CALL TO ORDER

President Johnson-Demeter called the meeting to order at 5:03 p.m. on Wednesday, January 21, 2015 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

Flag Salute - President Johnson-Demeter

Opening Statement – President Johnson-Demeter

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 4, 2014.

Roll Call – Board Secretary Zalewski

Present: Dr. Lamonte, Mr. Roschewsk, Mr. Rutledge and Mrs. Johnson-Demeter

Absent: Mr. Shotwell

Also Present: Mr. Glowacky, Superintendent

Mr. Zalewski, Board Secretary

Others Present: Approximately 9 members of the public.

Adopt the Meeting Agenda

Resolution 11957-15: Adopt the Meeting Agenda

On the motion of Mr. Roschewsk, seconded by Dr. Lamonte, RESOLVED, that this Board adopts the Meeting Agenda for the January 21, 2015 meeting as published with any addenda.

VOICE VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

Resolution E543-15: Personnel, Negotiations and Legal Matters

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, the Board moved into executive session at 5:04 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
 - Discussion of Employee #0749 (Employee has been RICED)
 - Discussion of Employee #0432 (Employee has been RICED)
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

Resolution E544-15: Resume Regular Session

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, the Board reconvened into regular session at 5:36 p.m.

VOICE VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

Discussion

- PUBLIC COMMENTS None
- **COMMUNICATIONS None**

• SUPERINTENDENT'S REPORT

- Mrs. Vogel introduced Students of the Month for December.
- Mr. Glowacky discussed HIB grades report Exhibit A
- Mr. Glowacky thanked the staff for the great work that allowed the district to waive the QSAC District Performance Review requirements.
- A meeting is being scheduled to meet with Senator Oroho to discuss the tuition cap legislation.

• HIB REPORT/SUSPENSIONS

- Four (4) incidents were reported since the December Board Meeting.
- Three (3) in-school suspensions and one (1) out of school suspension since the December Board Meeting.

BOARD PRESIDENT'S REPORT - None

• DISCUSS EDUCATIONAL ISSUES

- Mr. Glowacky stated that we have missed an opportunity to benefit our students with Dual Enrollment with the County College. He met with them recently and will be implementing a plan to start the program.
- Mr. Glowacky discussed the CTE Grant for Vocational Schools that the district applied for to run a program at the Belvidere High School.

NEW BUSINESS

- Mr. Bill Hunt, Deputy Public Safety Director gave a presentation on CERT that could be offered to the staff training them to help themselves and the community in case of an emergency.
- Mr. Zalewski gave the Board an update on the status of the budget process and the need for an additional meeting to approve the budget submission to the Department of Education. The Board agreed to March 4th at 5pm.
- Mr. Zalewski reminded the Board Members to complete their Ethics forms.

F. Minutes – Regular Meeting Minutes

Resolution 11958-15: Approve Board Meeting Minutes as Listed Below

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following resolutions as listed below:

Resolution 11959-15: Approve December 17, 2014 Regular Meeting Minutes

Resolution 11960-15: Approve December 17, 2014 Regular Meeting Executive Session Minutes

VOICE VOTE: YEAS: 4 ABSTAIN: Dr. Lamonte ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 11959-15: Approve December 17, 2014 Regular Meeting Minutes

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Regular Meeting Minutes of December 17, 2014.

VOICE VOTE: YEAS: 4 ABSTAIN: Dr. Lamonte ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 11960-15: Approve December 17, 2014 Regular Meeting Executive Session Minutes

On the motion of Mr. Rutledge, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of December 17, 2014.

VOICE VOTE: YEAS: 4 ABSTAIN: Dr. Lamonte ABSENT: Mr. Shotwell MOTION CARRIED

FINANCE

Resolution 11961-15: Approve January 2015 Finance Resolutions as Listed Below

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance resolutions as listed below:

Resolution 11962-15: Receive, Accept, and Approve December 2014 Financial Reports

Resolution 11963-15: Board of Education's Monthly Certification of Major Account/Fund Status

Resolution 11964-15: Approve Payment of Bills for January 2015 **Resolution 11965-15**: Approve Transfers for December 2014

Resolution 11966-15: Approve Application for the County Vocational School District Partnership

Grant

Resolution 11967-15: Approve Receiving Bids for Window Replacement Project

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 11962-15: Receive, Accept, and Approve December 2014 Financial Reports

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that the December 2014 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Superintendent)

Exhibit: F1

Resolution 11963-15: Board of Education's Monthly Certification of Major Account/Fund Status

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved:

Board of Education's Monthly Certification Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that December 31, 2014, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Superintendent)

Exhibit: F2

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 11964-15: Approve Payment of Bills for January 2015

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for January in the amount of \$886,926.60.

