

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**August 26, 2015**

**CALL TO ORDER**

President Johnson-Demeter called the meeting to order at 5:00 p.m. on Wednesday, August 26, 2015 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

**Flag Salute** –President Johnson-Demeter

**Opening Statement** –President Johnson-Demeter

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 4, 2014.

**Roll Call** – Linda Reed

Present: Mr. Roschewsk, Mr. Rutledge (arrived 5:09 p.m.), Mr. Shotwell, Mrs. Johnson-Demeter

Absent: Dr. Lamonte

Also Present: Mr. Glowacky, Superintendent  
Allan Dzwilewski, Attorney  
Linda Reed

**Adopt the Meeting Agenda**

**Resolution 12180-15: Adopt the Meeting Agenda**

On the motion of Mr. Roschewsk, seconded by Mr. Shotwell, RESOLVED, that this Board adopts the Meeting Agenda for the August 26, 2015 meeting as published with any addenda.

VOICE VOTE: YEAS: 3

ABSENT: Dr. Lamonte, Mr. Rutledge

**MOTION CARRIED**

**Resolution E564-15: Personnel, Negotiations and Legal Matters**

On the motion of Mr. Roschewsk, seconded by Mr. Shotwell, the Board moved into executive session at 5:04 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
  - **Settlement and Release of Virginia Bush v. Warren County Technical School District**
  - **OCR Complaint**
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: YEAS: 3

ABSENT: Dr. Lamonte, Mr. Rutledge

**MOTION CARRIED**

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**Resolution E565-15:                      Resume Regular Session**

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, the Board reconvened into regular session at 5:30 p.m.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Discussion**

- **PUBLIC COMMENTS – None**
- **COMMUNICATIONS – None**
- **SUPERINTENDENT’S REPORT**
  - Freshman Orientation was held today with 200-300 people and most of the staff attending. ID cards and gym uniforms were issued. Parents made positive comments on the look of the school and personalities of the teachers. PTA was also in attendance.
- **BOARD PRESIDENT’S REPORT**
  - Board Members received job descriptions of Administration to make sure they are up to date for everyone and to be aware of what is included in these job descriptions. Requesting Board Members to review them for discussion in the future.
- **DISCUSS EDUCATIONAL ISSUES – None**
- **NEW BUSINESS**
  - Steve Daku, Facilities Manager, updated the Board about the solar project, window project, and readiness status of the building. Solar project is progressing at extremely fast rate and should be operational by October with school receiving revenue from it at that time. The window project is 80% complete with Library and some of the shops to be completed. Many LED lights have been installed throughout the building, and cleaning and general maintenance have been completed for the start of the new school year. Mr. Glowacky commented on the staff and students who worked during the summer with Mr. Daku and Mr. Bartow.
  - Tracy Leal, Senior Class Co-Advisor, distributed to the Board Members information about plans for Project Graduation to be held after graduation on June 15. They anticipate being able to pay for this venue by the final payment due date of May 15, 2016. Requesting \$50 deposit from students. Goal is to have 100% attendance. Additional charges for DJ and other forms of entertainment would be added as fundraising monies become available. Mr. Roschewsk asked for an update on fundraising status at the January or February Board Meeting. Before this event can be approved, the Board has requested the Attorney review the contract. There is a concern regarding Waiver of Trial by Jury in the contract. Mr. Zalewski is requested to contact the insurance company regarding insurance coverage for any injuries. Deposit to hold the venue is due now, and Ms. Leal is concerned this venue will be lost if deposit not paid now. Other venues are already booked for this date. Mr. Roschewsk has requested a Special Board Meeting be held to discuss this further with a decision being made; therefore, it was agreed to hold a Special Board Meeting at 5:00 p.m. on Tuesday, September 1, 2016.
  - Regarding the Attorney RFP: Mr. Shotwell asked if this is for an attorney or a firm. Mr. Roschewsk commented that if it is a firm, there should be someone dedicated to Warren Tech.

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• **PUBLIC HEARING: EVVRS**

- a. As per Public Law 6A:16-5.3 each school district shall report incidents of violence, vandalism, substance abuse, and HIB for the previous school year. Those incidents shall also be reported to the NJ Department of Education via the department's Electronic Violence and Vandalism Reporting System (EVVRS).

