

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**October 21, 2020**

**CALL TO ORDER**

President Rutledge called the meeting to order via Zoom at 5:00 p.m. on Wednesday, October 21, 2020 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

**Flag Salute – President Rutledge**

**Opening Statement – President Rutledge**

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 8, 2019.

**Roll Call – Board Secretary Barkman**

X Dr. Austin  
X Dr. Lamonte  
X Mr. McDonough  
X Mr. Rutledge

**Adopt the Meeting Agenda**

**Resolution 14157-20: Adopt the Meeting Agenda**

On the motion of Mr. McDonough, seconded by Mr. Rutledge, RESOLVED, that this Board adopts the Meeting Agenda for the October 21, 2020 meeting as published with any addenda.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0

***Motion Carried: Yes***

**Resolution E672-20: Personnel, Negotiations and Legal Matters**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, the Board moved into executive session at 5:03 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
  - Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0

***Motion Carried: Yes***

**Resolution E673-20: Resume Regular Session**

On the motion of Mr. McDonough, seconded by Dr. Austin, the Board reconvened into regular session at 5:30 p.m.

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0

***Motion Carried: Yes***

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**Discussion**

- **PUBLIC COMMENTS - Related to Agenda Items Only**
  - **COMMUNICATIONS - Included in Board Packet**
    - Title I Parent Meeting October 13, 2020
  - **SUPERINTENDENT'S REPORT-Tabled until November 4th meeting**
    - Superintendent Goals
  - **HIB REPORT/SUSPENSIONS**
    - Two (2) Out of School Suspensions since the last Board Meeting
    - HIB School Self-Assessment for Determining Grades  
Score 75 out of 78 (up 5 points from the prior year)
  - **BOARD PRESIDENT'S REPORT-None**
  - **DISCUSS EDUCATIONAL ISSUES-None**
  - **NEW BUSINESS -None**

**Minutes – Regular Meeting Minutes**

**Resolution 14158-20: Approve Board Meeting Minutes as Listed Below**

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board approves the following resolutions as listed below:

**Resolution 14159-20: Approve September 16, 2020 Regular Meeting Minutes**

**Resolution 14160-20: Approve September 16, 2020 Regular Meeting Executive Session Minutes**

VOICE VOTE: Yeas: 4 Nays: 0 Abstain: 0 Absent: 0

*Motion Carried: Yes*

**Resolution 14159-20: Approve September 16, 2020 Regular Meeting Minutes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Regular Meeting Minutes of September 16, 2020.

**Resolution 14160-20: Approve September 16, 2020 Regular Meeting Executive Session Minutes**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of September 16, 2020.

**FINANCE & FACILITIES**

**Resolution 14161-20: Approve Finance & Facilities Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. McDonough, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

**Resolution 14162-20: Receive, Accept, and Approve September 2020 Financial Reports**

**Resolution 14163-20: Board of Education's Monthly Certification of Major Account/Fund Status**

**Resolution 14164-20: Approve Payment of Bills for October 2020**

**Resolution 14165-20: Approve Revision of the Original ESEA Application for the 2020-2021 School Year**

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<b><u>Resolution 14166-20:</u></b>	<b>Approve Submission of Amendment #1 to the Cares Act for the 2020-2021 School Year</b>
<b><u>Resolution 14167-20:</u></b>	<b>Approve Submission of the ESEA Final Report for the 2019-2020 School Year</b>
<b><u>Resolution 14168-20:</u></b>	<b>Approve Contract Between Silvergate Prep and The Warren County Technical School for Homebound Instruction</b>
<b><u>Resolution 14169-20:</u></b>	<b>Approve Submission of the IDEA Final Report for the 2019-2020 School Year</b>
<b><u>Resolution 14170-20:</u></b>	<b>Approve Flexible Spending Account Through National Benefit Services</b>

ROLL CALL VOTE:

*Motion Carried: Yes*

Austin   X   Lamonte   X   McDonough   X   Rutledge   X  

**Resolution 14162-20:**                    **Receive, Accept, and Approve September 2020 Financial Reports**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the September 2020 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

**Resolution 14163-20:**                    **Board of Education's Monthly Certification of Major Account/Fund Status**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status  
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that October 2020, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

**Resolution 14164-20:**                    **Approve Payment of Bills for October 2020**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for October 2020 in the amount of \$967,104.82.

