

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**October 16, 2013**

**I. CALL TO ORDER**

President Shotwell called the meeting to order at 5:00 p.m. on Wednesday, October 16, 2013 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

**A. Flag Salute** –President Shotwell

**B. Opening Statement** –President Shotwell

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on October 17, 2012.

**C. Roll Call** – Board Secretary Zalewski

**Present:** Ellen Johnson-Demeter, Rosalie Lamonte, Rob Roschewsk, Gus Rutledge (arrived 5:18) and David Shotwell

**Also Present:** Robert Glowacky, Chief School Administrator  
Edmund Zalewski, Board Secretary  
Bruce Jones, Attorney

**Others Present:** Approximately 27 members of the public.

**D. Adopt the Meeting Agenda**

**Resolution 11460a-13: Adopt the Meeting Agenda**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED, that this Board adopts the Meeting Agenda for the October 16, 2013 meeting as published with any addenda.

VOICE VOTE: YEAS: 4 ABSENT: Mr. Rutledge

**MOTION CARRIED**

**Resolution E509-13: Personnel, Negotiations and Legal Matters**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Roschewsk, RESOLVED that the Board moved into executive session at 5:04 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
  - Special Education Legal issue update
  - Confidential Secretary Position
  - Staff Survey Results
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: YEAS: 4 ABSENT: Mr. Rutledge

**MOTION CARRIED**

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**Resolution E510-13:                      Resume Regular Session**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, the Board reconvened into regular session at 5:50 p.m.

- Mr. Rutledge Arrived During Executive Session at 5:18

VOICE VOTE:                      YEAS: 5

**MOTION CARRIED**

**E.**

- **PUBLIC COMMENTS Related to Agenda Items Only**
  - None
- **COMMUNICATIONS**
  - None
- **SUPERINTENDENT'S REPORT**
  - Mrs. Vogel Introduced the September Students of the Month: Joshua Buskirk – Grade 11 – English; Yareli Arreola – Grade 12 – Child Development; and Justin Larsen – Grade 12 – School Service Award
- **HIB REPORT**
  - One (1) incident was reported since the September Board Meeting.
- **BOARD PRESIDENT'S REPORT**
  - Mr. Shotwell said that this was his last meeting as Board President. He thanked everyone for their support during his term.
- **DISCUSS EDUCATIONAL ISSUES**
  - None
- **UPDATE OF CONSTRUCTION PROJECT**
  - Mr. Zalewski stated that the project was in its final punch list time line.
- **NEW BUSINESS**
  - First Robotics Club – Mr. McGeough presented to the Board the requirements of the FRC and the timeline and commitment requirements. Dr. Lamonte suggested that the school team up with another district to learn the basics of the program. Mrs. Johnson-Demeter thanked Mr. McGeough for identifying the pros and cons of the program and felt it would be difficult to execute at this time.
  - Skills USA – Mr. Mylecraine proposed a field trip for 18 students on a 2 day trip to Washington DC.
  - Senior Class Trip - Ms. Lara proposed the senior class trip to the Board.
  - 2014-2015 AP Course Establishment – Mrs. Vogel and several staff members presented to the Board a plan to establish AP Courses for the next school year. The Board questioned the courses and gave support to the group to continue the planning.

**Mr. Glowacky excused himself from the meeting at 7:00 pm.**

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- **Solar Energy Proposal – Mr. J. Santaiti – Gabel Associates and Mr. R. Scerbo – Decotis, FitzPatrick & Cole, LLP. Presented to the Board a proposal to start a process to offset the districts electric bills by outsourcing the installation and ownership of a solar field.**

**PUBLIC HEARING**  
**EVVRS**  
**2012-2013 School Year**

As per Public Law 6A:16-5.3 each school district shall report incidents of violence, vandalism, substance abuse, and HIB for the previous school year. Those incidents shall also be reported to the NJ Department of Education via the department's Electronic Violence and Vandalism Reporting System (EVVRS).

As reported to the Department of Education for the 2012-2013 school year, there were six (6) incident of violence, vandalism, substance abuse during the 2012-2013 school year. There were 11 incidents of HIB which rose to the standards established by the Department of Education.

**Resolution 11461-13:**                    **Accept the Violence and Vandalism Report for the 2012-2013 School Year**  
On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board accepts the Violence and Vandalism Report for the 2012-2013 school year.

(Recommended by the Chief School Administrator)

Exhibit: A

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**F. Minutes – Regular Meeting Minutes**

**Resolution 11462-13:**                    **Approve Board Meeting Minutes as Listed Below**  
On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following resolutions as listed below:

**Resolution 11463-13:**                    **Approve September 18, 2013 Regular Meeting Minutes**  
**Resolution 11464-13:**                    **Approve September 18, 2013 Regular Meeting Executive Session Minutes**

VOICE VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

**MOTION CARRIED**

**Resolution 11463-13:**                    **Approve September 18, 2013 Regular Meeting Minutes**  
On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Regular Meeting Minutes of September 18, 2013.