As reported to the Department of Education for the 2014-2015 school year, there were 0 incidences of vandalism and/or substance abuse which rose to the standard established by the New Jersey Department of Education. There were two (2) incidences of school violence which resulted in two (2) in-school suspension. There was one (1) incident involving weapons which resulted in one (1) out-of-school suspension. There were twelve (12) incidences of HIB which resulted in four (4) in-school suspensions, two (2) out-of-school suspensions, and six (6) detentions/other.

**Resolution 12181-15:**                      **Accept the Annual Report of the Electronic Violence and Vandalism Report for the 2014-2015 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board accepts the Annual Report of the Electronic Violence and Vandalism Report for the 2014-2015 school year.

(Recommended by the Superintendent)

Exhibit: A

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
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**Minutes – Regular Meeting Minutes**

**Resolution 12182-15:                    Approve Board Meeting Minutes as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following resolutions as listed below:

**Resolution 12183-15:                    Approve June 15, 2015 Regular Meeting Minutes**

**Resolution 12184-15:                    Approve June 15, 2015 Regular Meeting Executive Session Minutes**

**Resolution 12185-15:                    Approve July 8, 2015 Regular Meeting Minutes**

**Resolution 12186-15:                    Approve July 8, 2015 Regular Meeting Executive Session Minutes**

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 12183-15:                    Approve June 15, 2015 Regular Meeting Minutes**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Regular Meeting Minutes of June 15, 2015.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 12184-15:                    Approve June 15, 2015 Regular Meeting Executive Session Minutes**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of June 15, 2015.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 12185-15:                    Approve July 8, 2015 Regular Meeting Minutes**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Regular Meeting Minutes of July 8, 2015.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 12186-15:                    Approve July 8, 2015 Regular Meeting Executive Session Minutes**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of July 8, 2015.

VOICE VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

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**FINANCE & FACILITIES**

**Resolution 12187-15:**                    **Approve Finance & Facilities Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

- Resolution 12188-15:**                    **Receive, Accept, and Approve June 2015 Financial Reports**  
**Resolution 12189-15:**                    **Receive, Accept and Approve July 2015 Financial Reports**  
**Resolution 12190-15:**                    **Board of Education's Monthly Certification of Major Account/Fund Status**  
**Resolution 12191-15:**                    **Board of Education's Monthly Certification of Major Account/Fund Status**  
**Resolution 12192-15:**                    **Approve Payment of Bills for June, July and August 2015**  
**Resolution 12193-15:**                    **Approve Transfers for June 2015**  
**Resolution 12194-15:**                    **Approve Transfers for July 2015**  
**Resolution 12195-15:**                    **Establish 2015-2016 Tuition Reimbursement Rates**  
**Resolution 12196-15:**                    **Approve Title II Adult Basic Skills Grant for the 2015-2016 School Year**  
**Resolution 12197-15:**                    **Approve Increasing Bid Threshold for the Qualified Purchasing Agent**  
**Resolution 12198-15:**                    **Approve Agreement with Sussex County Educational Services Commission**  
**Resolution 12199-15:**                    **Approve Application for Additional County Apprenticeship Coordinator Grant Funds for FY15**  
  
**Resolution 12200-15:**                    **Approve Agreement with the Omni Group as the Third Party Administrator**  
**Resolution 12201-15:**                    **Approve Agreement with J & B Therapy Services**  
**Resolution 12202-15:**                    **Approve Change orders for Window Replacement Project**

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 12188-15:**                    **Receive, Accept, and Approve June 2015 Financial Reports**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that the June 2015 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Superintendent)

Exhibit: F1

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 12189-15:**                    **Receive, Accept, and Approve July 2015 Financial Reports**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that the July 2015 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Superintendent)

Exhibit: F2

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

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**Resolution 12190-15:**

**Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that June 30, 2015, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 12191-15:**

**Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that July 31, 2015, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 12192-15:**

**Approve Payment of Bills for June, July and August 2015**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for June, July and August 2015 in the amount of \$2,283,830.11.

(Recommended by the Superintendent)

Exhibit: F3

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 12193--15:**

**Approve Transfers for June 2015**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the transfers of monies for the month of June 2015.

(Recommended by the Superintendent)

Exhibit: F4

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

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**Resolution 12194--15:                    Approve Transfers for July 2015**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the transfers of monies for the month of July 2015.