Exhibit: F2

**Resolution 14165-20:**                    **Approve Revision of the Original ESEA Application for the 2020-2021 School Year**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the revision of the original ESEA application for the 2020-2021 school year (not yet approved by the DOE).  
**\*\*Dr. Lamonte abstained**

Exhibit: A

**Resolution 14166-20:**                    **Approve Submission of Amendment #1 to the Cares Act for the 2020-2021 School Year**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the submission of Amendment #1 of the Cares Act for the 2020-2021 school year.  
**\*\*Dr. Lamonte abstained**

Exhibit: B

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**Resolution 14167-20:**                    **Approve Submission of the ESEA Final Report for the 2019-2020 School Year**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the submission of the ESEA final report for the 2019-2020 school year.

**\*\* Dr. Lamonte abstained**

Exhibit: C

**Resolution 14168-20:**                    **Approve Contract Between Silvergate Prep and The Warren County Technical living room**

**School for Homebound Instruction**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the contract between Silvergate Prep and the Warren County Technical School for Homebound Instruction at the hourly rate of \$40.00 not to exceed 10 hours per week at an estimated length of 30 days.

Exhibit: D

**Resolution 14169-20:**                    **Approve Submission of the IDEA Final Report for the 2019-2020 School Year**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the submission of the IDEA final report for the 2019-2020 school year.

**\*\* Dr. Lamonte abstained**

Exhibit: E

**Resolution 14170-20:**                    **Approve Flexible Spending Account Through National Benefit Services**  
On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves a Flexible Spending Account through National Benefit Services for the year 2020-2021.

Exhibit F

**PERSONNEL**

**Resolution 14171-20:**                    **Approve Personnel Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Dr. Austin, RESOLVED, that this Board approves the following personnel resolutions as listed below:

<b><u>Resolution 14172-20:</u></b>	<b>Approve Title 1 Tutors for the 2020-2021 School Year</b>
<b><u>Resolution 14173-20:</u></b>	<b>Approve Extra Curricular Positions and Instructors for the 2020-2021 School Year</b>
<b><u>Resolution 14174-20:</u></b>	<b>Approve Substitute School Bus Driver for the 2020-2021 School Year</b>
<b><u>Resolution 14175-20:</u></b>	<b>Approve Perkins Tutors for the 2020-2021 School Year</b>
<b><u>Resolution 14176-20:</u></b>	<b>Approve Taylor Shafer's Lateral Move On WTEA Guide for the 2021-2022 School Year</b>
<b><u>Resolution 14177-20:</u></b>	<b>Approve The Following Curriculum for the 2020-2021 School Year</b>
<b><u>Resolution 14178-20:</u></b>	<b>Accept the Uniform State Memorandum of Agreement Between the Education and Law Enforcement Official for 2020</b>
<b><u>Resolution 14179-20:</u></b>	<b>Approve Heidi SanFilippo as Mentor to Aaron Delbury for the 2020-2021 School Year</b>

ROLL CALL VOTE:

*Motion Carried: Yes*

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Austin   X   Lamonte   X   McDonough   X   Rutledge   X  

**Resolution 14172-20:                      Approve Title 1 Tutors for the 2020-2021 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following teachers to tutor under the Title 1 Grant for the 2020-2021 school year at a rate of \$35.00 per hour as per the WTEA contracted rate:

Kim McCormick	Michelle Beneducci
Carmen Pirote	Aaron Delbury
Heidi San Filippo	Patti Colabella
Christie Heuneman	John Mylecraine
Nancy Danner	

**Resolution 14173-20:                      Approve Extra Curricular Positions and Instructors for the 2020-2021 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following extracurricular positions and instructors for the 2020-2021 school year as per the WTEA contracted rate:

Military Appreciation Club	Pat Lilly
Student Government	Pat Lilly
Senior Class Advisor	Kristen Sarte
Anti-Bullying Specialist	Kristen Sarte
Morning Monitor	Kristen Sarte
Junior Class Advisor	Stephanie Connolly
Aesop Staff	Mary Jane Schubert
Gamer's Club	Jasmine Slowik
Key Club	Patti Seugling
National Honor Society	Kim McCormick
Morning Monitor	Steve Petonak
Morning Monitor	Brooke Cicale
Morning Monitor	Noris Lara
Yearbook Advisor	Vinny Fattorusso