(Recommended by the Superintendent)

Exhibit: F3

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 11965-15: Approve Transfers for December 2014

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves the transfers of monies for the month of December 2014.

(Recommended by the Superintendent)

Exhibit: F4

<u>Resolution 11966-15</u>: Approve Application for the County Vocational School District Partnership Grant

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approve application for the County Vocational School District Partnership Grant for up to \$600,000 over a 3-year period through the New Jersey Department of Education for the period April 1, 2015 through June 30, 2018 for the purposes, terms and conditions set forth in the proposal.

(Recommended by the Superintendent)

Exhibit: F5

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

ADDITIONAL INFORMATION: If approved, this grant will afford the opportunity to partner with one employer/business/industry associate or labor/trade organization (JCP&L) and one local high school (Belvidere High School) to offer a CTE Lineworker program at Belvidere High School. Partnering with JCP&L will allow the program to use their local training facilities and expert staff for an SLE site and advanced training.

Resolution 11967-15: Approve Receiving Bids for Window Replacement Project

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves having the Business Administrator request bids for the Window Replacement project as per the specifications developed by SSP Architectural Group for possible February 2015 award.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

PERSONNEL

Resolution 119 68-15: Approve January 2015 Personnel Resolutions as Listed Below

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following personnel resolutions as listed below:

Resolution 11969-15: Employ Heidi Sagliani, Martha Ann Gugel and JoAnne Ward as Part-Time LPN

Classroom/Clinical Instructors for the 2014-2015 School Year

Resolution 11970-15: Employ CIE Students for the 2014-2015 School Year Employ Home Instructors for the 2014-2015 School Year

Resolution 11972-15: Hire Kevin O'Connell as Musical Accompanist for Auditions for Theater Arts

Spring Production of *Grease*

Resolution 11973-15: Approve Leave of Absence Without Pay for Maryanne Czarnecki

(Recommended by the Superintendent)

<u>Resolution 11969 -15</u>: Employ Heide Sagliani, Martha Ann Gugel and JoAnne Ward as Part-Time LPN Classroom/Clinical Instructors for the 2014-2015 School Year

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board employs Heide Sagliani, Martha Ann Gugel and JoAnne Ward as Part-Time LPN Classroom/Clinical Instructors at a salary of \$37.00 an hour on an as-needed basis not to exceed 28 hours per week with prior weekly approval of the Post-Secondary Supervisor effective January 1, 2015 through July 31, 2015. Any additional hours on an as-needed basis are to be preapproved by the Superintendent.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 11970-15: Employ CIE Students for the 2014-2015 School Year

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board authorizes the CSA to employ CIE students to work with technology and maintenance personnel during the period from January 1, 2015 to June 30, 2015 at the rate of \$8.50 per hour. Hours worked will be on an as-needed basis preapproved by the Superintendent or Business Administrator.

- 3 Technology: Neil Eelman, Joshua Lacey, Philip Weigel
- 7 Maintenance: Margaret Walburn, John Walters, Chris Weinreich, Karina Seamon, John Walters, Cody Cashman, Matthew Giordano, Brett Young, Tyler Bender, Garrett Furmarek.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 11971-15: Employ Home Instructors for the 2014-2015 School Year

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board employs the following home instructor for the 2014-2015 school year effective from September 1, 2014 through June 30, 2015 at the rate of pay of \$25.00 per hour on an as needed basis:

Tracy Leal

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 11972-15: Hire Kevin O'Connell as Musical Accompanist for Auditions for Theater Arts Spring Production of *Grease*

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board hire Kevin O'Connell as Musical Accompanist for the auditions for the spring production of *Grease*. Mr. O'Connell will be paid \$40.00 per hour for five (5) hours of auditions.