(Recommended by the Superintendent)

Exhibit: F5

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 12195-15:                    Establish 2015-2016 Tuition Reimbursement Rates**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board establishes the 2015-2016 tuition reimbursement rates as \$609.61 per credit for Graduate courses and \$307.19 per credit for Undergraduate courses effective for the period September 1, 2015 through August 31, 2016. Reimbursement rate will be based upon the start date of the course taken.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 12196-15:                    Approve Title II Adult Basic Skills Grant for the 2015-2016 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approve the submission of the District's FY16 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant application in the amount of \$91,000.00 in accord with the stipulations of the grant. This is a consolidated grant with terms set forth by the New Jersey Department of Labor with the Morris County School of Technology as the lead agency and Sussex County Community College and Warren County Technical School as partner agencies. Total grant amount for our county is \$91,000.00.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 12197-15:                    Approve Increasing Bid Threshold for the Qualified Purchasing Agent**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, approve the following resolution:

WHEREAS Edmund Zalewski, Assistant Superintendent of Business possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.A.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

Now, THEREFORE BE IT RESOLVED that the Warren County Technical School Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, established and sets the bid threshold amount to \$40,000 for the board of education, and further authorizes Edmund Zalewski to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

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**Resolution 12198-15:**                    **Approve Agreement with Sussex County Educational Services Commission**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, approve the agreement for Ancillary Educational Services with the Sussex County Educational Services Commission per the attached program rates.

(Recommended by the Superintendent)

Exhibit F6

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 12199-15:**                    **Approve Application for Additional County Apprenticeship Coordinator Grant Funds for FY15**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approve application for additional FY15 County Apprenticeship Coordinator Grant funds in the amount of \$6,750 through the New Jersey Department of Labor and Workforce Development (LWD) for the period July 1, 2014 through December 31, 2015 for the purposes, terms and conditions set forth in the proposal. Final determination for funding is contingent upon authorization and availability from the state.

County Apprenticeship Coordinator Grant	\$13,500
<i>Additional CAC Grant Funds</i>	<u>\$ 6,750</u>
FY15 Total	\$20,250

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

ADDITIONAL INFORMATION: The original period of performance for these funds was July 1, 2014 through June 30, 2015. The LWD has approved an extension of the period of performance through December 31, 2015.

**Resolution 12200-15:**                    **Approve Agreement with the Omni Group as the Third Party Administrator**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approve agreement with the Omni Group to act as the Third Party Administrator to manage the 403b and 457 plans.

(Recommended by the Superintendent)

Exhibit: F7

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

ADDITIONAL INFORMATION: The District has a need for a Third Party Administrator to manage the 403b and 457 plans in order assist our staff in planning for the future and to avoid fines and penalties from the IRS.

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**Resolution 12201-15:**                    **Approve Agreement with J & B Therapy Services**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, approve the agreement with J&B Therapy Services for occupational, physical and/or speech therapy services at the rate of \$78.00 per hour.

(Recommended by the Superintendent)

Exhibit F8

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 12202-15:**                    **Approve Change orders for Window Replacement Project**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following change orders for the Window Replacement Project:

Change Order #	Description	Amount	
CO#1	Credit for RFP Doors in lieu of HM	(\$1,855.00)	Changed style of doors to match current ones and to reuse doors in kitchen
CO#2	Overhead Door in Boiler Room & Duct work in Welding Room	\$6,537.00	Not included in original plans
CO# TBD	Soffit Insulation in Kitchen	\$5,443.00	Pending if can be completed prior to 8/28
CO# TBD	Unit Ventilator Louvers	\$10,282.00	Waiting for more details, but need to be completed. Not included in original plans.
Total to date		\$20,407.00	
General Repair Allowance		(\$10,000.00)	Included in contract
Total Additional Cost		\$10,407.00	

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

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**PERSONNEL**

**Resolution 12203-15:**            **Approve August 2015 Personnel Resolutions as Listed Below**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following personnel resolutions as listed below:

- Resolution 12204-15:**            **Employ Dina Miller as Social Worker for the 2015-2016 School Year**  
**Resolution 12205-15:**            **Employ Sharon Lentine as Administrative Secretary for the 2015-2016 School Year**  
**Resolution 12206-15:**            **Employ Kathleen King as Part-Time Music Instructor for the 2015-2016 School Year**  
**Resolution 12207-15:**            **Employ Alton Knerr as Maintenance for the 2015-2016 School Year**  
**Resolution 12208-15:**            **Accept the Resignation of Christa Akers, P/T Speech Therapist, Effective July 7, 2015**  
**Resolution 12209-15:**            **Approve Following Staff to Provide Targeted Assistance Services to Identified Students as part of NCLB Grant**  
**Resolution 12210-15:**            **Approve School Safety Team for 2015-2016 School Year**  
**Resolution 12211-15:**            **Employ CIE Students for the 2015-2016 School Year**  
**Resolution 12212-15:**            **Employ Substitute Instructors for the 2015-2016 School Year**  
**Resolution 12213-15:**            **Approve Vocational Substitute Instructors for the 2015-2016 School Year**  
**Resolution 12214-15:**            **Employ Regina Dennis as Post-Secondary LPN Clinical Instructor effective July 1, 2015 to June 30, 2016**  
**Resolution 12215-15:**            **Employ Deborah McGill as Post-Secondary LPN Clinical Instructor effective July 1, 2015 to June 30, 2016**  
**Resolution 12216-15:**            **Employ JoAnne Ward, Judith McGreevy, Martha Gugel, Corissa Brown, Jennifer DiBiasi, Heide Sagliani, and Joan Young as Part-Time LPN Classroom/Clinical Instructors for the 2015-2016 School Year**  
**Resolution 12217-15:**            **Establish and Approve District Advisory Panel**  
**Resolution 12218-15:**            **Approve Following Staff to Provide Targeted Assistance Services to Identified Students as part of IDEA-B Grant**  
**Resolution 12219-15:**            **Approve Following Staff to Manage Sub-Calling System**  
**Resolution 12220-15:**            **Employ Summer 2015 Maintenance/Custodial Personnel**  
**Resolution 12221-15:**            **Approve LPN Post-Secondary Students to Shadow Teaching Staff During the 2015-2016 School Year.**

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

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**Resolution 12204-15:                   Employ Dina Miller as Social Worker for the 2015-2016 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board employs Dina Miller as Social Worker, Step 14 / Column MA, for the 2015-2016 school year effective August 31, 2015 at the annual salary of \$60,492.00.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4                   ABSENT: Dr. Lamonte                   **MOTION CARRIED**

**Resolution 12205-15:                   Employ Sharon Lentine as Administrative Secretary for the 2015-2016 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board employs Sharon Lentine as Administrative Secretary, Step AS1, for the 2015-2016 school year effective July 1, 2015 at the annual salary of \$29,961.00.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4                   ABSENT: Dr. Lamonte                   **MOTION CARRIED**

**Resolution 12206-15:                   Employ Kathleen King as Part-Time Music Instructor for the 2015-2016 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board employs Kathleen King as Part-Time Music Instructor, Step 1 / Column BA, for the 2015-2016 school year effective August 31, 2015 at the annual salary of \$23,507.00, without benefits.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4                   ABSENT: Dr. Lamonte                   **MOTION CARRIED**

**Resolution 12207-15:                   Employ Alton Knerr as Maintenance for the 2015-2016 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board employs Alton Knerr as Maintenance at Step 5 at a rate of \$33,716 prorated for the 2015-2016 school year from start date of July 16, 2015 to June 30, 2016, plus applicable rate differential and benefits as defined in the WCTS/WTEA agreement.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4                   ABSENT: Dr. Lamonte                   **MOTION CARRIED**

**Resolution 12208-15:                   Accept the Resignation of Christa Akers, P/T Speech Therapist, Effective July 7, 2015**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED that this Board accept, with regret, the resignation of Christa Akers, P/T Speech Therapist, effective July 7, 2015.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4                   ABSENT: Dr. Lamonte                   **MOTION CARRIED**

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**Resolution 12209-15:**                    **Approve Following Staff to Provide Targeted Assistance Services to Identified Students as part of NCLB Grant**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following staff members to provide on-line and one-on-one tutoring for identified students who opt for services and have an application on file. This service is provided by the Targeted Assistance Services (TAS) specified in the No Child Left Behind (NCLB) Act of 2001. The rate of pay for tutoring will be \$33.00 per hour. Account 20-231-100-1000-FF16.

Michele Beneducci  
Gerard Bossard  
Patricia Colabella  
Stefanie Connolly  
Rena Cornella

MaryAnne Czarnecki  
Ellen LePera  
David Lettire  
Kim McCormick  
Lori Miller

Laurel Osborn  
Connie Piccola  
Jasmine Slowik  
Jay Werkheiser

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

ADDITIONAL INFORMATION: One of the most beneficial aspects of NCLB is the Targeted Assistance Services (TAS), which provides free tutoring to children who require assistance to succeed in school. Students/parents who opt for services will sign a contract that states specific expectations of the student, parent, and school. Any identified student/parent who does not want to take advantage of the TAS must sign an Opt Out form.

