

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
October 19, 2022

CALL TO ORDER

President Austin called the meeting to order at 5:00 p.m. on Wednesday, October 19, 2022 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on December 1, 2021.

Roll Call – Board Secretary Barkman

ABS Dr. Lamonte
ABS Mr. McDonough
X Mr. Rutledge
X Ms. Warren
X Dr. Austin

Adopt the Meeting Agenda

Resolution 14952-22: Adopt the Meeting Agenda

On the motion of Mrs. Warren, seconded by Mr. Rutledge, RESOLVED, that this Board adopts the Meeting Agenda for the October 19, 2022 meeting as published with any addenda.

VOICE VOTE: Yeas: 3 Nays: 0 Abstain: 0 Absent: 2

Motion Carried: Yes

Resolution E688-22: Personnel, Negotiations and Legal Matters

On the motion of Mrs. Warren, seconded by Mr. Rutledge, the Board moved into executive session at 5:02 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Legal Discussions
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas: 3 Nays: 0 Abstain: 0 Absent: 2

Motion Carried: Yes

Resolution E689-22: Resume Regular Session

On the motion of Mrs. Warren, seconded by Mr. Rutledge, the Board reconvened into regular session at 5:31 p.m.

VOICE VOTE: Yeas: 3 Nays: 0 Abstain: 0 Absent: 2

Motion Carried: Yes

Discussion

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- **PUBLIC COMMENTS** - Related to Agenda Items Only-None

- **COMMUNICATIONS**-None

- **SUPERINTENDENT'S REPORT**

- **HIB REPORT/SUSPENSIONS**

- One (1) HIB since the last Board Meeting
- Five (5) Out of School Suspensions since the last Board Meeting
- Three (3) In School Suspensions since the last Board Meeting

- **BOARD PRESIDENT'S REPORT**-None

- **STUDENT REPRESENTATIVE REPORT**

- Evan Foss informed the Board that there are numerous fundraising events coming up. Dates for the winter gala, spring gala, field day etc are being set.

- **NJSLA PRESENTATION (Noreen Matias)**

- **DISCUSS EDUCATIONAL ISSUES**-None

- **NEW BUSINESS**-None

Minutes – Regular Meeting Minutes

Resolution 14953-22: Approve Board Meeting Minutes as Listed Below

On the motion of Mr. Rutledge, seconded by Mrs. Warren, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 14954-22: Approve September 21, 2022 Regular Meeting Minutes

Resolution 14955-22: Approve September 21, 2022 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 3 Nays: 0 Abstain: 0 Absent: 2

Motion Carried: Yes

Resolution 14954-22: Approve September 21, 2022 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of September 21, 2022.

Resolution 14955-22: Approve September 21, 2022 Regular Meeting Executive Session Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of September 21, 2022.

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FINANCE & FACILITIES

Resolution 14956-22: Approve Finance & Facilities Resolutions as Listed Below

On the motion of Mrs. Warren, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

- Resolution 14957-22:** Receive, Accept, and Approve September 2022 Financial Reports
Resolution 14958-22: Board of Education's Monthly Certification of Major Account/Fund Status
Resolution 14959-22: Approve Payment of Bills for October 2022
Resolution 14960-22: Approve September 2022 Transfers
Resolution 14961-22: Approve Submission of the Comprehensive Maintenance Plan (CMP) and M-1 to the Department of Education
Resolution 14962-22: Approve School Bus Routes Contracted by Krapf and GST for the 2022-2023 School Year
Resolution 14963-22: Approve Disposal of 2008 Ford Crown Vic 4 door Blk/White, 2FAFP71V58X164078
Resolution 14964-22: Approve Title 1 Parent Meeting held on October 11, 2022
Resolution 14965-22: Approve Vacation Day Payout for Brett Liskowaski in the Amount of \$2,403.41
Resolution 14966-22: Approve Home Instruction Provided by Silvergate Prep at an hourly rate of \$40

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte ABS McDonough ABS Rutledge X Warren X Austin X

Resolution 14957-22: Receive, Accept, and Approve September 2022 Financial Reports

On the motion of _____, seconded by _____, RESOLVED, that the September 2022 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 14958-22: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that October 2022, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

Resolution 14959-22: Approve Payment of Bills for October 2022

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for October 2022 in the amount of \$1,127,733.31.

