

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
May 16, 2017

CALL TO ORDER

President Roschewsk called the meeting to order at 5:00 p.m. on Tuesday, May 16, 2017 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute –President Roschewsk

Opening Statement –President Roschewsk

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on April 8, 2017.

Roll Call – Board Secretary Zalewski

Present: Mrs. Johnson-Demeter, Dr. Lamonte, Mr. Roschewsk, and Mr. Shotwell

Absent: Mr. Rutledge

Also Present: Mr. Glowacky, Superintendent
Mr. Zalewski, Board Secretary

Others Present: Approximately 40 members of the public.

Adopt the Meeting Agenda

Resolution 12958-17: Adopt the Meeting Agenda

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board adopts the Meeting Agenda for the May 16, 2017 meeting as published with any addenda.

VOICE VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Resolution E606-17: Personnel, Negotiations and Legal Matters

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, the Board moved into executive session at 5:03 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Legal Update
 - Staff Evaluations
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

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Resolution E607-17: Resume Regular Session

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, the Board reconvened into regular session at 5:33 p.m.

VOICE VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Discussion

- **STUDENT RECOGNITION** – Mrs. Vogel introduced the Students of the month for the past several months.
-
- **PUBLIC COMMENTS - Related to Agenda Items Only - None**
- **COMMUNICATIONS - None**
- **SUPERINTENDENT’S REPORT** – Mr. Glowacky said that the State Police emergency management team visited the school for possible use as an alternate location.
- **HIB REPORT/SUSPENSIONS**
 - Zero (0) HIB incident was reported since the April Board Meeting.
 - Zero (0) in-school suspensions and one (1) out-of-school suspensions since the April Board Meeting.
- **BOARD PRESIDENT’S REPORT - None**
- **DISCUSS EDUCATIONAL ISSUES** – Mr. Glowacky stated that school is starting to wind down.
- **NEW BUSINESS** – None.

Minutes – Regular Meeting Minutes

Resolution 12959-17: Approve Board Meeting Minutes as Listed Below

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 12960-17: Approve April 12, 2017 Regular Meeting Minutes

Resolution 12961-17: Approve April 12, 2017 Regular Meeting Executive Session Minutes

Resolution 12962-17: Approve May 3, 2017 Special Meeting Minutes

Resolution 12963-17: Approve May 3, 2017 Special Meeting Executive Session Minutes

VOICE VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Resolution 12960-17: Approve April 12, 2017 Regular Meeting Minutes

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED, that this Board approves the Regular Meeting Minutes of April 12, 2017.

VOICE VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

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Resolution 12961-17: **Approve April 12, 2017 Regular Meeting Executive Session Minutes**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of April 12, 2017.

VOICE VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Resolution 12962-17: **Approve May 3, 2017 Special Meeting Minutes**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED, that this Board approves the Special Meeting Minutes of May 3, 2017.

VOICE VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Resolution 12963-17: **Approve May 3, 2017 Special Meeting Executive Session Minutes**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED, that this Board approves the Special Meeting Executive Session Minutes of May 3, 2017.

VOICE VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

FINANCE & FACILITIES

Resolution 12964-17: **Approve Finance & Facilities Resolutions as Listed Below**

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 12965-17: **Receive, Accept, and Approve April 2017 Financial Reports**

Resolution 12966-17: **Board of Education's Monthly Certification of Major Account/Fund Status**

Resolution 12967-17: **Approve Payment of Bills for April 2017**

Resolution 12968-17: **Approve Transfers for April 2017**

Resolution 12969-17: **Establish School Lunch and Breakfast Prices for the 2017-2018 School Year**

Resolution 12970-17: **Renew Maschio's Food Service Contract for the 2017-2018 School Year**

Resolution 12971-17: **Approve Application for Perkins Secondary and Post-Secondary Grant Funds for FY18**

Resolution 12972-17: **Approve Voiding Uncashed Checks**

Resolution 12973-17: **Approve Application for Apprenticeship Coordinator Grant Funds for FY18**

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
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Resolution 12965-17: **Receive, Accept, and Approve April 2017 Financial Reports**

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, RESOLVED, that the April 2017 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Superintendent)

Exhibit: F1

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Resolution 12966-17: **Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that March 31, 2017, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Resolution 12967-17: **Approve Payment of Bills for April 2017**

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for April 2017 in the amount of \$1,202,903.37.