**Resolution 14174-20:                      Approve Substitute School Bus Driver for the 2020-2021 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following as substitute bus driver the 2020-2021 School Year at a rate of \$20 per hour:

<b>Pam Schell</b>
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**Resolution 14175-20:                      Approve Perkins Tutors for the 2020-2021 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the following Perkins Tutors for the 2020-2021 school year as per the WTEA contracted rate:

Culinary Arts	Pat Lilly
Automotive Technology	Ray Danner

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Welding	Chad Feilbach
Electrical Applications	Ken Wene
Electronics	John Metroke
Graphic Arts	Vincent Fattorusso
Cosmetology	Tina Giraldi
Computer Programming	Michele Vulcano-Hall
Law and Public Safety	Bob Wheatley
Child Development	Lenore Arnold
Construction Technology	Scott Lance
Health Science	Karen Gonzalez
Television/Radio & Digital Media	Patti Seugling
Engineering	Anthony Lusardi

**Resolution 14176-20:**                    **Approve Taylor Shafer's Lateral Move On WTEA Guide for the 2021-2022 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves the horizontal movement on the WTEA salary guide from BA to BA + 15 for Taylor Shafer in the school year of 2021-2022.

**Resolution 14177-20:**                    **Approve The Following Curriculum for the 2020-2021 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approve the following curriculum for the 2020-2021 school year:

World History A	World History
World History Honors	Child Development 1
Child Development 2	Child Development 3
Child Development 4	English 12

**Resolution 14178-20:**                    **Accept the Uniform State Memorandum of Agreement Between the Education and Law Enforcement Official for 2020**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board accepts the Uniform State Memorandum of Agreement between the Education and Law Enforcement Officials for 2020.

**Resolution 14179-20:**                    **Approve Heidi SanFilippo as a Mentor to Aaron Delbury for the 2020-2021 School Year**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board approves Heidi SanFilippo as a mentor to Aaron Delbury for the 2020-2021 school year.

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**TRAVEL**

**Resolution 14180-20: Approve Staff Professional Development Travel as Listed Below**

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board approves the staff professional development travel as listed below:

Date	Name	Description/Reason	Approx. Cost
10/28-29/2020	Z. Ziegler-Harbor	Student Mental Health Issues/NJPSA/Title II	\$375.00
11/19/2020	C. Heuneman	Understanding & Supporting Students with Social Emotional and Behavioral Challenges/Ramapo College/Title II	\$159.00
12/3/2020	C. Heuneman	Engaging Secondary Students with Reading Writing and Thinking/Ramapo College/Title II	\$179.00

ROLL CALL VOTE:

*Motion Carried: Yes*

Austin X Lamonte Abstain McDonough X Rutledge X

**DONATIONS**

**Resolution 14181-20: Approve Donations to Warren County Technical School as Listed Below**

On the motion of Dr. Austin, seconded by Mr. McDonough, RESOLVED, that this Board approves the donations to Warren County Technical School as listed below:

**Resolution 14182-20: Accept Donation From Murphy Capital Management, Gladstone, NJ for Furniture**

**Resolution 14183-20: Accept Donation From Patrick Lilly of a 2008 Nissan Sentra**

ROLL CALL VOTE:

*Motion Carried: Yes*

Austin X Lamonte X McDonough X Rutledge X

**Resolution 14182-20: Accept Donation From Murphy Capital Management, Gladstone, NJ for Furniture**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board accepts a donation of office furniture from Murphy Capital Management in Gladstone, NJ.

**Resolution 14183-20: Accept Donation From Patrick Lilly of a 2008 Nissan Sentra**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, RESOLVED, that this Board accepts a donation of a 2008 Nissan Sentra 4 Door to the Warren County Technical School Automotive program from Patrick Lilly.

**ADDENDUM ITEMS-None**

**PUBLIC COMMENTS – Any topic not discussed earlier.**

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**Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS**

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

**Tracy Leal, in follow-up to the setting of the Superintendent's goals, expressed concern over the six teachers who did not return for the 20/21 school year and requested exit interviews be given when a staff member leaves the district.**

**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of Dr. Austin, seconded by Mr. McDonough, the Board adjourned the meeting at 5:45 p.m.

**Upcoming Dates of Interest:**

November 4, 2020      Reorganization Board of Education Meeting