VOICE VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

**MOTION CARRIED**

**Resolution 11464-13:**                    **Approve September 18, 2013 Regular Meeting Executive Session Minutes**  
On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of September 18, 2013.

VOICE VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

**MOTION CARRIED**

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**FINANCE**

**Resolution 11465-13:**                    **Approve October 2013 Finance Resolutions as Listed Below**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance resolutions as listed below:

<b><u>Resolution 11466-13:</u></b>	<b>Receive, Accept, and Approve September 2013 Financial Reports</b>
<b><u>Resolution 11467-13:</u></b>	<b>Board of Education's Monthly Certification of Major Account/Fund Status</b>
<b><u>Resolution 11468-13:</u></b>	<b>Approve Payment of Bills for October 2013</b>
<b><u>Resolution 11469-13:</u></b>	<b>Approve Transfers for September 2013</b>
<b><u>Resolution 11470-13:</u></b>	<b>Approve Comprehensive Maintenance Plan for School Year 2013-2014</b>
<b><u>Resolution 11471-13:</u></b>	<b>Adopt the Tuition Rates Effective September 2014</b>
<b><u>Resolution 11472-13:</u></b>	<b>Accept NCLB Grant for FY14 in the amount of \$92,695.00</b>
<b><u>Resolution 11473-13:</u></b>	<b>Accept Donation of Desk and Credenza from Mr. and Mrs. Labonia</b>
<b><u>Resolution 11474-13:</u></b>	<b>Approve Adjusting the 2013-2014 Budget</b>

(Recommended by the Chief School Administrator)

**SEE INDIVIDUAL VOTES BELOW**

**Resolution 11466-13:**                    **Receive, Accept, and Approve September 2013 Financial Reports**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that the September 2013 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Chief School Administrator)

Exhibit: F1

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**Resolution 11467-13:**                    **Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved:

Board of Education's Monthly Certification  
Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as September 30, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Chief School Administrator)

Exhibit: F2

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

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**Resolution 11468-13:                    Approve Payment of Bills for October 2013**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for October in the amount of \$797,975.24.

(Recommended by the Chief School Administrator)

Exhibit: F3

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**Resolution 11469-13:                    Approve Transfers for September 2013**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the transfers of monies for the month of September 2013 in the amount of \$28,140.00.

(Recommended by the Chief School Administrator)

Exhibit: F4

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**Resolution 11470-13:                    Approve Comprehensive Maintenance Plan for School Year 2013-2014**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Comprehensive Maintenance Plan for 2013-2014 school year.

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities; and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Warren County Technical School are consistent with these requirements; and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

NOW THEREFORE BE IT RESOLVED, that the Warren County Technical School Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Warren County Technical School in compliance with Department of Education requirements.

(Recommended by the Chief School Administrator)

Exhibit: F5

ROLL CALL VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

**MOTION CARRIED**

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**Resolution 11471-13:                    Adopt the Tuition Rates Effective September 2014**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board set the Tuition Rates effective September 2014 for the High School programs and Post-Secondary Programs as follows:

<b>Program</b>	<b>In County Tuition Proposed/(Current)</b>	<b>Out Of County Tuition</b>	<b>Special Education Tuition Proposed/(Current)</b>
High School (9-12)	\$3,000 (\$2,300)	\$11,000	\$5,000 (\$3,425)
High School Transition (9-12)			\$10,000
HVAC (Post-Secondary)	\$5,000 + fees (\$5,000)	\$ 8,000	N/A
Cosmetology (Post-Secondary)	\$6,500 + fees (\$6,500)	\$10,000	N/A
LPN (Post-Secondary)	\$8,500 + fees (\$8,000)	\$13,000	N/A

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**Resolution 11472-13:                    Accept NCLB Grant for FY14 in the amount of \$92,695.00**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board accept the award for the FY14 NCLB Grant in the amount of \$92,695.00 through the New Jersey Department of Education for the period July 1, 2013 through June 30, 2014 for the purposes, terms and conditions set forth in the proposal. The NCLB grant is broken down as follows:

Title I Part A	\$82,883.00
Title II Part A	<u>\$ 9,812.00</u>
Total	\$92,695.00

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**Resolution 11473-13:                    Accept Donation of Desk and Credenza from Mr. and Mrs. Labonia**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board accepts the generous donation of a desk and credenza from Mr. and Mrs. Labonia.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

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**Resolution 11474-13:**                    **Approve Adjusting the 2013-2014 Budget**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following changes to the 2013-2014 budget.