(Recommended by the Superintendent)

Exhibit: F2

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Resolution 12968-17: **Approve Transfers for April 2017**

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the transfers of monies for the month of April 2017.

(Recommended by the Superintendent)

Exhibit: F3

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

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Resolution 12969-17: Establish School Lunch and Breakfast Prices for the 2017-2018 School Year

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board establishes the school lunch and breakfast program prices for the 2017-2018 school year as follows:

Program		Program	
Student Lunch	\$3.00	Student Breakfast	\$1.75
Reduced Student Lunch	\$0.40	Reduced Student Breakfast	\$0.30
Adult Lunch	\$4.00	Adult Breakfast	\$3.00
Milk	\$0.50		

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Resolution 12970-17: Renew Maschio's Food Service Contract for the 2017-2018 School Year

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board renew Maschio's Food Service, Inc. contract and addendum to provide Food Service for the 2017-18 school year.

Yearly Management Fee	\$ 9,256.00 Represents a 2% increase over 2016-17
Guarantees a "No-Cost Operation"	

Exhibit: F4

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Resolution 12971-17: Approve Application for Perkins Secondary and Post-Secondary Grant Funds for FY18

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approve application for Perkins Secondary and Post-Secondary Grant Funds for FY18 Perkins Grant funds through the New Jersey Department of Education for the period September 1, 2017 through August 31, 2018 for the purposes, terms and conditions set forth in the proposal.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

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Resolution 12972-17: **Approve Voiding Uncashed Checks**

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves voiding the uncashed checks listed below:

Check Number	Amount
48742	\$55.90
48488	\$280.00
48647	\$68.77

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Resolution 12973-17: **Approve Application for Apprenticeship Coordinator Grant Funds for FY18**

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approve application for FY18 County Apprenticeship Coordinator Grant funds in the amount of \$10,000 through the New Jersey Department of Labor and Workforce Development (LWD) for the period July 1, 2017 through June 30, 2018 for the purposes, terms and conditions set forth in the proposal. Final determination for funding is contingent upon authorization and availability from the state.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

PERSONNEL

Resolution 12974-17: **Approve Personnel Resolutions as Listed Below**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED, that this Board approves the following personnel resolutions as listed below:

<u>Resolution 12975-17:</u>	Employ 10-Month Personnel for the 2017-2018 School Year
<u>Resolution 12976-17:</u>	Employ 12-Month Administrative Secretaries for the 2017-2018 School Year
<u>Resolution 12977-17:</u>	Employ 12-Month Custodian/Maintenance Personnel for the 2017-2018 School Year
<u>Resolution 12978-17:</u>	Employ 10-Month Non-Bargaining Personnel for the 2017-2018 School Year
<u>Resolution 12979-17:</u>	Employ 12-Month Non-Bargaining Personnel for the 2017-2018 School Year
<u>Resolution 12980-17:</u>	Employ 12-Month Non-Bargaining Post-Secondary Personnel for the 2017-2018 School Year
<u>Resolution 12981-17:</u>	Employ Extra-Curricular Sports Personnel for the 2017-2018 School Year
<u>Resolution 12982-17:</u>	Employ Extra Curricular Personnel for the 2017-2018 School Year
<u>Resolution 12983-17:</u>	Employ Gary Colucci as Athletic Director for the 2017-2018 School Year
<u>Resolution 12984-17:</u>	Acknowledge Tenure for Employees Named Below
<u>Resolution 12985-17:</u>	Employ Summer 2017 CIE Students
<u>Resolution 12986-17:</u>	Employ Summer 2017 Maintenance/Custodial Personnel
<u>Resolution 12987-17:</u>	Approve Hiring of Shop Instructors as needed
<u>Resolution 12988-17:</u>	Approve Raymond Gara to Work during the Summer Months of 2017
<u>Resolution 12989-17:</u>	Accept the Resignation of David N. Lettire, English Instructor, Effective September 1, 2017
<u>Resolution 12990-17:</u>	Employ Substitute Instructors for the 2016-2017 School Year
<u>Resolution 12991-17:</u>	Employ ABE/GED/ESL Staff for the 2017-2018 School Year

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
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Resolution 12975-17: **Employ 10-Month Personnel for the 2017-2018 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED that this Board employs 10-month personnel for the 2017-2018 school year for the period from August 31, 2017 to June 30, 2018 as per the Exhibit.

