

WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION
1500 ROUTE 57 ~ WASHINGTON, NJ 07882
REGULAR MEETING MINUTES
March 16, 2016

CALL TO ORDER

President Johnson-Demeter called the meeting to order at 5:04 p.m. on Wednesday, March 16, 2016 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute –President Johnson-Demeter

Opening Statement –President Johnson-Demeter

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 3, 2015.

Roll Call – Board Secretary Zalewski

Present: Dr. Lamonte, Mr. Roschewsk, Mr. Rutledge, and Mrs. Johnson-Demeter
Absent: Mr. Shotwell

Also Present: Mr. Glowacky, Superintendent
Mr. Zalewski, Board Secretary
Ms. Rottenberg, Attorney

Others Present: Approximately 21 members of the public.

Adopt the Meeting Agenda

Resolution 12448-16: Adopt the Meeting Agenda

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board adopts the Meeting Agenda for the March 16, 2016 meeting as published with any addenda.

VOICE VOTE: YEAS: 4

ABSENT: Mr. Shotwell

MOTION CARRIED

Resolution E584-16: Personnel, Negotiations and Legal Matters

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, the Board moved into executive session at 5:05 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Legal Update
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: YEAS: 4

ABSENT: Mr. Shotwell

MOTION CARRIED

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Resolution E585-16: **Resume Regular Session**

On the motion of Mr. Roschewsk, seconded by Dr. Lamonte, the Board reconvened into regular session at 5:35 p.m.

VOICE VOTE: YEAS: 4

ABSENT: Mr. Shotwell

MOTION CARRIED

Discussion

- **STUDENT RECOGNITION**
 - Mrs. Vogel introduced the Students of the Month
- **PUBLIC COMMENTS – None.**
 - Mr. McGeough introduced the Robotics Team, which then demonstrated the robot for the Board of Education.
- **COMMUNICATIONS**
- **SUPERINTENDENT’S REPORT**
 - Freeholder Smith read and presented a Proclamation that designated the month of February as “Career and Technical Education Month” in Warren County.
 - Mr. Glowacky referenced comments he has received on the condition of the school building and students.
- **HIB REPORT/SUSPENSIONS**
 - One (1) HIB incidents were reported since the February Board Meeting.
 - Eight (8) in-school suspensions and zero (0) out-of-school suspensions since the February Board Meeting.
- **BOARD PRESIDENT’S REPORT**
 - Mrs. Johnson-Demeter thanked the Freeholders for their continued support of the school.
- **DISCUSS EDUCATIONAL ISSUES**
 - Mr. Glowacky discussed the Warren County Community College programs to address the current students leaving to attend surrounding community colleges.
 - Mr. Glowacky believes a Plumbing program will have tremendous interest and has submitted the application to Trenton for approval.
 - Mr. Roschewsk asked where the program would be housed; Mr. Glowacky responded that there is underutilized space throughout the building.
- **NEW BUSINESS**

Minutes – Regular Meeting Minutes

Resolution 12449-16: **Approve Board Meeting Minutes as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 12450-16: **Approve February 17, 2016 Regular Meeting Minutes**

Resolution 12451-16: **Approve February 17, 2016 Regular Meeting Executive Session Minutes**

Resolution 12452-16: **Approve March 2, 2016 Regular Meeting Minutes**

Resolution 12453-16: **Approve March 2, 2016 Regular Meeting Executive Session Minutes**

SEE INDIVIDUAL RESOLUTIONS BELOW

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Resolution 12450-16: **Approve February 17, 2016 Regular Meeting Minutes**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Regular Meeting Minutes of February 17, 2016.

VOICE VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 12451-16: **Approve February 17, 2016 Regular Meeting Executive Session Minutes**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of February 17, 2016.

VOICE VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 12452-16: **Approve March 2, 2016 Regular Meeting Minutes**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Regular Meeting Minutes of March 2, 2016.

VOICE VOTE: YEAS: 3 ABSTAIN: Dr. Lamonte ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 12453-16: **Approve March 2, 2016 Regular Meeting Executive Session Minutes**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of March 2, 2016.