Reduce Tuition Revenue Account code 10-1310-029 (Warren Hills Tuition) by \$23,975  
Increase Tuition Revenue Account code 10-1310-031 (Warren County Special Services BD) by \$33,800  
Increase Tuition Revenue Account code 10-1310-031 (Warren County Special Services LLD) by \$200,000  
Increase Revenue Account Code 10-1950-000 (Services Provide WCSSSD) by \$120,000.  
Funds will offset budget expenditure line 12-000-400-0000 (Construction Services) by \$200,000  
Funds will offset Budget expenditure line 11-000-219-1040-000(Sp Ser Salaries) by 60,140  
Funds will offset Budget expenditure line 11-320-100-1010-00IC (In Class Salaries) by \$69,685

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

ADDITIONAL INFORMATION: This resolution allows the adjustment to the budget due to the agreement with WCSSSD signed after the budget creation.

**PERSONNEL**

**Resolution 11475-13:**                    **Approve October 2013 Personnel Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following personnel resolutions as listed below:

<b><u>Resolution 11476-13:</u></b> <b><u>Resolution 11477-13:</u></b> <b><u>Resolution 11478-13:</u></b> <b><u>Resolution 11479-13:</u></b>  <b><u>Resolution 11480-13:</u></b> <b><u>Resolution 11481-13:</u></b> <b><u>Resolution 11482-13:</u></b>	<b>Employ Jay Werkheiser as Biochemistry Instructor for After-School Course</b> <b>Employ Extra Curricular Personnel for the 2013-2014 School Year</b> <b>Employ Substitute Instructors for the 2013-2014 School Year</b> <b>Approve Agreement between WCTS and WCSSSD for CST Services for the 2013-2014 School Year</b> <b>Employ Home Instructors for the 2013-2014 School Year</b> <b>Approve Payment for Completion of Merit Goal for Edmund Zalewski</b> <b>Appoint Vincent Fattorusso and Jasmine Slowik as Mentors for Patricia Seugling, Broadcast Media Arts Instructor</b>
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(Recommended by the Chief School Administrator)

**SEE INDIVIDUAL VOTES BELOW**

**Resolution 11476-13:**                    **Employ Jay Werkheiser as Biochemistry Instructor for After-School Course**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Jay Werkheiser as Biochemistry Instructor after school 2 days a week/2 hours a day at the rate of \$30.00 per hour during the 2013-2014 school year.

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

ADDITIONAL INFORMATION: Revised Resolution from September meeting to increase hourly payment from \$25 to \$30 to stay in line with Tutoring pay.

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**Resolution 11477-13:                    **Employ Extra Curricular Personnel for the 2013-2014 School Year****

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs extra curricular personnel for the 2013-2014 school year for the period from September 1, 2013 to June 30, 2014 as follows:

<u>Last</u>	<u>First</u>	<u>Extra Curricular Personnel</u>	<u>Stipend</u>
Sarte	Kristen	Anti-Bullying Specialist	\$1,243
Scinto	Taryn	Senior Class Advisor w/N. Lara	\$ 607

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**Resolution 11478-13:                    **Employ Substitute Instructors for the 2013-2014 School Year****

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employs Substitute Instructors for the 2013-2014 school year for the period from September 1, 2013 to June 30, 2014, at a salary of \$90.00 per day for each day worked as follows:

Charee Carney  
Elena McCormick  
Travis Powell

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**Resolution 11479-13:                    **Approve Agreement between WCTS and WCSSSD for CST Services for the 2013-2014 School Year****

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the agreement between the Warren County Technical School and Warren County Special Services School District for the 2013-2014 school year for the following Child Study Team Services on an as-needed basis:

Social Worker	Tiffany Summersett	\$395 per day
LDT/C	Cindy Woodall	\$545 per day
Speech	Christa Akers	\$375 per day

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**



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**Resolution 11480-13:                   Employ Home Instructors for the 2013-2014 School Year**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board employ the following home instructors for the 2013-2014 school year effective from September 1, 2013 through June 30, 2014 at the rate of pay of \$25.00 per hour on an as needed basis:

Tracy Leal  
Ellen LePera  
Martin Nyland

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**Resolution 11481-13:                   Approve Payment for Completion of Merit Goal for Edmund Zalewski**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves payment of \$2,294.00 for the successful completion of his merit goal "Executive Project Manager" on for the "Cafeteria Expansion and Toilet Room Renovation Project".

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

**MOTION CARRIED**

**Resolution 11482-13:                   Appoint Vincent Fattorusso and Jasmine Slowik as Mentors for Patricia Seugling,  
Broadcast Media Arts Instructor**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board appoint Vincent Fattorusso and Jasmine Slowik as mentors for Patricia Seugling, Broadcast Media Arts Instructor.

