

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
January 19, 2022

CALL TO ORDER

President Austin called the meeting to order at 5:00 p.m. on Wednesday, January 19, 2022 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute – Dr. Lori Austin

Opening Statement – President Austin

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on December 1, 2021.

Roll Call – Board Secretary Barkman

X Dr. Lamonte
X Mr. McDonough
A Mr. Rutledge - Absent
X Ms. Warren
X Dr. Austin

Adopt the Meeting Agenda

Resolution 14669-22: Adopt the Meeting Agenda

On the motion of Mr. McDonough, seconded by Dr. Lamonte, RESOLVED, that this Board adopts the Meeting Agenda for the January 19, 2022 meeting as published with any addenda.

VOICE VOTE: Yeas:m 4__ Nays:___ Abstain:___ Absent: 1__

Motion Carried: Yes

Resolution E670-22: Personnel, Negotiations and Legal Matters

On the motion of Mr. McDonough, seconded by Dr. Lamonte, the Board moved into executive session at 5:02 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - 1. Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: Yeas:4__ Nays:___ Abstain:___ Absent: 1__

Motion Carried: Yes

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Resolution E671-22: Resume Regular Session

On the motion of Mr. McDonough, seconded by Dr. Lamonte, the Board reconvened into regular session at 5:32 p.m.

VOICE VOTE: Yeas: 4 Nays: Abstain: Absent: 1

Motion Carried: Yes

Discussion

- **PUBLIC COMMENTS** - Related to Agenda Items Only-None
- **COMMUNICATIONS**-None
- **SUPERINTENDENT'S REPORT**
 - Mr. Forsythe thanked the school nurse, maintenance department, parents, staff and students for their hard work and dedication during these difficult Covid times.
- **HIB REPORT/SUSPENSIONS**
 - Zero (0) HIB since the last Board Meeting
 - Three (3) Out of School Suspension since the last Board Meeting
 - Two (2) In School Suspension since the last Board Meeting
- **BOARD PRESIDENT'S REPORT**
 - Dr. Austin stated she would like to go back to in-person board meetings starting March 2022.
- **EDUCATIONAL ISSUES**
- **STUDENT REPRESENTATIVE**
 - Zachery Vine informed the Board that the Peer-to-Peer program was holding a canned food drive. In addition, the Health & Wellness Club is working with the Prosecutor's Office.
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes

Resolution 14670-22: Approve Board Meeting Minutes as Listed Below

On the motion of Mr. McDonough, seconded by Dr. Lamonte, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 14671-22: Approve December 15, 2021 Regular Meeting Minutes

Resolution 14672-22: Approve December 15, 2021 Regular Meeting Executive Session Minutes

VOICE VOTE: Yeas: 3 Nays: 0 Abstain: Mrs. Warren Absent: 1

Motion Carried: Yes

Resolution 14671-22: Approve December 15, 2021 Regular Meeting Minutes

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Minutes of December 15, 2021.

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Resolution 14672-21: **Approve December 15, 2021 Regular Meeting Executive Session Minutes**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of December 15, 2021.

FINANCE & FACILITIES

Resolution 14673-22: **Approve Finance & Facilities Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Mrs. Warren, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

- | | |
|------------------------------------|---|
| <u>Resolution 14674-22:</u> | Receive, Accept, and Approve December 2021 Financial Reports |
| <u>Resolution 14675-22:</u> | Board of Education's Monthly Certification of Major Account/Fund Status |
| <u>Resolution 14676-22:</u> | Approve Payment of Bills for January 2022 |
| <u>Resolution 14677-22:</u> | Approve Transfers for December 2021 |
| <u>Resolution 14678-22:</u> | Approve Amendment to Services Agreement Between St. Luke's Warren Physician Group, P.C. and the Warren County Technical School |
| <u>Resolution 14679-22:</u> | Approve Withdrawal from Maintenance Reserve in the Amount of \$50,000 |
| <u>Resolution 14680-22:</u> | Approve 2021-2022 Paraprofessional Addendum Between Hunterdon County Educational Services Commission and the Warren County Technical School |
| <u>Resolution 14681-22:</u> | Approve the Coordinated Transportation Service Agreement Between The Warren County Special Services School District and the Warren County Technical School |
| <u>Resolution 14682-22:</u> | Accept the Procurement Review of the School Food Authority School Nutrition Program for the Fiscal Year 2019-2020 |
| <u>Resolution 14683-22:</u> | Approve the Corrective Action Plan for the 2019-2020 Procurement Review |
| <u>Resolution 14684-22:</u> | Approve the Submission of the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2021-2022 School Year |

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain 14681 & 14684 McDonough X Rutledge Warren X Austin X

Resolution 14674-22: **Receive, Accept, and Approve December 2021 Financial Reports**

On the motion of _____, seconded by _____, RESOLVED, that the December 2021 financial reports of the Secretary and Treasurer be received, accepted, and approved.

