

**WARREN COUNTY TECHNICAL SCHOOL BOARD OF EDUCATION**  
**1500 ROUTE 57 ~ WASHINGTON, NJ 07882**  
**REGULAR MEETING MINUTES**  
**January 15, 2014**

**CALL TO ORDER**

President Johnson-Demeter called the meeting to order at 5:00 p.m. on Wednesday, January 15, 2014 at the Warren County Technical School, 1500 Route 57, Washington, NJ 07882.

**Flag Salute** –President Johnson-Demeter

**Opening Statement** –President Johnson-Demeter

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq, the Board Secretary caused notice of this meeting to be given to the public and the press on November 6, 2013.

**Roll Call** – Board Secretary Zalewski

**Present:** Rosalie Lamonte, Rob Roschewsk, Gus Rutledge, David Shotwell and Ellen Johnson-Demeter

**Also Present:** Robert Glowacky, Chief School Administrator  
Edmund Zalewski, Board Secretary  
Bruce Jones, Attorney

**Others Present:** Approximately 42 members of the public.

**Adopt the Meeting Agenda**

**Resolution 11562-14: Adopt the Meeting Agenda**

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board adopts the Meeting Agenda for the January 15, 2014 meeting as published with any addenda.

VOICE VOTE: YEAS: 5

**MOTION CARRIED**

**Resolution E515-14: Personnel, Negotiations and Legal Matters**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, the Board moved into executive session at 5:01 p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
  - School Security
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: YEAS: 5

**MOTION CARRIED**

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**Resolution E516-14:                    Resume Regular Session**

On the motion of Mr. Roschewsk, seconded by Mr. Shotwell, the Board reconvened into regular session at 5:40 p.m.

VOICE VOTE: YEAS: 5

**MOTION CARRIED**

- **PUBLIC COMMENTS - Related to Agenda Items Only**
  - Mrs. Vogel introduced the students of the month.
  - Ms. Arnold thanked her students for their action protecting the “sprouts” during the school evacuation.
- **COMMUNICATIONS**
- **SUPERINTENDENT’S REPORT**
  - Mr. Glowacky advised the Board that the staff and students performed extremely well during the evacuation.
  - Mr. Glowacky stated that the Fire Science program has been approved by the Department, and then introduced Mr. Cammarota as the person responsible for creating the program and obtaining the approval.
- **HIB REPORT**
  - Zero (0) incidents were reported since the December Board Meeting.
- **BOARD PRESIDENT’S REPORT**
  - Mrs. Johnson-Demeter stated that the Board is reviewing the club information and will create a survey for the club advisors.
- **DISCUSS EDUCATIONAL ISSUES**
  - Mr. Glowacky introduced Ms. Lara to discuss the senior class trip. Ms. Lara distributed a packet summarizing the class trip to the Board. The Board questioned the educational component of the trip. The Board requested that the details of the trip be further identified and be provided for the February meeting. The Board requested that the deposits be collected and reported on at the next meeting.
- **NEW BUSINESS**
  - Mr. Zalewski reported to the Board that the budget process may be extended if the Governor signs the legislation. An email was sent to staff requesting budget input; to date 6 responses have been received. The increase in the tuition rate has resulted in an increase of \$400,000 in expected revenue for the 2014-15 school year. In order to take advantage of the Department of Facilities grant funds, money will need to be deposited to the Capital Reserve account.

**F.       Minutes – Regular Meeting Minutes**

**Resolution 11563-14:                    Approve Board Meeting Minutes as Listed Below**

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board approves the following resolutions as listed below:

**Resolution 11564-14:                    Approve December 18, 2013 Regular Meeting Minutes**

**Resolution 11565-14:                    Approve December 18, 2013 Regular Meeting Executive Session Minutes**

VOICE VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

**MOTION CARRIED**

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**Resolution 11564-14: Approve December 18, 2013 Regular Meeting Minutes**

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board approves the Regular Meeting Minutes of December 18, 2013.

VOICE VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

**MOTION CARRIED**

**Resolution 11565-14: Approve December 18, 2013 Regular Meeting Executive Session Minutes**

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, RESOLVED, that this Board approves the Regular Meeting Executive Session Minutes of December 18, 2013.

VOICE VOTE: YEAS: 4

ABSTAIN: Dr. Lamonte

**MOTION CARRIED**

**FINANCE**

**Resolution 11566-14: Approve January 2014 Finance Resolutions as Listed Below**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following finance resolutions as listed below:

**Resolution 11567-14: Receive, Accept, and Approve December 2013 Financial Reports**

**Resolution 11568-14: Board of Education's Monthly Certification of Major Account/Fund Status**

**Resolution 11569-14: Approve Payment of Bills for January 2014**

**Resolution 11570-14: Approve Transfers for December 2013**

**Resolution 11571-14: Approve Submission of 2014 NCLB Amendment**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**Resolution 11567-14: Receive, Accept, and Approve December 2013 Financial Reports**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that the December 2013 financial reports of the Secretary and Treasurer be received, accepted, and approved.