BE IF FURTHER RESOLVED, that \$550 be deducted from Ms. Seugling's pay and held in escrow until the mentoring is complete and then paid equally to the mentors.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

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**TRAVEL**

**Resolution 11483-13:                    Approve Proposed Field Trips for the 2013-2014 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following proposed Field Trips for the 2013-2014 school year:

<b>Date</b>	<b>Destination</b>	<b>Instructor</b>	<b>Number Of Students</b>	<b>Purpose</b>	<b>Approx Transportation Cost</b>
Various *10/4/13 – 4/15/14	Warren Haven Nursing Home	Maria Tamburro	12	Educational Health Care experience	WCTS
*10/8/13, *10/15/13	WCCC	Maria Tamburro	17	Educational Health Care experience	Walking
*10/16/13	Centenary College Equestrian	Maria Tamburro	21	Educational experience for students	WCTS
Various 11/4/13 – 4/11/14	Hackettstown Hospital	Maria Tamburro	15	Educational Experience	WCTS
10/18/13	Monroe, NJ	John Mylecraine	12	Skills USA Leadership Training & Conference	\$614.25
10/21/13	Euro Beauty Expo	Cathy Bennett	42	Latest technologies in the industry	\$378.30
12/19/13	Symphony Hall Allentown	Ellen LePera	11		WCTS
11/14/13	Morris County Juvenile Detention Center	Bob Wheatley	21	Expose students to real life scenarios	WCTS
11/18/13	Morris County Police Academy	Bob Wheatley	21	Students will tour facility	WCTS
5/23/14	Steel Stacks	Laura Goodell	Approx 200	Jr. Sr. Prom	\$4500.00 (5 buses)

**\* Paper work received after cutoff date for Board agenda.**

(Recommended by the Chief School Administrator)

**ROLL CALL VOTE: YEAS: 4**

**ABSTAIN: Dr. Lamonte**

**MOTION CARRIED**



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**Resolution 11487-13:**                    **Approve QSAC Statement of Assurance for the School Year 2013-2014**

On the motion of Mr. Rutledge, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the QSAC Statement of Assurance for the School Year 2013-2014.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

**MOTION CARRIED**

Exhibit: D

**ADDENDUM ITEMS**

**Resolution 11488-13:**                    **Approve September Addendum Items as Listed Below**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board approves the September Addendum items as listed below:

**Resolution 11489-13:**                    **Renew Maschio's to Provide Food Service for the 2013-2014 School Year**

**Resolution 11490-13:**                    **Establish 2013-2014 Tuition Reimbursement Rates**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**Resolution 11489-13:**                    **Renew Maschio's to Provide Food Service for the 2013-2014 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board renew Maschio's Food Service, Inc. to provide Food Service for the 2013-14 school year.

Yearly Management Fee	\$ 8,989.00
2013-14 Lunch Price	\$ 3.00
Guarantees a "No-Cost Operation"	

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

ADDITIONAL INFORMATION: Resolution was previously approved in August and approved by the State. Since that time approval was revoked and now needs to be approved again.

**Resolution 11490-13:**                    **Establish 2013-2014 Tuition Reimbursement Rates**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Rutledge, RESOLVED, that this Board establishes the 2013-2014 tuition reimbursement rates as \$580.21 per credit for Graduate courses and \$292.42 per credit for Undergraduate courses effective for the period September 1, 2013 through August 31, 2014. Reimbursement rate will be based upon the start date of the course taken.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

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**PUBLIC COMMENTS – Any topic not discussed earlier.**

**Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS**

Section: Bylaws

Date Created: March, 2000

Date Edited: September, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
  2. Each statement made by a participant shall be limited to three (3) minutes' duration;
  3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
  4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
  5. The presiding officer may:
    - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
    - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
    - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
    - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
    - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.
- **A student discussed her difficulty in a class and how she was able to overcome it and excel after hard work and teacher assistance.**
  - **A student advised the Board that the Theater program was having a fall play for the first time and encouraged them to attend.**
  - **A parent was disappointed that the Board did not support the robotics program due to the amount of time required that a student participate. Her child puts in at least that much time in soccer.**
  - **A parent was disappointed that she was not aware of the importance of the PSAT test for scholarships**
  - **The school needs to promote the AP classes in order to attract more students.**
  - **The school should be assisting Juniors with college application essay writing.**
  - **A student has brought up a problem with the GPA's and how they differ from the College Board standards**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION  
1500 ROUTE 57 ~ WASHINGTON, NJ 07882  
REGULAR MEETING MINUTES  
October 16, 2013**

**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, the Board adjourned the meeting at 8:17 p.m.

VOICE VOTE:           YEAS: 5

**MOTION CARRIED**

**Upcoming Dates of Interest:**

November 4, 2013           Organization Meeting           5:00 p.m. Regular Organization Session

Respectively Submitted,

*Edmund Zalewski*