(Recommended by the Superintendent)

Resolution 11973-15: Approve Leave of Absence Without Pay for Maryanne Czarnecki

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves a Leave of Absence without pay for Maryanne Czarnecki after the use of available sick days commencing on January 26, 2015 until doctors release to return to work.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

TRAVEL

Resolution 119 74-15: Approve January 2015 Travel Resolutions as Listed Below

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following travel resolutions as listed below:

Resolution 11975-15: Approve Proposed Field Trips for the 2014-2015 School Year

Resolution 11976-15-: Approve Robert Cammarota, Information Technology Manager, to Attend

NJASA Techspo Workshop on January 29 - 30, 2015

Resolution 11977-15-: Approve Emilio Jennette, Assistant Principal to Attend National Title 1

Conference Workshop on February 4-8, 2015 Paid for with NCLB Title 1 Funds

Resolution 11978-15: Approve Edmund Zalewski, Business Administrator, to Attend NJASBO

Workshop on June 3-5, 2015

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSTAIN: Dr. Lamonte ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 11975-15: Approve Proposed Field Trips for the 2014-2015 School Year

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following proposed Field Trips for the 2014-2015 school year:

| Date | Destination | Instructor | Number Of | Purpose | Approximate Transportation |
|---------|---------------------|--------------------|--------------|------------------------|-------------------------------|
| | | | Students | | Cost |
| 1/16/15 | Family Promise | John Metroke | 2 | Install Network Router | WCTS |
| 1/25/15 | Wayne Hills High | Sean McGeough | 25 | FTC Robotics Meet | WCTS |
| | School | | | | |
| 1/28/15 | NJIT | Sean McGeough | 3 | Panasonic creative | WCTS |
| | | | | design challenge | |
| | | | | (prelim competition) | |
| 1/28/15 | St. Philips & James | Fran Tomeo | 10 | Warren County Project | TBD |
| | 1 | | | Homeless Connect | |
| 2/1/15 | Hackettstown High | Sean McGeough | 25 | FTC Robotics | WCTS |
| | School | | | Qualifier | |
| 3/3/15 | Northampton | P. Fortun/P. Lilly | 31 | College Visit Culinary | \$448.77 |
| | Community College | | | Arts | |
| 4/27/15 | 9/11 Memorial | P. Fortun/P. Lilly | 29 | Students history | \$512.88 |
| | Museum | | | awareness & tour of | |
| | | | | Chelsea Market | |

^{*} Paper work received after cutoff date for Board agenda.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSTAIN: Dr. Lamonte ABSENT: Mr. Shotwell MOTION CARRIED

<u>Resolution 11976-15-</u>: Approve Robert Cammarota, Information Technology Manager, to Attend NJASA Techspo Workshop on January 29 - 30, 2015

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves Robert Cammarota to attend the NJASA Techspo Workshop on January 29-30 in Atlantic City NJ.

Workshop \$395.00 Hotel \$94.00 for 1 night Mileage & Tolls @ \$0.31 per mile Plus State approved meal allowance

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSTAIN: Dr. Lamonte ABSENT: Mr. Shotwell MOTION CARRIED

<u>Resolution 11977-15-</u>: Approve Emilio Jennette, Assistant Principal to Attend National Title 1
Conference Workshop on February 4-8, 2015 Paid for with NCLB Title 1 Funds

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves Emilio Jennette to attend National Title 1 Conference on February 5-8, 2015 in Salt Lake City, UT paid for with NCLB title 1 funds for professional development.

Workshop \$549.00 Hotel \$752.00 Airfare \$611.20 Tolls & Mileage @ \$0.31 per mile from Home to Airport Parking fees Plus State approved meal allowance

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSTAIN: Dr. Lamonte ABSENT: Mr. Shotwell MOTION CARRIED

ADDITIONAL INFORMATION: Travel has been approved by NCLB Title 1Grant Department.

<u>Resolution 11978-15</u>: Approve Edmund Zalewski, Business Administrator, to Attend NJASBO Workshop on June 3-5, 2015

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves Edmund Zalewski to attend the NJASBO Workshop on June 3-5, 2015 in Atlantic City NJ.