**Resolution 12210-15:**                    **Approve School Safety Team for 2015-2016 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the School Safety Team for the 2013-2014 school year:

<b>Name</b>	<b>Term</b>
Kristen Sarte	Chair Person
Geta Vogel	Member
John Mylecraine	Member
Joseph Orchulli	Member
Colleen Schiller	Member
Raymond Gara	Member
Robert Cammarota	Member
Robert Wheatley	Member
NJ State Trooper – Washington Barracks	Member

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

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**Resolution 12211-15:                   Employ CIE Students for the 2015-2016 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board authorizes the Superintendent to employ CIE students to work with technology and maintenance personnel during the period from September 1, 2015 to June 30, 2016 at the rate of \$8.50 per hour. Hours worked will be on an as-needed basis preapproved by the Superintendent or Business Administrator.

1 – Technology: Evan Markowitz

3– Maintenance: Joshua Banfield, Marshall McBride, Garrett Furmanek

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 12212-15:                   Employ Substitute Instructors for the 2015-2016 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board employs Substitute Instructors for the 2015-2016 school year for the period from September 1, 2015 to June 30, 2016, at a salary of \$90.00 per day for each day worked as follows:

Michelle Adams	Matthew DellElba	Thomas Lynch	Travis Powell
Alicia Amato	Daniel Dillon	Joan Mandel	Gina Regan
Gerilynn Ambrosky	Ralph Drake	Robert Mandel	Joseph Rogers
Gregg Ambruso	Guy Gorman	Rosemarie McMenamin	Aimee Salmon – Nurse
Edward Biegaj	Janine Horber	Deborah McGill – Nurse	Kimberly Santomartino
Lisa Biello – Cosmetology	Brandon Iuzzolino	Paul Milea	Dominick Sidoti
Heather Burd	Brynn Lee	Beth Miller	Anne Stentz
Dana Casella	Judith Levine	Kimberly Nodoro - Culinary	Nancy Tribble
Karen Conrad – Nurse	Kelly Livingston – Nurse	Martin Nyland	Walter Tutka
Penny Deemer – Cosmetology	William Lowe	Joseph Parkin – Fire Science	Norman Viebrock

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 12213-15:                   Approve Vocational Substitute Instructors for the 2015-2016 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following Vocational Substitute Instructors for the Fire Science Program at the rate of \$32.00 per hour not to exceed 150 hours per individual. Funding will be provided by Perkins Secondary Funds Account 20-386-100-1000-FF16.

Joseph Fox, Sr.  
John Lefler  
Stephen Matuszek  
Randy Trimmer

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
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**Resolution 12214-15:**                    **Employ Regina Dennis as Post-Secondary LPN Clinical Instructor effective July 1, 2015 to June 30, 2016**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board employs Regina Dennis as Post-Secondary LPN Clinical Instructor Monday through Friday from 3:00 p.m. to 10:00 p.m. effective July 1, 2015 to June 30, 2016 at a rate of \$59,999 per year.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 12215-15:**                    **Employ Deborah McGill as Post-Secondary LPN Clinical Instructor effective July 1, 2015 to June 30, 2016**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board employs Deborah McGill as the Post-Secondary LPN Clinical Instructor Monday through Friday from 3:00 p.m. to 10:00 p.m. effective July 1, 2015 to June 30, 2016 at a rate of \$59,999 per year prorated to start date of September 1, 2015.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 12216-15:**                    **Employ JoAnne Ward, Judith McGreevy, Martha Gugel, Corissa Brown, Jennifer DiBiasi, Heide Sagliani, and Joan Young as Part-Time LPN Classroom/Clinical Instructors for the 2015-2016 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board employs JoAnne Ward, Judith McGreevy, Martha Gugel, Corissa Brown, Jennifer DiBiasi, Heide Sagliani, and Joan Young as Part-Time LPN Classroom/Clinical Instructors at a salary of \$37.00 an hour on an as-needed basis not to exceed 28 hours per week with prior weekly approval of the Post-Secondary Director effective September 1, 2015 through July 31, 2016. Any additional hours on an as-needed basis are to be pre-approved by the Superintendent.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 12217-15:**                    **Establish and Approve District Advisory Panel**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board establishes and approves a District Advisory Panel consisting of Robert Glowacky, Superintendent, and Edmund Zalewski, Assistant Superintendent of Business, to provide additional support to John Mylecraine, Assistant Principal, as part of the NJ-L2L Mentoring Program.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

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**Resolution 12218-15:**                    **Approve Following Staff to Provide Targeted Assistance Services to Identified Students as part of IDEA-B Grant**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following staff members to provide educational instruction and support to identified students who qualify for IDEA-B services. Account 20-250-100-1000-FF16.

