersey designates the NJDOE Chart of Accounts as the minimum Chart of Accounts for the use in the district; and

BE IT FURTHER RESOLVED, that the business office authorized to add additional sub-account designation (both within the existing sub-accounts as well as additional sub positions), as the School Business Administrator may deem necessary; and

BE IT FURTHER RESOLVED, that the Superintendent is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

Resolution 15470-23: Authorize Interim Payment of Obligations

On the motion of _____, seconded by _____, RESOLVED, that this Board authorizes the Business Administrator/Board Secretary to do account transfers, pay bills and approve travel in accordance with Policy #4133 and #9250, Travel and Related Services, and N.J.S.A. 18A:11-12 in between board meetings on an emergency basis with a list of such transfers, payment and travel subject to presentation and ratification at the next board meeting.

Resolution 15471-23: Approve New Jersey School Board Code of Ethics

On the motion of _____, seconded by _____, RESOLVED, that this Board Approves the following resolution:

RESOLVED, that the Warren County Technical School District Board of Education, in the County of Warren, New Jersey adopt the following Code of Ethics as per N.J.S.A. 18A:12-21 et seq.:

The members of the board of education recognize that they hold authority not as individuals but as members of the board. In order to make a clear public statement of its philosophy of service to the pupils of the district, the board adopts this code of ethics:

A. I will uphold and enforce all laws, rules, and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.

B. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public

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schools that meet the individual needs of all children regardless of their ability, race creed, sex, or social standing.

- C. I will confine my board action to policy making, planning, and appraisal and will help to frame policies and plans only after the board has consulted those who will be affected by them.
- D. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- E. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action that may compromise the Board.
- F. I will refuse to surrender my independent judgment to special interests or partisan political groups or to use the school for the personal gain of friends.
- G. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- H. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I. I will support and protect school personnel in the proper performance of their duties.
- J. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after the failure of an administrative solution.
- K. The board shall see that all members of the board receive training in understanding and adhering to this code of ethics and shall discuss it annually at regularly scheduled public meetings. Each member shall sign documentation that he/she has received a copy of it and has read and understood it.

Resolution 15472-23: Authorization of Procurement of State Contracts - Goods/Services

On the motion of _____, seconded by _____, RESOLVED, that this Board Approve the following resolution:

WHEREAS, Title 18A:18A-10 provides that, A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

WHEREAS, the Warren County Technical School District has the need, on a timely basis, to procure goods and services utilizing State Contracts, and

WHEREAS, the Warren County Technical School District desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE BE IT RESOLVED that the Warren County Technical School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors, as per list filed in the office of the Business Administrator/Board Secretary.

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Resolution 15473-23: Authorization of Procurement of Goods/Services

On the motion of _____, seconded by _____, RESOLVED, that this Board Approves the following resolution:

WHEREAS, Title 18A:18A-10 provides that, A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and WHEREAS, the Warren County Technical School District has the need, on a timely basis, to procure goods and services utilizing Joint Purchasing Agreements, and

WHEREAS, the Warren County Technical School District desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE BE IT RESOLVED that the Warren County Technical School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into with Joint Purchasing Agreements on behalf of the State by the Division of Purchase and Property utilizing various vendors, as per list filed in the office of the Business Administrator/Board Secretary.

Resolution 15474-23: Adopt Roberts Rule of Order, Newly Revised

On the motion of _____, seconded by _____, RESOLVED, that this Board adopts Roberts Rule of Order, Newly Revised, except as otherwise provided by board rules or by statute.

Resolution 15475-23: Appoint Willis Towers Insurance as Insurance Risk Manager for the District

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Antric Insurance as Insurance Risk Manager for the district.

Resolution 15476-23: Appoint Nisivoccia Accounting Firm as District Auditor

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Nisivoccia Accounting Firm as the district auditor.

Resolution 15477-23: Appoint RK Environmental as Environmental Consultants

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint RK Environmental as environmental consultants for the district.

Resolution 15478-23: Appoint Strauss Esmay as Policy Service Provider

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Strauss Esmay as policy service provider for the district.

Resolution 15479-23: Appoint Dr. Keller of St. Luke as School Physician

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Dr. Keller of St. Luke's as school physician for the district.

Resolution 15480-23: Appoint Comegno Law Group as Negotiator for the Board of Education

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Comegno Law Group as negotiator for the Board of Education.