(Recommended by the Superintendent)

Exhibit: A

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Resolution 12976-17: **Employ 12-Month Administrative Secretaries for the 2017-2018 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED that this Board employs 12-month Administrative Secretaries for the 2017-2018 school year for the period from July 1, 2017 to June 30, 2018 as per the Exhibit.

(Recommended by the Superintendent)

Exhibit: B

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Resolution 12977-17: **Employ 12-Month Custodian/Maintenance Personnel for the 2017-2018 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED that this Board employs 12-month Custodian/Maintenance personnel for the 2017-2018 school year for the period from July 1, 2017 to June 30, 2018 as per the Exhibit. Shift Differential applied per WTEA Agreement.

(Recommended by the Superintendent)

Exhibit: C

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Resolution 12978-17: **Employ 10-Month Non-Bargaining Personnel for the 2017-2018 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED that this Board employs 10-month non-bargaining personnel for the 2017-2018 school year for the period from July 1, 2017 to June 30, 2018 as per the Exhibit.

(Recommended by the Superintendent)

Exhibit: D

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
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Resolution 12979-17: **Employ 12-Month Non-Bargaining Personnel for the 2017-2018 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED that this Board employs 12-month non-bargaining personnel for the 2017-2018 school year for the period from July 1, 2017 to June 30, 2018 as per the Exhibit.

(Recommended by the Superintendent)

Exhibit: E

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Resolution 12980-17: **Employ 12-Month Non-Bargaining Post-Secondary Personnel for the 2017-2018 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED that this Board employs 12-month non-bargaining post-secondary personnel for the 2017-2018 school year for the period from July 1, 2017 to June 30, 2018 as per the Exhibit.

(Recommended by the Superintendent)

Exhibit: F

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Resolution 12981-17: **Employ Extra-Curricular Sports Personnel for the 2017-2018 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED, that this Board employs extra-curricular personnel for the 2017-2018 school year for the period from August 31, 2017 to June 30, 2018 as follows:

<u>Last</u>	<u>First</u>	<u>Extra Curricular Sports Personnel</u>	<u>Step</u>	<u>Stipend</u>
Banquecer	Christopher	Basketball Coach – Boys' Varsity	5	\$5,794
Banquecer	Christopher	Volleyball Coach – Girls' Varsity	3	\$4,707
Tierney	Jeffrey	Volleyball Coach – Girls' JV	1	\$3,618
Tierney	Jeffrey	Basketball Coach – Girls' Varsity	5	\$5,794
Engel	Amanda	Soccer Coach – Girls' Varsity	3	\$4,707
Engel	Amanda	Cheerleading Coach w/V. Fattorusso – Girls' Varsity	2	\$2,081
Fattorusso	Vincent	Cheerleading Coach w/A. Engel – Girls' Varsity	5	\$2,897
Gara	Raymond	Cross Country Coach – Varsity	3	\$4,707
Ihrie	Katherine	Basketball Coach – Girls' JV	2	\$3,234
Earl	Michael	Soccer Coach – Boys' Varsity	2	\$4,162
Earl	Michael	Basketball Coach – Boys' JV	3	\$3,778

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
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Resolution 12982-17:

Employ Extra Curricular Personnel for the 2017-2018 School Year

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED, that this Board employs extra-curricular personnel for the 2017-2018 school year for the period from August 31, 2017 to June 30, 2018 as follows:

Last	First	Extra Curricular Personnel	Stipend
Segreaves	Ross	Spanish Honor Society Advisor	\$ 813
Segreaves	Ross	AM Student Monitor – Fall Semester	\$1,129
Segreaves	Ross	AM Student Monitor – Spring Semester	\$1,129
Segreaves	Ross	Detention Proctor	1/1715
Lilly	Patrick	Freshman Class Advisor w/K. Nodoro	\$669
Lilly	Patrick	Culinary Advisor w/K. Nodoro	\$2,897
Nodoro	Kimberly	Freshman Class Advisor w/P. Lilly	\$669
Nodoro	Kimberly	Detention Proctor	1/1715
Nodoro	Kimberly	Culinary Advisor w/P. Lilly	\$2,897
Nodoro	Kimberly	AM Student Monitor – Spring Semester	\$1,129
Nodoro	Kimberly	AM Student Monitor – Fall Semester	\$1,129
Czarnecki	Maryanne	Tutor – Math – 2 hours per day/1 day per week	\$33/hour
Fattorusso	Vincent	Yearbook Advisor 1	\$1,338
Fattorusso	Vincent	Yearbook Advisor 2	\$1,338
Gara	Raymond	SkillsUSA Advisor – CTE	\$1,620.50
Goodell	Laura	Junior Class Advisor w/N. Lara	\$ 856
Riley	Elizabeth	Home Instructor	\$25/hour
Riley	Elizabeth	Sophomore Class Advisor	\$ 1,338
Riley	Elizabeth	Sophomore Class Advisor	\$ 1,338
Riley	Elizabeth	AM Student Monitor – Spring Semester	\$1,129
Lara	Noris	Junior Class Advisor w/L. Goodell	\$ 856
Longacre	Timothy	National Technical Honor Society Advisor	\$ 813
McCormick	Kim	Tutor – Science – 2 hours per day/1 day per week	\$33/hour
McCormick	Kim	National Honor Society Advisor w/L. Miller	\$406.50
McGeough	Sean	Robotics Club Advisor	\$ 813
Miller	Dina	Anti-Bullying Specialist	\$1,370
Miller	Lori	National Honor Society Advisor w/K. McCormick	\$406.50
Miller	Lori	SkillsUSA Advisor – Academic	\$1,620.50
Muller	Kenneth	Clock Operator	\$25/hour
Fisher	Alyssa	Drama Director	\$5,794
Schubert	Mary Jane	Senior Class Advisor w/E. Clark	\$ 906
Sarte	Kristen	Peer2Peer Advisor	\$ 813
Sarte	Kristen	AM Student Monitor – Fall Semester	\$1,129
Seugling	Patricia	Key Club Advisor	\$1,338
Slowik	Jasmine	Technical Theater Advisor	\$ 813
Wheatley	Robert	Police Explorers Club Advisor	\$ 813
Wheatley	Robert	School Security Liaison	\$5,794
Clark	Elizabeth	Tutor – Basic Skills – 2 hours per day/1 day per week	\$33/hour
Clark	Elizabeth	Senior Class Advisor w/MJ Schubert	\$ 906

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
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Resolution 12983-17: Employ Gary Colucci as Athletic Director for the 2017-2018 School Year

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED, that this Board employs Gary Colucci as Athletic Director, effective August 31, 2017 through June 30, 2018, at the salary of \$5,209.00.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Resolution 12984-17: Acknowledge Tenure for Employees Named Below

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell,

WHEREAS, the staff members listed below will meet the requirements to attain tenure in the Warren County Technical School District after completing four years' service from their hire dates and one day in the 2017-2018 school year; and

WHEREAS, this individuals' performance has been satisfactory;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Warren County Technical School grant tenure to them upon completing four years' service from their hire dates and one day in the 2016-2017 school year:

Angela Galiano	Hire Date: 08/27/12
Lenore Arnold	Hire Date: 11/01/12

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Resolution 12985-17: Employ Summer 2017 CIE Students

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED, that this Board approves hiring CIE students during the period from June 1, 2017 to August 31, 2017 at the rate of \$8.50 per hour on an as needed basis:

Students Name	Department	Account Charged
Anthony Guerra	Technology	11-000-252-1001-0000
Natalia Daniello	Maintenance	11-000-261-1000-00HP
Jack Sabol	Maintenance	11-000-261-1000-00HP
Matt Ciufu	Maintenance	11-000-261-1000-00HP
James Contessa	Maintenance	11-000-261-1000-00HP
Joe Stolte	Maintenance	11-000-261-1000-00HP
Nick Hufford	Maintenance	11-000-261-1000-00HP
Anthony Pandorf	Maintenance	11-000-261-1000-00HP
Robbie Lombardi	Electrical	11-000-261-1000-00HP
Blake Wyatt	Electrical	11-000-261-1000-00HP
Natalia Daniello	Graphics	11-000-261-1010-00BG

