

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
October 21, 2015

CALL TO ORDER

President Johnson-Demeter called the meeting to order at 5:00 p.m. on Wednesday, October 21, 2015 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute –President Johnson-Demeter

Opening Statement –President Johnson-Demeter

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 4, 2014.

Roll Call – Board Secretary Zalewski

Present: Dr. Lamonte, Mr. Roschewsk, Mr. Rutledge, Mr. Shotwell and Mrs. Johnson-Demeter

Also Present: Mr. Glowacky, Superintendent
Mr. Zalewski, Board Secretary
Mr. Dzwilewski, Attorney

Others Present: Approximately 20 members of the public.

Adopt the Meeting Agenda

Resolution 12267-15: Adopt the Meeting Agenda

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board adopts the Meeting Agenda for the October 21, 2015 meeting as published with any addenda.

VOICE VOTE: YEAS: 5

MOTION CARRIED

Resolution E570-15: Personnel, Negotiations and Legal Matters

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, the Board moved into executive session at 5:02p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - OCR Complaint Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: YEAS: 5

MOTION CARRIED

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Resolution E571-15: Resume Regular Session

On the motion of Mr. Roschewsk, seconded by Mr. Shotwell, the Board reconvened into regular session at 5:32 p.m.

VOICE VOTE: YEAS: 5

MOTION CARRIED

Discussion

- **STUDENT RECOGNITION**
 - Mrs. Vogel introduced the Students of the Month
 - Mrs. Tamburro presented an award to Hannah Whitmore
- **PUBLIC COMMENTS - Related to Agenda Items Only**
- **COMMUNICATIONS**
 - Mrs. Johnson-Demeter read a thank you letter from the Big Brothers/Big Sisters organization for support of their tricky tray.
- **SUPERINTENDENT'S REPORT**
 - Two (2) HIB incidents were reported since the September Board Meeting.
 - One (1) in-school suspension since the September Board Meeting.
 - Mr. Glowacky discussed the fire alarm that occurred earlier in the day and questioned why we have water pressure drops.
 - Mr. Glowacky discussed the landing of the hot air balloon the previous week and the implication it had on the school security.
- **BOARD PRESIDENT'S REPORT**
 - Mrs. Johnson-Demeter commended the administration for their monthly Board reports.
- **DISCUSS EDUCATIONAL ISSUES**
 - Mr. Glowacky discussed the PARCC testing results that were received by the Department of Education.
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes

Resolution 12268-15: Approve Board Meeting Minutes as Listed Below

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 12269-15: Approve September 16, 2015 Regular Meeting Minutes

Resolution 12270-15: Approve September 16, 2015 Regular Meeting Executive Session Minutes

VOICE VOTE: YEAS: 5

MOTION CARRIED

Resolution 12269-15: Approve September 16, 2015 Regular Meeting Minutes

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Regular Meeting Minutes of September 16, 2015.

VOICE VOTE: YEAS: 5

MOTION CARRIED

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Resolution 12270-15: **Approve September 16, 2015 Regular Meeting Executive Session Minutes**
On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of September 16, 2015.

VOICE VOTE: YEAS: 5

MOTION CARRIED

FINANCE & FACILITIES

Resolution 12271-15: **Approve Finance & Facilities Resolutions as Listed Below**
On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

<u>Resolution 12272-15:</u>	Receive, Accept, and Approve September 2015 Financial Reports
<u>Resolution 12273-15:</u>	Board of Education's Monthly Certification of Major Account/Fund Status
<u>Resolution 12274-15:</u>	Approve Payment of Bills for October 2015
<u>Resolution 12275-15:</u>	Approve Transfers for September 2015
<u>Resolution 12276-15:</u>	Approve SSP Architects to Design the HVAC Upgrades Project
<u>Resolution 12277-15:</u>	Approve Golf tournament Fundraiser
<u>Resolution 12278-15:</u>	Approve Participation in Sustainable Jersey for Schools

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12272-15: **Receive, Accept, and Approve September 2015 Financial Reports**
On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that the September 2015 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Superintendent)

Exhibit: F1

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12273-15: **Board of Education's Monthly Certification of Major Account/Fund Status**
On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that September 30, 2015, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

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Resolution 12274-15: Approve Payment of Bills for October 2015

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for October 2015 in the amount of \$989,090.35.

(Recommended by the Superintendent)

Exhibit: F2

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12275-15: Approve Transfers for September 2015

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the transfers of monies for the month of September 2015.