Resolution 15481-23: Appoint Jeff Tierney as Truant Officer

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Jeff Tierney as Truant

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Resolution 15482-23: Appoint Diana Mai as ELL Coordinator

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Diana Mai as ELL Coordinator.

Resolution 15483-23: Appoint Noreen Matias as Perkins Coordinator

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Noreen Matias as Perkins Coordinator.

Resolution 15484-23: Appoint Noreen Matias as State Testing Coordinator

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Noreen Matias as State Testing Coordinator.

Resolution 15485-23: Appoint Noreen Matias as Gifted and Talented Coordinator

On the motion of _____, seconded by _____, RESOLVED, that this Board appoint Noreen Matias as Gifted and Talented Coordinator.

PUBLIC COMMENTS-None

ADJOURNMENT

Motion to adjourn the meeting by Mr. McDonough, seconded by Mr. Rutledge, the Board adjourned the meeting at 5:10 pm.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

REGULAR MEETING

PUBLIC COMMENTS ON AGENDA ITEMS

Adopt the Meeting Agenda

Resolution 15486-23: Adopt the Meeting Agenda

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board adopts the Meeting Agenda for the November 1, 2023 meeting as published with any addenda.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Resolution E717-23: Personnel, Negotiations, and Legal Matters

On the motion of Mr. McDonough, seconded by Mr. Rutledge, the Board moved into executive session at 5:10 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public is excluded from attendance at a portion of this meeting for the reason that the following subject matter is discussed:
 - Personnel
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open

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- Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right to privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Resolution E718-23: Resume Regular Session

On the motion of Mr. McDonough, seconded by Mr. Rutledge the Board reconvened into regular session at 5:28 p.m.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only-None
- **COMMUNICATIONS**-None
- **SUPERINTENDENT'S REPORT**-None
- **BOARD PRESIDENT'S REPORT**-None
- **STUDENT REPRESENTATIVE**-None
- **DISCUSS EDUCATIONAL TOPICS**-None
- **NEW BUSINESS**-None

Resolution 15487-23: Approve November 1, 2023, Regular Meeting Agenda Items as Listed Below:

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board Approve the following resolutions as listed below:

- | | |
|-----------------------------|---|
| Resolution 15488-23: | Approve Regular Transportation Contracts for the 2023-2024 School Year |
| Resolution 15489-23: | Approve Late Bus Transportation Contracts for the 2023-2024 School Year |
| Resolution 15490-23: | Accept Resignation from Arthur Adelbock, Maintenance Personnel, Effective October 22, 2023 |
| Resolution 15491-23: | Approve FMLA for Employee #1029 from October 30, 2023, For 12 Weeks |
| Resolution 15492-23: | Approve FMLA for Employee #958 from November 7, 2023, For 12 Weeks |
| Resolution 15493-23: | Approve FMLA for Employee #990 from November 2, 2023, For 12 Weeks |
| Resolution 15494-23: | Approve NJDOE English Language Learner Three-Year Plan Submission |
| Resolution 15454-23: | Approve the Transportation Jointure Agreements with Allamuchy School District |
| Resolution 15496-23: | Approve Jayden Ruben to Teach Self Defense Classes to the Poilice Explorers Club |
| Resolution 15497-23: | Approve The Snowplowing Contract with ACF Greenscapes |
| Resolution 15498-23: | Approve the Submission of the Facility Health and Safety Checklist |
| Resolution 15499-23: | Approve the Submission of the M1 and CMP to the Department of Education |
| Resolution 15500-23: | Approve Submission of the Innovation Dual Enrollment Pilot Competitive Grant to |

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<u>Resolution 15501-23:</u>	The NJ Department of Education.
<u>Resolution 15502-23:</u>	Approve School Self-Assessment for Determining HIB Grades
	Approve Submission of DPR and Statement of Assurance for NJ Quality
	Single Accountability Continuum

ROLL CALL VOTE: *Motion Carried: Yes*

Lamonte Abstain 15488, 15489, 15443, 15495, 15498, 15499, 154500, 15501, 15502 McDonough X
Rutledge X Austin X

Resolution 15488-23: **Approve Regular Transportation Contracts for the 2023-2024 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the regular transportation contracts with GST in the amount of \$651,864.69 for the 2023-2024 school year.