Exhibit: F1

Resolution 14675-22: **Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of _____, seconded by _____, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that January 2022, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over-expend. The district Board of Education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c) 4.

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Resolution 14676-22: **Approve Payment of Bills for January 2022**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for January 2022 in the amount of \$1,061,944.69.

Exhibit: F2

Resolution 14677-22: **Approve Transfers for December 2021**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the transfers of monies for the month of December 2021.

Exhibit: F3

Resolution 14678-22: **Approve Amendment to Services Agreement Between St. Luke's Warren Physician Group, P.C. and the Warren County Technical School**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Amendment to the Services Agreement Between St. Luke's Warren Physician Group, P.C. and the Warren County Technical School.

Exhibit: F4

Resolution 14679-22: **Approve Withdrawal from Maintenance Reserve in the Amount of \$50,000**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the withdrawal of funds from the Maintenance Reserve in the amount of \$50,000.

Resolution 14680-22: **Approve 2021-2022 Paraprofessional Addendum Between Hunterdon County Educational Services Commission and the Warren County Technical School**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the 2021-2022 Paraprofessional Addendum between Hunterdon County Educational Service Commission and the Warren County Technical School.

Exhibit: F5

Resolution 14681-22: **Approve the Coordinated Transportation Service Agreement Between The Warren County Special Services School District and the Warren County Technical School**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Coordinated Transportation Service Agreement between the Warren County Special Services School District and the Warren County Technical School reflecting a 4% administration fee.

Exhibit: F6

Resolution 14682-22: **Accept the Procurement Review of the School Food Authority School Nutrition Program for the Fiscal Year 2019-2020**

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On the motion of _____, seconded by _____, RESOLVED, that this Board accepts the Procurement Review of the School Food Authority School Nutrition Program for the fiscal year 2019-2020.

Exhibit: F7

Resolution 14683-22: **Approve the Corrective Action Plan for the 2019-2020 Procurement Review**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the Corrective Action Plan for the 2019-2020 Procurement Review reflecting the establishment of an Advisory Board and the implementation of regular meetings.

Exhibit: F8

Resolution 14684-22: **Approve the Submission of the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2021-2022 School Year**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the submission of the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2021-2022 school year.

Exhibit: F9

PERSONNEL

Resolution 14685-22: **Approve Personnel Resolutions as Listed Below**

On the motion of Mrs. Warren, seconded by Mr. McDonough, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 14686-22: **Accepts Resignation from Allen Rathjens, Maintenance Personnel**

Resolution 14687-22: **Approve Leave of Absence for Employee #1069**

Resolution 14688-22: **Approve Extra Curricular Positions for the 2021-2022 School Year**

Resolution 14689-22: **Accepts Resignation from Karen Gonzalez, Health Science Instructor**

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte _X_ McDonough _X_ Rutledge Warren _X_ Austin _X_

Resolution 14686-22: **Accepts Resignation from Allen Rathjens, Maintenance Personnel**

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts the resignation of Allen Rathjens, Maintenance Personnel, effective December 20, 2021.

Exhibit: A

Resolution 14687-22: **Approve Leave of Absence for Employee #1069**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves a leave of absence for employee #1069 from January 18 through April 4, 2022.

Exhibit: B

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Resolution 14688-22: Approve Extra Curricular Positions for the 2021-2022 School Year

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following extra curricular personnel for the 2021-2022 school year as follows:

| Perkins CTE Tutors | Rate of \$35.00 per hour | | |
|---------------------------|---------------------------------|-------------|------------|
| R. Danner | C. Feilbach | K. Wene | A. Lusardi |
| L. Arnold | T. Giraldi | P. Seugling | P. Lilly |
| K. Gonzalez | M. Vulcano | B. Wheatley | |

| AM Student Monitors | P. Lilly | L. Arnold | K. McCormick |
|----------------------------|-------------|-----------|--------------|
| | C. Schiller | N. Lara | . |

| | |
|---|--|
| Varsity Softball | Stef Connolly |
| Junior Varsity Softball | Brooke Cicale |
| Varsity Baseball | Greg Dowling |
| Admissions Testing Proctors February 5, 12, and 26th | Ellen LePera, Christie Heuneman, Taylor Shafer, Mary Herb, Lenore Arnold, Bobby Cammorata |

Resolution 14689-22: Accepts Resignation from Karen Gonzalez, Health Science Instructor

On the motion of _____, seconded by _____, RESOLVED, that this Board accepts the resignation of Karen Gonzalez, Health Science Instructor, effective March 4, 2022.