VOICE VOTE: YEAS: 3 ABSTAIN: Dr. Lamonte ABSENT: Mr. Shotwell MOTION CARRIED

FINANCE & FACILITIES

Resolution 12454-16: **Approve Finance & Facilities Resolutions as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following finance and facilities resolutions as listed below:

Resolution 12455-16: **Receive, Accept, and Approve February 2016 Financial Reports**

Resolution 12456-16: **Board of Education's Monthly Certification of Major Account/Fund Status**

Resolution 12457-16: **Approve Payment of Bills for March 2016**

Resolution 12458-16: **Approve Transfers for February 2016**

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 12455-16: **Receive, Accept, and Approve February 2016 Financial Reports**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that the February 2016 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Superintendent)

Exhibit: F1

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

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Resolution 12456-16:

Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved: (1) Board of Education's Monthly Certification and (2) Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that February 29, 2016, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Mr. Shotwell

MOTION CARRIED

Resolution 12457-16:

Approve Payment of Bills for March 2016

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for March 2016 in the amount of \$937,157.02

(Recommended by the Superintendent)

Exhibit: F2

ROLL CALL VOTE: YEAS: 4

ABSENT: Mr. Shotwell

MOTION CARRIED

Resolution 12458-16:

Approve Transfers for February 2016

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the transfers of monies for the month of February 2016.

(Recommended by the Superintendent)

Exhibit: F3

ROLL CALL VOTE: YEAS: 4

ABSENT: Mr. Shotwell

MOTION CARRIED

PERSONNEL

Resolution 12459-16:

Approve March 2016 Personnel Resolutions as Listed Below

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 12460-16:

Employ Extra-Curricular Sports Personnel for the 2015-2016 School Year

Resolution 12461-16:

Employ Extra-Curricular Personnel for the 2015-2016 School Year

Resolution 12462-16:

Approve Vocational Substitute Instructor for the 2015-2016 School Year

Resolution 12463-16:

Appoint Geta Vogel, Principal, as Affirmative Action Officer for the 2016-2017 School Year

Resolution 12464-16:

Approve Benjamin McFadden to Observe Child Development Program

Resolution 12465-16:

Employ Post-Secondary Substitute Instructors for the 2015-2016 School Year

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Mr. Shotwell

MOTION CARRIED

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Resolution 12460-16: **Employ Extra-Curricular Sports Personnel for the 2015-2016 School Year**
On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs extra-curricular personnel for the 2015-2016 school year for the period from August 31, 2015 to June 30, 2016 as follows:

<u>Last</u>	<u>First</u>	<u>Extra Curricular Sports Personnel</u>	<u>Step</u>	<u>Stipend</u>
Indrikovic	Mark	Baseball Coach –Boys JV	1	\$2,690

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 12461-16: **Employ Extra-Curricular Personnel for the 2015-2016 School Year**
On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs extra-curricular personnel for the 2015-2016 school year for the period from August 31, 2015 to June 30, 2016 as follows:

<u>Last</u>	<u>First</u>	<u>Extra Curricular Personnel</u>	<u>Stipend</u>
Goodell	Laura	Freshman Class Advisor w/L. Goodell Prorated	\$869.70
Lara	Noris	Freshman Class Advisor w/L. Goodell Prorated	\$468.30

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 12462-16: **Approve Vocational Substitute Instructor for the 2015-2016 School Year**
On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following Vocational Substitute Instructor for the Fire Science Program at the rate of \$32.00 per hour not to exceed 150 hours per individual.

Joseph Parkin

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 12463-16: **Appoint Geta Vogel, Principal, as Affirmative Action Officer for the 2016-2017 School Year**
On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board appoint Geta Vogel, Principal, as Affirmative Action Officer for the 2016-2017 school year.

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 12464-16: **Approve Benjamin McFadden to Observe Child Development Program**
On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves Benjamin McFadden, a student at Warren County Community College, to observe 20 hours in the Child Development classroom.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

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Resolution 12465-16: Employ Post-Secondary Substitute Instructors for the 2015-2016 School Year

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Post-Secondary Substitute Instructors for the 2015-2016 school year for the period from September 1, 2015 to June 30, 2016, at a salary of \$90.00 per day for each day worked as follows:

Rossella Tripodi – Cosmetology

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Mr. Shotwell

MOTION CARRIED

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TRAVEL

Resolution 12466-16: Approve Travel Resolutions as Listed Below

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the travel resolutions as listed below:

Date	Destination	Instructor	Number Of Students	Purpose	Approximate Transportation Cost
2/24/16*	Belgard Inc. Easton, PA	Sean McGeough	9	Tour for Skills USA Showcase Competition	WCTS
3/10/16*	Willow School Gladstone, NJ	Sean McGeough	9	Tour – Skills USA Career Pathway Showcase	WCTS
3/21/16	Stroudsburg, PA	Pete Izzo	3	Observe electrical journeyman while they work on a real job site	WCTS
3/23/16	Hope School	Patty Seugling	8	To produce a video for Hope Twp. Students that wrote a school spirit song	WCTS
3/24/16	Sunshine Prosthetics & Orthotics	Sean McGeough	9	Tour Skills USA Career Pathway Showcase Competition	WCTS
4/5/16	William Paterson University	Patty Seugling	20	Tour WPU and Communications Building	WCTS
4/6/16 & 4/7/16	Washington, NJ	Amanda Noll	40	Teen Arts Festival	WCTS
4/12/16	Paterson Fire Dept	Bobby Cammarota	20	Tour a paid fire dept.	WCTS
4/19/16	Morris County Juvenile Detention Center	Bob Wheatley	15	Tour of facility	TBD
5/4/16	Culinary Institute Hyde Park, NY	Pat Lilly/Kim Nodoro	29	Visit Culinary Institute	\$682.60
5/16/16	Burlington Center	Fran Tomeo	10	State Board Licensing Exam	WCTS
5/17/16	NJSP Museum	Bob Wheatley	18	Tour NJSP museum and talk to troopers	WCTS
5/20/16	Atlantic City	Pat Lilly/Kim Nodoro	4	Cook Off Freeholders	WCTS
4/19/16	Reading Truck Body	Sam Akin	16	Fabrication & Welding Observation	WCTS

* Paper work received after cutoff date for Board agenda.

ROLL CALL VOTE: YEAS: 3 ABSENT: Mr. Shotwell ABSTAIN: Dr. Lamonte MOTION CARRIED

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OTHER NEW BUSINESS

Resolution 12467-16: **Approve the Submission of the Comprehensive Equity Plan (CEP)**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the submission of the Comprehensive Equity Plan to the New Jersey Department of Education.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 3 ABSENT: Mr. Shotwell ABSTAIN: Dr. Lamonte MOTION CARRIED

Resolution 12468-16: **Approve Revised High School Calendar for 2015-2016 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the revised calendar for the high school for the period from September 1, 2015 to June 30, 2016 as indicated in the Exhibit.

(Recommended by the Superintendent)

Exhibit: A

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

ADDITIONAL INFORMATION: Calendar has been revised to indicate order of return of built-in snow days in the event they are not all used.

Resolution 12469-16: **Approve High School Calendar for 2016-2017 School Year**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the calendar for the high school for the 2016-2017 school year as indicated in the Exhibit.

(Recommended by the Superintendent)

Exhibit: B

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

ADDENDUM ITEMS

Resolution 12470-16: **Employ Substitute School Bus Drivers for Student Field Trips**

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Substitute School Bus Drivers to transport students for student field trips from September 1, 2015 through June 30, 2016 at the rate of \$20.00 per hour as follows:

Kathyann Natkie
Ana Varvar
Fran Golebowski
Midge Wilson
Krista Nauta
Bert Collins
Ellen Parisi

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

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Resolution 12471-16: **Hire Choreographer and Musicians for Theater Arts Spring Production of *Annie Get Your Gun***

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board hire choreographer and musicians for the spring production of *Annie Get Your Gun* as follows:

Geovanny Fischetti	Choreographer	\$1,500.00
Michael Dougherty	Musician	\$ 200.00
Louis Augis	Musician	\$ 600.00
Aedon McEvoy	Musician	\$ 600.00
Dominic Palombi	Musician	\$ 600.00
Mark Perry	Musician	\$ 600.00
Cass Sicolo	Musician	\$ 600.00
Jason Wicks	Musician	\$ 600.00

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4

ABSENT: Mr. Shotwell

MOTION CARRIED

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000

Date Edited: October, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
 2. Each statement made by a participant shall be limited to three (3) minutes' duration;
 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
 5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.
- Members of the PTA updated the Board on the upcoming programs

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ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, the Board adjourned the meeting at 6:45p.m.

Upcoming Dates of Interest:

March 23, 2016	6:00 p.m. Board of School Estimate @ Wayne Dumont, JR. Building	
April 20, 2016	5:00 p.m. Executive Session	5:30 p.m. Regular Session

Respectively Submitted,

Edmund Zalewski