CALL TO ORDER

President Johnson-Demeter called the meeting to order at 5:00 p.m. on Wednesday, September 16, 2015 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute - President Johnson-Demeter

Opening Statement – President Johnson-Demeter

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 4, 2014.

Roll Call – Board Secretary Zalewski

Present: Dr. Lamonte, Mr. Roschewsk, Mr. Rutledge, Mr. Shotwell and Mrs. Johnson-Demeter

Also Present: Mr. Glowacky, Superintendent

Mr. Zalewski, Board Secretary Mr. Dzwilewski, Attorney

Others Present: Approximately 25members of the public.

Adopt the Meeting Agenda

Resolution 12237-15: Adopt the Meeting Agenda

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board adopts the Meeting Agenda for the September 16, 2015 meeting as published with any addenda.

VOICE VOTE: YEAS: 5 MOTION CARRIED

Resolution E568-15: Personnel, Negotiations and Legal Matters

On the motion of Mr. Roschewsk, seconded by Mr. Shotwell, the Board moved into executive session at 5:01 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - OCR Complaint
 - Attorney Client privilege anticipated litigation
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: YEAS: 5 MOTION CARRIED

Resolution E569-15: Resume Regular Session

On the motion of Mr. Roschewsk, seconded by Mr. Shotwell, the Board reconvened into regular session at 5:43 p.m.

VOICE VOTE: YEAS: 5 MOTION CARRIED

Discussion

- PUBLIC COMMENTS Related to Agenda Items Only None
- **COMMUNICATIONS** None
- SUPERINTENDENT'S REPORT Mr. Glowacky discussed the power outage that occurred on Monday that caused the school to have an early dismissal. He thanked Mr. Daku for his work in getting the school power back.
- **BOARD PRESIDENT'S REPORT** Mrs. Johnson-Demeter thanked the staff for all of the hard work they did on addressing the GPA concern from the previous meetings.
- **DISCUSS EDUCATIONAL ISSUES** None
- NEW BUSINESS None
- PUBLIC HEARING The Board reviewed the HIB Self-Assessment and made the following resolution:

Resolution 12238-15: Accept the Annual HIB Self-Assessment Report for the 2014-2015 School Year On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board accepts the Annual HIB Self-Assessment Report.

(Recommended by the Superintendent)

Exhibit: A

ROLL CALL VOTE: YEAS: 5 MOTION CARRIED

Minutes - Regular Meeting Minutes

Resolution 12239-15: Approve Board Meeting Minutes as Listed Below

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 12240-15: Approve August 26, 2015 Regular Meeting Minutes

Resolution 12241-15: Approve August 26, 2015 Regular Meeting Executive Session Minutes

Resolution 12242-15: Approve September 1, 2015 Special Meeting Minutes

Resolution 12243-15: Approve September 1, 2015 Special Meeting Executive Session Minutes

SEE VOTES FOLLOWING INDIVIDUAL RESOLUTIONS

Resolution 12240-15: Approve August 26, 2015 Regular Meeting Minutes

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Regular Meeting Minutes of August 26, 2015.

VOICE VOTE: YEAS: 4 ABSTAIN: Dr. Lamonte MOTION CARRIED

Resolution 12241-15: Approve August 26, 2015 Regular Meeting Executive Session Minutes
On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Regular

Meeting Executive Session Minutes of August 26, 2015.

VOICE VOTE: YEAS: 4 ABSTAIN: Dr. Lamonte MOTION CARRIED

Resolution 12242-15: Approve September 1, 2015 Special Meeting Minutes

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Special Meeting Minutes of September 1, 2015.

VOICE VOTE: YEAS: 5 MOTION CARRIED

Resolution 12243-15: Approve September 1, 2015 Special Meeting Executive Session Minutes
On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Special Meeting Executive Session Minutes of September 1, 2015.

VOICE VOTE: YEAS: 5 MOTION CARRIED

FINANCE & FACILITIES

 Mr. Roschewsk made a motion to withdraw Resolution 12249-15 until a MOU was developed for the use of the school as an emergency shelter naming the School Administration with full authority of facility and OEM responsible for all costs associated with operation of an emergency shelter including the maintenance and operation of the generator and any damages to facility incurred. Mr. Shotwell remade the motion excluding resolution 12249-15 and Mr. Rutledge seconded.