(Recommended by the Chief School Administrator)

Exhibit: F1

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

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**Resolution 11568-14:**

**Board of Education's Monthly Certification of Major Account/Fund Status**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that the following Board of Education's Monthly Certification of Budgetary Major Account/Fund Status be approved:

Board of Education's Monthly Certification  
Budgetary Major Account/Fund Status

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that December 31, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge, no major account or fund has been over expended. The district board of education has implemented adequate controls to prevent the over-expenditure of any funds or yearly deficit in major accounts in accordance with N.J.A.C. 6A:23A-16.10(c)4.

(Recommended by the Chief School Administrator)

Exhibit: F2

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**Resolution 11569-14:**

**Approve Payment of Bills for January 2014**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the payment of bills as shown on the attached Bills List for January in the amount of \$698,004.99.

(Recommended by the Chief School Administrator)

Exhibit: F3

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**Resolution 11570-14:**

**Approve Transfers for December 2013**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the transfers of monies for the month of December 2013 in the amount of \$0.00. (No transfers occurred)

(Recommended by the Chief School Administrator)

Exhibit: F4

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**Resolution 11571-14:**

**Approve Submission of 2014 NCLB Amendment**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves submission of the amendment to the 2014 NCLB Grant to add the carry over funds from the 2013 NCLB grant.

Title IA	Carryover	\$650
Title IIA	Carryover	\$9,189

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

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**FACILITIES**

**PERSONNEL**

**Resolution 11572-14:**                    **Approve January 2014 Personnel Resolutions as Listed Below**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following personnel resolutions as listed below:

**Resolution 11573-14:**                    **Employ Extra Curricular Personnel for the 2013-2014 School Year**

**Resolution 11574-14:**                    **Accept Resignation of Martin Beatty as GED Chief Examiner**

**Resolution 11575-14:**                    **Approve Agreement between WCTS and WCSSSD for CST Services for the 2013-2014 School Year**

**Resolution 11576-14:**                    **Approve Following Staff to Provide Targeted Assistance Services to Identified Students as part of NCLB Grant**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**Resolution 11573-14:**                    **Employ Extra Curricular Personnel for the 2013-2014 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board employs extra curricular personnel for the 2013-2014 school year for the period from January 31, 2014 to June 30, 2014 as follows:

<b><u>Last</u></b>	<b><u>First</u></b>	<b><u>Extra Curricular Personnel</u></b>	<b><u>Stipend</u></b>
Danner	Raymond	A.M. Student Monitor – Spring Semester	\$1024/semester
Fortun	Pedro	A.M. Student Monitor – Spring Semester	\$1024/semester
Sarte	Kristen	A.M. Student Monitor – Spring Semester	\$1024/semester

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**Resolution 11574-14:**                    **Accept Resignation of Martin Beatty as GED Chief Examiner**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board accepts the resignation of Martin Beatty as GED Chief Examiner effective December 20, 2013.

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

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**Resolution 11575-14:**                    **Approve Agreement between WCTS and WCSSSD for CST Services for the 2013-2014 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the agreement between the Warren County Technical School and Warren County Special Services School District for the 2013-2014 school year for the following Child Study Team Services on an as-needed basis:

Social Worker	Nancy Adlman	\$395 per day
LDT/C	Cindy Woodall	\$545 per day
Speech	Christa Akers	\$375 per day

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

ADDITIONAL INFORMATION: Nancy Adlman replaces Tiffany Summersett effective January 7, 2014. Ms. Summersett resigned her position with Warren County Special Services School District.

**Resolution 11576-14:**                    **Approve Following Staff to Provide Targeted Assistance Services to Identified Students as part of NCLB Grant**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following staff members to provide on-line and one-on-one tutoring for identified students who opt for services and have an application on file. This service is provided by the Targeted Assistance Services (TAS) specified in the No Child Left Behind (NCLB) Act of 2001. The rate of pay for tutoring will be \$30.00 per hour.

Michele Beneducci	Jeanne McCormick
Gerard Bossard	Kim McCormick
Patricia Colabella	Lori Miller
Stefanie Connolly	John Mylecraine
Rena Cornella	Laurel Osborn
Ellen LePera	Connie Piccola
David Lettire	Jasmine Slowik

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

ADDITIONAL INFORMATION: One of the most beneficial aspects of NCLB is the Targeted Assistance Services (TAS), which provides free tutoring to children who require assistance to succeed in school. Students/parents who opt for services will sign a contract that states specific expectations of the student, parent, and school. Any identified student/parent who does not want to take advantage of the TAS must sign an Opt Out form.