Workshop \$150.00 Hotel \$94.00 per night for 2 nights Mileage & Tolls @ \$0.31 per mile Plus State approved meal allowance

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSTAIN: Dr. Lamonte ABSENT: Mr. Shotwell MOTION CARRIED

POLICY

Resolution 119 79-15: Approve January 2015 Policy Resolutions as Listed Below

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves the following policy resolutions as listed below:

Resolution 11980-15: Approve on Second Reading Revisions to the Board Policy Manual Approve on First Reading Revisions to the Board Policy Manual

(Recommended by the Superintendent)

Resolution 11980-15: Approve on Second Reading Revisions to the Board Policy Manual

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves on second reading revisions to the Board Policy Manual as follows:

| 1522 – Abolish | School Level Planning – Policy |
|----------------|--|
| 2417 | Student Intervention and Referral Services – Policy |
| 2417 | Student Intervention and Referral Services – Regulation |
| 3283 | Electronic Communications Between Teaching Staff Members and Students – Policy |
| 4283 | Electronic Communications Between Support Staff Members and Students – Policy |
| 5305 | Health Services Personnel – Policy |
| 5308 | Student Health Records – Policy |
| 5308 | Student Health Records – Regulation |
| 5310 | Health Services – Policy |
| 5310 | Health Services – Regulation |
| 5339 | Screening for Dyslexia – Policy |
| 8505 | Wellness Policy/Nutrient Standards for Meals and Other Foods - Policy |

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 11981-15: Approve on First Reading Revisions to the Board Policy Manual

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves on first reading revisions to the Board Policy Manual as follows:

| 2412 | Home Instruction – Policy |
|------|---------------------------------|
| 2412 | Home Instruction – Regulation |
| 5200 | Attendance – Policy |
| 5200 | Attendance – Regulation |
| 5240 | Tardiness - Policy |
| 5530 | Substance Abuse - Policy |
| 5530 | Substance Abuse – Regulation |
| 5600 | Student Discipline – Policy |
| 5600 | Student Discipline – Regulation |
| 5610 | Suspension – Policy |
| 5610 | Suspension – Regulation |

(Recommended by the Superintendent)

Exhibit: B

OTHER NEW BUSINESS

Resolution 11982-15: Support the Proposed Request for QSAC Equivalency

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board supports the proposed request for QSAC Equivalency based on the district's high performance rating in each of the five QSAC areas (Instruction and Program, Fiscal Management, Governance, Personnel, and Operations). This would exempt the district from the QSAC Requirements of having to complete the District Performance Review and undergoing QSAC monitoring. The Annual QSAC Statement of Assurance would still be required.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 3 ABSTAIN: Dr. Lamonte ABSENT: Mr. Shotwell MOTION CARRIED

ADDENDUM ITEMS

Resolution 11983-15: Accept the Resignation of Stephen Demonte

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board accept the resignation of Stephen Demonte Special Education teacher effective January 22, 2015.

(Recommended by the Superintendent)

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 11984-15: Approve Adding a Permanent Substitute Custodian Position for the 2014-2015 School Year

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves adding a Permanent Substitute Custodian position for the 2014-2015 school year, at the salary of \$12.00 per hour without benefits. The Board approves the Superintendent to offer the position to an individual and have the individual begin working after all required paper work is completed. The Superintendent will request approval of the individual at the next scheduled Board meeting.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 4 ABSENT: Mr. Shotwell MOTION CARRIED

Resolution 11985-15: Approve Assistant Superintendent of Business Position

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, RESOLVED, that this Board approves Assistant Superintendent of Business Position.

(Recommended by the Chief School Administrator)

PUBLIC COMMENTS – Any topic not discussed earlier.

Policy #0167- PUBLIC PARTICIPATION IN BOARD MEETINGS

Section: Bylaws

Date Created: March, 2000 Date Edited: September, 2012

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board shall set aside a portion of every Board meeting, the length of the portion to be determined by the Board, for public comment on any school or school district issue that a member of the public feels may be of concern to the residents of the school district.

Public participation shall be governed by the following rules:

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate;
- 2. Each statement made by a participant shall be limited to three (3) minutes' duration;
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually;
- 5. The presiding officer may:
 - a. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e. Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.
- Mrs. Vogel introduced the Child Study Team who then each discussed their role in the school district. Mr. Glowacky commended the staff as doing a good job supporting the students.

ADJOURNMENT

Adjourn the Meeting

On the motion of Mr. Shotwell, seconded by Mr. Roschewsk, the Board adjourned the meeting at 6:43 p.m.

Upcoming Dates of Interest:

February 18, 2015 BOE Meeting 5:00 p.m. Executive Session 5:30 p.m. Regular Session

Respectively Submitted,

Edmund Zalewski