Resolution 12244-15: Approve Finance & Facilities Resolutions as Listed Below

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 12245-15: Receive, Accept, and Approve August 2015 Financial Reports

Resolution 12246-15: Board of Education's Monthly Certification of Major Account/Fund Status

Resolution 12247-15: Approve Payment of Bills for September 2015

Resolution 12248-15: Approve Transfers for August 2015

Resolution 12249-15: Approve and Accept the Hazard Mitigation Grant Program Award Approve Lease of Facilities with the Warren County Community College

(Recommended by the Superintendent)

Resolution 12245-15: Receive, Accept, and Approve August 2015 Financial Reports

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that the August 2015 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Superintendent)

Exhibit: F1

ROLL CALL VOTE: YEAS: 5 MOTION CARRIED

Resolution 12246-15: Board of Education's Monthly Certification of Major Account/Fund Status On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that August 31, 2015, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5 MOTION CARRIED

Resolution 12247-15: Approve Payment of Bills for September 2015

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for September 2015 in the amount of \$657,144.90.

(Recommended by the Superintendent)

Exhibit: F2

ROLL CALL VOTE: YEAS: 5 MOTION CARRIED

Resolution 12248-15: Approve Transfers for August 2015

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the transfers of monies for the month of August 2015.

(Recommended by the Superintendent)

Exhibit: F3

September 16, 2015

Resolution 12249--15: Approve and Accept the Hazard Mitigation Grant Program Award

On the motion of _______, seconded by ______, RESOLVED, that this Board approves and accepts the

Hazard Mitigation Grant Award through the New Jersey Office of Emergency Management project number FEMA
DR 4086-NJ 448-R in the amount of \$200,000 for the design and installation of an emergency generator to support the

Warren County Department of Emergency Management for use of the School as an emergency shelter.

ADDITIONAL INFORMATION: Bill Hunt has been the lead person on this project and will be working with Alex Lazorisak to include the Schools project with other projects that were awarded to the county agencies. This generator will support the 2003 wing of the building.

Resolution 12250-15: Approve Lease of Facilities with the Warren County Community College
On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the Educational
Facilities Lease with the Warren County Community College for the time frame of September 1, 2015 to June 30, 2018.
The total rate of \$12,000 is for the Automotive and Food and Beverage Management programs.

ROLL CALL VOTE: YEAS: 5 MOTION CARRIED

PERSONNEL

Resolution 12251-15: Approve September 2015 Personnel Resolutions as Listed Below

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 12252-15: Employ Kimberly Nodoro as Baking Instructor for the 2015-2016 School Year Employ Cindy Woodall as P/T Learning Disabilities Teacher Consultant for the

2015-2016 School Year

Resolution 12254-15: Approve Cindy Woodall to Work During the Summer Months of 2015
Resolution 12255-15: Employ Extra Curricular Personnel for the 2015-2016 School Year

Resolution 12256-15: Employ Keith Metz as Post-Secondary Black Seal Licensing Instructor for the

2015 -2016 School Year

Resolution 12257-15: Employ Substitute Instructors for the 2015-2016 School Year

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5 MOTION CARRIED

Resolution 12252-15: Employ Kimberly Nodoro as Baking Instructor for the 2015-2016 School Year On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Kimberly Nodoro as Baking Instructor, Step 5-6 / Column SC, for the 2015-2016 school year effective August 31, 2015 at the annual salary of \$49,631, prorated to actual start date upon issuance of Certificate of Eligibility from the NJ Department of Education.

(Recommended by the Superintendent)

Resolution 12253-15: Employ Cindy Woodall as P/T Learning Disabilities Teacher Consultant for the 2015-2016 School Year

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Cindy Woodall as P/T Learning Disabilities Teacher Consultant to work one (1) day per week for the 2015-2016 school year effective September 1, 2015 at the salary rate of \$545 per diem with no benefits/sick days. Any additional days must be preapproved by the Superintendent. Account 11-000-219-1040-0000.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5 MOTION CARRIED

Resolution 12254-15: Approve Cindy Woodall to Work During the Summer Months of 2015

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves Cindy Woodall to work during the summer months of 2015. Days worked will be determined by the Superintendent and salary paid will be based on her daily rate of pay. Any additional days must be preapproved by the Superintendent. Account 11-000-213-1000-0000.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5 MOTION CARRIED