Elizabeth Clark	\$28,126.00
Heidi SanFilippo	\$60,492.00

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 12219-15:**                    **Approve Following Staff to Manage Sub-Calling System**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following staff members to manage sub-calling system at the rate of \$813.00 for the 2015-2016 School Year:

Beth Hachlica  
Linda Reed  
Mary Jane Schubert

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

ADDITIONAL INFORMATION: As we implement the new sub calling system the system requires extensive setup.

**Resolution 12220-15:**                    **Employ Summer 2015 Maintenance/Custodial Personnel**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board employ summer 2015 maintenance/custodial personnel to work during the period from August 7, 2015 to August 31, 2015 at the rate of \$22.00 per hour on an as needed basis as follows: Account 11-000-261-1000-00HP

Tim Longacre  
Ray Danner  
Jeff Tierney

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 12221-15:**                    **Approve LPN Post-Secondary Students to Shadow Teaching Staff During the 2015-2016 School Year.**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approve LPN Post-Secondary students to shadow teaching staff during the 2015-2016 school year. LPN students will have required background checks.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

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**TRAVEL**

**Resolution 12222-15:**                    **Approve Travel Resolutions as Listed Below**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves the travel resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approximate Transportation Cost
9/19/15-9/23/15	Washington, DC	Ray Gara & Lori Miller	8	Leadership Conference for Skills	WCTS
11/4/15	Repechage Secaucus, NJ	Fran Tomeo	39	Learn about skin care – product knowledge	\$649.70

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**POLICY**

**Resolution 12223-15:**                    **Approve August 2015 Policy Resolutions as Listed Below**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following policy resolutions as listed below:

**Resolution 12224-15:**                    **Approve Policy 2415, NCLB Parent Right to Know Letter and Explanation of Services Letter for the 2015-2016 School Year**

**Resolution 12225-15:**                    **Approve on Second Reading Revisions to the Board Policy Manual**

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**Resolution 12224-15:**                    **Approve Policy 2415, NCLB Parent Right to Know Letter and Explanation of Services Letter for the 2015-2016 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves Policy 2415, NCLB Parent Right to Know Letter and Explanation of Services Letter for the 2015-2016 school year as required by the NCLB regulations.

(Recommended by the Superintendent)

Exhibit: B

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

ADDITIONAL INFORMATION: This is a yearly requirement of the NCLB grant award.

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**Resolution 12225-15:**                    **Approve on Second Reading Revisions to the Board Policy Manual**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves on second reading revisions to the Board Policy Manual as follows:

0152	Board Officers – Bylaw
2622	Student Assessment – Policy
3212	Attendance – Policy
4212	Attendance – Policy
3218	Substance Abuse – Policy
3218	Substance Abuse – Regulation
4218	Substance Abuse – Policy
4218	Substance Abuse – Regulation
5200	Attendance – Policy
5200	Attendance – Regulation
5460	High School Graduation – Policy
5465	Early Graduation – Policy
8630	Bus Driver/Bus Aide Responsibility – Policy
8630	Emergency School Bus Procedures – Regulation

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

**OTHER NEW BUSINESS**

**ADDENDUM ITEMS**

**Resolution 12226-15:**                    **Approve August 2015 Addendum Resolutions as Listed Below**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following addendum resolutions as listed below:

**Resolution 12227-15:**                    **Approve Settlement and Release of Virginia Bush v. Warren County Technical School District**

**Resolution 12228-15:**                    **Accept the Resignation of Christopher Cota, Special Education Instructor, Effective August 31, 2015**

**Resolution 12229-15:**                    **Employ Elizabeth Riley as an Aide for the 2015-2016 School Year**

**Resolution 12230-15:**                    **Employ Alan Miers as a Substitute Custodian for the 2015-2016 School Year**

**Resolution 12231-15:**                    **Employ Katherine Ihrle as an Aide for the 2015-2016 School Year**

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Dr. Lamonte

**MOTION CARRIED**

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**Resolution 12227-15:**                    **Approve Settlement and Release of Virginia Bush v. Warren County Technical School District**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the settlement and release of the Virginia Bush V. Warren County Technical School litigation OAL Docket No. 11596-2009N/Agency Reference No. 209-8/09.