Exhibit: C

EDUCATIONAL

Resolution 14690-22: Approve Educational Resolutions as Listed Below

On the motion of Mr. McDonough, seconded by Mrs. Warren, RESOLVED, that this Board approves the following educational resolutions as listed below:

Resolution 14691-22: Approve Resolution to Support a Flashing Traffic Signal From the NJDOT
Resolution 14692-22: Approve LEA Plan for Safe Return to In-Person Instruction and Continuity of Service

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain 14692 McDonough X Rutledge Warren X Austin X

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Resolution 14691-22: **Approve Resolution to Support a Flashing Traffic Signal From the NJDOT**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the following:

WHEREAS, the Warren County Technical School Board of Education will support a request for a flashing traffic signal, located on Route 57, Washington, NJ, from the New Jersey Department of Transportation and,

WHEREAS, the Warren County Technical School will provide the required 25% of the cost for the flashing light and,

NOW, THEREFORE, BE IT RESOLVED, that copies of this resolution be sent to Commissioner Lori Ciesla, Commissioner James R. Kern III, and Commissioner Jason J. Sarnoski, The Warren County School Board, and the NJ Department of Transportation.

Resolution 14692-22: **Approve LEA Plan for Safe Return to In-Person Instruction and Continuity of Service**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves the LEA Plan for Safe Return to In-Person Instruction and Continuity of Service Pursuant to the Federal American Rescue Plan Act, Section 2001(i).

Exhibit: D

TRAVEL

Resolution 14693-22: **Approve Staff Professional Development Travel as Listed Below**

On the motion of Mr. McDonough, seconded by Mrs. Warren, RESOLVED, that this Board approves the staff professional development travel and field trips as listed below:

| | | | |
|--------------|--------------|--|-----------------|
| 2/17/2022 | R. Gara | Lincoln Technical School - NJ Cooperative Education Coordinators Association Meeting | \$0 + Mileage |
| 6/27-29/2022 | M. Beneducci | American Academy of Forensic Science | \$350 + Mileage |

ROLL CALL VOTE:

Motion Carried: Yes

Lamonte Abstain McDonough X Rutledge Warren X Austin X

POLICY

Resolution 14694-22: **Approve Policy Resolutions as Listed Below**

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On the motion of Mrs. Warren, seconded by Mr. McDonough, RESOLVED, that this Board approves the following policy resolutions as listed below:

Resolution 14695-22: **Approve First Reading of Policy and Regulation Revisions as Listed Below**
Resolution 14696-22: **Approve Second Reading of Policy and Regulation Revisions as Listed Below**

ROLL CALL VOTE: ***Motion Carried: Yes***

Lamonte _X_ McDonough _X_ Rutledge Warren _X_ Austin X_

Resolution 14695-22: **Approve First Reading of Policy and Regulation Revisions as Listed Below**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the first reading of the following policy and regulation revisions as listed below:

| | |
|-------|---------------------|
| P3431 | UNCOMPENSATED LEAVE |
|-------|---------------------|

Exhibit: E

Resolution 14696-22: **Approve Second Reading of Policy and Regulation Revisions as Listed Below**
On the motion of _____, seconded by _____, RESOLVED, that this Board approves the second reading of the following policy and regulation revisions as listed below:

| | |
|----------|--|
| P1648.14 | SAFETY PLAN FOR HEALTHCARE SETTINGS IN SCHOOL BUILDINGS - COVID-19 |
|----------|--|

Exhibit: F

ADDENDUM ITEMS

Resolution 14697-22: **Approve Addendum Resolutions as Listed Below**

On the motion of Mr. McDonough, seconded by Mrs. Warren, RESOLVED, that this Board approves the following addendum resolutions as listed below:

Resolution 14698-22: **Request Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program**
Resolution 14699-22: **Approve Payment #4 to Iron Mountain Mechanical LLC for the Rooftop Replacement Project in the amount of \$38,091.50**

ROLL CALL VOTE: ***Motion Carried: Yes***

Lamonte Abstain 14698-22 McDonough X_ Rutledge Warren _X_ Austin _X_

Resolution 14698-22: **Request Waiver of Requirements for Special Education Medicaid Initiative (SEMI) Program**

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On the motion of _____, seconded by _____, RESOLVED, adopt the following resolution:

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2022-2023, and

WHEREAS, the Warren County Technical School Board of Education desires to apply for this waiver due to the fact that the district projects having fewer than 40 Medicaid eligible classified students.

NOW, THEREFORE, BE IT RESOLVED, that the Warren County Technical School Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the County of Warren an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2022-2023 school year.

Resolution 14699-22: **Approve Payment #4 to Iron Mountain Mechanical LLC for the Rooftop Replacement Project in the Amount of \$38,091.50**

On the motion of _____, seconded by _____, RESOLVED, that this Board approves Payment #4 to Iron Mountain Mechanical LLC for the Rooftop Replacement Project in the amount of \$38,091.50.

Exhibit: G

PUBLIC COMMENTS – Any topic not discussed earlier.- None

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and

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- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mrs. Warren, seconded by Mr. McDonough, the Board adjourned the meeting at 5:46 p.m.

Upcoming Dates of Interest:

February 16, 2022 Board of Education Meeting