Resolution 12255-15: Employ Extra Curricular Personnel for the 2015-2016 School Year

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs extra curricular personnel for the 2015-2016 school year for the period from August 31, 2015 to June 30, 2016 as follows:

Last	<u>First</u>	Extra Curricular Personnel	Stipend
Gara	Raymond	SkillsUSA Advisor – CTE	\$1,620.50
Nyland	Martin	Home Instructor	\$25/hour

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5 MOTION CARRIED

<u>Resolution 12256-15</u>: Employ Keith Metz as Post-Secondary Black Seal Licensing Instructor for the 2015 -2016 School Year

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Keith Metz as Post-Secondary Black Seal Licensing Instructor, effective October 1, 2015 through June 30, 2016, at the rate of \$26.00 per hour for 36 hours per session as determined by the Post-Secondary Director. Salary will be paid from Account 13-629-100-1010-00CE.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5 MOTION CARRIED

ADDITIONAL INFORMATION: There are 15 students enrolled in the Winter Session of this program.

Resolution 12257-15: Employ Substitute Instructors for the 2015-2016 School Year

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Substitute Instructors for the 2015-2016 school year for the period from September 1, 2015 to June 30, 2016 at a salary of \$90.00 per day for each day worked as follows:

Renaye Wimmer Olivia Innamorato

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5 MOTION CARRIED

TRAVEL

Resolution 12258-15: Approve Travel Resolutions as Listed Below

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the travel resolutions as listed below:

Date	Destination	Instructor	Number Of	Purpose	Approximate
			Students		Transportation
					Cost
10/19/15	Franklin Elementary	Ellen LePera	38	Read across the globe	\$329.20
				international event	
4/21/16	Meadowlands Expo	Kristen Sarte	70	College Information	\$460.88
	Center				

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSTAIN: Dr. Lamonte MOTION CARRIED

POLICY

Resolution 12259-15: Approve September 2015 Policy Resolutions as Listed Below

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following policy resolutions as listed below:

Resolution 12260-15: Abolish Regulation 8540 – Free and Reduced Rate Meals Effective September 16,

2015

Resolution 12261-15: Approve on First Reading Revisions to the Board Policy Manual

(Recommended by the Superintendent)

Resolution 12260-15: Abolish Regulation 8540 – Free and Reduced Rate Meals Effective September 16, 2015

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board abolishes Regulation 8540 – Free and Reduced Rate Meals effective September 16, 2015.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

ADDITIONAL INFORMATION: Regulation 8540 provided detailed requirements of the School Lunch Program as outlined in the NJ Department of Agriculture Agreement. Terms in this agreement change often; therefore, revised Policy 8540 – School Nutrition Programs – incorporates this Agreement and its requirements by reference. The Board will not need to revise the Regulation Guide every time the Agreement is revised. New language inserted into revised Policy Guide 8540 indicates the district will comply with the requirements or provisions of the Agreement with the Division of Food and Nutrition, School Nutrition Programs, and NJ Department of Agriculture.

Resolution 12261-15: Approve on First Reading Revisions to the Board Policy Manual

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves on first reading revisions to the Board Policy Manual as follows:

3322	Staff Member's Use of Personal Cellular Telephones/Other Communication
	Devices – Policy
4322	Staff Member's Use of Personal Cellular Telephones/Other Communication
	Devices – Policy
5330	Administration of Medication – Policy
5330	Administration of Medication – Regulation
5339	Screening for Dyslexia – Policy
5615	Suspected Gang Activity – Policy
5756	Transgender Students – Policy
8540	School Nutrition Programs – Policy
8550	Outstanding Food Service Charges – Policy
8820	Opening Exercises/Ceremonies – Policy

(Recommended by the Superintendent)

Exhibit: B

ROLL CALL VOTE: YEAS: 5

MOTION CARRIED

OTHER NEW BUSINESS

Resolution 12262-15: Approve QSAC Statement of Assurance for the School Year 2015-2016

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves the QSAC Statement of Assurance for the School Year 2015-2016.