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
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Resolution 12986-17: **Employ Summer 2017 Maintenance/Custodial Personnel**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED, that this Board employ summer 2017 maintenance/custodial personnel to work during the period from June 21, 2017 to August 31, 2017 at the rate of \$23.00 per hour on an as needed basis as follows:

Staff Member	Department	Account Charged
K. Ihrle	Maintenance	11-000-261-1000-00HP
R. Danner	Maintenance	11-000-261-1000-00HP
T. Longacre	Maintenance	11-000-261-1000-00HP
J. Tierney	Maintenance	11-000-261-1000-00HP

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Resolution 12987-17: **Approve Hiring of Shop Instructors as needed**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED, that this Board approves the hiring of shop instructors to perform additional non instructional specialty trade work on an as needed basis during non-school hours at a rate of \$33.00 an hour effective June 21, 2017.

Staff Member	Department	Account Charged
V. Fattorusso	Graphic Arts	11-310-100-1010-00BG
P. Izzo	Electrical	11-000-261-1000-00HP
T. Longacre	Automotive & Equipment	11-000-261-1000-00HP
R. Danner	Automotive & Equipment	11-000-261-1000-00HP

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

ADDITIONAL INFORMATION: Certificate or Professional license needed if required by code.

Resolution 12988-17: **Approve Raymond Gara to Work during the Summer Months of 2017**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED, that this Board approves Raymond Gara to work over the course of the summer months of 2017. Days worked will be determined by the Superintendent and salary paid will be based on his daily rate of pay from the Perkins and Apprenticeship Grants. Account - Per Grant.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: 1
CARRIED

MOTION

Resolution 12989-17: **Accept the Resignation of David N. Lettire, English Instructor, Effective September 1, 2017**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED that this Board accept, with regret, the resignation for retirement of David N. Lettire, English Instructor, effective September 1, 2017.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
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Resolution 12990-17: **Employ Substitute Instructors for the 2016-2017 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED, that this Board employs Substitute Instructors for the 2016-2017 school year for the period from May 1, 2017 to June 30, 2017 at a salary of \$100.00 per day for each day worked as follows:

Alexis N. Smith

Ralph E. Avar

Lisa Russo

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

Resolution 12991-17: **Employ ABE/GED/ESL Staff for the 2017-2018 School Year**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED, that this Board employs ABE/GED/ESL staff for the 2017-2018 school year for the period July 1, 2017 to June 31, 2018 as follows:

Maria Heaton	ABE/GED/ESL Life Skills Counselor/Part-Time Program Coordinator	Warren County Technical School	\$35,000 year
Jeff Tierney	Registration Aid	Warren County Technical School	\$3,087.00 year
Jeff Tierney	TASC Test Examiner	Warren County Technical School	\$31/hour
Constance Drake-O'Brien	ESL Instructor	Phillipsburg Housing Authority	\$27/hour
Lynn Wildes	GED/ESL Instructor	Phillipsburg Housing Authority	\$27/hour
Lynn Wildes	LACES Data Entry	Phillipsburg Housing Authority	\$18/hour
Robin Hanisak	GED Instructor	Phillipsburg Housing Authority	\$27/hour
Robin Hanisak	GED Instructor	Warren County Technical School	\$27/hour
Robin Hanisak	LACES Data Entry	Warren County Technical School	\$18/hour
Ralph Castriotta	ESL Instructor	Hackettstown Public Library	\$27/hour

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: 1

MOTION CARRIED

TRAVEL

Resolution 12992-17: **Approve Travel Resolutions as Listed Below**

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the travel resolutions as listed below:

Resolution 12993-17: **Approve Field Trip Resolutions as Listed Below**

Resolution 12994-17: **Approve Staff Professional Development Travel as Listed Below**

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 3 ABSTAIN: Dr. Lamonte ABSENT: 1

MOTION CARRIED

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
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Resolution 12993-17: **Approve Field Trip Resolutions as Listed Below**