Exhibit: F2

Resolution 14960-22: Approve September 2022 Transfers

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Transfers for September, 2022.

Exhibit: F3

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Resolution 14961-22: **Approve Submission of the Comprehensive Maintenance Plan (CMP) and M-1 to the Department of Education**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the submission of the Comprehensive Maintenance Plan (CMP) and M-1 to the Department of Education.

Exhibit: F4

Resolution 14962-22: **Approve School Bus Routes Contracted by Krapf and GST for the 2022-2023 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approve the following contractors to provide transportation for the 2022/2023 school year: Krapf School Bus NJN Inc to provide bussing for regular routes in the amount of \$365,190.70, GST Transport Corp. to provide bussing for regular routes in the amount of \$615,780, and Krapf School Bus NJN Inc. for field and sports trips at an estimated cost of \$114,007.

Exhibit: F5

Resolution 14963-22: **Approve Disposal of 2008 Ford Crown Vic 4 door Blk/White, 2FAFP71V58X164078**
On the motion of _____, seconded by _____, RESOLVED, that this Board approve the disposal of 2008 Ford Crown Vic 4 door Blk/White, 2FAFP71V58X164078.

Resolution 14964-22: **Approve Title 1 Parent Meeting held on October 11, 2022**
On the motion of _____, seconded by _____, RESOLVED, that this Board approve the Title 1 Parent Meeting held on October 11, 2022.

Exhibit: F6

Resolution 14965-22: **Approve Vacation Day Payout for Brett Liskowaski in the Amount of \$2,403.41**
On the motion of _____, seconded by _____, RESOLVED, that this Board approve vacation day payout for Brett Liskowaski for 14 days in the amount of \$2,403.41 retroactive to the 2021-2022 school year.

Resolution 14966-22: **Approve Home Instruction Provided by Silvergate Prep at an hourly rate of \$40**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves home instruction provided by Silvergate Prep at an hourly rate of \$40.

Exhibit: F7

DONATIONS

Resolution 14967-22: **Approve Donation Resolutions as Listed Below**
On the motion of Mrs. Warren, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following donation resolutions as listed below:

Resolution 14968-22: **Approve Donation of 1/4" x 2"x 60' Flat Bar, Approximate Value of \$90 From Feilbach's Welding with Appreciation**

Resolution 14969-22: **Approve Donation of Automotive Tools from Debra Kratz with Appreciation**

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte ABS McDonough ABS Rutledge X Warren X Austin X

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Resolution 14968-22: **Approve Donation of ¼" x 2"x 60' Flat Bar, Approximate Value of \$90 From Feilbach's Welding with Appreciation**

On the motion of _____, seconded by _____, RESOLVED, that this Board approve a donation of a ¼"x2"x60' flat bar, approximate value of \$90, from Feilbach's Welding, with appreciation.

Resolution 14969-22: **Approve Donation of Automotive Tools from Debra Kratz with Appreciation**

On the motion of _____, seconded by _____, RESOLVED, that this Board approve a donation of automotive tools from Debra Kratz with appreciation.