Exhibit: A

Resolution 154889-23: **Approve Late Bus Transportation Contracts for the 2023-2024 School Year**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the late bus transportation contracts with GST in the amount of \$18,721.34 for the 2023-2024 school year.

Exhibit: B

Resolution 15490-23: **Accept Resignation from Arthur Adelbock, Maintenance Personnel, Effective October 22, 2023**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the resignation of Arthur Adelbock, Maintenance Personnel, effective October 22, 2023.

Resolution 15491-23: **Approve FMLA for Employee #1029 from October 23, 2023, For 12 Weeks**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves FMLA for Employee #1029 for 12 weeks beginning October 23, 2023.

Resolution 15492-23: **Approve FMLA for Employee #958 from November 7, 2023, For 12 Weeks**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves FMLA for Employee #958 for 12 weeks beginning on November 7, 2023.

Resolution 15493-23: **Approve FMLA for Employee #990 from November 2, 2023, For 12 Weeks**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves FMLA for Employee #990 for 12 weeks beginning on November 2, 2023.

Resolution 15494-23: **Approve NJDOE English Language Learner Three-Year Plan Submission**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the NJDOE English Language Learner Three-Year submission.

Exhibit: C

Resolution 15495-23: **Approve the Transportation Jointure Agreements with Allamuchy School District**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Transportation Jointure Agreements with Allamuchy School District.

Exhibit: D

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Resolution 15496-23: **Approve Jayden Ruben to Teach Self-Defense Classes to the Police Explorers Club**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves Jayden Ruben to teach self-defense classes to the Police Explorers Club effective November 1, 2023.

Resolution 15497-23: **Approve The Snowplowing Contract with ACF Greenscapes**
On the motion of _____, seconded by _____, RESOLVED, that this Board approve the snowplowing contract with ACF Greenscapes Inc. for the 2023-2024 school year in the amount of \$34,500.

Resolution 15498-23: **Approve the Submission of the Facility Health and Safety Checklist**
On the motion of _____, seconded by _____, RESOLVED, that this Board approve the submission of the Facility Health and Safety Checklist for the 2023-2024 school year to the NJ Department of Education.

Exhibit: E, E1

Resolution 15499-23: **Approve the Submission of the M1 and CMP to the Department of Education**
On the motion of _____, seconded by _____, RESOLVED, that this Board approve the submission of the M1 and CMP to the Department of Education.

Exhibit: F

Resolution 15500-23: **Approve Submission of the Innovation Dual Enrollment Pilot Competitive Grant to The NJ Department of Education.**
On the motion of _____, seconded by _____, RESOLVED, that this Board approve the submission of the Innovation Dual Enrollment Pilot Competitive Grant to the NJ Department of Education.

Exhibit: G

Resolution 15501-23: **Approve School Self-Assessment for Determining HIB Grades**
On the motion of _____, seconded by _____, RESOLVED, that this Board approve the School Self-Assessment for Determining HIB Grades.

Resolution 15502-23: **Approve Submission of DPR and Statement of Assurance for NJ Quality Single Accountability Continuum**

WHEREAS, the Warren County Technical School Board of Education in the County of Warren, NJ is undergoing evaluation under NJ QSAC for the 2023-2024 school year, and

WHEREAS, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's DPR responses and the Statement of Assurance with respect to this process, and

WHEREAS, the Warren County Technical School Board of Education in the County of Warren, NJ has reviewed the districts DPR responses and Statement of Assurance and hereby approves these documents.

NOW THEREFORE Be It Resolved, that the Warren County Technical School Board of Education does hereby authorize the Superintendent of Schools to submit the attached DPR and Statement of Assurances to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)

PUBLIC COMMENTS -Dr. Lamonte inquired as to when the District would be reporting the NJSA scores.

ADJOURNMENT

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Motion to adjourn the meeting by Mr. McDonough, seconded by Mr. Rutledge, the Board adjourned the meeting at 5:32 pm..

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0

Motion Carried: Yes

Upcoming Dates of Interest:

November 9, 2024	School Closed for Teacher's Convention
November 10, 2023	School Closed for Teacher's Convention
November 22, 2023	Early Dismissal for Thanksgiving Break
November 23 & 24, 2023	School Closed for Thanksgiving Break
November 29, 2023	BOE Meeting