(Recommended by the Superintendent)

Exhibit: Settlement

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 12228-15:**                    **Accept the Resignation of Christopher Cota, Special Education Instructor, Effective August 31, 2015**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED that this Board accept, with regret, the resignation of Christopher Cota, Special Education Instructor, effective August 31, 2015.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 12229-15:**                    **Employ Elizabeth Riley as an Aide for the 2015-2016 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board employs Elizabeth Riley as an Aide for the 2015-2016 school year effective August 31, 2015 to June 30, 2016 at the annual salary of \$28,126.00.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 12230-15:**                    **Employ Alan Miers as a Substitute Custodian for the 2015-2016 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board employs Alan Miers as a Substitute Custodian on an as-needed basis for the 2015-2016 school year effective August 31, 2015 to June 30, 2016 at \$16.21 per hour.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

**Resolution 12231-15:**                    **Employ Katherine Ihrle as an Aide for the 2015-2016 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board employs Katherine Ihrle as an Aide for the 2015-2016 school year effective August 31, 2015 to June 30, 2016 at the annual salary of \$28,126.00.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4                    ABSENT: Dr. Lamonte                    **MOTION CARRIED**

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**PUBLIC COMMENTS – Any topic not discussed earlier.**

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: September, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
2. Each statement made by a participant shall be limited to three (3) minutes' duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
5. The presiding officer may:
  - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

- Dina Miller thanked the Board for approval for her full-time position.
- Sharon Lentine thanked the Board for letting her join Warren County Technical School.
- Parent of Senior student asked why GPA has not been changed to reflect College Board standards. Transcript needs to be sent to schools and scholarship applications. Mr. Mylecraine responded that new GPA policy is effective with 2015-2016 school year. GPA's cannot be retroactively changed. Attorney Dzwilewski advised that when Board modifies policy, it is on prospective basis, not retroactive. Some students may benefit and some may not. You cannot look at individual basis. It has to be on broad basis. Another Senior parent stated that students cannot apply to schools because of skewed GPA. Mr. Shotwell and Mr. Rutledge would like grades changed retroactively. Mr. Rutledge moved that we change GPA's retroactively. Mrs. Johnson-Demeter would like this added to discussion when Board meets on September 1. Mr. Mylecraine explained GPA weighting and non-weighting. Mrs. Johnson-Demeter mentioned students taking AP courses but not taking AP tests. Parent responded that taking AP test only gives students college credit but does not affect grade. Mrs. Johnson-Demeter wants to discuss further at September 1 meeting with John Mylecraine and Guidance Counselors attending as well. Senior student advised college application deadline is October 1. Scholarships missed out on every day. Parent of Senior stated GPA discussed at May Board Meeting and thought it was going to be retroactive. Board response was there was a vote to make change but not necessarily retroactive. No one from Guidance here today. Students need to see their Guidance Counselors. Mr. Shotwell stated he preferred this be done tonight.
- Attorney Dzwilewski stated the school deals with public funds and needs to protect those funds. Does not want to expose school to liability regarding Project Graduation. Mrs. Johnson-Demeter wants legal review of venue contract.

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- Parent concern with Guidance Counselor availability.
- Parent commented on Freshman Orientation that the students felt welcomed by the teachers and other students. Questioned scheduling issues with honors classes continuing to next year when, because of scheduling issues, honors classes are not available.

**Resolution 12232-15:**                      **Recalculate GPA's Retroactively for Current Students to Reflect College Board Standards**

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board recalculates current students' GPA's retroactively to reflect College Board Standards.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 2      ABSTAIN: 2      ABSENT: Dr. Lamonte                      **MOTION CARRIED**

**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of Mr. Roschewsk, seconded by Mr. Shotwell, the Board adjourned the meeting at 6:53 p.m.

**Upcoming Dates of Interest:**

September 1, 2015	BOE Special Meeting	5:30 p.m.	
September 16, 2015	BOE Meeting	5:00 p.m. Executive Session	5:30 p.m. Regular Session