PERSONNEL

Resolution 14970-22: **Approve Personnel Resolutions as Listed Below**

On the motion of Mrs. Warren, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 14971-22: **Approve Extra Curricular Positions for the 2022-2023 School Year**

Resolution 14972-22: **Approve Danielle Pulver as an LPN Adjunct for the 2022-2023 School Year**

Resolution 14973-22: **Rescind Resolution 14854-22 Extra Curricular Positions for Employee #1043**

Resolution 14974-22: **Approve Ellen Lepera's, Special Education Instructor's Retirement Effective January 31, 2023**

Resolution 14975-22: **Approve Taylor Shafer as a Mentor for Natalie Mutchler**

Resolution 14976-22: **Approve Jasmine Slowik as a Mentor for Judith Thompson**

Resolution 14977-22: **Approve The Following Substitute Teachers for the 2022-2023 School Year**

Resolution 14978-22: **Approve Intermittent FMLA for Employee #0725 for the 2022-2023 School Year**

Resolution 14979-22: **Approve Warren County Community Students to Observe the Following Teachers**

Resolution 14980-22: **Approve Intermittent FMLA for Employee #0930 for the 2022-2023 School Year**

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte ABS McDonough ABS Rutledge X Warren X Austin X

Resolution 14971-22: **Approve Extra Curricular Positions for the 2022-2023 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following stipend positions:

Weight Room Attendant	Carmet Pirotte, Lana Shanahan
JV Bowling Coach	Brian Quinones

Resolution 14972-22: **Approve Danielle Pulver as an LPN Adjunct for the 2022-2023 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Danielle Pulver as an LPN Adjunct personnel for the 2022-2023 school year at an hourly rate of \$40.00 per hour, maximum 25 hours per week.

Resolution 14873-22: **Rescind Resolution 14854-22 Extra Curricular Positions for Employee #1043**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves rescinding Resolution 14854-22 extra curricular position for Employee #1043.

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Resolution 14974-22: **Approve Ellen Lepera's, Special Education Instructor's Retirement Effective January 31, 2023**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Ellen Lepera, Special Education Instructor's retirement effective January 31, 2023.

Resolution 14975-22: **Approve Taylor Shafer as a Mentor for Natalie Mutchler**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Taylor Shafer as a mentor for Natalie Mutchler during the 2022-2023 school year.

Resolution 14976-22: **Approve Jasmine Slowik as a Mentor for Judith Thompson**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Jasmine Slowik as a mentor for Judith Thompson during the 2022-2023 school year.

Resolution 14977-22: **Approve The Following Substitute Teachers for the 2022-2023 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following substitute teachers for the 2022-2023 school year pending proper criminal history review:

Olga Wickerhauser Seohyun Lee (School Nurse)

Resolution 14978-22: **Approve Intermittent FMLA for Employee #0725 for the 2022-2023 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves an intermittent FMLA for Employee #0725 for the 2022-2023 school year.

Resolution 14979-22: **Approve Warren County Community Students to Observe the Following Teachers**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following teacher observations by Warren County Community College students:

Instructor	Warren County Community College Student
Lenore Arnold	Genesis Karry-Rivera
Nancy Danner	Sarela Flores Paz

Resolution 14980-22: **Approve Intermittent FMLA for Employee #0930 for the 2022-2023 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves an intermittent FMLA for Employee #0930 for the 2022-2023 school year.

TRAVEL

Resolution 14981-22: **Approve Travel Resolutions as Listed Below**

On the motion of Mrs. Warren, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 14982-22: **Approve Field Trips as Listed Below**

Resolution 14983-22: **Approve Professional Development Travel as Listed Below**

ROLL CALL VOTE:

Motion Carried: Yes

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Resolution 14982-22: Approve Field Trips as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves field trips as listed below:

DATE	TEACHER	DESTINATION	COST
10 14 2022	B. Wheatley	3rd Street School, Belvidere, NJ (Assist with Active Shooter Drills)	\$ 221.31 (Bussing paid through ARP/ESSR funds)
3 17 2023	T. Giraldi & K. Sarte	International Hair Show, NY, NY	\$1,100.00 (Bussing paid through ARP/ESSR funds)
5 31 2023	R, Gara, S. Lance, K. Wene, C. Feilbach	Construction Industry Career Day, Edison, NJ	\$ 900.00 (Bussing paid through ARP/ESSR funds)

Resolution 14983-22: Approve Professional Development Travel as Listed Below

On the motion of _____, seconded by _____, RESOLVED, that this Board approves professional development travel as listed below:

DATE	TEACHER	DESTINATION	COST
11 02 2022	T. Giraldi & M. Herb	Virtual Visible Learning & Accelerating Student Learning Institute	\$199
10 10 2022	K. Sarte, Erick Bowers J. Orchulli	Warren County Counselor Association Meeting, Phillipsburg, NJ	\$0 + Mileage
1 11 2023 3 15 2023	A. Drescher	NJASA Human Resource Training	\$300

EDUCATIONAL

Resolution 14984-22: Approve Educational Resolutions as Listed Below

On the motion of Mrs. Warren, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following educational resolutions as listed below:

- Resolution 14985-22: Approve the Following Curriculum for the 2022-2023 School Year**
Resolution 14986-22: Accept The Uniform State Memorandum of Agreement Between the Education and Law Enforcement Official for 2023
Resolution 14987-22: Approve the 2022-2023 Nursing Service Plan
Resolution 14988-22: Approve School Self-Assessment for Determining HIB Grades
Resolution 14989-22: Approve Warren County Technical School's Revisions to Admissions and Application

ROLL CALL VOTE:

Motion Carried: Yes

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Lamonte ABS McDonough ABS Rutledge X Warren X Austin X

Resolution 14985-22: **Approve the Following Curriculum for the 2022-2023 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following curriculum for the 2022-2023 school year:

Engineering 1	Freshman Seminar	English 1
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Resolution 14986-22: **Accept The Uniform State Memorandum of Agreement Between the Education and Law Enforcement Official for 2023**

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts the Uniform State Memorandum of Agreement between the Education and Law Enforcement Officials for 2023.

Exhibit: A

Resolution 14987-22: **Approve the 2022-2023 Nursing Service Plan**

On the motion of _____, seconded by _____, RESOLVED that this Board approves the 2022-2023 Nursing Service Plan.

Exhibit: B

Resolution 14988-22: **Approve School Self-Assessment for Determining HIB Grades**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the School Self Assessment for Determining HIB Grades for the 2021-2022 school year.

Exhibit: C

Resolution 14989-22: **Approve Warren County Technical School's Revisions to Admissions and Application**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Warren County Technical School's revisions to admissions process and the application.

Exhibit: D

POLICY

Resolution 14990-22: **Approve Policy and Regulation Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mrs. Warren, RESOLVED, that this Board approves the following educational resolutions as listed below:

Resolution 14991-22: **Approve First Reading of Policy and Regulation Revisions as Listed Below**

Resolution 14992-22: **Approve Second Reading of Policy and Regulation Revisions as Listed Below**

ROLL CALL VOTE:

Motion Carried: Yes

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Lamonte ABS McDonough ABS Rutledge X Warren X Austin X

Resolution 14991-22: **Approve First Reading of Policy and Regulation Revisions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the first reading of the following policy and regulation revisions as listed below:

P4425.1	MODIFIED DUTY EARLY RETURN TO WORK PROGRAM - SUPPORT STAFF MEMBERS
R4425.1	MODIFIED DUTY EARLY RETURN TO WORK PROGRAM - SUPPORT STAFF MEMBERS
P3425.1	MODIFIED DUTY EARLY RETURN TO WORK PROGRAM - TEACHING STAFF MEMBERS
R3425.1	MODIFIED DUTY EARLY RETURN TO WORK PROGRAM - TEACHING STAFF MEMBERS

Exhibit: E

Resolution 14992-22: **Approve Second Reading of Policy and Regulation Revisions as Listed Below**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the second reading of the following policy and regulation revisions as listed below:

P2425	EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAM
R2425	EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAM

Exhibit: F

ADDENDUM ITEMS -None

PUBLIC COMMENTS – Any topic not discussed earlier. -None

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that

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- topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
 5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Rutledge, seconded by Mrs. Warren, the Board adjourned the meeting at 5:44 p.m.

Upcoming Dates of Interest:

October 29, 2022	School Open House
November 1 2022	Board of Education Reorganization Meeting