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the travel resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approximate Transportation Cost
*4/25/2017	Oxford Middle School	P. Seugling	20	Film a PSA for the Family Guidance Center	WCTS
*5/1/2017	Architect Golf Club	B. Wheatley	10	Corks & Forks	WCTS
5/19/2017	Lehigh Heavy Forge	S. Akin	13	Visit Largest Forging Facility in Western Hemisphere	WCTS
5/26/2017	High Steel, Lancaster, PA	S. Akin	13	Study Structural Steel for Tappan zee Bridge	WCTS
6/5/2017	Dorney Park	J. Werkheiser	13	Physics Day at Dorney Park	WCTS
9/23/2017	Washington, DC	R. Gara	8	Ambassadors of Technical Education	WCTS

** Paper work received after cutoff date for Board agenda.*

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 3 ABSTAIN: Dr. Lamonte ABSENT: 1 **MOTION CARRIED**

Resolution 12994-17: **Approve Staff Professional Development Travel as Listed Below**

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, RESOLVED, that this Board approves the staff professional development travel as listed below:

Date	Name	Description/Reason	Approx. Cost
*05/05/2017	G. Vogel	PSA Legislative Meeting	\$0 + Mileage
*05/09/2017	L. Wildes	LACES Training	\$27/hour – 6 hrs.
*05/09/2017	R. Hanisak	LACES Training	\$27/hour – 6 hrs.
07/17-20/2017	Ray Danner	N. America Council of Automotive Teachers	Perkins Grant
06/02/2016	B. Hachlica	Strauss Esmay Policy Review	\$0+ Mileage
06/02/2016	E. Zalewski	Strauss Esmay Policy Review	\$0+ Mileage
6/22/2016	B. Hachlica	Preparing for Your Audit	\$0+ Mileage
6/22/2016	E. Zalewski	Preparing for Your Audit	\$0+ Mileage
6/22/2016	B. Jewell	Preparing for Your Audit	\$0+ Mileage
09/22/17-09/25/17	E. Zalewski	ASBO Annual Meeting and Expo	\$2,500
10/23/17-10/26/17	G. Rutledge	NJSBA Workshop	\$844.00

***Staff members must submit travel report and mileage report to business office prior to receiving payment.**

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 3 ABSTAIN: Dr. Lamonte ABSENT: 1 **MOTION CARRIED**

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
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POLICY

Resolution 12995-17: **Approve on Second Reading Revisions to the Board Policy Manual**

On the motion of Mrs. Johnson-Demeter, seconded by Mr. Shotwell, RESOLVED, that this Board approves on second reading revisions to the Board Policy Manual as follows:

0000.01	Introduction (M) (Revised)
0000.02	Introduction (M) (Revised)
0000.03	Introduction (M) (Revised)
P 2320	Independent Study Programs (Abolished)
P 2415.06	Unsafe School Choice Option (M) (Revised)
P&R 2460	Special Education (M) (Revised)
R 2460.8	Special Education – Free and Appropriate Public Education
R 2460.15	Special Education – In Service Training Needs for Professional and Paraprofessional Staff
R 2460.16	Special Education – Instructional Material to Blind or Print-Disabled Students
P 2464	Gifted and Talented Students (M) (Revised)
P 2467	Surrogate Parents and Foster Parents (M) (Revised)
P 2622	Student Assessment (M) (Revised)
P & R 3160	Physical Examination (M) (Revised)
P & R 4160	Physical Examination (M) (Revised)
P & R 5116	Education of Homeless Children (Revised)
P 5460	High School Graduation (M) (Revised)
P 5465	Early Graduation (M) (Abolished)
P 7446	School Security Program (New)
P 8350	Records Retention (New)

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

MOTION CARRIED

OTHER NEW BUSINESS

OLD BUSINESS

ADDENDUM ITEMS

PUBLIC COMMENTS – Any topic not discussed earlier.

- **The PTA representative updated the Board on:**
 - **Results of the Tricky Tray**
 - **15th year of Warren Techs PTSA**
 - **Teacher Appreciation Week**
 - **Field Day**

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
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ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Shotwell, seconded by Mrs. Johnson-Demeter, the Board adjourned the meeting at 6:00 p.m.

Upcoming Dates of Interest:

June 20, 2017 6:00 p.m. Graduation

June 21, 2017 4:30 p.m. Executive Session 5:30 p.m. Regular Session

Respectively Submitted,

Edmund Zalewski