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**TRAVEL**

**Resolution 11577-14:**                    **Approve Travel Resolutions as Listed Below**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following proposed Travel Resolutions:

**Resolution 11578-14:**                    **Approve Proposed Field Trips for the 2013-2014 School Year**

**Resolution 11579-14:**                    **Approve E. Jennette to Attend 2014 National Title 1 Conference**

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**Resolution 11578-14:**                    **Approve Proposed Field Trips for the 2013-2014 School Year**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves the following proposed Field Trips for the 2013-2014 school year:

<b>Date</b>	<b>Destination</b>	<b>Instructor</b>	<b>Number Of Students</b>	<b>Purpose</b>	<b>Approximate Transportation Cost</b>
1/26/14	Wayne Hills H.S.	Sean McGeough	15	Robotics Practice Meet	WCTS
1/30/14	NJIT	Sean McGeough	6	Panasonic Creative Design Challenge	WCTS
2/2/14	Hightstown H.S.	Sean McGeough	15	Robotics Qualifier	WCTS

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**Resolution 11579-14:**                    **Approve E. Jennette to Attend 2014 National Title 1 Conference**

On the motion of Mr. Shotwell, seconded by Mr. Rutledge, RESOLVED, that this Board approves Mr. Jennette to attend the 2014 National Title 1 Conference February 2, 2014 – February 5, 2014 in San Diego, CA. The travel is approved as an allowable expense. The approved costs are:

Airfare: Approximately \$475.00  
Registration: \$549.00  
Hotel: Approximately \$948.00  
Meals: Per GSA Rates

(Recommended by the Chief School Administrator)

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**CURRICULUM**

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**POLICY**

**Resolution 11580-14:**                    **Approve on First Reading Revisions to the Board Policy Manual**

On the motion of Mr. Roschewsk, seconded by Mr. Rutledge, RESOLVED, that this Board approves on first reading revisions to the Board Policy Manual as follows:

1240	Evaluation of Superintendent – Policy
R 1240	Evaluation of Superintendent – Regulation
3142	Nonrenewal of Nontenured Teaching Staff Member – Policy
R 3142	Nonrenewal of Nontenured Teaching Staff Member – Regulation
3144	Certification of Tenure Charges – Policy
R 3144	Certification of Tenure Charges – Regulation
4146	Nonrenewal of Nontenured Support Staff Member – Policy
R 4146	Nonrenewal of Nontenured Support Staff Member - Regulation

(Recommended by the Chief School Administrator)

Exhibit: A

ROLL CALL VOTE: YEAS: 5

**MOTION CARRIED**

**OTHER NEW BUSINESS**

**ADDENDUM ITEMS**

**PUBLIC COMMENTS – Any topic not discussed earlier.**

- The President of the PTA advised the Board that there were 4 Reflections Winners from Warren Tech going to the County level. She asked if the PTA could use the postage and printing resources for the Tricky Tray. The PTA has distributed \$8,400 to the teachers as grants.
- Mrs. Johnson-Demeter thanked the PTA for the support that they provide to the school.

**Resolution E517-14:**                    **Personnel, Negotiations and Legal Matters**

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, the Board moved into executive session at 6:55p.m. by adopting the following resolution:

BE IT RESOLVED, by the Board of Education of the Warren County Technical School as follows:

- A. That the public be excluded from the attendance at a portion of this meeting for the reason that the following subject matter be discussed:
  - Meeting with Parent
- B. The Board may exclude the public from the meeting pursuant to N.J.S.A. 10:4-12, B3 & B8 of the Open Public Meetings Act.
- C. The matters discussed will be revealed to the public when the Board determines that such would not invade any right of privacy.
- D. Action may be taken.

VOICE VOTE: YEAS: 5

**MOTION CARRIED**



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**Resolution E518-14:**                    **Resume Regular Session**

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, the Board reconvened into regular session at 8:06 p.m.

VOICE VOTE: YEAS: 5

**MOTION CARRIED**

**ADJOURNMENT**

**Adjourn the Meeting**

On the motion of Mr. Rutledge, seconded by Mr. Shotwell, the Board adjourned the meeting at 8:06 p.m.

VOICE VOTE: YEAS: 5

**MOTION CARRIED**

**Upcoming Dates of Interest:**

February 5, 2014	County Freeholder Budget Meeting	7:00	Wayne Dumont Administration Building
February 19, 2014	BOE Meeting	5:00 p.m.	Executive Session      5:30 p.m. Regular Session

Respectively Submitted,

Edmund Zalewski