(Recommended by the Superintendent)

Exhibit: F3

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12276-15: Approve SSP Architects to Design the HVAC Upgrades Project

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves SSP Architects to design the HVAC Upgrades project as identified in State Project # 5460-050-13-2001-G04.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12277-15: Approve Golf Tournament Fundraiser

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Golf Tournament Fundraiser as identified in the agreement.

(Recommended by the Superintendent)

Exhibit: 10-21-2015 Golf Exhibit

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

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Resolution 12278-15: Approve Participation in Sustainable Jersey for Schools

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following resolution:

Whereas—The Warren County Technical School Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

Whereas—The Warren County Technical School Board of Education and District Superintendent seek to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions.

Whereas—Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

Whereas—Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.;

Whereas—Sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

Whereas—The Warren County Technical School Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools. (See the “Create A Green Team” action. Your district “Green Team” can be designated from a pre-existing group within the district if desired.).

Whereas—Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

Whereas—The Warren County Technical School Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

Therefore, it is resolved that the Warren County Technical School Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

We hereby appoint Edmund Zalewski, Assistant Superintendent of Business, to be the district’s liaison to Sustainable Jersey for Schools.

We do hereby recognize the Warren County Technical School as the agent to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

We agree to complete district actions and to support the district’s schools in completing their actions.

(Recommended by the Superintendent)

Exhibit: F4

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

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PERSONNEL

Resolution 12279-15: **Approve October 2015 Personnel Resolutions as Listed Below**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 12280-15: **Accept the Resignation of Cindy Woodall, P/T Learning Disabilities Teacher Consultant, Effective November 4, 2015**

Resolution 12281-15: **Appoint Laura Goodell as Mentor for Kimberly Nodoro, Culinary Arts/Baking Instructor**

Resolution 12282-15: **Appoint Randy Bobish as Mentor for Kathleen King, Part-Time Music Instructor**

Resolution 12283-15: **Employ Substitute Instructors for the 2015-2016 School Year**

Resolution 12284-15: **Employ CIE Student for the 2015-2016 School Year**

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12280-15: **Accept the Resignation of Cindy Woodall, P/T Learning Disabilities Teacher Consultant, Effective November 4, 2015**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED that this Board accepts, with regret, the resignation of Cindy Woodall, Part-Time Learning Disabilities Teacher Consultant, effective November 4, 2015.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12281-15: **Appoint Laura Goodell as Mentor for Kimberly Nodoro, Culinary Arts/Baking Instructor**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board appoints Laura Goodell as mentor for Kimberly Nodoro, Culinary Arts/Baking Instructor, from October 2015 to September 2016.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12282-15: **Appoint Randy Bobish as Mentor for Kathleen King, Part-Time Music Instructor**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board appoints Randy Bobish as mentor for Kathleen King, Part-Time Music Instructor, from October 2015 to September 2016.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

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Resolution 12283-15: Employ Substitute Instructors for the 2015-2016 School Year

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board employs Substitute Instructors for the 2015-2016 school year for the period from September 1, 2015 to June 30, 2016 at a salary of \$90.00 per day for each day worked as follows:

Nancy Jenkins
JoAnn Lowe
Edwin Modugno
Marie Orlowski
Edward Wehmeyer

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12284-15: Employ CIE Student for the 2015-2016 School Year

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board authorizes the Superintendent to employ the following CIE student to work with maintenance personnel during the period from September 1, 2015 to June 30, 2016 at the rate of \$8.50 per hour. Hours worked will be on an as-needed basis preapproved by the Superintendent or Assistant Superintendent of Business.

1 – Maintenance: Kevin Weinreich

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

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TRAVEL

Resolution 12285-15: Approve Travel Resolutions as Listed Below

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the travel resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approximate Transportation Cost
*9/21/15	Warren Cty Courthouse	Bob Wheatley	9	Observe court process	WCTS
*10/7/15	WCCC	Maria Tamburro	20	Observe nursing program	Walking
*10/21/15	Pequest	Michele Beneducci	20	Using disturbances and skat as tracking	WCTS
10/23/15	YURCAK Field Rutgers	Amanda Engel	18	Observe positive effects of team solidarity at college level	WCTS
10/27/15	Alpha, NJ	Vinny Fattorusso	7	Visit a sign shop/Wrap a vehicle	WCTS
10/28/15	Warren Hills High School	Kristen Sarte	40	Teen Summit	WCTS
10/29/15	McCarter Theatre	Randy Bobish	20	See a professional production	PTA Funding
11/10/15	Good Shephard Christian Academy	Lenore Arnold	12	Observe preschool teachers/students	WCTS
11/12/15	Wayne, NJ	Kristen Sarte	9	Team building	WCTS
11/16/15 Rain Date 11/17/15	Columille Park	Amanda Noll	25	Draw and photograph nature of the unique park	WCTS
12/4/15	Liberty Science Center	Maria Tamburro	24	Career Fair for Health Science	WCTS
12/8/15	Stewartsville Rainbow Child Care Center	Lenore Arnold	13	Freshmen class to observe preschool	WCTS
5/20/16	Rutgers University	Maria Tamburro	28	Students to take Rutgers Exams	WCTS
10/1/15	Washington Twp. Firehouse	Bob Wheatley	23	Warren Hills traffic support	WCTS