(Recommended by the Superintendent)

Exhibit: C

ROLL CALL VOTE: YEAS: 4 ABSTAIN: Dr. Lamonte MOTION CARRIED

ADDENDUM ITEMS

Resolution 12263-15: Approve September 2015 Addendum Resolutions as Listed Below

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following addendum resolutions as listed below:

Resolution 12264-15: Employ Post-Secondary Substitute Instructors for the 2015-2016 School Year Employ Robert Wheatley as Substitute Drive to Survive Instructor for the 2015-

2016 School Year

Resolution 12266-15: Approve Joseph Orchulli, Kristen Sarte, and Zana Ziegler to Work Additional

Hours to Provide Workshops/Presentations to Students and/or Parents during the

2015-2016 School Year

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5 MOTION CARRIED

Resolution 12264-15: Employ Post-Secondary Substitute Instructors for the 2015-2016 School Year On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Post-Secondary Substitute Instructors for the 2015-2016 school year for the period from September 1, 2015 to June 30, 2016, at a salary of \$90.00 per day for each day worked as follows:

Gina Slattery – Cosmetology RandiLynn Shemonsky – Cosmetology

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5 MOTION CARRIED

Resolution 12265-15: Employ Robert Wheatley as Substitute Drive to Survive Instructor for the 2015-2016 School Year

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Robert Wheatley as Substitute Drive to Survive Instructors for the 2015-2016 school year for the period from September 1, 2015 to June 30, 2016, on an as-needed basis at his hourly rate.

(Recommended by the Superintendent)

Resolution 12266-15: Approve Joseph Orchulli, Kristen Sarte, and Zana Ziegler to Work Additional Hours to Provide Workshops/Presentations to Students and/or Parents during the 2015-2016 School Year

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves Joseph Orchulli, Kristen Sarte, and Zana Ziegler to work additional hours to provide workshops/presentations to students and/or parents during the 2015-2016 school year. Workshops/presentations and hours worked to be preapproved by the Superintendent. Rate of pay will be at their respective hourly rates.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 5 MOTION CARRIED

PUBLIC COMMENTS - Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000 Date Edited: September, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- 2. Each statement made by a participant shall be limited to three (3) minutes' duration;
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
- 5. The presiding officer may:
- a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
- b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
- c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
- d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
- e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

- Mr. Banquecer discussed the proposed senior trip to Florida and the sponsorship package that was included with the Board's documents. He stated that this is the trip the students wanted, and it could be their only opportunity to take a trip like this.
- Mr. Roschewsk questioned the sponsorship program. Mr. Banquecer stated that it gave the students the opportunity to raise funds that would offset the cost of the trip by selling sponsorships to businesses.
- A parent requested a follow up on the issue of the GPA calculations. Mr. Mylecraine explained that the transcript now includes a box with the College Board weighted GPA. Mr. Rutledge asked if a letter would also go out. Mr. Mylecraine said that all transcripts include a School Profile that identifies how the school determines the GPA and it would satisfy the request. Mr. Rutledge stated that he visited Princeton and Lafayette Universities and spoke with the admissions officers about the recalculation of GPAs. Those schools recalculate as Dr. Lamonte mentioned at the previous meeting, but some of the larger schools may not look at students with low GPA's.
- A parent commended Mr. Banquecer and Ms. Leal for the great job they did with the fundraising.
- A parent said she was concerned with the bare bones guidance department and that schedules were still being adjusted. Students cannot take both geometry and English honors since they are both offered at the same time.
- A student questioned if the weighted GPA will allow for more students to join the National Honor Society. Mr. Mylecraine said that he spoke to Mrs. Miller about the issue, but a final decision has not been made.
- Mrs. Vogel reminded the Board and parents about Back to School Night.
- Mr. Rutledge thanked the staff for making the change to the GPA.
- A parent asked if the weighted GPA could be used with the Common Application. Mr. Mylecraine said that he believes it will work without a problem since it is a user entered field.
- A parent thanked the students and parents for bringing up GPA issue and following up with the school on changing the way it is reported.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Roschewsk, seconded by Mr. Shotwell, the Board adjourned the meeting at 6:19 p.m.

Upcoming Dates of Interest:

October 21, 2015 BOE Meeting 5:00 p.m. Executive Session 5:30 p.m. Regular Session November 2, 2015 Organization Meeting 5:00 p.m. Organization Meeting No Executive Session