* Paper work received after cutoff date for Board agenda.
(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

MOTION CARRIED

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POLICY

Resolution 12286-15: **Approve on Second Reading Revisions to the Board Policy Manual**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves on second reading revisions to the Board Policy Manual as follows:

3322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices – Policy
4322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices – Policy
5330	Administration of Medication – Policy
5330	Administration of Medication – Regulation
5339	Screening for Dyslexia – Policy
5615	Suspected Gang Activity – Policy
5756	Transgender Students – Policy
8540	School Nutrition Programs – Policy
8550	Outstanding Food Service Charges – Policy
8820	Opening Exercises/Ceremonies – Policy

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

OTHER NEW BUSINESS

Resolution 12287-15: **Approve October 2015 Other New Business Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board approves the following New Business resolutions as listed below:

Resolution 12288-15: **Approve Academic Curriculum for the 2015-2016**

Resolution 12289-15: **Approve Academic Curriculum Remediation Plan**

Resolution 12290-15: **Approve Update of Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2015-2016 School Year**

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12288-15: **Approve Academic Curriculum for the 2015-2016**

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board approves the academic curriculum for the 2015-2016 school year as a temporary curriculum until completion of the revised curriculum is adopted.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

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Resolution 12289-15: **Approve Academic Curriculum Remediation Plan**

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board approves the academic curriculum remediation plan for the 2015-2016 school year as a temporary curriculum until completion of the revised curriculum is adopted as outlined in Mr. Mylecraine's Board of Education Report.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12290-15: **Approve Update of Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2015-2016 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board approves the Update of the Uniform State Memorandum of Agreement – 2015 Revisions between Education and Law Enforcement Officials for the 2015-2016 School Year.

(Recommended by the Superintendent)

Exhibit: A

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

ADDENDUM ITEMS

- The Board discussed the concerns with the senior class trip. The Board likes that the trip is more educationally focused, closer, and more affordable.
- Mr. Roschewsk asked if the trip was being organized by a tour company; Mr. Banquecer stated it was not.
- The Board felt that alternate activities should be provided for the students who do not wish to ride a horse or kayak.
- Security at the hotel was questioned.
- Mr. Banquecer has been to all of the locations on the agenda and feels that it will be a positive trip.

Resolution 12291-15: **Approve Senior Class Trip**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Senior Class trip as outlined in the exhibit, pending attorney review of contracts, alternative activities being planned and security concerns being addressed.

(Recommended by the Superintendent)

Exhibit: Senior Class Trip Exhibit

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

Resolution 12292-15: **Accept Resignation of Lori Miller as Lead Teacher, English**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board accepts the resignation of Lori Miller as Lead Teacher, English, effective October 19, 2015.

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

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Resolution 12293-15: **Approve Agreement with St. Luke's for Athletic Trainer and School Physician**
On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, approve the agreement with St. Luke's for athletic trainer and school physician services.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: September, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
 2. Each statement made by a participant shall be limited to three (3) minutes' duration;
 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
 5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.
- Several students and PTA members spoke in favor of the Dessert Auction and Elf Auction asking the Board to override the administration's decision to cancel it.
 - Mr. Glowacky said that he will never support the Elf Auction for a number of reasons. He stated that he cannot support the use of educational time for the Dessert Auction while test results show a need for more training.

Discussion of Job Descriptions

- The Board and Administration discussed the job descriptions and made appropriate changes.

Discussion of Attorney Request for Proposals

- The Board discussed the Attorney RFP's that were received and narrowed them down to three. At the regular Board meeting in November further discussion will occur.

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ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, the Board adjourned the meeting at 7:50 p.m.

Upcoming Dates of Interest:

November 2, 2015 BOE Reorganization Meeting 5:00 p.m. Regular Session

Respectively Submitted,

Edmund Zalewski